

RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

---

July 1, 1925, to June 30, 1926

# THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE  
*President*

## BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
MRS. ALMA W. PATERSON, Columbus....	Mar. 27, 1924	May 13, 1926
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1927
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1928
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1929
*JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1930
LAWRENCE E. LAYBOURNE, Springfield...	May 14, 1921	May 13, 1931
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1932

CARL E. STEEB  
*Secretary of the Board*

C. F. KETTERING  
*Treasurer of the Board*

O. E. BRADFUTE  
*Assistant Treasurer of the Board*

\* Also served as Trustee May 23, 1909, to March 21, 1917.

# Proceedings of the Board of Trustees The Ohio State University

## OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 6, 1925.

The Board of Trustees met at the University at 10 a. m., pursuant to call of the Chairman.

Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the last meeting were approved.

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Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective		Annual Rate
<i>Agricultural Extension</i>				
Ford S. Princee	County Agr. Agent, Greene County	July	15, 1925	\$2,500.00
<i>College of Arts</i>				
Sigmund K. Proctor	Instructor, English	Oct.	1, 1925	1,500.00
E. H. Percival	Instructor, English	July	1, 1925	1,500.00
Joseph Kane	Asst., English	July	1, 1925	1,000.00
A. Smithberger	Grad. Asst., English	July	1, 1925	500.00
<i>College of Commerce and Journalism</i>				
Lloyd Wilcox	Asst., Sociology	Autumn Quarter		700.00
Edward E. Grusd	Bus. Mgr., Lantern (Sum. Quar.)	June	22, 1925	100.00
F. R. Hunt	Asst., Economics	July	1, 1925	1,500.00
Ralph Richards	Instr., Bus. Org.	July	1, 1925	2,000.00
G. E. Rinck	Asst., Bus. Org.	End Spring Qr.		1,800.00
<i>College of Medicine</i>				
Harold E. Lowery	Lab. Asst., Bacteriology	June	30, 1925	840.00
<i>Military Science</i>				
Wylie T. Conway	Asst. Prof., Mil. Science	July	1, 1925	250.00
Harry R. Beery	Asst. Prof., Mil. Science	July	1, 1925	250.00
Jas. C. Welch	Asst. Prof., Mil. Science	July	1, 1925	250.00
Louis A. Kunzig	Asst. Prof., Mil. Science	July	1, 1925	250.00
R. C. Birmingham	Asst. Prof., Mil. Science	July	1, 1925	250.00
Paul M. Ellis	Asst. Prof., Mil. Science	July	1, 1925	250.00
Hiram G. Fry	Asst. Prof., Mil. Science	July	1, 1925	250.00
E. G. Herlihy	Asst. Prof., Mil. Science	July	1, 1925	250.00
Clell B. Perkins	Asst. Prof., Mil. Science	July	1, 1925	250.00
R. D. Delehanty	Asst. Prof., Mil. Science	July	1, 1925	250.00
*	*	*	*	*

7-6-'25

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Horton Alger	County Agr. Agent, Gauga County	August 1, 1925	\$2,300.00
	State Offsetting Funds.....		\$133.33
	Supp. Extension Funds.....		58.33
			\$191.66
	Automobile Maintenance.....		\$600.00
Lucy J. Folsom	Home Dem. Agent, Madison County	July 14, 1925	2,100.00
	State Offsetting Funds.....		\$133.33
	Madison County Funds.....		41.67
			\$175.00
	Automobile Maintenance.....		\$600.00
Emma E. Sparks	Home Dem. Agent, Darke County	July 1, 1925	2,500.00
	State Offsetting Funds.....		\$133.33
	Darke County Funds.....		75.00
			\$208.33
	Automobile Maintenance.....		\$600.00
Dalton D. Dowds	County Agr. Agent, Champaign County	July 1, 1925	2,500.00
	Supp. Extension Funds.....		\$133.33
	Champaign County Funds....		75.00
			\$208.33
	Automobile Maintenance.....		\$600.00
Bruce Tom	Instructor in Rural Sociology—Extension	August 1, 1925	2,500.00
To be paid from Not-Offsetting Funds (A-1 Salaries Project No. 8)			
<i>College of Agriculture</i>			
D. F. Miller	Part-time Instructor, Zoology & Entomology	Quarters Summer	500.00 qr.
*John Dowler	Instr., Rural Economics	Su. Au. Wi. Sp.	1,840.00
*Calvin Heilman	Asst., Rural Economics	Su. Au. Wi. Sp.	750.00
*P. G. Beck	Asst., Rural Economics	Su. Au. Wi. Sp.	750.00
*Walter E. Schaeffer	Asst., Rural Economics	Su. Au. Wi. Sp.	750.00
*Merton Oyler	Asst., Rural Economics	July 1, 1925 for 3 months	150.00 mo.
<i>College of Arts</i>			
E. A. Helms	Instr., Pol. Science	Au. Wi. Sp.	2,000.00
James M. Purcell	Grad. Asst., English	Su. Au. Wi.	500.00
Florence Chubbuck	Grad. Asst., English	Su. Au. Wi.	500.00
Harold R. Walley	Asst. Prof., English	Su. Wi. Sp.	3000.00
Lily Schindelman	Grad. Asst., English	Su. Au. Wi.	500.00
<i>College of Commerce and Journalism</i>			
Roger E. Turner	Bus. Mgr., Lantern	Summer	100.00 qr.
Eldon R. Young	Asst., Economics	Au. Wi. Sp.	1,000.00
Morris F. Fergus	Asst., Economics	Au. Wi. Sp.	500.00
Roger E. Turner	Bus. Mgr., Lantern	Au. Wi. Sp.	500.00
Thos. L. Kibler	Director of Extension Work & Professor	Su. Au. Wi. Sp.	6,000.00
Ralph Richards	Instructor in Extension Work	Su. Au. Wi. Sp.	3,600.00
Spurgeon Bell	Director Bureau of Bus. Research & Professor	Su. Au. Wi. Sp.	7,500.00

\* These salaries to be paid out of the special appropriation of \$15,000 under F-9 for increased instruction and research in Rural Economics.



*College of Engineering*

Robert J. Coleman	Announcer, Radio Broadcasting Station	Su. Qr. only	240.00 for July, August, and September
To be employed in place of Stenographer until October 1, 1925			
Robert S. Graetz	Student Asst., Chemistry	Su. Qr. only	83.35 qr.

*College of Law*

Norman D. Lattin	Asst. Prof. of Law	Au. Wi. Sp.	4,000.00
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*College of Medicine*

Marvin Gans	Asst., Physiology	Au. Wi. Sp.	350.00
Francis Bair	Stud. Asst., Anatomy	Su. Au. Wi.	100.00 qr.
Joseph A. Taylor	Lab. Asst., Bacteriology	Su. Au. Wi. Sp.	840.00

*Department of Military Science*

Bud Blackburn	Janitor, Mil. Science	July	1, 1925	180.00
Alvin C. Miller	Asst. Prof., Mil. Science	July	1, 1925	250.00
Harrison McAlpine	Asst. Prof., Mil. Science	July	1, 1925	250.00
Harold Haney	Asst. Prof., Mil. Science	July	1, 1925	250.00
Harry D. Furey	Asst. Prof., Mil. Science	July	1, 1925	250.00
Carl G. Holmes	Asst. Prof., Mil. Science	July	1, 1925	250.00
C. R. Breckenridge, Jr	Asst. Prof., Mil. Science	July	1, 1925	250.00
Earl F. Long	Asst. Prof., Mil. Science	July	1, 1925	250.00
James C. O'Dell	Asst. Prof. Mil. Science	July	1, 1925	250.00
Harvey H. Smith	Asst. Prof., Mil. Science	July	1, 1925	250.00

\*                      \*                      \*                      \*                      \*

Upon recommendation of the President, the following changes in title were made:

Name	Title	Date Effective
<i>College of Agriculture</i>		
Maybelle Cornell	from Instructor	to Asst. Prof., Home Econ. July 1, 1925
<i>College of Commerce and Journalism</i>		
George W. Starr	Assistant	Instr., Business Org. July 1, 1925
<i>College of Medicine</i>		
Wm. H. Pritchard	Instr., Medicine (Nervous Diseases)	Instr., Medicine (Mental Diseases) July 1, 1925
<i>Physical Education</i>		
Katherine F. Hersey	Instructor	Asst. Prof., Phys. Ed. July 1, 1925

\*                      \*                      \*                      \*                      \*

Upon recommendation of the President, the following changes in salary were made:

Name	Title	Date Effective	Annual Rate from	to
<i>Agricultural Extension</i>				
W. H. Ford	County Agr. Agent	July	1, 1925	2,400.00
Stanley Gordon	Janitor (Mailing Room)	July	1, 1925	1,080.00
<i>College of Agriculture</i>				
Maybelle Cornell	Asst. Prof., Home Econ.	July	1, 1925	2,500.00
<i>College of Education</i>				
Helen Woodfill	Asst. to Director, Bureau of Educ. Research	July	1, 1925	1,500.00
<i>College of Medicine</i>				
R. G. Hoskins	Prof., Physiology	July	1, 1925	5,250.00
Clara Dennis	Head Cook, Univ. Hospital	July	1, 1925	900.00

This appropriation of \$60 for the year to be paid from Hospital Rotary

*Physical Education*

Marion Johnson	Instr., Phys. Education	Oct.	1, 1925	2,300.00
Dorothy Sumpton	Instr., Phys. Education	Oct.	1, 1925	1,900.00

\*                      \*                      \*                      \*                      \*

Upon motion, the following recommendations of the President were approved:

The salary of \$600.00 for an assistant in the Department of Physiology was cancelled.

The Dean of Women was granted an allowance of \$300.00 for the upkeep of an automobile for the year 1925-1926.

Dr. Clayton S. Smith, Professor of Physiological Chemistry, was appointed Acting Dean of the College of Medicine for two months beginning July 1st and ending September 1st, during which time Dr. McCampbell will be in Europe.

The period of service for Professor J. L. Clifton, Bureau of Educational Research, was fixed as Summer, Autumn, and Spring Quarters.

Professor Arthur W. Hodgman was allowed to retain his present title of Professor of Latin instead of changing it to Professor of Classical Languages.

The teaching schedule of Dorothy Duis, Scholar in the Graduate School, was changed from the Autumn, Winter, and Spring Quarters to the Summer, Autumn, and Winter Quarters.

The teaching schedule of J. F. Craig, Instructor in the Department of English, was changed from Autumn, Winter, and Spring Quarters to Summer, Autumn, Winter, and Spring Quarters; a contract for extra instruction to be prepared.

The teaching schedule of Professor J. R. Taylor, Department of English, was changed from Summer, Autumn, Winter, and Spring to Summer, Autumn, and Winter Quarters; contract for extra instruction to be cancelled.

\* \* \* \* \*

The Chairman presented the following communication from Mr. Julius F. Stone of Columbus, a member of the Board of Trustees, but now in Europe:

June 19, 1925.

*To the Honorable Board of Trustees, The Ohio State University:*

With the enormous increase in population and with no indication of any diminution it seems quite inevitable that human life will sooner or later press against the limit of subsistence, consequently every source of food supply must not alone be conserved, but developed, therefore with a pardonable desire to make some contribution toward that end, I herewith through you offer the Ohio State University a deed for Gibraltar Island as a permanent home for the "Lake Laboratory."

The only condition I impose is that it shall remain the property of the University, also that it be devoted to the purposes and uses of teaching and research.

There can be no doubt that the Great Lakes (and especially Lake Erie, because of its shallow depth) will always be a source of large food supply. Even though at present owing to unwise exploitation it shows a marked decrease, I see no reason why intelligent study and wise regulation flowing therefrom should not result in greatly increasing the permanently available harvest. To this end, I am hoping the University will make, as it should, the largest contribution.

This Laboratory will now possess the most favorable location in Ohio, possibly even in the entire Great Lake basin and if the ability

for research provided by the University should fail to measure up to the opportunity then and then only will my present action prove to have been unwise.

Since no one can foresee the trend of future development, it may be that a time will come when this property shall no longer be of use for the purpose at present in mind, if so, and it is sold as provided in the deed herewith, I suggest that the Board permit the funds so received to remain intact in the State Treasury until the annual income therefrom be at least equal to the maximum salary then paid to any professor in Ohio State University and thereupon the Board of Trustees with such proceeds endow a chair in the University in the name of my father Franz Theodore Stone. Should the sum received from such sale be at once sufficient for the purpose the Board is requested to establish such permanent professorship immediately.

While it is my wish that such chair so endowed shall be either in Physics, Chemistry, Biochemistry, or such other line of constructive effort both in teaching and research (especially research) I desire the Board to feel free to use this bequest so that in the exercise of its judgment my sincerity of purpose to help in the progress of science shall not be unjustified.

My experience as a member of the Board assures me that whatever is entrusted to its keeping will not fail of consummation through any lack of fair, intelligent, and honest administration.

Secure in this happy faith, I am

Very sincerely,

(Signed) JULIUS F. STONE.

Upon motion, Mr. Stone's gift was accepted and the following resolution was unanimously adopted:

#### RESOLUTION

The Trustees of the Ohio State University having learned with great satisfaction of the thoughtful consideration of the University by their colleague—Mr. Julius F. Stone—in purchasing Gibraltar Island in Lake Erie near Put-in-Bay, and having learned that this gift of the Island to the State of Ohio was for use by the University as a laboratory, hereby place on record their very high appreciation of this important and valuable gift by Mr. Stone. The Trustees hereby officially announce that the laboratory shall hereafter be known as the Franz Theodore Stone Laboratory in honor of the father of Mr. Julius F. Stone.

In making acknowledgement of this provision for the future, it may be appropriate to emphasize the importance of the gift by recalling the experience of the past and by bringing to attention the new opportunity developed through this gift. The Lake Laboratory, as it has been called for thirty years more or less, seems to have had its origin in the mind of the late Dr. D. S. Kellicott, in 1894, when he was Professor of Zoology and Entomology. The history of this enterprise engaged particularly in the fields of Botany and Zoology with advanced and graduate students in these sciences will be found in the publication known as the Ohio Naturalist. The first service was rendered in 1896. In 1897 Dr. Kellicott continued to work with a group of students in the old Fish Hatchery in Sandusky. His death in the spring of 1898 interrupted the work. His successor was not elected immediately but in 1899 the laboratory was given a new emphasis under the leadership of Professor Herbert Osborn, Dr.

Kellicott's successor, and through the cordial interest and support of the late Honorable John T. Mack, a Trustee of the University. In 1902 provision for a building on Cedar Point was made and this was occupied for the first time during the summer of 1903. This service continued for fifteen years. From 1918 until the present year, 1925, the laboratory has been provided for in the State Hatchery Building at Put-in-Bay. Professor Herbert Osborn served as Director to the laboratory from 1899 until 1918 when he was succeeded by Dr. Raymond C. Osburn. The policy of carrying advanced work with the cooperation and assistance of competent men from other Ohio colleges has proved most satisfactory. Students have attended here from many states and from a number of foreign countries including Argentina, South Africa, and India. The acquisition of the beautiful island known as Gibraltar will mark a very distinct advance in the experience of this enterprise. It gives at once a definite home, a permanence to the work and a location that could not be excelled. The research work and the investigation of particular problems of biology, especially the scientific and economic problems of the fish supply is thus given a permanent status and will enable the University to command a position of importance in the scientific world. Mr. Stone by his gift has made possible a great service in the future. He has brought to realization the hopes cherished for research in biological science for more than a quarter of a century. No doubt this service will bring forth continually a grateful recognition of the important contribution to science and education. The University is to be congratulated upon the new acquisition. The Trustees announce the gift in the belief that Mr. Stone has provided permanency to a highly important factor in the University equipment.

Herewith follows a copy of the deed for the above property from Mr. Stone to the Ohio State University:

#### DEED

*Know All Men by These Presents:* That Julius F. Stone of the City of Columbus, County of Franklin, and State of Ohio, in consideration of the sum of One Dollar and other valuable considerations to him paid by the State of Ohio, the receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, and convey to the said State of Ohio, its successors and assigns forever, the following real estate, situated in the County of Ottawa and State of Ohio, and bounded and described as follows, to wit:

THE WHOLE ISLAND OF GIBRALTAR situated in Put-in-Bay, Lake Erie, Ottawa County, Ohio, aforesaid, between South and Middle Bass Islands with the Mansion House and its contents of furniture and library of books and all other personal property of every description now in said building or elsewhere upon said Island, together with all out buildings and other improvements.

Subject, however, to the right, if any, of the Perry Monument Association otherwise known as the "Battle of Lake Erie Monument Association" started in Sandusky about the year 1859;

Being the same Island that Jay Cooke, Jr., Charles D. Barney, and J. Horace Harding, executors of the last Will

and Testament of Jay Cooke by deed dated April 18, 1905, and recorded in Volume 60, page 624, Ottawa County Deed Records, granted and conveyed unto Laura E. C. Barney in fee, and afterwards transferred by the Trustees of her estate to the grantor herein.

The above described property is deeded to the grantee for the purpose of providing, under the direction and control of the Board of Trustees of the Ohio State University, a permanent site for an aquatic laboratory to be used primarily for biological research and teaching, and for such other scientific investigation as the Board of Trustees of the Ohio State University may from time to time direct.

It is a further condition of this deed that if at any time the property herein granted shall cease to be used for the purposes above authorized, said property shall be sold and conveyance made by said Board of Trustees of the Ohio State University, and the proceeds of such sale shall be paid into and become a part of the general endowment fund of Ohio State University.

*To Have and to Hold*, said premises, with all the privileges and appurtenances thereunto belonging, to the said State of Ohio, its successors and assigns forever.

And the said Julius F. Stone, for himself and his heirs, does hereby covenant with the said State of Ohio, its successors and assigns, that he is lawfully seized of the premises aforesaid; that the said premises are free and clear from all incumbrances whatsoever; and that he will forever warrant and defend the same with the appurtenances, unto the said State of Ohio, its successors and assigns, against the lawful claims of all persons whomsoever.

*In Witness Whereof*, The said Julius F. Stone and Edna A. Stone, his wife, who hereby releases her right of dower in the premises, have hereunto set their hands this 9th day of June, in the year of our Lord one thousand nine hundred and twenty-five (1925).

Signed and acknowledged in  
the presence of:

(Signed) WALTER A. FOX

(Signed) JULIUS F. STONE

(Signed) CHAS. G. SCHENCK, JR.

(Signed) EDNA A. STONE

(Signed) ARIEL R. BOYCE

(Signed) JULIUS F. STONE, JR.

THE STATE OF OHIO, }  
FRANKLIN COUNTY, } ss.

*Be It Remembered*, That on this 9th day of June, A. D. 1925, before me, the subscriber, a Notary Public in and for said County, personally came the above named Julius F. Stone and Edna A. Stone, the grantors in the foregoing Deed, and acknowledged the signing of the same to be their voluntary act and deed, for the purposes therein mentioned.

*In Testimony Whereof*, I have hereunto subscribed my name and affixed my official seal, on the day and year last aforesaid.

(Signed) H. B. SPAIN,  
Notary Public in and for  
Franklin County, Ohio.

\* \* \* \*

The following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Professor F. W. Coker, Department of Political Science, was appointed as a second representative of the University to attend the Anniversary Exercises of the University of North Carolina, to be held at Chapel Hill, North Carolina, October 12, 1925.

\* \* \* \* \*

The President reported that the bonds had been executed for the following persons in accordance with action at the meeting of the Board held June 12th:

Carl E. Steeb, Secretary.....	\$ 20,000.00
Charles A. Kuntz, Comptroller.....	10,000.00
Floris D. Hane, Cashier.....	10,000.00
Ruth E. Waters, Assistant Cashier.....	5,000.00
Ray M. Royer, Purchasing Agent.....	5,000.00

\* \* \* \* \*

The following report on the G-2 Building Fund, as authorized at the meeting of the Board held June 12th, was presented and approved:

#### TO BE PAID

##### *Agricultural Engineering Building*

Dunn-Taft Co., Window Shades.....	\$ 166.35
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##### *Animal Husbandry Building*

Western Electric Co., Lighting Fixtures.....	1,350.00
Dunn-Taft Co., Window Shades.....	361.85

##### *Chemistry Building*

Paul L. Gilmore Co., Lighting Fixtures.....	993.00
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##### *College of Education Building*

Paul L. Gilmore Co., Lighting Fixtures.....	1,650.00
Dunn-Taft Co., Window Shades.....	1,057.00

##### *Engineering Experiment Station*

Western Electric Co., Lighting Fixtures.....	1,800.00
Dunn-Taft Co., Window Shades.....	947.65

##### *Starling-Loving Hospital*

Paul L. Gilmore Co., Lighting Fixtures.....	2,771.00
Dunn-Taft Co., Window Shades.....	1,009.45
University Architect, Architect's Fees.....	20.97

Total.....	\$ 12,127.27
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#### CANCEL

Agricultural Engineering Building.....	\$ 76.84
Animal Husbandry Building.....	1,691.39
Hamilton Hall.....	687.54
Journalism Building.....	52.14
President's Residence.....	2,808.00
Robinson Laboratory.....	487.38
Reserve.....	13.75

## APPROPRIATE

Chemistry Building.....	\$ 993.00
Education Building.....	2,551.91
Engineering Experiment Station.....	1,905.65
Starling-Loving Hospital.....	358.09
Tunnels and Service Lines.....	8.39

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The Chief Engineer presented plans, specifications and estimates of cost for the following projects:

1. Sewer to Education Building.
2. Tunnel to Education Building.
3. Tunnel to Ives Hall.
4. Tunnels to Engineering Experiment Station and Chemistry Building.
5. Brick road south of Robinson Laboratory.
6. Brick road south of Power House.
7. Brick road south of Lord Hall.
8. Brick road north of Veterinary Clinic Building.
9. Tunnel piping, hot water heating system.
10. Cold water piping, new Power House.
11. Pump House for water supply for condensers, Power House.
12. Pipe lines to condenser in Power House.
13. Installing piping lines for Power House condensers.
14. Horizontal surface condensers for a 1500 kilowatt steam turbine unit.

Upon motion, said plans, specifications and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and if so approved to advertise in accordance with the law for bids to be received August 11, 1925.

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The Architect presented plans, specifications, and estimates of cost for Commercial Flock House and Poultry Practice House. Upon motion, said plans, specifications, and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and if so approved to advertise in accordance with law for bids to be received August 11, 1925.

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The President reported that the following option to purchase 6.71 acres of land from Donato and Mary Marrabelli had been obtained, said option to be for a period of 120 days:

## REAL ESTATE OPTION

For and in consideration of \$1.00 to me in hand paid, the receipt of which is hereby acknowledged, I hereby give and grant unto the Board of Trustees of the Ohio State University the exclusive right and option to purchase at any time within one hundred twenty (120) days from the date hereof, the following described property, to wit:

Six and seventy-one hundreth (6.71) acres of land located on the Lisle Road, which I now occupy, and purchased by me from Mary C. Kieser.

The price of said property to be Fifteen Thousand Dollars (\$15,000.00), payable at the time transfer is made.

I further agree after notice of the exercise of said option, to furnish an abstract of the title to said property showing a good title to the same, free from all encumbrances, and to exercise and deliver a good and sufficient warranty deed of the same with release of dower.

The above option at the price named is given on the condition that I am allowed to live in the house now occupied by me and to have the use of the greenhouse and the tract of land lying south and east of the greenhouse, approximately one-half acre, for a period of three years, without cost.

Dated this 27th day of June, 1925.

(Signed) DONATO AND MARY MARABELLI.

In the presence of	his	her
(Signed) FRANK FUNK	x	x
(Signed) CHAS. A. KUNTZ	mark	mark

\* \* \* \* \*

Upon motion, the Secretary was directed to purchase the property at 350 West Woodruff Avenue, Lot No. 14, Woodruff's Subdivision, for the sum of \$4500.00, to be paid from the interest on Endowment.

\* \* \* \* \*

The President reported that the Parker Manufacturing Company of Meriden, Connecticut, had presented a 5-inch machinist's vise to the Department of Industrial Engineering. The President was directed to acknowledge receipt and to express the appreciation of the Board.

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Upon recommendation of the President, certain increases in the Department of Physical Education for Women as proposed by the Athletic Board were approved, the increases to be paid from Athletic Funds.

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The location of the bronze tablet of Dr. T. C. Mendenhall was referred to Mr. L. E. Laybourne and Dr. W. O. Thompson with power to act.

\* \* \* \* \*

The special committee of the Board to investigate the Cooperative Students' Supply Store presented their report and it was ordered filed.

\* \* \* \* \*



8-17-'25

Upon recommendation of the President, the following Rotary Budgets were adopted for the year 1925-1926:

Farm Rotary  
University Hospital  
Brace Shop  
Dispensaries  
Veterinary Clinic  
Dental Clinic  
Stores and Receiving  
Laboratory Supply Store

\* \* \* \* \*

Thereupon, the Board adjourned to meet Monday, August 17, 1925, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 17, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert H. Mack, Mrs. Alma W. Paterson, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

The President presented the following report of the Cabinet dated August 11, 1925:

CABINET MINUTES

August 11, 1925.

The Cabinet met in the Administration Building at 1 o'clock.

Present: President Thompson, Messrs. Bradford and McCracken.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

COMMERCIAL FLOCK HOUSE AND POULTRY PRACTICE HOUSE

*General Contract*

The Vaughn-Hill Co.....	\$20,850.00
J. Nadalin & Co.....	23,748.00
E. Elford .....	12,800.00
L. R. Moor.....	16,490.00
D. W. McGrath.....	17,400.00

## ALTERNATE BIDS

1. *Feed and Litter Carriers. (Deduct)*

The Waugh-Hill Co.....	\$ 311.00
J. Nadalin & Co.....	1,000.00
E. Elford .....	350.00
L. R. Moor.....	350.00
D. W. McGrath.....	225.00

2. *Window Control Fixtures. (Add)*

The Waugh-Hill Co.....	\$ 435.00
J. Nadalin & Co.....	450.00
L. R. Moor.....	395.00
D. W. McGrath.....	425.00

3. *Feed Boxes. (Add)*

J. Nadalin & Co.....	\$ 200.00
E. Elford .....	150.00
L. R. Moor.....	150.00

4. *Drinking Troughs. (Add)*

The Waugh-Hill Co.....	\$ 240.00
J. Nadalin & Co.....	100.00
E. Elford.....	100.00
L. R. Moor.....	100.00
D. W. McGrath.....	70.00

5. *Nests. (Add)*

The Waugh-Hill Co.....	\$ 1,700.00
J. Nadalin & Co.....	300.00
E. Elford.....	275.00
L. R. Moor.....	150.00
D. W. McGrath.....	1,400.00

## SEWER TO EDUCATION BUILDING

*General Contract*

H. E. Miller Co.....	\$11,500.00
W. J. Weaver.....	11,460.00
Huffman-Wolfe Co.....	15,435.00
W. Neilson.....	12,650.00

## TUNNEL TO IVES HALL

E. H. Latham Co.....	\$16,824.00
Boyajohn & Barr.....	18,000.00
Standard Paving.....	24,294.00
The Waugh-Hill Co.....	18,000.00
J. Nadalin & Co.....	20,500.00
E. Elford.....	19,300.00
J. Nadalin & Co.....	21,000.00
Waters & Freeman.....	19,700.00
Standard Paving.....	24,294.00
D. W. McGrath.....	17,745.00
D. W. McGrath.....	17,445.00
Elcon Engineering Co.....	19,900.00

## TUNNEL TO EDUCATION BUILDING

E. H. Latham Co.....	\$22,743.00
Boyajohn & Barr.....	25,000.00
Standard Paving.....	38,079.00
The Waugh-Hill Co.....	27,500.00
J. Nadalin & Co.....	26,280.00
E. Elford.....	25,500.00
J. Nadalin & Co.....	26,780.00
Waters & Freeman.....	27,400.00
Standard Paving.....	38,079.00
D. W. McGrath.....	24,585.00
D. W. McGrath.....	24,091.00

### TUNNEL TO ENGINEERING EXPERIMENT STATION AND CHEMISTRY BUILDING

E. H. Latham Co.....	\$12,058.00
Boyajohn & Barr.....	12,000.00
Standard Paving.....	18,626.00
The Waugh-Hill Co.....	14,200.00
J. Nadalin & Co.....	14,220.00
E. Elford.....	12,700.00
J. Nadalin & Co.....	14,360.00
Waters & Freeman.....	14,900.00
Standard Paving.....	18,626.00
D. W. McGrath.....	12,390.00
D. W. McGrath.....	12,090.00

COMBINED PROPOSAL: *Tunnel to Ives Hall, Tunnel to Education Building, and Tunnel to Engineering Experiment Station and Chemistry Building.*

E. H. Latham Co.....	\$51,625.00
Boyajohn & Barr.....	55,000.00
The Waugh-Hill Co.....	59,700.00
J. Nadalin & Co.....	61,000.00
E. Elford.....	57,500.00
Waters & Freeman.....	62,000.00
Standard Paving.....	80,999.00
D. W. McGrath.....	53,626.00

### ROAD SOUTH OF POWER HOUSE

L. L. Aller.....	\$ 8,885.10
R. J. Dienst.....	8,687.00
R. J. Dienst.....	8,864.00

### ROAD NORTH OF VETERINARY CLINIC

L. L. Aller.....	\$ 9,262.65
R. J. Dienst.....	8,688.50
R. J. Dienst.....	8,857.00

### ROAD SOUTH OF ROBINSON LABORATORY

L. L. Aller.....	\$ 8,492.50
R. J. Dienst.....	7,928.00
R. J. Dienst.....	8,070.00

### ROAD SOUTH OF LORD HALL

L. L. Aller.....	\$ 7,513.45
R. J. Dienst.....	7,258.50
R. J. Dienst.....	7,411.00

COMBINED PROPOSAL: *Road South of Power House, Road North of Veterinary Clinic, Road South of Robinson Laboratory, Road South of Lord Hall.*

L. L. Aller.....	\$34,153.70
R. J. Dienst.....	32,562.00

### TUNNEL PIPING—HOT WATER HEATING SYSTEM

	<i>Item A</i>	<i>Item B</i>	<i>Item C</i>	<i>Total</i>
Power Piping Co.....	\$19,200.00	\$23,500.00	\$5,775.00	\$48,475.00
Huffman-Wolfe Co.....	17,398.00	22,640.00	5,322.00	45,360.00
Vehorn & Osterfeld Co.....	17,359.00	23,440.00	6,024.00	46,823.00
Pittsburgh Valve, Foundry & Construction Co.....	17,700.00	25,300.00	6,100.00	49,100.00
National Valve & Mfg. Co.....	16,488.00	23,307.00	5,646.00	45,441.00
Grinnell Co., Inc.....	20,756.00	29,170.00	6,726.00	56,762.00
Standard Piping and Fitting Co....	19,050.00	26,490.00	6,790.00	52,330.00
W. K. Mitchell Co.....	18,480.00	25,950.00	6,040.00	50,470.00
Whitney-McDonald Inc.....	21,740.00	30,954.00	6,500.00	59,194.00
American District Steam Co.....	17,429.05	23,826.88	3,812.78	49,562.95

## COLD WATER PIPING—NEW POWER HOUSE

	<i>Item A</i>	<i>Item B</i>	<i>Total</i>
Power Piping Co.....	\$6,775.00	\$ 675.00	\$ 7,450.00
Huffman-Wolfe Co.....	8,429.00	541.00	8,970.00
Vehorn & Osterfeld Co.....	8,297.00	650.00	8,947.00
Pittsburgh Valve, Foundry & Construction Co..	9,800.00	670.00	10,470.00
National Valve & Mfg. Co.....	9,238.00	627.00	9,865.00
Grinnell Co., Inc.....	8,463.00	877.00	9,450.00
Standard Piping & Fitting Co.....	8,620.00	2,370.00	10,990.00
W. K. Mitchell Co.....	7,650.00	860.00	8,510.00
Whitney-McDonald, Inc.....	9,085.00	845.00	9,930.00
American District Steam Co.....			9,896.58

## PUMP HOUSE FOR WATER SUPPLY FOR CONDENSERS

E. H. Latham Co.....	\$ 9,067.00
Boyajohn & Barr.....	11,000.00
J. Nadalin & Co.....	10,500.00
E. Elford.....	10,400.00
D. W. McGrath.....	19,477.00
L. R. Moor.....	9,800.00
Elcon Engineering Co.....	14,490.00

FURNISHING WOOD PIPE LINES TO CONDENSERS IN  
POWER HOUSE

Standard Wood Pipe.....	\$ 8,275.00
Michigan Pipe Co.....	9,734.00
Continental Pipe Mfg. Co.....	10,910.40

INSTALLING WOOD PIPE LINES TO CONDENSERS IN  
POWER HOUSE

W. Neilson.....	\$ 4,650.00
Elcon Engineering Co.....	4,975.00

SURFACE CONDENSER FOR 1500 K.W. TURBO-  
GENERATOR UNIT

Elliott Co.....	\$ 7,755.00
Worthington Pump & Machine Corporation.....	7,500.00
Ingersoll Rand Co.....	7,423.00
C. H. Wheeler Mfg. Co.....	6,970.00
Allis-Chalmers Mfg. Co.....	11,550.00
Westinghouse Electric & Mfg. Co.....	9,185.00
R. G. Backus.....	9,600.00

The bids were referred to the State Architect and the University Architect for tabulation and report to the Board of Trustees August 17, 1925.

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The President presented the following report from the State Architect and the University Architect covering the bids received for the construction of the Commercial Flock House and Poultry Practice House:

Columbus, Ohio, August 11, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the construction of the Commercial Flock House and Poultry Practice House, the following report is submitted to the Board of Trustees for their consideration.

## Bids were received from—

The Waugh-Hill Co.....	\$20,850.00
J. Nadalin & Co.....	23,748.00
D. W. McGrath & Sons.....	17,400.00
L. P. Moor.....	16,490.00
E. Elford.....	12,800.00

From the above it will be seen that E. Elford is the lowest bidder by \$3,690.00

Several alternates were called, and it is recommended that the Alternate No. 3 for feed boxes installed complete for \$150.00 additional; Alternate No. 4 for drinking troughs installed complete for \$100.00 additional, and Alternate No. 5 for nests installed complete for \$275.00 additional, be accepted.

Therefore, it is recommended that the bid of E. Elford on the building.....	\$12,800.00
and on Alternates Nos. 3, 4, and 5.....	525.00
	<hr/>
	\$13,325.00

be accepted and contract awarded accordingly.

The bid complies will all requirements.

The Architect's estimated cost amounts to \$17,824.00.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,  
*University Architect.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The President presented the following report from the State Architect and University Engineer covering the bids received for the construction of a Sewer to Education Building:

Columbus, Ohio, August 12, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the construction of sanitary sewer to Education Building, the following report is submitted to the Board of Trustees for their consideration.

## Bids were received from—

H. E. Miller Contracting Co.....	\$11,500.00
W. J. Weaver.....	11,460.00
Huffman-Wolfe Co.....	15,435.00
W. Neilson.....	12,650.00

From the above it will be seen that W. J. Weaver is the lowest bidder by (\$40.00) forty dollars.

Therefore, it is recommended that the bid of (\$11,460.00) eleven thousand four hundred and sixty dollars made by W. J. Weaver on sanitary sewer to Education Building be accepted and contract awarded accordingly.

The bid complies with all requirements.

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The engineer's estimated cost amounts to (\$14,289.00) fourteen thousand two hundred eighty-nine dollars.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

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The President presented the following report from the State Architect and University Engineer covering the bids received for the construction of tunnels to Ives Hall, Education Building, Engineering Experiment Station, and Chemistry Laboratory:

Columbus, Ohio, August 12, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the construction of tunnels to Ives Hall, Education Building, Engineering Experiment Station, and Chemistry Laboratory, the following report is submitted to the Board of Trustees for their consideration.

Tabulation of the bids is recorded upon the second sheet. From the second sheet it will be seen that E. H. Latham Company is the lowest bidder by (\$2,001.00) two thousand and one dollars.

Therefore, it is recommended that the bid of (\$51,625.00) fifty-one thousand six hundred and twenty-five dollars made by the E. H. Latham Company on the tunnels be accepted and contract awarded accordingly.

The bid complies with all requirements.

The Engineer's estimated cost amounts to (\$68,805.00) sixty-eight thousand eight hundred and five dollars.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

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The President presented the following report from the State Architect and University Engineer covering the bids received for the construction of brick roads south of Lord Hall, south of Power House, south of Robinson Laboratory, and north of Veterinary Clinic:

Columbus, Ohio, August 12, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

MY DEAR SIR—From an examination of the bids received August 11, 1925, for the construction of brick roads south of Lord Hall, south

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of Power House, south of Robinson Laboratory, and north of Veterinary Clinic, the following report is submitted to the Board of Trustees for their consideration.

Tabulation of bids is recorded upon the second sheet of this report. From the second sheet it will be seen that R. J. Dienst is the lowest bidder by (\$1,591.00) one thousand five hundred and ninety-one dollars.

Therefore, it is recommended that the bid of (\$32,562.00) thirty-two thousand five hundred and sixty-two dollars made by R. J. Dienst for brick roads be accepted and contract awarded accordingly.

The bid complies with all requirements.

The Engineer's estimated cost amounts to (\$36,649.00) thirty-six thousand six hundred and forty-nine dollars.

Respectfully submitted,

(Signed) WM. C. McCRACKEN,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The President presented the following report from the State Architect and University Engineer covering the bids received for the cold water piping, New Power House:

Columbus, Ohio, August 13, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for "Cold Water Piping, New Power House," the following report is submitted to the Board of Trustees for their consideration.

Tabulation of Bids		Time of Completion
Power Piping Co.....	\$ 7,450.00	60 working days
Huffman-Wolfe Co.....	8,970.00	75 " "
Vehorn & Osterfeld Co.....	8,947.00	January 1, 1926
Pittsburgh Valve, Foundry & Construction Co.....	10,470.00	40 working days
National Valve & Mfg. Co.....	9,865.00	40 " "
Grinnel Co., Cleveland.....	9,450.00	70 " "
Standard Piping & Fitting Co.....	10,990.00	120 " "
W. K. Mitchell Co.....	8,510.00	45 " "
Whitney-MacDonald, Inc.....	9,930.00	75 " "
American District Steam Co.....	9,896.58	

The above shows the Power Piping Company to be the lowest bidder by (\$1,060.00) one thousand and sixty dollars, with satisfactory time of completion, and it is known that they have the equipment and organization necessary for this class of work.

Therefore, it is recommended that the bid of (\$7,450.00) seven thousand four hundred and fifty dollars made by the Power Piping Company be accepted and contract awarded accordingly.

The bid complies with all the requirements.

The Engineer's estimated cost amounts to (\$8,810.00) eight thousand eight hundred and ten dollars.

Respectfully submitted,

(Signed) WM. C. McCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) THOMAS D. BANKS,  
*Supt. of Power Plant.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The President presented the following report from the State Architect and University Engineer covering the bids received for the construction of Pump House:

Columbus, Ohio, August 12, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the construction of Pump House, the following report is submitted to the Board of Trustees for their consideration:

Bids were received from—

E. H. Latham Co.....	\$ 9,067.00
Boyajohn & Barr.....	11,000.00
J. Nadalin & Co.....	10,500.00
E. Elford.....	10,400.00
D. W. McGrath.....	19,477.00
Elcon Engineering Co.....	14,490.00
L. R. Moor.....	9,800.00

From the above it will be seen that E. H. Latham Company is the lowest bidder by (\$733.00) seven hundred and thirty-three dollars.

Therefore, it is recommended that the bid of (\$9,067.00) nine thousand and sixty-seven dollars made by the E. H. Latham Company for Pump House be accepted and contract awarded accordingly.

The bid complies with all requirements.

The Engineer's estimated cost is (\$12,989.00) twelve thousand nine hundred and eighty-nine dollars.

Respectfully submitted,

(Signed) WM. C. McCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The President presented the following report from the State Architect and University Engineer covering the bids received for the installing of wood pipe lines for condensers in Power House:

Columbus, Ohio, August 12, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the installing of wood pipe lines for condensers in Power



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House, the following report is submitted to the Board of Trustees for their consideration:

Bids were received from—

W. Neilson.....	\$ 4,650.00
Elcon Engineering Co.....	4,975.00

From the above it will be seen that W. Neilson is the lowest bidder by (\$325.00) three hundred twenty-five dollars.

Therefore, it is recommended that the bid of (\$4,650.00) four thousand six hundred and fifty dollars made by W. Neilson for installing wood pipe lines be accepted and contract awarded accordingly.

The bid complies with all requirements.

The Engineer's estimated cost amounts to (\$5,109.00) five thousand one hundred and nine dollars.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The President presented the following report from the State Architect and University Engineer covering the bids received for Surface Condenser for 1500 K.W. Turbo-Generator Unit:

Columbus, Ohio, August 14, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for "One 4000 square foot Condenser for 1500 K.W. Steam Turbine Unit," the following report is submitted to the Board of Trustees for their consideration:

TABULATION OF BIDS

Elliott Co.....	\$ 7,755.00
Worthington Pump & Machine Corporation.....	7,500.00
Ingersoll Rand Co.....	7,423.00
C. H. Wheeler Mfg. Co.....	6,970.00
Wheeler Condenser & Eng. Co.....	
Allis-Chalmers Mfg. Co.....	11,550.00
Westinghouse Electric & Mfg. Co.....	9,185.00
Dennis Engineering Co.....	
R. G. Backus.....	9,600.00

The above shows the C. H. Wheeler Manufacturing Company to be the low bidder by (\$530.00) five hundred and thirty dollars. The Ingersoll Rand bid does not comply with specifications.

Therefore, it is recommended that the bid of (\$6,970.00) six thousand nine hundred and seventy dollars, made by the C. H. Wheeler Manufacturing Company, be accepted and contract awarded accordingly.

The bid complies with all the requirements.

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The Engineer's estimated cost amounts to (\$8,700.00) eight thousand seven hundred dollars.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) THOMAS D. BANKS,  
*Supt. of Power Plant.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

Upon motion, the above recommendations were approved and the following contracts ordered prepared:

<i>Commercial Flock House and Poultry Practice House</i>	
E. Elford.....	\$13,325.00
<i>Sewer to Education Building</i>	
W. J. Weaver.....	\$11,460.00
<i>Tunnels to Ives Hall, Education Building, Engineering Experiment Station, and Chemistry Laboratory</i>	
E. H. Latham Co.....	\$51,625.00
<i>Brick Roads, south of Lord Hall, south of Power House, south of Robinson Laboratory, and north of Veterinary Clinic</i>	
R. J. Dienst.....	\$32,562.00
<i>Cold Water Piping, New Power House</i>	
Power Piping Co.....	\$ 7,450.00
<i>Pump House for Water Supply for Condensers</i>	
E. H. Latham Co.....	9,067.00
<i>Installing Wood Pipe Lines to Condensers in Power House</i>	
W. Neilson.....	\$ 4,650.00
<i>Surface Condenser for 1500 K.W. Turbo-Generator Unit</i>	
C. H. Wheeler Mfg. Co.....	\$ 6,970.00

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The President presented the following report from the State Architect and University Engineer covering the bids received for the furnishing of wood pipe for condensers in the Power House:

Columbus, Ohio, August 12, 1925.

Mr. C. E. Steeb, Secretary, Board of Trustees,  
*The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for the furnishing of wood pipe for condensers in the Power House, the following report is submitted to the Board of Trustees for their consideration:

Bids were received from—

Standard Wood Pipe Co.....	\$ 8,275.00
Michigan Pipe Co.....	9,734.00
Continental Pipe Mfg. Co.....	10,910.00

The first of the above is the only bid below the Engineer's estimate and it was void because the company failed to furnish any bond with their bid.

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The second of the above bids is only \$54.00 above the Engineer's estimate and complies with all the requirements.

There is only one other company, that we know of, that manufactures wood pipe, and they would not meet our specifications as attached letter will show.

Therefore, it is recommended that the Board of Trustees go to the Board of Control of the State of Ohio and request of the Board of Control the right to let the contract for the wood pipe to the only qualified bid of the bids received August 11, 1925, by the Board of Trustees of the Ohio State University.

The Engineer's estimated cost of the material is \$9,680.00.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

Upon motion the above recommendation was approved, and the President was authorized to make a contract in accordance with the action of the Board of Control.

\* \* \* \* \*

The President presented the following report from the State Architect and University Engineer covering the bids received for Tunnel Piping, Hot Water Heating System:

Columbus, Ohio, August 13, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received August 11, 1925, for "Tunnel Piping, Hot Water Heating System" the following is the report submitted to the Board of Trustees for their consideration:

Tabulation of Bids		Time of Completion
Power Piping Co.....	\$48,475.00	100 working days
Huffman-Wolfe Co.....	45,360.00	100 " "
Vehorn & Osterfeld Co.....	46,823.00	January 1, 1926
Pittsburgh Valve, Foundry & Construction Co.....	49,100.00	65 working days
National Valve Manufacturing Co.....	45,441.00	65 " "
Grinnell Company, Cleveland.....	56,762.00	140 " "
Standard Piping & Fitting Co.....	52,330.00	120 " "
W. K. Mitchell Co.....	50,470.00	150 " "
American District Steam Co.....	49,562.95	
Whitney-McDonald, Inc.....	59,194.00	

Time of completion for American District Company: (Item A—11 weeks, Item B—10 weeks, Item C—2 weeks after tunnel is finished).

From the above it will be seen that Huffman-Wolfe Company is the lowest bidder but that they require 100 working days to complete the work, while the National Valve and Manufacturing Company, who are next to the lowest, there being only (\$81.00) eighty-one dollars' difference, only require 65 days. It is quite essential that this work be completed before cold weather in order that heat may be supplied to the following buildings: Administration Building, Commerce Building, Page Hall, Archaeological Building, Ohio Union, new

part of Brown Hall, Education Building, Engineering Building, Journalism Building (Print Shop), New Hospital, and Ives Hall. If heat is not supplied to these before the 100 days' period is up much damage to buildings and equipment will probably result.

Therefore, within the true intent of the law and in accordance with Article No. 14 of the specifications under the title, "Lowest Bidder," it is considered in the best interests of the University that the bid of the National Valve and Manufacturing Company be accepted and it is recommended that their bid of (\$45,441.00) forty-five thousand four hundred and forty-one dollars be accepted and contract awarded accordingly.

The National Valve and Manufacturing Company are well qualified to do this particular class of work, both in equipment and organization. Attention is called to the fact that because of the size pipe involved and method of connecting by welding, only a limited number of concerns are well equipped for this class of work and have had the experience contemplated by the first paragraph of the specifications.

In the opinion of the undersigned, the low bidders have not the organization and have not had sufficient experience in this class of work.

The bid of the National Valve and Manufacturing Company complies with all requirements.

The Engineer's estimated cost amounts to (\$59,034.00) fifty-nine thousand and thirty-four dollars.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) THOMAS D. BANKS,  
*Supt. of Power Plant.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

It was moved by Mr. Mack, seconded by Mr. Kaiser, that the contract be awarded to the Huffman-Wolfe Company. The roll was called and the vote stood as follows:

Mr. Kaiser	Yes	Mr. Caton	No
Mrs. Paterson	Yes	Mr. Atkinson	No
Mr. Mack	Yes	Mr. Laybourne	No

Upon motion, it was decided to refer the matter to the Director of Highways and Public Works for action.

\* \* \* \* \*

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for the Addition to Pomerene Hall. Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

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The President reported a gift of \$500.00 from Edward Orton, Jr., for books for the Geological Library. Upon motion, the President

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was directed to express to Colonel Orton the appreciation of the Trustees for this gift.

\* \* \* \* \*

The President presented his Annual Report for the year ending June 30, 1925. Upon motion, this report was approved and ordered transmitted to the Governor. The President was authorized to have not less than 1,500 copies printed.

\* \* \* \* \*

Upon recommendation of the Cabinet, the following items were approved, to be paid from the special appropriation for the Poultry Plant:

1. Extension of 2200 volt pole to new Poultry Group; estimated cost, \$1,985.00.
2. Installation of secondary feeders at new Poultry Group; estimated cost, \$1,566.00.
3. Four-inch galvanized iron water line from Horse Barn to center of distribution at Poultry Plant; estimated cost, \$2,844.00.
4. Excavation, foundation, and floor for Poultry Building removed to new site; estimated cost, \$922.00.

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The President reported that the purchase of the Hess Tract has been closed and that the land now belongs to the University.

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Upon recommendation of the President, the lease for the Home Economics Practice House at 215 West Eleventh Avenue, with Forest I. Blanchard, was continued for one year beginning July 1, 1925, at the same rental, namely, \$75.00 per month.

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Upon recommendation of the President, duplicate diplomas were granted to Julian E. Whitehill and William L. Thomas, satisfactory evidence having been presented that the originals were destroyed.

\* \* \* \* \*

Upon recommendation of the President, the following appropriations were made from the Engineering Experiment Station funds:

#### ACTIVE PROJECTS

02 Postage and Supplies .....	\$ 200.00
03 Clerical and other labor .....	500.00
1 "Ohio Stream Flow," by Prof. C. E. Sherman .....	500.00
10 "Sulphur Dioxide Determination," by Prof. J. R. Withrow .....	500.00
17 "Soil Survey Relative to Road Failures," by Prof. F. H. Eno .....	500.00
45 "The Effect of Multiple Ignition on Performance of Small Gas Engines," by Prof. H. M. Jacklin .....	400.00
46 "The X-Ray Analysis of Alloy Steels," by Prof. F. C. Blake .....	800.00
51 "The Betterment of Ohio Coals," by Prof. D. J. Demorest .....	2,000.00
53 "Flow or Placticity of Concrete," by Prof. J. R. Shank .....	500.00

#### NEW PROJECTS

Projects 49, 50, and 54. These projects are for the cooperative fellowships agreed upon between the U. S. Bureau of Mines and the Engineering Experiment Station for the year 1925-1926, and are a continuation of the same agreement which has been in operation for the past two years .....		1,125.00
55 "Magnetic Properties of Ferromagnetic Alloys," by Prof. Alpheus Smith ..		600.00

\* \* \* \* \*

The following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Professor Clair A. Dye to attend the annual meeting of the American Conference of Pharmaceutical Faculties, Des Moines, Iowa, beginning August 24, 1925.

Professor J. B. Park, of the Department of Farm Crops, to attend the meeting of National Soybean Growers' Association, to be held at Washington, D. C., September 1 to 3, 1925.

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Upon recommendation of the President, the following budget for the Vocational Work in Agriculture and Home Economics for the year 1925-1926 was adopted, these amounts to be paid from the Smith-Hughes fund according to the contract with the State Board of Vocational Education:

#### DEPARTMENT OF AGRICULTURAL EDUCATION

W. F. Stewart	Professor .....	\$1,600.00*
H. W. Nisonger	Assistant Professor.....	3,300.00
H. W. Nisonger	Travel Allowance.....	400.00
H. G. Kenestrick	Assistant Professor.....	3,000.00
A. C. Kennedy	Instructor (Worthington).....	2,700.00
J. B. McClelland	Instructor (Grove City).....	2,700.00
E. O. Bollender	Instructor (Hilliards).....	2,700.00
R. G. McMurray	Instructor (Canal Winchester).....	2,650.00
F. G. Salter	Instructor (Westerville).....	2,700.00
Mary Schimmel	Clerk and Stenographer.....	1,200.00
	Travel .....	1,200.00
	Office Supplies.....	150.00
	Postage and communication.....	100.00
	Research Assistant (to be named).....	1,000.00
		<hr/>
		\$25,400.00

#### DEPARTMENT OF HOME ECONOMICS

Maude G. Adams	Professor .....	\$1,800.00*
Ida M. Patterson	Assistant Professor.....	2,700.00
Clara Bancroft	Instructor (North High).....	2,200.00
Almeda Jones	Instructor (North High).....	2,100.00
Susan Roof	Instructor (Canal Winchester).....	2,100.00
Hazel Huston	Instructor (Reynoldsburg).....	2,200.00
Marie Kuglen	Clerk and Stenographer.....	1,200.00
	Travel .....	600.00
	Office Supplies.....	100.00
	Postage and communication.....	100.00
	Printing and miscellaneous.....	100.00
	Practice hours—not to exceed.....	2,000.00
		<hr/>
		\$17,200.00

\* These amounts are in addition to that from the University Budget.

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Upon recommendation of the President, the personnel of the Engineering Experiment Station Council for the year 1925-1926 was made up as follows:

Professor Alpheus Smith.....	3 years
Professor F. C. Caldwell.....	3 years
Professor C. T. Morris.....	2 years
Professor J. R. Withrow.....	2 years
Professor F. W. Marquis.....	1 year
Professor D. J. Demorest.....	1 year

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Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Miriam Hawkins	Home Dem. Agent, Mahoning Co.	Aug. 8, 1925	\$2,300.00
<i>College of Agriculture</i>			
Henrietta Gromme	Asst. Prof., Home Economics	Sept. 1, 1925	2,700.00
Edward L. Wickliff	Instructor, Zoology	July 1, 1925	1,500.00
Ida M. Patterson	Asst. Prof., Home Economics	Sept. 15, 1925	2,700.00
Homer Clark	Teacher-Training (Smith-Hughes) Laborer, Farm Operations	June 30, 1925	1,080.00
<i>College of Arts, Philosophy, and Science</i>			
John M. Weed	Instructor, English	Oct. 1, 1925	1,800.00
H. M. Smyser	Assistant, English	End Spr. Qr.	1,000.00
<i>College of Commerce and Journalism</i>			
J. W. Hatcher	Instructor, Sociology	Oct. 1, 1925	1,700.00
Hermann C. Miller	Instructor, Accounting	Oct. 1, 1925	1,600.00
J. Anderson Fitzgerald	Professor, Economics	July 1, 1925	3,750.00
Adelaide K. Gardner	Stenographer	June 30, 1925	960.00
<i>College of Education</i>			
C. E. Weigand	Grad. Asst., Psychology	July 1, 1925	750.00
Esther L. Miller	Assistant to Dean	Sept. 1, 1925	1,500.00
Florence F. Hewitt	Stenographer	July 31, 1925	960.00
E. A. Esper	Instructor, Psychology	July 1, 1925	2,400.00
Ralph Livingston	Research Asst., Bur. of Educ. Research	Aug. 31, 1925	1,200.00
R. W. Kent	Asst. Prof., Vocational Ed.	End Summer Qr.	4,500.00
D. B. Finch	Instructor, Vocational Ed.	Sept. 1, 1925	3,500.00
<i>College of Engineering</i>			
Warren A. Kramer	Grad. Asst., Chemistry	July 1, 1925	500.00
R. A. Brown	Asst. Prof., Elec. Engr.	July 1, 1925	2,500.00
Glen Duttweiler	Grad. Asst., Chemistry	July 1, 1925	500.00
Raymond Sperr	Instructor, Civil Engr.	July 1, 1925	850.00
John Baker	Machinist's Helper, Elec. Engr.	Aug. 1, 1925	780.00
Besse C. Neeff	Stenographer	June 30, 1925	360.00
<i>Graduate School</i>			
Carl M. Frasure	Scholar	July 1, 1925	300.00
Narcissa Williamson	Scholar	July 1, 1925	300.00
<i>Library</i>			
Earl F. Brown	Library Assistant	June 30, 1925	600.00
Harriet Chantler	Library Assistant	June 30, 1925	600.00
Mary T. Hugentugler	Library Assistant	June 30, 1925	1,080.00
Margaret Y. Green	Library Assistant	June 30, 1925	1,650.00
Miriam Heckelman	Library Assistant	Aug. 31, 1925	1,080.00
<i>Physical Education</i>			
Virginia Hill	Instructor	Oct. 1, 1925	1,700.00
<i>Registrar's Office</i>			
Bertha Randall	Asst. to Registrar	June 30, 1925	1,020.00
Margaret Jerman	Asst. to Registrar	June 30, 1925	1,020.00
<i>Dean of Women's Office</i>			
Treva MacInnis	Stenographer	July 31, 1925	1,080.00
<i>Operation and Maintenance</i>			
Charles F. Reasoner	Supervisor of Watchmen	June 30, 1925	1,520.00
Milford Bainter	Engineer	July 31, 1925	1,860.00
<i>Laboratory Supply Store</i>			
Mary E. Joyce	Stenographer	June 30, 1925	960.00

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Joyce Syler	Home Dem. Agent, Mahoning Co.	Aug. 1, 1925	2,200.00
	State Offsetting Funds.....	\$183.33	
	Mahoning County Funds.....	50.00	
		\$183.33	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
		Quarters	
K. Kitsuta	Grad. Asst., Agr. Chem.	Au. Wi. Sp.	500.00
James E. Webster	Asst., Agr. Chemistry	Au. Wi. Sp.	903.00
Fred W. Milner	Grad. Asst., Dairying	Au. Wi. Sp.	540.00
Pearle E. Williams	Assistant, Botany	Au. Wi. Sp.	1,300.00
Harold Esper	Grad Asst., Botany	Au. Wi. Sp.	500.00
Minnie Johnson	Grad Asst., Botany	Au. Wi. Sp.	500.00
Jesse Diller	Grad Asst., Botany	Au. Wi. Sp.	500.00
Howard W. Johnson	Grad Asst., Botany	Au. Wi. Sp.	500.00
Merton D. Oyler	Stud. Asst., Botany	Au. Wi. Sp.	300.00
Ray Everly	Stud. Asst., Botany	Au. Wi. Sp.	300.00
Esther Leonhardt	Stud. Asst., Botany	Au. Wi. Sp.	300.00
Helen J. Brown	Stud. Asst., Botany	Au. Wi. Sp.	300.00
L. G. Foster	Asst. Prof., Rural Economics (Salary to be paid from F-9 Farm Marketing)	Sept. 1, 1925 (12 mos. basis)	4,000.00
O. M. Johnson	Instructor, Rural Economics for a period not to exceed 6 mos.	July 15, 1925	2,500.00
Schuyler M. Salisbury	Prof., Animal Husbandry	Au. Wi. Sp.	4,000.00
Sherman Humphrey	Instructor, Botany	July 1, for 3 mos. for 3 mos. (Carry-over salary)	375.00
H. F. Kriege	Fellow (National Limestone Assn. Fellowship)	July 1, for 1 yr.	1,500.00
<i>College of Arts, Philosophy, and Science</i>			
Thomas C. Pollock	Assistant, English	Au. Wi. Sp.	1,000.00
Elmer McCue	Grad. Assistant, English	Au. Wi. Sp.	500.00
Roselyn Belz	Grad. Assistant, English	Au. Wi. Sp.	500.00
Harry P. Jeffrey	Assistant, Political Science	Au. Wi. Sp.	500.00
James Chalfant	Assistant, English	Au. Wi. Sp.	1,000.00
<i>College of Commerce and Journalism</i>			
Howard C. Greer	Assistant to Director, Bureau of Business Research	Su. Au. Wi. Sp.	2,500.00
George W. Starr	Assistant to Director, Bureau of Business Research	Su. Au. Wi. Sp.	1,500.00
Harold H. Shively	Assistant to Director, Bureau of Business Research	Au. Wi. Sp.	1,500.00
Harold H. Shively	Assistant to Director, Bureau of Business Research	July 1, for 3 mos. for 3 mos. (Carry-over salary)	375.00
Harold H. Shively	Assistant to Director, Bureau of Business Research	July 1, for 3 mos. (Spec. Contract) for 3 mos.	666.66
Josephine A. Lowrie	Assistant to Director, Bureau of Business Research	Su. Au. Wi. Sp.	1,500.00
Erla Wombold	Stenographer, Bureau of Business Research	July 1, 1925	960.00
(To be appointed)	Clerk, Bur. of Bus. Research	July 1, 1925	1,200.00
(To be appointed)	Stenographer, Bureau of Business Research	July 1, 1925	1,000.00
G. Marvin Wright	Reader, Economics	Su. Qr. only	50.00
Grace Richmond	Assistant, Sociology	Au. Wi. Sp.	700.00
George W. Terbough	Instr., Business Organization	Au. Wi. Sp.	1,800.00
E. C. Baird	Asst., Business Organization	Au. Wi. Sp.	500.00
H. E. Stewart	Asst., Business Organization	Au. Wi. Sp.	500.00
Karl E. Leib	Asst. Prof., Industrial Research, Bureau of Business Research	Sept. 1 Su. Au. Wi. Sp.	4,000.00



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J. Frederick Dewhurst	Prof. of Marketing, Bureau of Business Research	Sept. 1 Su.Au.Wi.Sp.	6,000.00
Ralph J. Watkins	Asst. Prof., Industrial Research, Bureau of Business Research	Sept. 1 Su.Au.Wi.Sp.	4,000.00
D. C. Power	Asst., Business Organization	Au. Wi. Sp.	500.00
Donald J. Hoskins	Asst., Geography	Au. Wi. Sp.	1,333.00
(To be paid from Professor Van Cleef's salary. Mr. Van Cleef will be absent without salary for one quarter)			

*College of Education*

Samuel S. Brooks	Research Assistant, Bureau of Educ. Research	Sept. 1 Su.Au.Wi.Sp.	1,200.00
Samuel Renshaw	Asst. Prof., Psychology	Au. Wi. Sp.	3,750.00
Francis N. Maxfield	Prof., Psychology	Au. Wi. Sp.	5,000.00
Ralph E. Dunford	Grad. Asst., Psychology	Au. Wi. Sp.	500.00
Vernon L. Miller	Lab. Asst., Psychology	Au. Wi. Sp.	750.00
H. L. McMillan	Grad. Asst., School Admin.	Au. Wi. Sp.	500.00
W. F. Bruce	Asst., Prin. of Education	Su. Qr.	375.00

*College of Engineering*

Thomas C. Lloyd	Instructor, Elec. Engr.	Au. Wi. Sp.	1,800.00
Justin L. Bussies	Grad. Asst., Chemistry	Au. Wi. Sp.	500.00
Joy Dillinger	Grad. Asst., Physics	Au. Wi. Sp.	500.00
Rollin F. Conway	Grad. Asst., Chemistry	Au. Wi. Sp.	500.00

*College of Medicine*

Clarence C. Myers	Stud. Asst., Anatomy	Au. Wi. Sp.	300.00
Jacob Rosofsky	Stud. Asst., Anatomy	Au. Wi. Sp.	300.00

*Graduate School*

Willis Herbert Hall	Scholar	Au. Wi. Sp.	300.00
Edwin Jacob Bognar	Scholar	Au. Wi. Sp.	300.00
Harold Ellis Simpson	Bureau of Mines Fellows, Dept. of Ceramics	Au. Wi. Sp.	750.00

*Library*

Charlotte Roth	Library Assistant	July 1, 1925	1,100.00
Lillian Michaelis	Library Assistant	July 1, to Sept. 15, 1925	60.00
Evelyn Hensel	Library Assistant	July 1, to Sept. 15, 1925	60.00
John J. Schmink	Library Assistant	July 1, to Sept. 15, 1925	60.00
Pauline Lehman	Library Assistant	July 1, to Sept. 15, 1925	60.00
Charles E. Moul	Library Assistant	July 1, 1925	600.00
Francesca Hockett	Library Assistant (Chemistry)	July 1, 1925	1,080.00
Florence Reese	Library Assistant (one-half time)	July 1, 1925	360.00
Harry Appler	Library Assistant (one-half time)	July 1, 1925	360.00
Robert Bruce	Library Assistant (one-half time)	July 1, 1925	360.00
Elsie Tidyman	Library Assistant	July 1 to Sept. 1, 1925	50.00
Mary T. Hugentugler	Library Assistant	Sept. 1, 1925	1,200.00
Mercedes Walley	Library Assistant (one-half time)	Aug. 1 to Sept. 30, 1925	30.00
Katherine Wade	Library Assistant	Aug. 1 to Sept. 30, 1925	60.00
Helen Seibert	Library Assistant	Aug. 1 to Sept. 30, 1925	45.00
Marie Bulkley	Library Assistant	Aug. 1 to Sept. 30, 1925	60.00
<i>Physical Education</i>			
Ruth Weytham	Instructor	Au. Wi. Sp.	1,800.00

CIVIL SERVICE APPOINTMENTS

<i>College of Agriculture</i>			
Charles Ferguson	Laborer, Farm Operations	July 1, 1925	1,080.00
<i>College of Commerce and Journalism</i>			
Laura Mautz	Stenographer	Sept. 9, 1925	960.00
Mary Fodey	Stenographer	July 16, 1925	960.00

*College of Education*

Margaret McCloud	Stenographer	Aug. 1, 1925	960.00
Charlotte Lockett	Stenographer	July 2, 1925	960.00
Adelaide R. Gardner	Stenographer, Bur. of Ed. Res.	July 1, 1925	1,200.00

*Registrar's Office*

Margaret Packard	Asst. to Registrar	Aug. 3, 1925	1,020.00
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*Stores and Receiving*

Charles F. Reasoner	Tool-Room Keeper	July 1, 1925	1,200.00
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*Operation and Maintenance*

Mary M. Thomas	Clerk	July 1, 1925	1,080.00
Sidney Seaman	Electrician	July 1, 1925	1,800.00
Robert J. Huddleston	Engineer	Aug. 5, 1925	1,860.00
Michael J. Durkin	Night Watchman	July 1, 1925	1,320.00
George W. Newman	Janitor	July 1, 1925	1,200.00

*Laboratory Supply Store*

Fred L. Williams	Asst. Pharmacist	Aug. 1, 1925	1,500.00
Stenna Logsdon	Clerk	July 1, 1925	960.00

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Upon recommendation of the President, the following changes in title were made:

Name	Title from	to	Date Effective
<i>College of Arts</i>			
A. H. Noyes	Instructor	Asst. Prof. Eur. History	July 1, 1925
<i>College of Commerce and Journalism</i>			
H. H. Shively	Assistant	Asst. Prof., Bus. Org.	Oct. 1, 1925
<i>College of Education</i>			
Cath. B. Chancellor	Stenographer	Asst. to Dean	Sept. 1, 1925
<i>College of Engineering</i>			
O. E. Williams	Asst. Prof.	Prof., Eng. Drawing	July 1, 1925
E. E. Kimberly	Instructor	Asst. Prof., Elec. Eng.	Oct. 1, 1925
Edward A. Janning	Assistant	Instr., Ind. Arts	Oct. 1, 1925
*                      *                      *                      *                      *			

Upon recommendation of the President, the following changes in salary were made:

Name	Title	Date Effective	Annual Rate from	to
<i>College of Agriculture</i>				
Robert Watson	Groom, Animal Husb.	Aug. 1, 1925	\$1,440.00	\$1,800.00
<i>College of Arts</i>				
Herman Miller	Instr., English	July 1, 1925	1,800.00	2,000.00
Edith Sniffen	Instr., English	July 1, 1925	1,800.00	2,000.00
Manning Smith	Asst. Prof., English	Oct. 1, 1925	2,500.00	2,750.00
Lily Schindelman	Grad. Asst., English	Sum. Qr.	500.00	650.00
<i>College of Commerce and Journalism</i>			for 4 qrs.	for 4 qrs.
Nell Gainer	Stenographer	July 1, 1925	90.00	125.00
Esther Goddard	Stenographer	July 1, 1925	80.00	95.00
<i>College of Education</i>				
Carl N. Rexroad	Instructor, Psychology	July 1, 1925	2,250.00	2,500.00
A. L. Henderson	Instructor, Psychology	Oct. 1, 1925	1,800.00	2,000.00
Cath. B. Chancellor	Asst. to Dean	Sept. 1, 1925	1,020.00	1,500.00
<i>College of Engineering</i>				
Frances Rannels	Clerk	Sept. 1, 1925	1,020.00	1,200.00
Catherine Earle	Stenographer	Sept. 1, 1925	1,020.00	840.00
E. E. Kimberly	Asst. Prof., El. Eng.	Oct. 1, 1925	1,800.00	2,250.00
J. E. Shepardson	Asst. Prof., El. Eng.	July 1, 1925	2,250.00	2,500.00

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*Library*

Mildred V. Watson	Library Assistant	July 1, 1925	1,400.00	1,500.00
(Changed from Accession Department of C. & J. Library)				
Anna M. Green	Library Assistant	July 1, 1925	1,800.00	2,000.00
Jane Kintner	Library Assistant	July 1, 1925	1,200.00	1,300.00

*Physical Education*

Carl E. Tishler	Student Assistant	Au. Qr.	270.00	300.00
*	*	*	*	*

Upon motion, the following recommendations of the President were approved:

That Professor Eugene Van Cleef be given leave of absence without salary for the months of March, April, May, and June, 1926.

That the teaching schedule of Amos L. Heer, Department of School Administration, be changed from the Summer, Autumn, Winter, and Spring Quarters to the Autumn, Winter, and Spring Quarters at \$500.00; and that he be appointed an Assistant in the Department of School Administration for the Summer Quarter at a salary of \$200.00.

That the salary of \$600.00 for Nelson J. Neubig, Extension Secretary, be cancelled.

That the sum of \$1,830.00 appropriated for Civil Engineering—Summer Camp—be cancelled.

I report the resignation of Robert Salter, Professor in the Department of Soils, and recommend that his salary be paid at the rate of \$200.00 per month to complete his special contract of two quarters.

That a special contract be authorized for Professor E. L. Dakan, Department of Poultry Husbandry, for the Spring Quarter, 1925, and appropriate accumulation of credit be made.

That the records in the case of W. P. Sandford, Department of English, be corrected to agree with the fact that he taught in the summer of 1924 and that proper vacation credit be allowed.

That the records in the case of Professor Milton Percival, Department of English, be corrected to agree with the fact that he taught in the spring of 1924 and that proper vacation credit be allowed.

That the cooperative arrangement between the Federal Government and the University in the case of Professor Eno of the Department of Civil Engineering be authorized for another year beginning October 1, 1925, at a salary of \$2,125.00 on half-time basis.

That John Clinton Prior be appointed temporary substitute Professor of Municipal Engineering for the year beginning October 1, 1925, on a special contract for \$2,125.00 to be paid in nine payments.

That in view of the fact that Professor F. E. Lumley has been carrying the usual teaching schedule during the Summer Quarter in addition to his services as Acting Dean of the Graduate School in the absence of Professor William McPherson he be given accumulated vacation leave for the current summer quarter.

That the Department of Astronomy be transferred for purposes of administration to the College of Arts, Philosophy, and Science.

That the appropriation of \$4,200.00 from the general fund for the District Nursing Association be paid in monthly installments upon the presentation of bills from this association.

That the appropriation of \$2,000.00 to St. Francis Hospital for supplies be paid in installments of \$500.00 per quarter on the presentation of bills.

That in the case of J. L. Clifton the rule preventing persons with the rank of Professor from taking courses of instruction for University credit be waived.

That \$150.00 from the balance in the Graduate School Fund be assigned to increase the salary of Mr. Kurt Rossinger, Teaching Fellow, in the Department of Philosophy, to \$650.00.

That Ruth Siegenthaler, Stenographer in Animal Husbandry Department, be transferred to the Boys' and Girls' Club Department (Agricultural Extension) and that her salary be increased from \$960.00 to \$1,080.00 per annum, effective September 1, 1925.

That the appointment of Margaret E. Motscham, Cataloguer, at \$2,000.00 be made effective September 15, 1925, instead of July 1st.

That the appointment of Maude Elwood, Cataloguer, at \$1,500.00 be made effective August 1st instead of July 1, 1925.

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Upon recommendation of the President, the following appointments were made in the College of Education for the Summer Quarter 1926:

Name	Title	Date Effective	Salary
<i>Principles of Education</i>			
Ralph Boas	Prof. of Education, Dept. Pr. of Educ.	June 20, 1926 for Sum. Qr.	\$1,500.00
George S. Counts	Prof. of Education, Dept. Pr. of Educ.	June 20, 1926 for 1st term, Su.Qr.	800.00
<i>School Administration</i>			
Wilford M. Aikin	Prof., School Administration	July 1, 1926 for Su. Qr.	1,200.00
Fred C. Ayer	Prof., School Administration	July 1, 1926 for Su. Qr.	1,200.00
J. O. Engleman	Prof., School Administration	July 1, 1926 for 1st term, Su.Qr.	900.00
J. J. Oppenheimer	Ast. Prof., School Admin.	July 1, 1926 for 1st term, Su.Qr.	750.00
Edward D. Roberts	Prof., School Administration	July 1, 1926 for 1st term, Su.Qr.	800.00
Frederick B. Rogers	Ast. Prof., School Admin.	July 1, 1926 for Su. Qr.	1,000.00

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Thereupon, the Board adjourned to meet Friday, September 4, 1925, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

# OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, September 4, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert H. Mack, Mrs. Alma W. Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

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The minutes of the last meeting were approved.

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The President presented a list of candidates for degrees for the Summer Convocation. Upon motion, it was ordered that the following degrees be conferred in accordance with the recommendation of the President and the Faculty:

#### DOCTOR OF PHILOSOPHY

Donald Benton Anderson, B.A., B.Sc. in Edu., M.A.; Robin Charles Burrell, B.S. (Mount Union College), M.A.; Adolph Gustavus Ekdahl, B.A., M.A. (Clark University), D.M.D. (Tufts College, Dental School); Naomi M. Goldthwaite Ekdahl, A.B., M.A. (Syracuse University); Clarence Esher Erffmeyer, B.A. (Northwestern College), M.A. (University of Illinois); George Melvin Karns, B.S. (Mount Union College), M.Sc.; William Whistler Mills, B.S. (Franklin College), M.Sc.; Samuel Renshaw, A.B. (Ohio University), M.A.; Henry E. Schrammel, A.B. (Northwestern College), M.A. (University of Colorado); John Kasvikis Warren, A.B. (Bethany College), M.A. (University of Chicago).

#### MASTER OF ARTS

Florence Elizabeth Baird, B.A.; George Clement Beery, B.A.; Albert Eli Black, B.S. in Edu. (Miami University); Anna Bradbury, B.Sc. in Edu.; Helen May Bradley, B.Sc. in Edu.; Lillian Marie Brauch, B.Sc. in Edu.; Willard Hughes Brentlinger, A.B. (Harvard University); Helen Jean Brown, B.A.; George Frederick Carl, B.S. (University of Oregon); Earl Philip Carter, Jr., B.A.; Florence Sarah Chabbuck, Ph.B. (Denison University); Beulah Belle Clark, B.A. (Muskingum College); Everett Filbrun Coy, A.B. (Manchester College); Rufus Crane, A.B. (Middlebury College), B.S. (Massachusetts Institute of Technology); Lloyd Elsworth Devol, B.A.; Maude Antoinette Dickinson, B.A.; Walter Philip Elhardt, B.Sc. in Agr.; Jessie Ferguson, A.B. (University of Chattanooga), B.Sc. in Edu.; Omer Ray Fouts, A.B. (Wittenberg College); Vernon Augustus Garver, Ph.B. (College of Wooster); Harold Hoover Gieger, A.B. (Otterbein College); John Solomon Hare, B.A.; Preston Mayne Harris, A.B. (Wittenberg College); Carl Carlisle Harsh, B.A.; Bryan Heise, B.A.; Laura Jamison, B.S. (Ohio Northern University); William Ralph Janeway, B.A.; William Melville Jones, A.B. (Allegheny College); Grant William Leman, B.A. (Ohio Wesleyan University); George Howard Little, B.A. (Adrian College); Mapel Dell McMillan, B.A.; Notley Sinclair Maddox, B.Sc. in Edu.; Rebecca Faye Marsh, A.B. (Cedarville College); Elizabeth Metz, B.A. (Defiance College); Edna Clare Millonig, B.A.; John Arnett Mitchell, B.A. (Bowdoin College); Ralph Money, B.A.; Mary Georgia Nichols, B.Sc. in Edu.; Ethan Allen Paisley, B.S. (Muskingum College); Raymond Roberts Peck, B.Sc. in Hort.; James Mark Purcell, B.A. (University of Montana); Donald Arthur Pyers, B.S. in Edu. (Ohio University); Charles Stevens Rice, B.A., M.A. (Findlay College); Estella Faye Rogers, B.A.; Monna Marie Rogers, B.S. in Edu. (Ohio University); Helen Dorothy Ruhlen, B.Sc. in Edu.; Henry Melville Sayre, B.A.; Lily Schindelman, B.Sc. in Edu.; Ethel Kanable Schuman, B.A. (Ohio Wesleyan University); Rolla Russell Sharrock, B.Sc. in Bus. Adm.; Dorothy Jane Sutz, A.B. (Ohio University); Charles Sydney Smith, B.S. (Case School of Applied Science); Whitney Elmer Stoneburner, B.A. (Ohio Wesleyan University); Frank Mills Thornburg, B.S. (Ohio Northern University); Esther George Treahay, B.Sc. in Edu.;

James Marion Turner, B.Sc. in Edu.; Randolph Leroy Van-Scoyk, B.A. (Berea College); Fu-Chow Wang, B.A. (University of Washington); Andrew Teisher Weaver, B.S. (College of Wooster); Mary Ethel York, B.Sc. in Edu.

#### MASTER OF SCIENCE

Donald Smith Bell, B.S. (Pennsylvania State College); Inez Bernita Blystone, B.Sc. in H.E.; Chung Yu Chu, B.S. (Soochow University, China); Walter Leonard Dehner, B.S. (University of Illinois); Harry Ben Dykstra, A.B. (Hope College); Minnie Margaret Eslinger, B.S. (Dickinson College); Robert Wallace Gerdel, B.S. (Michigan Agricultural College); Abner Everett Gregg, B.A. (Muskingum College); Cleo DeForest Haught, A.B. (West Virginia Wesleyan College); Franklin Powell Lasseter, A.B. (Howard College); Lewis Earl Miller, B.A.; William Otterbein Stauffer, B.S. (Otterbein College); George Clifford Strouse, B.S. (College of Wooster); Robert Ambrose Thornton, B.S. (Howard College); Charles Robert Wimmer, B.S. (Allegheny College).

#### BACHELOR OF SCIENCE IN AGRICULTURE

Laurel Carnahan, Merrill Zenas Conn, Lloyd Burson Fidler, Albert Matthew Griffin, Jr., Crawford Fulton Hyde (as of the Class of 1906), Aaron J. Pancake, Millard Wilbur Rohrbaugh, Clay Holtz Stackhouse, Roy Stephen Tucker, Kenneth Elmer Wright.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Romaine Coss, Thelma Marie Kinsley, Ruby Stalnaker, Helen Ann Strow.

#### BACHELOR OF ARTS

Sidney Abramson, Pauline Alice Albin, Harold Ernest Barker, Anna Jeanette Barney, Frank Vermilya Benton, Jr., Elizabeth Low Blackburn, Miriam Johanna Broda, Dwight Mackey Brooks, Louise Plum Brunson, Leroy Earl Bucy, Richard Gordon Campbell, Emily Frances Catlett, Helen Crafts, B.S. in Edu. (Ohio Northern University); Frank S. Davidson, Arline Marie Ebenhack, Arno Gene Erdrich, George Alvin Finch, James Oliver Fox, Doris Margaret Frank, Helen Elizabeth Gilbert, B.Sc. in Edu.; William Richard Griffin, Wellington Preston Guild, Ethel Pauline Hammann, Edward Treuhaff Hollander, Horace Hunter Housholder, Zelmah Leora Howard, Ruth Leona Huddle, B.Sc. in Edu.; Franklin Christian Hugenberger (with honors), Paul Willard Hugenberger, Mary Rachel Jones, B.Sc. in Edu.; Morris Lopper, Charles Willard Mayhugh, Donald James Messenger, Caroline Juliette Muskat, Lawrence Macnevin Osborne, Myron Stanton Pond, Jr., Harry Wight Rogers, Leo James Ryan, Charles Jay Schollenberger, Elmer Irwin Schwartz, Gerald Paul Seeger (with honors), Eugene Hulse Sloane, Marie Geneva Stephenson, Carol Jean Van Bolt.

#### BACHELOR OF SCIENCE

Frank Cottrell Jackson.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Gilbert Henry Biddle, Paul Charles Bovey, Edwin Essington, Harlan Phelps Gill, Linn Vandervort Hall, William Richard Kaufman, Ollie Klee, William Allen Lintern, Smith Newton McCloud, Cecil

Blair McCreight, George Henry Merz, Myron Stanton Pond, Jr., Thelma Ramler, Harry Clifford Ruble, Harold Edison Stewart, Robert Smith Watts, Cletus M. Zaenglein.

#### BACHELOR OF SCIENCE IN JOURNALISM

Catherine Valerie Cope, Fred Friedland, John Beck Fullen, Alfred Hugh Knouff.

#### BACHELOR OF SCIENCE IN EDUCATION

Marion Ethel Abrams, Charles Alfred Barker, Myrtle Thelma Barton, Ruth Catherine Baumgartner, Ruth Converse Burnham, Helen E. Coppess, Lois Ambra Davis, Joseph Homer Davison, Alice Isabelle Ford, Olive Andru Fraker, Amy Eleanor Freeman, Enno George Fruewald, Mary Elizabeth Graham, Alice Baker Henry, Paul Ernst Hoffmann, Doris Odessa Huff, Elizabeth Pearl Jenkins, Hazel Tice Johnson, Enoch Ray Kanable, Carrie May Keller, Edith Kenestrick, Hazel Beatrice Kent, Herbert Brant Knight, Daisy Carolyn Lengel, Evelyn Jane Lewis, Ora Lillian Lewis, Franklin Herbert Lowry, Dwight Edwin Lyons, Fay Marine, Ruth Markwood, Hazel M. Miller, Phyllis Harpold Morgan, Miriam Wiant Northcraft, Margaret Ellen Osborn, Gertrude Austin Pavey, Elijah Roy Pickering, Louise Irene Pierson, Martha Agnes Pike, Charles Donald Pitts, Jr., Miriam Thomson Pratt, Anna Hodge Rumer, Helen King Schermerhorn, Dorothy Helen Schulz, Anna Marie Setzler, Hilda Deibig Sharrock, Katherine Chaney Smith, Lois Lillian Springer, Chauncey Swingle, James Thomas Taylor, B.A.; Susan Geraldine Troxel, Lillian Van Kirk, Ivan Seabold Weisz, Robert James Wherry, James Wesley White, John Balfour Wilson, Clara B. Wing.

#### BACHELOR OF ARCHITECTURE

George Henry Birch, A.B. (Wittenberg College.)

#### BACHELOR OF CHEMICAL ENGINEERING

Lorin Earl Lutz, Frank Herman Manchester.

#### BACHELOR OF ELECTRICAL ENGINEERING

Albert Edward Allen, Jr., Lester Herman Colbert, Clester Albert Colwell, Harry B. Gitlin, Alfred Edwin Hetherington, Rudolph Zepp.

#### BACHELOR OF METALLURGICAL ENGINEERING

Arthur Eldridge Focke, Forrest Bernard Hutton.

#### DOCTOR OF MEDICINE

Frank Henry Bly, Anna Mary Dice, B.A.; Marion Day Gamble, B.S. (Ohio Wesleyan University); Raymond Maurice Malone, A.B. (Ohio University); Richard Ambrose Mills, B.A.; Luis Raimundo Moczo, Radford Palmblad Potter, D.D.S.; William Carver Roche, Henry James Schwensen, B.Sc.

\* \* \* \* \*

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Martha Glover	Stenog., Boys' and Girls' Club Work	Aug. 31, 1925	1,200.00

*College of Agriculture*

Clifford T. Conklin	Asst. Prof., An. Husb.	July 31, 1925	4,200.00
Linden F. Edwards	Instr., Zoology and Ent.	Oct. 1, 1925	1,200.00
R. M. Salter	Asst. Prof., Soils	Oct. 1, 1925	2,400.00
George Valley	Instructor, Soils	Winter Quarter	500.00

*College of Arts, Philosophy, and Science*

J. M. Purcell	Grad. Asst., English	End Summer Quarter	500.00
Florence Chubbuck	Grad. Asst., English	End Summer Quarter	500.00

*College of Commerce and Journalism*

J. R. Fleming	Instructor, Journalism	Oct. 1, 1925	900.00
George D. Haskell	Instructor, Economics	July 1, 1925	2,400.00

*College of Education*

C. H. Growden	Assistant, Psychology	July 1, 1925	1,200.00
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*College of Engineering*

Mrs. C. Belle Hard	Stenog., Civil Engr.	Aug. 1, 1925	960.00
Ralph W. Dunkle	Instr., Engr. Drawing	July 1, 1925	2,000.00

*Registrar's Office*

Alice Lawrence	Asst. to Registrar	Sept. 1, 1925	85.00 mo.
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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

*College of Agriculture*

Lela Ewers	Asst., Zoology and Ent.	Oct. 1	Au. Wi. Sp.	900.00
Harold S. Peters	Graduate Assistant, Zoology and Ent.	Oct. 1	Au. Wi. Sp.	500.00
Thomas E. Richmond	Assistant, Soils		Au. Wi. Sp.	900.00
Frederick J. Salter	Part-time Asst., Soils		Wi.	500.00

*College of Arts, Philosophy, and Science*

Eugene Sloan	Grad. Asst., English		Au. Wi. Sp.	500.00
Geneva Stephenson	Grad. Asst., English		Au. Wi. Sp.	500.00
Nathan Goff Carder	Grad. Asst., English		Au. Wi.	335.00
			for Au. & Wi. Qrs.	
Martha Bauman	Grad. Asst., English		Au. Wi.	335.00
			for Au. & Wi. Qrs.	

*College of Commerce and Journalism*

Mrs. R. E. Cray	Research Asst., Bur. of Business Research	Aug. 24	Su. Au. Wi. Sp.	1,200.00
Harry R. O'Brien	Instr., Journalism		Au. Wi. Sp.	300.00
L. H. Grinstead	Assistant Professor, Extension Department	Sept. 15	Su. Au. Wi. Sp.	4,250.00
J. B. Heckert	Assistant Professor, Extension Department	Sept. 15	Su. Au. Wi. Sp.	4,250.00
Mrs. Irene Wilcox	Assistant to Director, Extension Department	Sept. 1	Su. Au. Wi. Sp.	100.00
McCallister	Instructor, Sociology		Au. Wi. Sp.	1,800.00
Louise M. Spaeth	Asst. Professor, Economics		Au. Wi. Sp.	3,500.00
D. H. Buchanan	Assistant, Economics		Au. Wi. Sp.	1,500.00
Coleman B. Cheney	Assistant, Sociology		Au. Wi. Sp.	1,500.00
T. C. Wang	Asst. Professor, Sociology	Oct. 1	Au. Wi. Sp.	3,600.00
Elsie Vorhees Jones	Assistant, Bus. Organ.	Oct. 1	Au. Wi. Sp.	800.00
Charles W. Vernon	Assistant, Geography	Oct. 1	Au. Wi. Sp.	1,000.00
Webster L. Davis				

*College of Education*

Dr. Wm. H. Stone	Prof., Vocational Edu. (Smith-Hughes Budget)	Sept. 1	Au. Wi. Sp.	4,500.00
W. F. Bruce	Asst., Principles and Practice of Education		Su. Au. Wi. Sp.	1,500.00
Raymond G. Guthrie	Asst., Principles and Practice of Education		Au. Wi. Sp.	1,000.00



*College of Engineering*

Hendrik W. Bode	Grad. Asst., Mathematics		Au. Wi. Sp.	500.00
Richard S. Burlington	Grad. Asst., Mathematics		Au. Wi. Sp.	500.00
L. J. Paradiso	Grad. Asst., Mathematics		Au. Wi. Sp.	500.00
Paul McC. Swingle	Grad. Asst., Mathematics		Au. Wi. Sp.	500.00
Lewis E. Mong	Stud. Asst., Chemistry		Au. Wi. Sp.	250.00
Mervin F. Devine	Instructor, Mechanics	Oct. 1	Au. Wi. Sp.	1,600.00
John M. Weed	Part-time Instructor, Civil Engineering		Au. Wi. Sp.	1,000.00
Robert W. Byrns	Instructor, Civil Engr.		Au. Wi. Sp.	2,000.00
Edward V. O'Rourke	Instructor, Mine Engr.		Au. Wi. Sp.	2,500.00

*College of Pharmacy*

John Albert Bell	Student Asst., Pharmacy		Au. Wi. Sp.	200.00
George H. McFadden	Student Asst., Pharmacy		Au. Wi. Sp.	200.00
Kirtly W. Ervin	Student Asst., Pharmacy		Au. Wi. Sp.	200.00

*Registrar's Office*

Hulda Stroedter	Assistant to Registrar	Sept. 1, 1925		85.00 mo.
*	*	*	*	*

Upon recommendation of the President, the following changes in title were made:

Name	Title from	to	Date Effective
<i>College of Agriculture</i>			
Hugh Setterfield	Assistant	Instructor, Zoology	Oct. 1, 1925
Robert N. McCormick	Assistant	Instructor, Zoology	Oct. 1, 1925
Morris Schlosberg	Graduate Assistant	Assistant, Zoology	Oct. 1, 1925

*College of Commerce and Journalism*

Josephine Lowrie	Assistant to Director, Bureau of Bus. Research	Research Assistant, Accounting	Sept. 1, 1925
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

<i>College of Agriculture</i>			from	to
R. H. Livingston	Assistant, Farm Crops	Sept. 1, 1925	1,320.00	1,500.00
Hugh Setterfield	Instructor, Zoology	Oct. 1, 1925	900.00	1,500.00
Robert N. McCormick	Instructor, Zoology	Oct. 1, 1925	900.00	1,200.00
Morris Schlosberg	Assistant, Zoology	Oct. 1, 1925	500.00	900.00
George M. McClure	Instructor, Soils	July 1, 1925	2,700.00	3,000.00
Charles L. Thrash	Instructor, Soils	July 1, 1925	2,400.00	3,000.00

*College of Commerce and Journalism*

Erla Wombold	Stenog., Bur. of Bus. Res.	Sept. 1, 1925	960.00	1,140.00
Josephine Lowrie	Research Asst., Accounting	Sept. 1, 1925	1,500.00	1,600.00
Edison L. Bowers	Instructor, Economics	Oct. 1, 1925	1,500.00	2,000.00
Henry F. Walradt	Professor, Economics	July 1, 1925	3,500.00	3,750.00
Louis Edwin Smart	Instructor, Economics	July 1, 1925	2,000.00	2,200.00
Helen Louise Stitt	Instructor, Economics	Oct. 1, 1925	2,000.00	2,200.00
Helen Cherington	Assistant, Economics	Oct. 1, 1925	1,500.00	1,600.00
D. M. Shonting	Instructor, Accounting	Oct. 1, 1925	2,100.00	2,300.00
H. C. Fisher	Assistant, Geography	Oct. 1, 1925	1,300.00	1,500.00
Roderick Peattie	Professor, Geography	July 1, 1925	3,000.00	3,200.00
Perry Denune	Instructor, Sociology	Oct. 1, 1925	2,000.00	2,300.00
Mary Louise Mark	Professor, Sociology	July 1, 1925	3,600.00	3,800.00

*College of Education*

Elmer Bowers	Assistant, Psychology	Oct. 1, 1925	500.00	1,200.00
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*College of Engineering*

Wooster Bard Field	Asst. Prof., Engr. Draw.	July 1, 1925	2,600.00	2,700.00
Ralph Paffenbarger	Asst. Prof., Engr. Draw.	July 1, 1925	2,500.00	2,600.00
*	*	*	*	*

The President presented a request from the College of Commerce and Journalism asking approval of a proposed plan for extension work

in said College. After some discussion, it was ordered that Dean Hagerty's request be referred to the University faculty in accordance with Section 3 of Chapter 10 and Chapter 12 of the By-Laws of the Board of Trustees.

\* \* \* \* \*

The special committee on the Cooperative Supply Store presented the following motion, which was unanimously adopted:

The Cooperative Supply Store will not be operated on the campus of the Ohio State University after June 30, 1926. On and after July 1, 1926, books and student supplies will be handled by the University as a rotary fund in the same manner as chemicals and laboratory supplies are now supplied to the students.

A special committee, consisting of Mr. Atkinson, Mrs. Paterson, and the Secretary, was directed to appear before the State Emergency Board to present a formal request for sufficient funds to start said Rotary Fund.

\* \* \* \* \*

Upon motion, the following resolution was adopted:

That the Chairman or Secretary of the Board of Trustees advise such organizations and individuals interested in the selection of a successor to Dr. W. O. Thompson, that the Board welcomes such suggestions and information as they may desire to offer in that connection.

\* \* \* \* \*

The Chairman appointed a special committee, consisting of Mr. Stone, Mrs. Paterson, Mr. Atkinson, and the Secretary, with power to make all arrangements necessary for the meeting of the Association of Governing Boards of State Universities and allied institutions to be held at the University November 19 to 21, 1925. It was further ordered that the Secretary confer with Mr. Springer at Ann Arbor concerning the program, the expense of the Secretary for this trip to be paid by the University.

\* \* \* \* \*

The Secretary reported that the contract for the "Tunnel Piping, Hot Water Heating System" was awarded to the National Valve Manufacturing Company by the Director of Highways and Public Works; and that the contract for the "Furnishing Wood Pipe Lines to Condensers in Power House" has been awarded to the Michigan Pipe Company in accordance with the action of the State Board of Control.

\* \* \* \* \*

Upon motion, it was ordered that the Secretary advise the officials of the Sphinx Society that the Board of Trustees lacks legal authority to grant the request to construct a shrine on the campus, as it is understood by the Board that this shrine could be used by only the one organization.

\* \* \* \* \*

The Secretary reported that the State Board of Control has authorized the Board of Trustees of the Ohio State University to accept the proposal of the General Electric Company to take the two Generators now in the old Power House, one of which is 300 K. W. capacity and 15 years old and the other 400 K. W. capacity and 11 years old, and to give in place a new General Electric 1000 K. W. capacity generator for an additional sum of \$10,000.00, the payment to

9-19-'25

be made from the appropriation of G-31 Light, Heat, and Power Equipment—\$110,000.00.

Upon motion, the Secretary was directed to close the contract with the General Electric Company in accordance with the proposal as outlined above.

\* \* \* \* \*

It was unanimously agreed not to allow the 25c assessment as requested by Student Council.

\* \* \* \* \*

Upon motion, it was agreed to accept the option on the Donato Marrabelli property as presented to the Board at the July 6th meeting, and the Secretary was directed to close this transaction.

\* \* \* \* \*

It was agreed to hold a special meeting at the University, at 9 a. m., Saturday morning, September 19, 1925.

It was also agreed to hold a meeting at Sandusky, Ohio, on the evening of October 2d, and on Saturday, October 3rd, for the purpose of inspecting Gibraltar Island, the recent gift made by Mr. Stone to the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, September 19, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

\* \* \* \* \*

Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

The President reported the death of Professor Henry C. Lord, which occurred September 16th. Upon motion, the Secretary was directed to pay the September and October salary installments to the estate of the late Professor Henry C. Lord.

\* \* \* \* \*

The President reported that Dr. Robert G. Paterson has agreed to deliver a series of lectures in the College of Commerce and Journalism without charge. Upon motion, this offer was accepted and the Secretary was directed to advise Dr. Paterson of the appreciation of the Board of Trustees for this service.

\* \* \* \* \*

Mr. Atkinson called the attention of the Board to an ordinance now before the City Council of Columbus, which ordinance would so change the zoning map of the city as to permit the construction of a

recreation park on the north side of Lane Avenue between Doe Alley and the river. Upon motion, the Secretary was directed to advise the Council of the City of Columbus that the Board of Trustees of the Ohio State University is unanimously of the opinion that the establishment of a so-called recreation park along West Lane Avenue and just across the street from the property of the Ohio State University is inimical to the welfare of the thousands of students rooming and living in this immediate vicinity.

\* \* \* \* \*

Mr. Lowry F. Sater, representing a committee of the Alumni, and Professor William T. Magruder, representing a committee of the Faculty, appeared before the Board in relation to the selection of a successor to President Thompson.

\* \* \* \* \*

The Secretary was directed to renew the lease with Mrs. Ada Baker for another year for her property known as 220 West Tenth Avenue. This property has been in use for some time by the Department of Home Economics as a practice house. Said lease is to be renewed upon the same terms as heretofore.

\* \* \* \* \*

The Cabinet was directed and authorized to open bids to be received in accordance with law, on Tuesday, September 29, 1925, for the Addition to Pomerene Hall, and to present said bids to the Architects for tabulation and report; said report to be presented to the Board of Trustees at the meeting to be held at Sandusky on October 2d.

\* \* \* \* \*

The Secretary reported that Mrs. Jessie Campbell Coons and her husband, Dr. Jacob J. Coons, had transferred the homestead of the late Governor James E. Campbell located on Hamilton Avenue to Carl E. Steeb, Trustee, and that he was prepared to sell the property and deposit the proceeds in the State Treasury as a part of the irreducible debt in accordance with the conditions in the deed of transfer. The Secretary then read the following deed of transfer:

#### TRUST DEED

*Know All Men by These Presents:* That whereas, the will of the late James E. Campbell, deceased, which was duly probated and recorded in Volume FFF, page 75, of the Will Records of Franklin County, Ohio, contained the following provision:

"I devise my residence at 78 Hamilton Avenue, Columbus, Ohio, to Jessie Campbell Coons to be by her deeded to such charity as she may deem proper; and I bequeath such household goods and property therein as my executors may select to the same charity. Said real and personal property shall be known as the 'Elizabeth Owens Campbell Donation.' In event of the death of Jessie Campbell Coons before this devise and bequest are executed, my other heirs are authorized to select such charity."

And, whereas, Mrs. Jessie Campbell Coons filed in the said Probate Court a determination of the trust, which said determination

was duly amended and modified by the said Jessie Campbell Coons with the consent and approval of the Ohio State University, to read as follows:

"This writing is to evidence that I have selected and hereby designate as the charity for which said property shall be deeded, as follows:

The Ohio State University has upon its grounds in Columbus, Franklin County, Ohio, a hospital and I will deed said property to Carl Steeb, Trustee, or to such other person as Trustee, as the Ohio State University shall designate, in trust to hold the title to said property, to convey the same to such person or persons as the Ohio State University shall designate, the proceeds of such sale to go to the State of Ohio for the Ohio State University in trust to hold, invest, and re-invest the same and out of the income of the said trust fund to maintain a free bed or beds in said hospital which shall be open to poor people of every kind; said charity and donation shall be known as The Elizabeth Owens Campbell Donation."

And, whereas, it is the desire of the grantor herein to carry out the intentions and desires of the decedent in respect to said property:

Now, *Therefore*, I, the said Jessie Campbell Coons, in consideration of the premises, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do hereby grant, bargain, sell, and convey to Carl E. Steeb, Trustee, the following real estate, situated in the City of Columbus, County of Franklin, and State of Ohio, and being:

Lot No. 69 of East Park Place Addition as the same is numbered and delineated on the recorded plat thereof, of record in Plat Book 2, page 61, Recorder's Office, Franklin County, Ohio.

*To Have and to Hold*, said premises with all of the rights, easements, and appurtenances thereunto belonging, and all the rents, issues, and profits thereof, unto the said trustee, and his successors in trust, for the uses and purposes and upon the trusts following, to-wit:

Said trustee is authorized and directed to sell such property at public or private sale for such sum and to such party as shall be approved by the trustees of the Ohio State University. Said sale shall be made as soon as the said trustee can conveniently arrange for such sale. Said trustee is hereby authorized and directed to collect the proceeds of said sale and pay the same to the Treasurer of the State of Ohio for the use and benefit of the Ohio State University, which fund is to be invested in like manner as the endowment fund of said University and held in trust as such, the income from which is to be forever used to maintain a free bed or beds in the University Hospital, which shall be open to poor people of every kind. Said charity and donation shall be known as the Elizabeth Owens Campbell Donation.

In order to carry out the purposes of this trust, the said Carl E. Steeb, Trustee, is hereby authorized and empowered to execute and deliver proper deeds and other instruments of writing necessary to convey all of the title and interests in and to said premises to the

purchaser. Upon such sale the purchaser shall not be obligated to see to the application of the purchase money to or for the purpose of the trust, but the receipt of the Trustee therefor shall be a complete discharge.

And the said Jessie Campbell Coons for herself and her heirs, does hereby covenant with the said Carl E. Steeb, as trustee, his successors and assigns, that she is the person to whom said premises were devised as aforesaid, that said premises are free and clear of all encumbrances whatsoever by, from through or under the said Jessie Campbell Coons, excepting all taxes and installments of assessments on and against said premises which are demandable and payable hereafter, which taxes and installments of assessments the Grantee as Trustee herein assumes and agrees to pay; and that she will forever warrant and defend the said premises, with the appurtenances unto the said Carl E. Steeb, as Trustee, his successors and assigns against the lawful claims of all persons, claiming by, from, through, or under the said Jessie Campbell Coons.

And John J. Coons, husband of said Jessie Campbell Coons, does hereby release to said grantee, his successor in trust, assigns, and grantees, all his right and expectancy of dower in said premises.

*In witness whereof*, the said Jessie Campbell Coons and John J. Coons, have hereunto set their hands this 12th day of September, 1925.

Signed and acknowledged  
in presence of:

(Signed) EDNA VITTITOE

(Signed) JESSIE CAMPBELL COONS

(Signed) MOLLIE D. FERGUSON

(Signed) JOHN J. COONS

STATE OF OHIO }  
FRANKLIN COUNTY } ss:

*Be It Remembered*, That on this 12th day of September, 1925, before me, the subscriber, a Notary Public, in and for said County, personally came the above named Jessie Campbell Coons and John J. Coons, the Grantors in the foregoing Deed, and acknowledged the signing of the same to be their voluntary act and deed, for the uses and purposes therein mentioned.

*In Testimony Whereof*, I have hereunto subscribed my name and affixed my official seal, on the day and year last aforesaid.

(Signed) CHAS. J. PRETZMAN,

[SEAL]

*Notary Public, Franklin County, Ohio.*

Whereupon, the Board of Trustees took the following action, viz.:

That the Board of Trustees recognize with appreciation this benefaction proceeding from the late Governor James E. Campbell and executed by his daughter, Mrs. Coons and her husband, and accept with thanks the property and pledge the Board of Trustees to a faithful administration of the trust and the application of its proceeds to the University Hospital for charitable purposes as set out in the instrument conveying the property and in accordance with the desire and wishes of both Governor Campbell and Mrs. Coons.

The Board hereby expresses its approval and concurs in the proposed disposition of the property, and authorizes the Secretary of the Board of Trustees to proceed at his own discretion in accordance with the terms of the instrument conveying the property to Carl E. Steeb, Trustee. The Board further orders that the deed of transfer be

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copied into the records of the Board of Trustees and authorizes a personal letter of appreciation and thanks to be sent to Mrs. Coons and her husband by the President of the University.

\* \* \* \* \*

The President presented copy for a bulletin covering proposed extension work of the College of Commerce and Journalism with the request from the College that this bulletin be printed at once. Inasmuch as a proposed plan for extension work in said College was referred by the Trustees at the last meeting to the University Faculty, in accordance with Section 3 of Chapter 10 and Chapter 12 of the By-Laws of the Board of Trustees, authority to print said bulletin at this time was declined in accordance with the action taken at the last meeting.

\* \* \* \* \*

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor George W. Eckelberry, of the Department of Accounting, to attend the national meeting of the Certified Public Accountants to be held at Richmond, Virginia, on September 10, 11, and 12, 1925.

\* \* \* \* \*

Thereupon, the Board adjourned to meet on the evening of October 2, 1925, at Sandusky, Ohio.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Sandusky, Ohio, October 2, 1925.

The Board of Trustees met at Sandusky, Ohio, pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
S. M. Salisbury	Prof., Animal Husbandry (Transferred to the teaching department)	Sept. 30, 1925	3,600.00
C. J. Schollenbarger	Assistant in Soils	Aug. 31, 1925	1,500.00
Alta Kizer	Home Dem. Agent, Warren County (Transferred to the teaching department)	Sept. 30, 1925	2,150.00

*College of Agriculture*

L. Maybelle Cornell	Asst. Prof., Home Econ.	Oct. 1, 1925	2,700.00
Almeda Jones	Instructor, Home Econ.	Sept. 1, 1925	2,100.00
J. R. Kimber	Graduate Assistant, Animal Husbandry	Oct. 1, 1925	500.00

*College of Arts, Philosophy, and Science*

Helen C. Barr	Instr., Romance Lang.	Oct. 1, 1925	1,650.00
Howard M. Stuckert	Assistant Professor, European History	June 30, 1925	3,000.00
John R. Knipfing	Assistant Professor, European History	Nov. 1, 1925	2,750.00

*College of Commerce and Journalism*

Karl E. Leib	Assistant Professor, Industrial Research, Bur. of Bus. Research	Sept. 1, 1925	4,000.00
J. Frederick Dewhurst	Prof. of Mark. Research, Bur. of Bus. Research	Sept. 1, 1925	6,000.00
R. R. Sharrock	Assistant, Geography	Oct. 1, 1925	1,200.00

*College of Engineering*

Andrew E. Roper	Assistant, Chemistry	Oct. 1, 1925	1,000.00
Gerald P. Seeger	Stud. Asst., Engr. Draw.	Oct. 1, 1925	300.00
C. W. Jarvis	Instructor, Physics	July 1, 1925	1,900.00
Hoyt Sherman	Stud. Asst., Engr. Draw.	Oct. 1, 1925	520.00

*College of Medicine*

Philip E. Stiffey	Anesthetist, Univ. Hospital	Sept. 1, 1925	1,800.00
Mary H. Oliver	Instructor, Pathology	July 1, 1925	1,600.00
Harry C. Powelson	Instructor, Phys. Chem.	Oct. 1, 1925	2,400.00

## CIVIL SERVICE

*Agricultural Extension*

Dorothy Toole	Stenographer, Home Econ.	Sept. 11, 1925	1,080.00
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*College of Agriculture*

Anna Miller	Stenographer	Aug. 31, 1925	960.00
Effa Harm	Stenographer	Sept. 30, 1925	960.00
Joseph Miller	Laborer	Aug. 31, 1925	1,080.00
Margie Hoffman	Stenographer	Sept. 30, 1925	960.00
William Whittaker	Pavilion Groom	Aug. 31, 1925	960.00

*College of Commerce and Journalism*

Laura Mautz	Stenographer	Aug. 24, 1925	960.00
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*College of Education*

Margaret McCloud	Stenographer	Sept. 30, 1925	960.00
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*College of Engineering*

Alene S. Little	Stenographer	Aug. 31, 1925	960.00
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*Military Science*

Olga S. Krill	Stenographer	Sept. 12, 1925	960.00
James C. Howard	Janitor	July 1, 1925	180.00

*University Hospital*

Loraine K. Stephens	Stenographer	Sept. 15, 1925	1,200.00
Mary Carter	Dishwasher	Aug. 31, 1925	540.00

*Operation and Maintenance*

Della Lee	Janitress	Sept. 9, 1925	780.00
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*Registrar's Office*

Katharine Ferris	Assistant to Registrar	Sept. 5, 1925	1,020.00
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*Library*

William R. Janeway	Library Assistant	Sept. 15, 1925	600.00
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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Fred J. Salter	Assistant, Soils	Sept. 1, 1925	Su. Au. Wi. Sp.	1,500
	To be paid from Not-Offsetting funds in Project 3-H			
Nellie Watts	Home Dem. Agent,	Oct. 1, 1925	Su. Au. Wi. Sp.	2,200
	Warren County			
	Smith-Lever Funds.....	\$133.33		
	Warren County Funds.....	50.00		
		\$183.33		
	Automobile Maintenance.....	\$600.00		
Henry M. Taylor	County Agriculture Agt.,	Sept. 16, 1925	Su. Au. Wi. Sp.	2,000
	Brown County			
	Smith-Lever Funds.....	\$133.33		
	Brown County Funds.....	33.33		
		\$166.66		
	Automobile Maintenance.....	\$600.00		
<i>College of Agriculture</i>				
Marian Hazen	Graduate Assistant,	Oct. 1, 1925	Au. Wi. Sp.	500
	Animal Husbandry			
Alta Kizer	Instructor, Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	2,300
Mabel Genevieve Hall	Assistant, Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	396
Henrietta Wahlenmaier	Instructor, Home Econ.	Sept. 1, 1925	Su. Au. Wi. Sp.	2,200
	Salary to be paid from Smith-Hughes Fund			
Elizabeth Brooks	Stud. Asst., Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	300
Mrs. M. A. Blanchard	Assistant, Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	675
Ottillie Rohe	Assistant, Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	1,125
Agnes Skinner	Stud. Asst., Home Econ.	Oct. 1, 1925	Au. Wi. Sp.	300
Errol Stanley Bird	Grad. Asst., Rural Econ.	Autumn Qr.	Su. Au. Wi. Sp.	750
	Salary to be paid from special appropriation under F-9			
Sherman Humphrey	Instructor, Botany	Oct. 1, 1925	Au. Wi. Sp.	1,500
R. Clark Gilmore	Assistant, Botany	Oct. 1, 1925	Au. Wi. Sp.	1,000
<i>College of Commerce and Journalism</i>				
Esther J. Cejnar	Research Assistant,	Sept. 23, 1925	Su. Au. Wi. Sp.	1,000
	Bur. of Bus. Research			
H. D. Comer	Asst. Prof. of Mark. Res.,	Oct. 15, 1925	Su. Au. Wi. Sp.	4,500
	Bur. of Bus. Research			
Fred Donnally	Assistant, Geography	Autumn Qr.	Au. Wi. Sp.	1,350
Elvin F. Donaldson	Asst., Bus. Organization	Autumn Qr.	Au. Wi. Sp.	1,800
Edward Q. Brandt	Assistant, Accounting	Autumn Qr.	Au. Wi. Sp.	600
Benjamin F. Timmons	Assistant, Sociology	Autumn Qr.	Au. Wi. Sp.	1,000
Negley K. Teeters	Assistant, Sociology	Autumn Qr.	Au. Wi.	400
<i>College of Education</i>				
Hoyt Leon Sherman	Assistant, Fine Arts	Oct. 1, 1925	Au. Wi. Sp.	750
Jessie Ferguson	Assistant, Psychology	Oct. 1, 1925	Au. Wi. Sp.	500
<i>College of Engineering</i>				
Charles E. Waring	Asst., Chemistry	Autumn Qr.	Au. Wi. Sp.	1,000
Thomas O. Kulvinen	Stud. Asst., Engr. Draw.	Autumn Qr.	Au. Wi. Sp.	300
Willard V. Grove	Instr., Engr. Drawing	Autumn Qr.	Au. Wi. Sp.	1,600
Ralph H. Wing	Stud. Asst., Engr. Draw.	Oct. 1, 1925	Au. Wi. Sp.	300
			for 9 mos.	
Warner J. Merrill	Grad. Asst., Chemistry	Autumn Qr.	Au. Wi. Sp.	500
Ola Robbins	Grad. Asst., Chemistry	Autumn Qr.	Au. Wi. Sp.	500
Herbert H. Rose	Stud. Asst., Mineralogy	Oct. 1, to June 1, 1926	Au. Wi. Sp.	240
Harley Lee	Stud. Asst., Mineralogy	Oct. 1, to Nov. 30, 1925		30 mo.
Scott E. Forbush	Assistant, Physics	Autumn Qr.	Au. Wi. Sp.	900
William E. Gay	Grad. Asst., Physics	Autumn Qr.	Au. Wi. Sp.	500
Keith B. Eller	Stud. Asst., Physics	Autumn Qr.	Au. Wi. Sp.	500

*College of Medicine*

Dr. W. S. Dininger	Assistant, Ophthalmology	Oct. 1, 1925	Au. Wi. Sp.	2,000
Dr. Halbert B. Blakey	Asst. Prof., Medicine	Oct. 1, 1925	Au. Wi. Sp.	No salary
Dorothy Newton	Assistant Dietitian, University Hospital	Oct. 1, 1925		1,400
Robert A. Moore	Assistant, Pathology	Oct. 1, 1925	Au. Wi. Sp.	1,000
Timothy Lehmann, Jr.	Stud. Asst., Pathology	Oct. 1, 1925	Au. Wi. Sp.	300
Roy H. Clunk	Stud. Asst., Pathology	Oct. 1, 1925	Au. Wi. Sp.	30
Helen L. Wikoff	Grad. Asst., Phys. Chem. and Pharmacology	Oct. 1, 1925	Au. Wi. Sp.	500
Louise Tuttle	Bookkeeper, Univ. Hosp.	Sept. 15 to Dec. 15, 1925		900
Dr. Palmer Cordray	(To be increased to \$1200.00, effective December 16, 1925) Assistant, Obstetrics	Oct. 1, 1925	Au. Wi. Sp.	No salary
Grace Jordan	Assistant, Surgery (Genito-Urinary Diseases)	Oct. 1, 1925	Au. Wi. Sp.	No salary

*Military Science*

Capt. J. J. Atkinson	Assistant Professor	Sept. 1, 1925		250.00
	CIVIL SERVICE			

*College of Agriculture*

Esther Hershberger	Stenographer	Sept. 14, 1925		960.00
Helen V. Pyle	Stenographer	Sept. 1, 1925		960.00
Margaret Harm	Stenographer	Oct. 1, 1925		960.00
H. K. Stephenson	Laborer, An. Husbandry	Sept. 1, 1925		1,080.00
Rose Kiener	Stenographer, Rural Econ.	Oct. 1, 1925		960.00
Jonathan Alban	Pavilion Groom	Sept. 1, 1925		960.00

*College of Commerce and Journalism*

Mary H. Driesbach	Stenographer	Aug. 20, 1925		960.00
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*College of Education*

Louise C. Jones	Stenographer	Sept. 1, 1925		1,020.00
Evora Milliken	Stenographer, Bureau of Educational Research	Aug. 27, 1925 for 90 days		1,140.00

*College of Engineering*

Katherine Fraser	Stenographer	Aug. 17, 1925		960.00
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*Military Science*

Mildred L. Gilbert	Stenographer	Sept. 14, 1925		960.00
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*University Hospital*

Sylvester Brown	Janitor	Sept. 1, 1925		600.00
Frances Brown	Janitress	Sept. 1, 1925		480.00
Lugina Prince	Dishwasher	Sept. 1, 1925		540.00

*Registrar's Office*

Helen B. Arnold	Assistant to Registrar	Sept. 11, 1925		1,020.00
Lucille Capelle	Assistant to Registrar	Sept. 1, 1925		1,020.00

*Operation and Maintenance*

Alexander McCall	Janitor	Sept. 17, 1925		1,200.00
Ruth Bachman	Janitress	Sept. 12, 1925		780.00

*University Press*

Harry E. Richardson	Printer	Aug. 31, 1925		2,288.00
Louis F. Evans	Linotype Operator	Sept. 22, 1925		2,288.00

*Library*

Donald M. Gibbs	Library Asst., ½ time	Sept. 15, 1925		360.00
Carter Kissell	Library Asst., ½ time	Sept. 15, 1925		360.00
Fred E. Fuller	Library Asst., ½ time	Sept. 15, 1925		360.00

\* \* \* \* \*

Upon recommendation of the President, the following changes in title were made:

Name	Title	Date Effective
<i>College of Agriculture</i>		
Hazel Huston	Instructor from Asst. Prof., Home Econ. to (Smith-Hughes)	Sept. 1, 1925
* * *	* * *	*

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Upon recommendation of the President, the following changes in salary were made:

*College of Agriculture*

Hazel Huston	Asst. Prof., Home Econ.	Sept. 1, 1925	2,200.00	2,500.00
	To be paid from Smith-Hughes Fund			
Susan Roof	Instructor, Home. Econ.	Sept. 1, 1925	2,100.00	2,200.00
	To be paid from Smith-Hughes Fund			

*College of Commerce and Journalism*

Clyde Hodgson	Printer, Journalism	Sept. 1, 1925	1,716.00	2,288.00
Nelson Neubig	Assistant, Accounting	Oct. 1, 1925	1,000.00	1,500.00
Harold K. Casterton	Instructor, Accounting	Oct. 1, 1925	1,600.00	1,800.00

*College of Engineering*

Lawrence D. Jones	Instr., Engr. Drawing	Oct. 1, 1925	1,600.00	1,800.00
Charles D. Cooper	Instr., Engr. Drawing	Oct. 1, 1925	1,600.00	1,800.00

\* \* \* \* \*

Upon motion the following action was taken:

The University Faculty is hereby requested to appoint a Committee to investigate the prevailing practice of cancelling contracts for teaching after contracts have been entered into, and to report its findings to the Board of Trustees together with such recommendations and suggestions as to a definite policy which may lead to a stabilization of the teaching force during the fiscal year.

\* \* \* \* \*

Upon recommendation of the President, the following rule was unanimously adopted:

All salaries for teaching for the last month of each Quarter shall be withheld until certificate from the Registrar's Office is furnished the Bursar that the teachers' reports have been filed as required by the rules.

\* \* \* \* \*

The president reported that Superintendent R. G. Jones, of Cleveland, Ohio, was appointed to deliver a two weeks' course of lectures in the Department of Principles and Practices of Education; that his period of service was for one week instead of two and that his compensation should be \$150.00 instead of \$300.00.

Upon motion, it was ordered that \$150.00 of this appropriation be cancelled.

\* \* \* \* \*

Upon motion, it was ordered that the salary of Mr. John R. Knipping, whose resignation becomes effective November 1, 1925, be settled on a basis of one month and three days.

\* \* \* \* \*

The President presented a request from the College of Agriculture for permission to have an exhibit at the International Live Stock Exposition at Chicago. Upon motion, this request was approved with the understanding that all expenses in connection with this exhibit in excess of the prizes received shall be paid from the Rotary Fund of the Department of Animal Husbandry. It was also agreed to send such personnel as recommended by the Dean.

\* \* \* \* \*

Upon recommendation of the President, duplicate diplomas were granted Willis Holland Hodges and Frank LeBlond Kloeb.

\* \* \* \* \*

Upon recommendation of the President, the Secretary was authorized to pay to Miss Helen C. Barr the cash value of her one quarter's accumulation credit, amounting to \$366.66.

\* \* \* \* \*

Upon recommendation of the President, the Secretary was authorized to pay to H. M. Johnson the cash value of his one quarter's accumulation credit, amounting to \$666.66.

\* \* \* \* \*

Upon recommendation of the Cabinet, the Board of Trustees appropriated \$5000.00, out of the equipment fund for the hospital, for painting B-Wing, operating rooms and lobby of the building.

\* \* \* \* \*

Upon recommendation of the President, the following travel was authorized, subject to approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor R. B. Stoltz, Department of Dairying, to attend the National Dairy Show to be held at Indianapolis, Indiana, October 9 to 15, 1925.

Professor C. J. Willard, Department of Farm Crops, to attend the International Hay and Grain Show to be held at Chicago, Illinois, November 26 to 30, 1925.

Professor J. S. Coffey, Department of Animal Husbandry, to attend the National Swine Show at Peoria, Illinois, September 26 to October 2, 1925.

Professor William A. Mueller, Department of Metallurgy, to attend the meeting of American Institute of Mining and Metallurgical Engineers, to be held at New York City, February 16 to 19, 1926.

\* \* \* \* \*

The Secretary presented the following extra to contract, as recommended by the University Architect and State Architect:

*Brick Road South of Lord Hall—Robert J. Dienst*

Build two catch basins complete @ \$40.00.....	\$ 80.00
Reset forty feet of curb @ \$0.50.....	20.00

Total.....	\$ 100.00
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Upon motion, the above extra was approved and ordered made a part of the original contract.

\* \* \* \* \*

The Secretary presented the following report of the Cabinet dated September 29th, 1925:

## CABINET MINUTES

September 29, 1925.

The Cabinet met in the Administration Building at 11 o'clock.  
Present: President Thompson, Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

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In accordance with advertisement, the following bids were opened and read in public:

**COMPLETION OF POMERENE HALL**

**General Contract**

E. Elford .....	\$ 221,300.00
V. W. Surber .....	213,312.00
Robert H. Evans & Co. ....	202,700.00
Boyajohn & Barr .....	227,500.00
E. H. Latham .....	205,000.00
L. L. LeVeque .....	203,900.00
J. Nadalin .....	212,840.00
Waugh-Hill Company .....	199,983.00
D. W. McGrath & Son .....	194,983.00
Moran Construction Co. ....	269,247.00

**Carrara Glass, Marble, Terrazzo, and Tile**

Ardit Mosaic Co. ....	\$ 22,000.00
Wege Marble and Tile Co. ....	22,700.00

**Electrical Contract**

Electric Power Equipment Co. ....	\$ 4,896.00
Central Ohio Electric Co. ....	4,934.00
Paul L. Gilmore .....	4,476.00

**Heating and Plumbing**

Huffman-Wolfe .....	\$ 34,545.00
Samuel A. Esswein Co. ....	38,666.00
Veehorn-Osterfeld .....	40,380.00

**ALTERNATE BIDS**

**1. If Lounge Walls Plastered**

E. Elford .....	\$ 4,000.00
V. W. Surber .....	3,500.00
Robert H. Evans .....	3,000.00
Boyajohn & Barr .....	5,000.00
E. H. Latham .....	4,957.00
L. L. LeVeque .....	3,020.00
J. Nadalin & Co. ....	2,500.00
The Waugh-Hill Co. ....	4,100.00
D. W. McGrath .....	4,185.00
Moran Construction Co. ....	2,800.00

**2. If Present Shower Room is Remodeled**

Ardit Mosaic Co. ....	\$ 5,800.00
Wege Marble & Tile Co. ....	5,527.00
Huffman-Wolfe Co. ....	1,448.00
Samuel A. Esswein Co. ....	2,774.00
Veehorn-Osterfeld .....	1,075.00

**3. If Tennessee McM. Marble is Used**

Ardit Mosaic Co. ....	\$ 1,110.00
Wege Marble & Tile Co. ....	1,617.00

**4. If Kitchen Wainscot Tile**

Ardit Mosaic Co. ....	\$ 300.00
Wege Marble & Tile Co. ....	630.00

**5. If Botticino Marble and Metal Vent Grills Used**

Ardit Mosaic Co. ....	\$ 1,165.00
Wege Marble & Tile Co. ....	906.00

**6. If Air Cleaner is Omitted**

Huffman-Wolfe .....	\$ 2,564.00
Samuel A. Esswein Co. ....	2,800.00
Veehorn-Osterfeld .....	2,850.00

**7. If Brass Pipe is Used**

Huffman-Wolfe .....	\$ 2,100.00
Samuel A. Esswein Co. ....	1,469.00
Veehorn-Osterfeld .....	1,550.00

8. *If Stone Fireplace*

V. W. Surber.....	\$ 61.00
Robert H. Evans.....	300.00
Boyajohn & Barr.....	300.00
E. H. Latham.....	200.00
L. L. LeVeque.....	38.00
J. Nadalin & Co.....	50.00
The Waugh-Hill Co.....	250.00
D. W. McGrath.....	360.00
Moran Construction Co.....	530.00

The above bids were referred to the Architects for their recommendations and report.

\* \* \* \* \*

The Secretary presented the following report of the Cabinet dated October 1, 1925:

## CABINET MINUTES

October 1 1925.

The Cabinet met in the office of the Secretary.

Present: President Thompson, Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

The State Architect and University Architect presented the following report on bids received for the completion of Pomerene Hall:

September 30, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received September 29, 1925, for the completion of Pomerene Hall, the following report is prepared for the consideration and action of the Board of Trustees:

(1st) The bids received for the General Contract, items 1 to 18 inclusive of the specifications, were:

E. Elford.....	\$ 221,300.00
V. W. Surber.....	213,312.00
Robert H. Evans Co.....	202,700.00
Boyajohn & Barr.....	227,500.00
E. H. Latham Co.....	205,000.00
L. L. LeVeque.....	203,900.00
J. Nadalin & Co.....	212,844.00
The Waugh-Hill Construction Co.....	199,983.00
D. W. McGrath & Sons.....	194,983.00
Moran Construction Co.....	269,247.00

From the above it will be seen that the bid of D. W. McGrath & Sons, \$194,983.00, is the lowest.

(2nd) The bids received for the Heating and Plumbing Contract, items 19, 20, 21 of the specifications, were:

Huffman-Wolfe Plumbing Co.....	\$ 34,545.00
Samuel A. Esswein Co.....	38,666.00
Veehorn-Osterfeld Plumbing Co.....	40,380.00

From the above it will be seen that the bid of the Huffman-Wolfe Plumbing Company, \$34,545.00, is the lowest.

(3rd) The bids received for the Electrical Contract, item 22 of the specifications, were:

Electric Power Equipment Co.....	\$ 4,896.00
Central Ohio Electric Co.....	4,934.00
Paul L. Gilmore Co.....	4,476.00

From the above it will be seen that the bid of Paul L. Gilmore Company, \$4,476.00, is the lowest.

(4th) The bids received for the Carrara Glass, Marble, Terrazzo and Tile, item 23 of the specifications, were:

Ardit Mosaic Tile & Marble Co.....	\$ 22,000.00
Wege Marble & Tile Co.....	22,700.00

From the above it will be seen that the bid of the Ardit Mosaic Tile & Marble Company, \$22,000.00, is the lowest.

These specifications called for a number of alternates which add to the bids for the Heating and Plumbing Contract and the Carrara Glass, Marble, Terrazzo and Tile Contract.

The alternates, which add to the Heating and Plumbing Contract, are as follows:

Alternate No. 2, remodeling the plumbing in the present shower room.....	\$ 1,448.00
Alternate No. 7, substituting brass pipe for galvanized-iron pipe.....	2,100.00
The two alternates add to this contract.....	\$ 3,548.00

The alternates, which add to the Carrara Glass, Marble, Terrazzo and Tile Contract, are as follows:

Alternate No. 2, remodeling the Carrara Glass and Tile in the present shower room.....	\$ 5,800.00
Alternate No. 4, substituting tile wainscoting for terrazzo in the kitchen.....	300.00
These two alternates add to this contract.....	\$ 6,100.00

From this report of the bids and alternates received it is recommended that the following contract (the lowest and best), be awarded for the Completion of Pomerene Hall:

(1st) General Contract to D. W. McGrath & Sons.....	\$ 194,983.00
(2nd) Heating and Plumbing Contract to the Huffman-Wolfe Plumbing Co.—Base bid.....	\$34,545.00
Alternates .....	3,548.00
	\$ 38,093.00
(3rd) Electrical Contract to Paul L. Gilmore Co.....	\$ 4,476.00
(4th) Carrara Glass, Marble, Terrazzo and Tile Contract to Ardit Mosaic Tile & Marble Co.—Base bid.....	\$22,000.00
Alternates ...	6,100.00
	\$ 28,100.00

Grand total of all bids and recommended alternates.....	\$ 265,652.00
The Architect's Estimated Cost.....	\$ 388,200.00
Total of all bids and alternates.....	\$ 265,652.00
Bids below estimated cost.....	\$ 122,548.00
All bids comply with all requirements.	
Architect's Fees.....	\$ 12,000.00

Respectfully submitted,

(Signed) JOS. N. BRADFORD,  
*University Architect.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

The Cabinet recommends to the Board of Trustees the approval of the above report.

\* \* \* \* \*

Upon motion, the above recommendations were approved and the following contracts ordered prepared:

COMPLETION OF POMERENE HALL	
General Contract, D. W. McGrath & Sons.....	\$ 194,983.00
Carrara Glass, Marble Terrazzo & Tile Contract, Ardit Mosaic Tile & Marble Co.....	28,100.00
Heating and Plumbing, Huffman-Wolfe Plumbing Co.....	38,093.00
Electrical, Paul L. Gilmore Co.....	4,476.00

\* \* \* \* \*

Thereupon, the Board adjourned to meet in the morning.

Sandusky, Ohio, October 3, 1925.

The Board of Trustees met at Sandusky, Ohio, pursuant to adjournment. Same members present as at yesterday's session.

\* \* \* \* \*

The Board now proceeded to Gibraltar Island to make careful examination of the island and buildings to determine what may be needed to properly house the Franz Theodore Stone Laboratory. Professor Osburn, the director of the Laboratory, met with the Board and called attention to certain improvements and repairs, which in his opinion, the Trustees should authorize.

Upon motion, this matter was referred to the University Cabinet with instructions to prepare recommendations and detail estimates of cost for each of the items mentioned by the Director. The Cabinet is further directed to have its report ready for the Trustees at the meeting to be held October 16th.

The question of employing a permanent caretaker and the purchase of a power boat were referred to Mr. Mack and Director Osburn with power to act.

\* \* \* \* \*

Thereupon, the Board adjourned to meet October 16, 1925, 7:30 p. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 16, 1925.

The Board of Trustees met at the University at 7:30 p. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

Professor George W. Rightmire of the College of Law was unanimously elected Acting President of the University to take office immediately after the retirement of President Thompson on November 5, 1925, and to serve as Acting President until a President is elected and qualified. It was also unanimously agreed that while serving as Acting President, the salary of Professor Rightmire be at the rate of \$250.00 per month for such service.

\* \* \* \* \*

At this time Dean Conrad appeared before the Board upon request, to discuss with the Trustees the housing conditions and social regulations governing women students.

\* \* \* \* \*



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The Trustees spent the remainder of the session considering the qualifications of individuals under consideration for the Presidency of the University.

\* \* \* \* \*

Thereupon, the Board recessed to meet in the morning at 9 o'clock.

Columbus, Ohio, October 17, 1925.

The Trustees met at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; John Kaiser, Egbert Mack, Mrs. Alma Paterson, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
J. S. Crossman	Assistant Agr. Editor	Sept. 30, 1925	2,000.00
<i>College of Agriculture</i>			
F. G. Salter	Instr., Agr. Education	Sept. 1, 1925	2,700.00
Fred W. Milner	Grad. Asst., Dairying	Autumn Quarter	500.00
Harold Esper	Grad. Asst., Botany	Autumn Quarter	500.00
Howard Johnson	Grad. Asst., Botany	Autumn Quarter	300.00
Helen Brown	Stud. Asst., Botany	Autumn Quarter	300.00
<i>College of Commerce and Journalism</i>			
Walter West	Lecturer, Sociology	Autumn Quarter	1,000.00
<i>College of Engineering</i>			
C. V. O. Terwilliger	Asst. Prof., Elec. Engr.	Oct. 1, 1925	2,250.00
<i>College of Pharmacy</i>			
Kirtly W. Erwin	Stud. Asst., Pharmacy	Autumn Quarter	200.00
<i>Graduate School</i>			
Negley King Teeters	University Scholar	Autumn Quarter	300.00
Jack Huddleston	University Scholar	Autumn Quarter	300.00
Margaret F. Shaw	University Scholar	Autumn Quarter	300.00
Paul M. Stansbury	University Scholar	Autumn Quarter	300.00

#### CIVIL SERVICE

<i>College of Agriculture</i>			
Beatrice Samson	Stenographer	Sept. 30, 1925	480.00
<i>College of Engineering</i>			
Gladys F. Skadden	Stenographer	Sept. 30, 1925	960.00
<i>College of Education</i>			
Mary T. Daugherty	Stenographer	Sept. 30, 1925	960.00
<i>Registrar's Office</i>			
Florence E. Woodrow	Assistant to Registrar	Sept. 30, 1925	1,020.00
<i>Operation and Maintenance</i>			
Olaf Christenson	Janitor	Sept. 30, 1925	1,200.00
J. R. Holliday	Elevator Operator	Sept. 30, 1925	720.00
* * * * *			

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Theodore H. Merriam	Instr., Agr. Education	Sept. 1, 1925	Su. Au. Wi. Sp. 2,700
Harry G. Lindquist	Grad. Asst., Dairying	Autumn Qr.	Au. Wi. Sp. 500
Jos. M. McLaughlin	Assistant, Farm Crops	Autumn Qr.	Au. Wi. Sp. 500
Olive R. Sands	Stud. Asst., Botany	Autumn Qr.	Au. Wi. Sp. 300
Joseph Frantz	Stud. Asst., Botany	Autumn Qr.	Au. Wi. Sp. 300
Fred E. Laisy	Stud. Asst., Botany	Autumn Qr.	Au. Wi. 200
John H. Sitterley	Stud. Asst., Botany	Autumn Qr.	Au. Wi. 200
R. C. Burrell	Instr., Agr. Chemistry	Summer Qr.	Su. (1925) 400
E. A. Silver	Instructor, Agr. Engr.	July 1, 1925	Su. Au. 1,200
			(Special Contract) for quarter
			for two quarters

To be paid from A-3 Unclassified.

*College of Arts, Philosophy, and Science*

Thornton P. Terhune	Instr., European History	Autumn Qr.	Au. Wi. Sp. 2,000
Marguerite Maddox	Asst., Romance Lang.	Autumn Qr.	Au. Wi. Sp. 1,350
Harry W. Rogers	Asst., Romance Lang.	Autumn Qr.	Au. Wi. 900

*College of Commerce and Journalism*

J. Lewis Morrill	Instr., Dept. Journalism	Winter Qr.	Wi. 300
			for the quarter
Robert E. Bachman	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
Don C. Miller	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
Robert Patten	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
Margaret Bargar	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
J. J. Spengler	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
Benson Smith	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
R. T. Stevens	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 150
G. M. Wright	Reader, Economics	Oct. 1, 1925	Au. Wi. Sp. 400
David B. Rogers	Reader, Sociology	Oct. 1, 1925	Au. Wi. Sp. 300
Raymond C. Gauch	Lecturer, Bus. Organ.	Winter Qr.	Wi. Sp. 300
			quarter
John B. Heiser	Reader, Bus. Organ.	Oct. 1, 1925	Au. Wi. Sp. 150
Carter Kissell	Reader, Bus. Organ.	Oct. 1, 1925	Au. Wi. Sp. 150
Leslie Arnold	Reader, Bus. Organ.	Oct. 1, 1925	Au. Wi. Sp. 150
George E. Hile	Reader, Bus. Organ.	Oct. 1, 1925	Au. Wi. Sp. 150
John J. Schaffer	Reader, Bus. Organ.	Oct. 1, 1925	Au. Wi. Sp. 150

*College of Education*

George M. Wiley	Prof., School Admin.	1st term Su. Qr., 1926	900
I. Lynn Hampton	Assistant, Psychology (12 mos.)	Nov. 1, 1925	2,000
Royal D. Hughes	Professor, Music	July 1, 1925	Su. Au. Wi. Sp. 6,000

*College of Engineering*

Herbert L. Rawlins	Stud., Asst., Elec. Engr.	Oct. 1, 1925 for 8 mos.	25 mo.
Fullerton S. Kinkad	Stud., Asst., Elec. Engr.	Oct. 1, 1925 for 8 mos.	25 mo.
Leslie L. Robinson	Stud., Asst., Elec. Engr.	Oct. 1, 1925 for 8 mos.	25 mo.
Kwan Yau Tang	Instructor, Elec. Engr.	Autumn Qr.	Au. Wi. Sp. 1,500
William Strobach	Stud. Asst., Chemistry	Oct. 1, 1925	Au. Wi. Sp. 250
Pierce Robson	Stud. Asst., Chemistry	Oct. 1, 1925	Au. Wi. Sp. 250
Albert L. Rawlins	Stud. Asst., Chemistry	Oct. 1, 1925	Au. Wi. Sp. 250
A. G. Conrad	Assistant, Elec. Engr.	Spring Quarter	Sp. 334 qr.

*College of Pharmacy*

Edwin John Max	Stud. Asst., Pharmacy	Oct. 1, 1925	Au. Wi. Sp. 200
James J. Hamill	Stud. Asst., Pharmacy	Oct. 1, 1925	Au. Wi. Sp. 200

*Graduate School*

Mary Martha Carter	University Scholar	Autumn Qr.	Au. Wi. Sp. 300
George L. Glauner	University Scholar	Autumn Qr.	Au. Wi. Sp. 300
Agnes Howard Grant	University Scholar	Autumn Qr.	Au. Wi. Sp. 300
William D. Overman	University Scholar	Autumn Qr.	Au. Wi. Sp. 300

*Library*

Brandon G. Schnorff	Library Asst., ½ time	Oct. 1, 1925	360 mo.
Mrs. J. V. Horst	Library Assistant	Oct. 1, 1925	80 mo.
Helen Hartley	Library Asst., ½ time	Oct. 1, 1925	30 mo.
I. Lee Cornell	Library Asst., ½ time	Oct. 1, 1925	30 mo.
Louis E. Nordholt	Library Asst., ½ time	Oct. 1, 1925	30 mo.

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Phyllis Hedges	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Vernon C. Smith	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Elmer Whitenack	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Katharine Wade	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
John J. Schmink	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Evelyn Hensel	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Lillian Michaelis	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Thelma Walley	Library Asst., $\frac{1}{2}$ time	Oct. 1, 1925	30 mo.
Marie Bulkley	Library Assistant	Oct. 15 to Jan. 1, 1926	60 mo.
Helen Seibert	Library Asst., (part time)	Oct. 15 to Jan. 1, 1926	30 mo.

**Military Science**

Elvin F. Donaldson	Assistant Director, Band	Aut. Quar.	Au. Wi. Sp. 180
(To be paid from appropriation for volunteer bandsmen)			

**Physical Education**

Esther S. Riippa	Stud. Asst., Phys. Ed. for Women	Aut. Quar.	Au. Wi. Sp. 250
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**CIVIL SERVICE APPOINTMENTS**

<i>College of Agriculture</i>			
Elizabeth B. Smith	Stenographer	Oct. 1, 1925	480
<i>College of Engineering</i>			
Edith L. Patterson	Stenographer	Sept. 25, 1925	960
Dorothy B. Patton	Stenographer	Oct. 1, 1925	960
Elizabeth H. Harley	Clerk, Broadcasting Sta.	Oct. 7, 1925	960
<i>College of Medicine</i>			
Gertrude Bronston	Night Cook	Oct. 1, 1925	600
Fannie Moore	Assistant Cook	Oct. 1, 1925	720
<i>Graduate School</i>			
Luella Wright	Stenographer	Oct. 1, 1925	1020
<i>Business Manager's Office</i>			
Marion Dye	Clerk	July 1, 1925	960
<i>Registrar's Office</i>			
Marcella Rehl	Assistant to Registrar	Oct. 1, 1925	1020
<i>Operation and Maintenance</i>			
John H. Jaeger	Janitor	Oct. 1, 1925	1200
Charles E. Klinck	Janitor	Oct. 1, 1925	1140
Clarence Brofft	Janitor	Oct. 1, 1925	1200
J. Thomas Christian	Elevator Operator (Stud.)	Oct. 1, 1925	720
Thomas Scott	Janitor	Oct. 1, 1925	1140

Upon recommendation of the President, the following changes in title were made:

Name	Title from	to	Date Effective
<i>College of Agriculture</i>			
Agnes Skinner	Student Assistant	Asst., Home Econ.	Aut. Quar.
Elizabeth Brooks	Student Assistant	Asst., Home Econ.	Aut. Quar.
<i>College of Medicine</i>			
Charles E. Findlay	Secretary to Dean	Asst. to Supt., Hospital	Oct. 1, 1925

Upon recommendation of the President, the following changes in salary were made:

**Agricultural Extension**

			from	to
Hazel Zwayer	Stenographer, Home Econ.	Oct. 1, 1925	960	1080
<i>College of Agriculture</i>				
Harmon A. Runnels	Assistant, Botany	Oct. 1, 1925	1000	1200

*College of Arts, Philosophy, and Science*

Lura M. Jewell	Assistant, Romance Lang.	Oct. 1, 1925	450	1500
Dorothy F. Porter	Assistant, Romance Lang.	Oct. 1, 1925	300	1350

*College of Medicine*

Charles E. Findlay	Asst. to Supt. Hospital	Oct. 1, 1925	2000	2400
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Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Mr. P. P. Denune, Instructor in Sociology, to attend the National Country Life Conference, to be held in Richmond, Virginia, October 27-31, 1925.

Dr. E. F. McCampbell, Dean of the College of Medicine, appointed delegate to the Association of American Colleges meeting to be held in Charleston, S. C., October 26-28, 1925.

Professor J. S. Myers, Department of Journalism, to attend the meeting of the Association of American Schools and Departments of Journalism, to be held in New York City, December 28-30, 1925.

Professor Henry F. Walradt, Department of Economics, to attend the Conference of the National Tax Association to be held in New Orleans, Louisiana, November 9-13, 1925.

Dean Alfred Vivian, College of Agriculture, Professor Faith Lanman, Department of Home Economics, and Dean E. A. Hitchcock, College of Engineering, to attend the meeting of the Land Grant College Association to be held in Chicago, Illinois, November 17-19, 1925.

Professor William McPherson, Graduate School, appointed as official delegate to attend the meeting of the Association of American Universities at Yale University, New Haven, Connecticut, October 28-31, 1925. (Professor F. E. Lumley appointed as an alternate.)

Professor Faith Lanman to attend a conference of the Federal Board of Vocational Education to be held at Pittsburgh, Pa., November 12-14, 1925.

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Upon motion, the following recommendations of the President were approved:

That the salary of Professor John Younger, Department of Industrial Engineering, in the amount of \$500.00 be authorized for the month of September inasmuch as he was in service during the entire month.

That in the case of Professor George W. McCoard, Department of Mathematics, the annual salary be retained at \$2,000.00 and that he be assigned for teaching during the Autumn and Spring Quarters and also that no vacation debit be carried.

That the July and August installments of Miss Mary Oliver's salary be paid.

That the salary of Miss Evelyn Gillam, stenographer in the College of Medicine, be continued through the Fall Quarter.

That Dr. David S. White, Dean of the College of Veterinary Medicine, be granted leave of absence with salary for the Winter Quarter 1926.

That Miss Ruth Phillips, stenographer in Department of Horticulture, be given an indefinite leave of absence without salary, beginning September 1, 1925.

That Miss Helen Jones, Library Assistant, be granted leave of absence without salary, effective October 15 to January 1, 1926.

That the teaching schedule of D. A. Worcester, Instructor in Psychology, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Winter, and Spring Quarters.

That the teaching schedule of Stanley B. Smith, Instructor in Classical Languages, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Winter, and Spring Quarters.

That Mr. G. R. Pettibone, janitor, be granted leave of absence for one year without salary, effective October 31, 1925.

\* \* \* \* \*

The President reported that the Association of American Medical Colleges, of which our College of Medicine is a member, proposes to make a survey on the general subject of Medical Education in the United States; that each of the members of the Association, which includes all the "A" grade medical colleges of the United States, is making contribution of \$100.00 to \$200.00; that the General Education Board has appropriated \$50,000.00, the Carnegie Foundation \$40,000.00, and the American Medical Association \$15,000.00; and recommended the appropriation of \$125.00 as a subscription of the University to such survey, the payments to be made in five annual installments.

Upon motion, the above recommendation was approved.

\* \* \* \* \*

The University Architect reported that the contractors have completed all their contracts in accordance with the drawings and specifications for the Animal Husbandry Building. Upon his recommendation, the building was accepted and the Secretary was directed to pay to D. W. McGrath & Sons the final estimate of the general contract, to Huffman-Wolfe Company the final estimate of the heating and plumbing contract, and to the Northern Electric Company the final estimate of the electrical contract.

\* \* \* \* \*

The University Architect reported that the contractors have completed all their contracts in accordance with the drawings and specifications for the Engineering Experiment Station Building. Upon his recommendation, the building was accepted and the Secretary was directed to pay to D. W. McGrath & Sons the final estimate of the general contract, to Huffman-Wolfe Company the final estimate of the heating and plumbing contract, and to the Northern Electric Company the final estimate of the electrical contract.

\* \* \* \* \*

Upon motion, it was ordered that the management of the dining room or cafeteria to be installed in the new addition to Pomerene Hall be placed in charge of the Department of Home Economics.

\* \* \* \* \*

Upon motion, it was ordered that the fees paid by Jerry O. Crist, a student in the College of Medicine, for the Autumn Quarter, be credited to his fees for the Autumn Quarter of 1926 inasmuch as Mr. Crist has been compelled to withdraw from the University..

\* \* \* \* \*

In the case of Dorothy J. Todd, who paid fees in the amount of \$31.00 but on account of sickness was compelled to withdraw before

entering the University, it was ordered that all fees be returned except the matriculation fee.

\* \* \* \* \*

Mr. Allen P. McManigal was reappointed for another year to ring the chimes and to assist in the broadcasting work. The compensation for such service was fixed at \$500.00, payable A-3.

\* \* \* \* \*

It was ordered that Mr. Lester Herman Colbert, holder of a Charles A. Coffin Fellowship, be relieved from the payment of regular University fees upon the same basis as the holders of other fellowships.

\* \* \* \* \*

Upon recommendation of the President, the Department of Pharmacy was authorized to repeat certain first year courses in order that students, who were enrolled in the University in the short course in Pharmacy at the time when this course was abolished by the Trustees, may be able to complete their work.

\* \* \* \* \*

The President recommended the following personnel for the Publication Board—the University Press for the year 1925-1926.

The President  
The University Editor  
T. E. French  
C. W. Foulk  
O. C. Hooper  
E. L. Beck  
J. R. Hopkins

Upon motion, the above recommendation of the President was approved.

\* \* \* \* \*

At this time Dr. B. R. Buckingham appeared before the Board and presented a report of progress covering the survey of the University which he is now making under the direction of the Board of Trustees.

\* \* \* \* \*

The President presented a communication from Dean Vivian concerning the possibility of securing a patent on the new low cutting devices for corn binders designed and built by Mr. E. A. Silver of the Agricultural Engineering Department. It was directed that this request be referred to Professor George W. Rightmire of the College of Law, for his investigation and action, if in his judgment the device is subject to patent, the expense for this service to be paid from A-3.

\* \* \* \* \*

The Secretary presented the reports from the Cabinet covering the repairs and improvements necessary to place the buildings on Gibraltar Island in condition to be used for laboratory purposes next summer. The estimates are as follows:

Boat House.....	\$ 250.00
Half-way House.....	180.00
Repairs—Front Porch of Residence.....	50.00
Ceiling Fourth Floor Tower Room.....	12.00
Ceiling, Butler's Pantry.....	10.00
Linoleum, Kitchen and Pantries.....	130.00
Linoleum, Dining Room.....	80.00
	<hr/>
	\$ 712.00

*Wiring*

The Big House, Bungalow, Half-way House, Gas  
and Pump House..... \$ 1,284.00

*Fixtures*

Electric Fixtures..... 690.00

*Electric Unit*

Electric Generating Unit and Battery..... 4,394.00  
Distribution and lighting..... 950.00

*Water for Laboratory*

Automatic Pump for direct water supply to Lab-  
oratory and housing..... 1,500.00

*Gas*

Enlarge gas supply..... 1,600.00

*Heating*

Heating 4 rooms in Big House and 4 rooms in  
Laboratory ..... 1,600.00

*Well*

Well and Pump with Pipe to Kitchen..... 525.00

*Boat House*

Move Boat House at dock over beside the East  
Boat House. Move on the ice..... 360.00

Total ..... \$12,903.00

\* \* \* \* \*

The Architect presented sketches for the proposed laboratory building to be constructed on Gibraltar Island. The estimated cost for this building is \$52,000.00.

The Architect reported further that, if it is the desire of the Board to erect at this time a portion of the proposed laboratory building, such portion should consist of the entire basement in order that the light, water and gas plants may be permanently installed. The Architect's estimate for the basement is \$12,500.00.

After considering these recommendations, it was ordered by the Trustees that the request be made of the State Emergency Board for funds sufficient to carry forth the above program at once.

\* \* \* \* \*

Mr. Mack and Professor Osburn, of the special committee appointed to select a caretaker for Gibraltar Island, recommended the appointment of Mr. Theodore Phillips, of Put-in-Bay, who is now connected with the State Fish and Game Division, the compensation to be paid Mr. Phillips to be \$25.00 per month from October 1, 1925, to January 1, 1926, during which time Mr. Phillips has agreed to look after the Island on a part-time basis. From January 1, 1926, Mr. Phillips has agreed to devote full time to the island at a salary of \$1,500.00 per annum.

The above recommendations of the special committee were approved and Mr. Phillips was employed upon the terms as indicated. The Secretary was directed to request of the State Civil Service Commission the transfer of Mr. Phillips from the Department of Agriculture to the Ohio State University.

\* \* \* \* \*

The Secretary presented the following bids for a Jamesway Poultry House, to be constructed at the Poultry Plant:

D. W. McGrath & Sons..... \$ 2,700.00  
E. Elford..... 2,483.00

Upon recommendation of the University Architect, the bid of Mr. Elford was accepted and the Secretary was directed to issue an order to Mr. Elford to proceed with the work.

\* \* \* \* \*

The Secretary presented the following bids for Laying Houses, to be constructed at the Poultry Plant:

E. Elford.....	\$ 655.00
D. W. McGrath & Sons.....	775.00

Upon the recommendation of the Poultry Department and the University Architect, it was agreed to erect four of these small laying houses at this time. The Secretary was directed to issue an order to E. Elford for four small laying houses at \$655.00 each.

\* \* \* \* \*

The Secretary presented plans, specifications, and estimate of cost for a farm flock house to be built at the Poultry Plant. Upon recommendation of the Poultry Department and the University Architect, said plans, specifications and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary presented plans, specifications, and estimates of cost for an Addition to the Artillery Stables. Upon recommendation of the Military Department and the University Architect, said plans, specifications, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

Dean Hagerty and Director Kibler appeared before the Board and presented the following program for extension work in the College of Commerce and Journalism.

October 22, 1925.

To the Board:

The following recommendations are hereby respectfully submitted, the same to apply to the newly created Department of Extension in the College of Commerce and Journalism:

I. It is hereby recommended that the Department of Extension offer the following three types of class instruction, on the terms stated, in the centers throughout the State:

1. *Short Series Courses.* These are non-credit courses covering five lectures.

*Fee.* It is recommended that this service be subject to a fee of \$100.00 for the complete series, in addition to the traveling expenses of the lecturer.

2. *Group Study Courses.* These are non-credit courses involving the presence of the representative of the Extension Department at the first meeting only, for the purpose of effecting an organization of local study groups in given subjects. The faculty representative will make suggestions as to procedure, submit outline and references, and deliver an introductory lecture on the field to be covered.



*Fee.* It is recommended that this be subject to a fee of \$25.00 in addition to the traveling expenses of the lecturer.

3. *Standard University Extension Courses.* These are non-credit courses. Instructors will meet classes once each week for sixteen weeks, the class period continuing for approximately one hour and fifty minutes.

*Fee.* It is recommended that this type of course be subject to a fee of \$10.00 per student for the complete series of sixteen lectures, the Extension Department meeting traveling expenses of the lecturer out of the fund provided by the legislature for that purpose.

II. *Collection of Fees.* It is further recommended that the Department of Extension, through its representatives, shall have authority to collect fees, receipt for same, and transmit to the University Bursar.

III. *Keeping of Records.* It is further recommended that the Department of Extension shall keep its own records of extension students until such time as the students in question shall appear at the University to matriculate for resident study. The Department of Extension will then transmit to the Registrar a transcript of the Extension record of such students. The committee on entrance and the departments may then check on the status of such students insofar as their resident status is concerned.

IV. *Publication of Announcements.* It is further recommended that authority be granted the Department to publish its announcements and bulletins, under the same conditions as apply to the publications of other departments. A copy of the initial announcement embodying courses and fees above proposed is herewith attached.

V. *Publication of Notices of Meetings.* It is further recommended that authority be granted to publish official notices in the daily press of the time and place chosen for registration and class meetings. Such notices would appear only in those cities where classes are being organized.

Respectfully submitted,

DEPARTMENT OF EXTENSION,  
By (signed) THOS. L. KIBLER.

The following report from the Committee on Instruction of the University Faculty was presented at this time:

To the Board of Trustees,  
Ohio State University.

October 14, 1925.

The copy for the Bulletin of the Extension Bureau of the College of Commerce and Journalism, which was referred to the University Faculty by the Trustees at their meeting September 4th, was brought before the University Faculty at its meeting October 8th. The University Faculty referred the communication to its Committee on Instruction. This committee met on October 14th and discussed the contents of the bulletin with the Director of the Extension Bureau, Mr. Kibler. The Committee on Instruction will report to the University Faculty at its next meeting that there seems to be no objection to the printing of the bulletin submitted provided the course numbers are deleted and it is explicitly stated that none of the courses described carry University credit. Mr. Kibler has agreed to make these

changes. In view of the meeting of the Board of Trustees on October 15th and the desire of the Extension Bureau to have this bulletin available at an early date, the Committee on Instruction is sending this communication directly to the Board before submitting it to the University Faculty.

Respectfully submitted,

THE COMMITTEE ON INSTRUCTION.

(Signed) E. N. TRANSEAU,

*Chairman.*

Upon motion, the program for extension work as outlined above was approved, the printing of the bulletin revised in accordance with the suggestions of the Committee on Instruction was authorized, and the fees for the extension courses were fixed in accordance with the recommendation outlined in the above report. Said fees are to be collected by the Extension Department and certified over to the Bursar's office to be credited to the General Fund, A-1 Salaries.

\* \* \* \* \*  
Thereupon, the Board adjourned to meet Friday, October 23, 1925, 7:30 p. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 23, 1925.

The Board of Trustees met at the University at 7:30 p. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*  
The minutes of the previous meeting were approved.

\* \* \* \* \*  
In accordance with the By-Laws of the Board of Trustees, Chapter V, Sections 1 to 7, the President submitted the following recommendations for Chairmen of Departments, which list was approved:

COLLEGE OF AGRICULTURE

Department	Chairman	Secretary
Agricultural Chemistry	J. F. Lyman	E. F. Almy
Agricultural Education	W. F. Stewart	J. B. McClelland
Agricultural Engineering	G. W. McCuen	B. M. Stahl
Animal Husbandry	C. W. Gay	S. M. Salisbury
Botany	E. N. Transeau	L. H. Tiffany
Dairy	Oscar Erf	R. B. Stoltz
Farm Crops	J. B. Park	C. J. Willard
Home Economics	Faith Lanman	Glenna L. Schlitt
Horticulture	W. Paddock	G. L. Lynch
Poultry Husbandry	E. L. Dakan	G. S. Vickers
Rural Economics	J. I. Falconer	F. L. Morrison
Soils	F. E. Bear	Chas. L. Thrash
Zoology and Entomology	R. C. Osburn	D. M. DeLong

## COLLEGE OF ARTS

American History  
Astronomy  
Classical Languages  
English  
European History  
Geology  
German  
Philosophy  
Political Science  
Romance Languages

Carl Wittke  
Edmund S. Manson  
M. B. Ogle  
J. V. Denney  
W. H. Siebert  
J. A. Bownocker  
M. B. Evans  
J. A. Leighton  
H. R. Spencer  
R. E. Rockwood

William Utter  
D. H. Menzel  
A. W. Hodgman  
E. L. Beck  
John L. LaMonte  
Grace A. Stewart  
Oswald Roeseler  
A. R. Chandler  
H. R. Spencer  
O. H. Moore

## COLLEGE OF COMMERCE AND JOURNALISM

Accounting  
Business Organization  
Economics  
Geography  
Journalism  
Sociology

G. W. Eckelberry  
C. O. Ruggles  
M. B. Hammond  
C. C. Huntington  
Joseph S. Myers  
J. E. Hagerty

H. C. Greer  
  
Henry F. Walratt  
Fred L. Donnally  
Lester C. Getzloe

## COLLEGE OF DENTISTRY

Dentistry

H. M. Semans

H. V. Cottrell

## COLLEGE OF EDUCATION

Fine Arts  
History of Education  
Industrial Education  
Principles of Education  
Psychology  
School Administration  
Vocational Education

James R. Hopkins  
Lewis F. Anderson  
Robert E. Smith  
Boyd H. Bode  
George F. Arps  
C. C. McCracken  
Frederick Horridge

## COLLEGE OF ENGINEERING

Applied Optics  
Architecture  
Broadcasting Station  
Ceramics  
Chemical Engineering  
Chemistry  
Civil Engineering  
Electrical Engineering  
Engineering Drawing  
Industrial Engineering  
Mathematics  
Mechanical Engineering  
Mechanics  
Metallurgy  
Mine Engineering  
Mineralogy  
Physics

H. D. Minchin  
C. St. J. Chubb  
C. A. Wright  
A. S. Watts  
J. R. Withrow  
W. J. McPherson  
C. E. Sherman  
F. C. Caldwell  
T. E. French  
John Younger  
R. D. Bohannon  
W. T. Magruder  
J. E. Boyd  
D. J. Demorest  
H. E. Nold  
W. J. McCaughey  
A. D. Cole

## COLLEGE OF MEDICINE

Anatomy  
Bacteriology  
Medicine  
Obstetrics  
Ophthalmology and Oto-  
Laryngology  
Pathology  
Physiological Chemistry  
Physiology  
Public Health  
Surgery

F. L. Landacre  
Chas. B. Morrey  
J. H. J. Upham  
Andrews Rogers

R. C. Baker  
W. A. Starin  
E. J. Gordon  
H. Koerper  
  
A. D. Frost  
L. H. Van Buskirk  
J. B. Brown  
R. J. Seymour  
Norma Selbert  
V. A. Dodd

## COLLEGE OF PHARMACY

Pharmacy

C. A. Dye

C. M. Brown

## COLLEGE OF VETERINARY MEDICINE

Veterinary Medicine

O. V. Brumley

## STUDENT HEALTH SERVICE

Student Health Service  
\* \*

H. Shindle Wingert  
\*

Richard Kimpton  
\*

10-23-'25

Satisfactory evidence having been submitted, a Dental Certificate was ordered prepared for W. H. Mundwiler, D.D.S., who was graduated from the Ohio Medical University in April, 1900.

Satisfactory evidence having been submitted, a Medical Certificate was ordered prepared for H. W. Eby, M.D., who was graduated from the Pulte Medical College in 1897.

Acting President George W. Rightmire was selected to represent the University at the inauguration of President Clarence Cook Little of the University of Michigan, November 2, 1925.

The Secretary read a comprehensive report submitted by Mr. Frank M. Raymund, Virginia Military Land Agent, outlining in detail the work accomplished during the year ending June 1, 1925.

Upon motion, Mr. Raymund was commended for the services rendered during his first year and his contract was extended for another year upon the same terms. It was also ordered that the bill for services and expenses incurred during the year in the amount of \$582.98 be paid. Mr. Raymund's report was ordered filed with the papers of this meeting. It was agreed to ask Mr. Raymund to appear before the Board to discuss the questions raised in the report before taking action thereon.

The Secretary presented a request from the Registrar urging the necessity of providing space at once for the Department of Music. Upon the advice of the Registrar that the building now occupied by the Laboratory of the State Department of Health was the only space available, Mr. Atkinson was appointed a committee of one to advise the State Department of Health that the University will need said building for its own use by January 1, 1926.

Thereupon, the Board recessed to meet in the morning at 10:30 o'clock.

Columbus, Ohio, October 24, 1925.

The Board of Trustees met at the University at 10:30 a. m., with the same members present as at last evening's session.

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
C. W. Vandervort	Co. Agr. Agent, Hardin Co.	Sept. 15, 1925	\$3,100.00
<i>College of Agriculture</i>			
Henry Olson	Grad Asst., Zoology and Ent.	Oct. 1, 1925	500.00
<i>College of Commerce and Journalism</i>			
Edward Q. Brandt	Assistant, Accounting	Oct. 1, 1925	600.00
<i>College of Engineering</i>			
Ola Robbins	Grad. Asst., Chemistry	Oct. 15, 1925	500.00
<i>College of Medicine</i>			
Helen L. Wikoff	Grad. Asst., Phys. Chemistry	Oct. 1, 1925	500.00

10-23-'25

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Rossie Greer	Acting Home Dem. Agent	Oct. 1, 1925	2,100.00
	State Offsetting Funds.....	\$ 95.83	
	Huron County Funds.....	79.17	
		\$175.00	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
Naomi Britton	Grad. Asst., Zoology and Ent.	Oct. 1	500.00
<i>College of Engineering</i>			
Helen Louise Hanby	Grad. Asst., Chemistry	Oct. 16	500.00
<i>College of Medicine</i>			
Helen L. Wikoff	Instructor, Phys. Chemistry	Oct. 1	2,400.00
M. O. Brown	Stud. Asst., Phys. Chemistry	Oct. 1	200.00
<i>Physical Education</i>			
Harriet Stephen	Stud. Asst., Women's Div.	Oct. 1	225.00
*	*	*	*

Upon recommendation of the President, the following increase in salary was made:

Name	Title	Date Effective	Annual Rate
<i>College of Medicine</i>			
Joseph Taylor	Lab. Asst., Bacteriology	Oct. 1	from \$840.00 to 1,100.00
*	*	*	*

The Trustees now took up for consideration the following communication signed by Raymond C. Osburn and E. N. Transeau:

September 17, 1925.

MY DEAR DEAN VIVIAN—With the organization of the Natural History work in the State Archaeological and Historical Museum and the appointment of Professor Hine as Curator, the Museum Committee, of which I am a member, has asked me to place before the Trustees of the University the question of cooperation.

As you are aware, we have had hopes that the University might establish a natural history museum, but it would be a very expensive proposition, involving perhaps a half million before anything very presentable could be evolved and entailing much expense for upkeep and salaries. Our small museum room in the Botany-Zoology Building, is altogether inadequate for museum purposes, and our collections for the most part are not being properly cared for and are mostly stored in boxes where they are not even used.

Since the State Museum is now in a position to care for and exhibit to the public certain of these collections, I desire to recommend that such material as is not being used or which can be better cared for and at the same time better utilized, be loaned to the State Museum indefinitely.

There are certain advantages that will accrue to us by such an arrangement:

1. The collections can be much better cared for.
2. Certain of them can be studied better even by our own students.
3. The removal of the mounted material from the museum room in the Botany and Zoology Building will give us a large room that is

much needed for library and reference-room purposes. This matter is one that is pressing. Our present library room is not only crowded to the limit with books, but it is impossible for our students to find room for reading there. The result is that they have to scatter over the building wherever they can find places. The museum room, which is opposite the library room has been much more used for library purposes in the past few years than for museum work. With the collections removed, this room would give us ample space for library reference work.

My suggestion, therefore, is that the Departments of Zoology and Entomology, and Botany, be permitted to loan to the State Archaeological and Historical Museum such collections as they may desire to dispose of temporarily, and with any restrictions which the Trustees of the University may wish to impose.

The Department of Botany is similarly interested in this matter and Professor Transeau concurs with me in this request.

Very respectfully,

(Signed) RAYMOND C. OSBURN,

(Signed) E. N. TRANSEAU.

Approved:

(Signed) ALFRED VIVIAN.

Upon motion, it was unanimously agreed to loan indefinitely to the Ohio Archaeological and Historical Society such material as the Departments of Zoology and Entomology, and Botany may desire to loan, with the understanding that students of the University shall be permitted to have access to such museum of natural history.

\* \* \* \* \*

The President presented a communication from Dr. Buckingham requesting additional compensation for his clerical force due to the prosecution of the survey by his Department. Upon Dr. Buckingham's request it was agreed to pay a monthly bonus of \$15.00 to Ruth Delenbach, Gertrude Higgins, and Mary Wheaton, and a monthly bonus of \$10.00 to Wanda Rittenhouse, effective November 1, 1925; to be paid from the \$2,000.00 set aside for survey expenses.

\* \* \* \* \*

Professor Royal D. Hughes, Chairman of the Department of Music, appeared before the Board to explain to the Trustees the courses of study of the Department of Music approved by the University Faculty at its meeting held October 15, 1925. After Professor Hughes had made his statement, the courses of study, as approved by the University Faculty, were approved.

\* \* \* \* \*

Upon motion, the President was directed to refer to the Administrative Council for its consideration and recommendation:

(1) The advisability of the establishment of a College of Fine Arts.

(2) If such College is established, what Departments should be included in the College.

(3) Where in the University organization should the Department of Music be located, pending the establishment of a College of Fine Arts.

\* \* \* \* \*

The Chairman reported the necessity of providing for substitute instruction in the College of Law during such time as Professor Rightmire may be called upon to serve as Acting President.

Upon motion, Dean Adams of the College of Law, was authorized to make such appointment, the salary for the substitute instructor to be paid from the Reserve Fund.

\* \* \* \* \*

The Secretary reported that upon request, the State Controlling Board has authorized the University to purchase the equipment for the new Hospital without the necessity of formal advertisement, the Legislature having provided for the purchase of such equipment by an appropriation entitled "Equipment Medical Buildings—\$75,000.00."

Upon motion, it was ordered that the Purchasing Department proceed at once to secure bids and award contracts for such equipment.

\* \* \* \* \*

Thereupon, the Board adjourned to meet November 5, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
Secretary.

(Signed) L. E. LAYBOURNE,  
Chairman.

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 5, 1925.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
O. M. Johnson	Instructor, Rural Econ.	Oct. 15, 1925	\$2,400.00
<i>College of Commerce and Journalism</i>			
Myrtle C. Cray	Research Assistant, Bureau of Bus. Res.	Oct. 24, 1925	1,200.00
*	*	*	*

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>College of Arts</i>				
Philip G. Naserius	Instr., European History (Special Contract)	Nov. 1, 1925 June 30, 1926	Au. Wi. Sp.	\$2,500.00
<i>College of Commerce and Journalism</i>				
Willis Wissler	Prof., Indus. Research, Bur. of Bus. Res.	Nov. 15, 1925	Su.Au.Wi.Sp.	5,000.00

*College of Education*

Dean A. Worcester	Asst. Prof., Psychology	Su. Qr., 1926	Quarters	800.00
Henry Neumann	Prof., Principles and Practice of Education	Su. Qr., 1926	Summer	1,500.00

*College of Engineering*

Henry Fulton	Machinist's Helper, Elec. Engineering	Oct. 23, 1925	(12 mos.)	65.00 mo.
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*College of Law*

Robert Miller Hunter	Asst. Prof., Law (Special Contract)	Nov. 1, 1925 to Au. Wi. Sp. June 30, 1926		3,200.00
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*Physical Education*

Margaret Laube	Student Assistant, Women's Division	Nov. 1, 1925, to Dec. 31, 1925		25.00 mo.
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\* \* \* \* \*

Upon recommendation of the President, the following increase in salary was made:

<i>Agricultural Extension</i>			from	to
R. C. Smith	County Agr. Agent, Darke County	Oct. 1, 1925	3,820.00	4,120.00
Increase to be paid from Darke County funds.				
* * * * *				

The President announced to the Board that he had in his possession a certificate of deposit of several years standing, representing a balance remaining from a carnival held by the students on the campus. Upon recommendation of the President, it was agreed that this student fund should be endorsed over to the Browning Literary Society to be added to the funds now being raised for the construction of the Browning Theater.

\* \* \* \* \*

The President stated that due to an oversight, the attention of the Board of Trustees was not called to the cooperative arrangement made with the Ohio Agricultural Experiment Station in the case of Professor J. I. Falconer. Under that arrangement Mr. Falconer was to receive one-half his salary from the Station and one-half from the University. At the present time his salary is carried on the budget of the University at \$5,000.00 for the current year.

Upon motion, the cooperative arrangement with the Station was approved and the salary for Mr. Falconer, to be paid from University funds, was fixed at \$2,500.00 for the current year.

\* \* \* \* \*

Upon recommendation of the President it was ordered that, due to the serious accident suffered by Mr. Donald B. Millikan, a student in Applied Optics, the fees paid for the current quarter by Mr. Millikan and by Mrs. Millikan be returned in full.

\* \* \* \* \*

Upon recommendation of the President and the Dean of the College of Arts, Philosophy, and Science, and by unanimous vote of all members of the Departments of European History and American History, it was ordered that these two departments be combined into one called the Department of History.

It was also ordered that the title of Professor W. H. Siebert, since 1902 head of the Department of European History, be designated as Research Professor in History.

It was further ordered that the above changes be made effective at once so as to be incorporated in the catalogue now in preparation.

\* \* \* \* \*



Upon the recommendation of the President, the salary of Mr. A. L. Heer in the Department of School Administration, was fixed at \$700.00 for the current year, his teaching service to be in the Autumn, Winter, and Spring Quarters 1925-1926.

\* \* \* \* \*

The President presented a request from Professor L. M. Montgomery, approved by Professor Paddock, asking for a leave of absence of one year in order to complete work for a Doctor's Degree, said leave of absence to be on the same terms that were in effect before the four-quarter plan was adopted.

After discussion, it was agreed that the provision for leaves of absence as provided under the four-quarter plan should be adhered to and Professor Montgomery's request was, therefore, declined.

\* \* \* \* \*

The President presented a request from Capt. Paul M. Ellis requesting salary for the school year 1921-1922 in the way of compensation for quarters. Inasmuch as there are no funds available for such service at this time, the request of Captain Ellis was declined.

\* \* \* \* \*

Upon recommendation of the Dean of the College of Veterinary Medicine and the President, Dr. Walter R. Hobbs was granted leave of absence for the Summer Quarter 1926.

\* \* \* \* \*

Upon recommendation of the President, an additional stenographer was authorized for the Department of Physical Education for Women.

\* \* \* \* \*

The President and Mr. Laybourne presented a preliminary report on the proposed location of the Mendenhall tablet. Upon recommendation of the President, further consideration was referred to the special committee to consist of Mr. Laybourne and Acting President Rightmire.

\* \* \* \* \*

The Secretary presented the following report from the State Emergency Board:

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

This is to certify that the Emergency Board, at a meeting held on October 30, 1925, under authority of Section 2313, General Code of Ohio, granted the following allowance of funds to your department from the appropriation made in H. B. No. 517 for the Uses and Purposes of the Emergency Board:

\$13,615.00 to F-1 Repairs—Gibraltar Island.

\$12,500.00 to G-2 Laboratory Building on Gibraltar Island.

(Signed) WILBUR E. BAKER,  
*Director of Finance.*

(Signed) HARRY D. SILVER,  
*Auditor of State.*

(Signed) C. C. CRABBE,  
*Attorney General.*

(Signed) H. M. CARPENTER,  
*Chairman, Senate Finance Committee.*

(Signed) PERRY Q. GREEN,  
*Chairman, House Finance Committee.*

Upon motion, the University Cabinet was authorized and directed to proceed at once with the preparation of plans and the awarding of the contracts for the repairs and remodelling covered in the request made for the above emergency allowance.

Upon motion, the University Architect was directed to prepare plans, specifications and estimates for the basement of the proposed new laboratory building as provided for in the above allowance.

Mr. Atkinson reported on his conference with Dr. Monger, of the State Department of Health, and stated that Dr. Monger will make every effort to move from the present building by January 1, 1926, as requested by this Board at its last meeting.

Satisfactory evidence having been presented that the original was lost, duplicate diploma was ordered prepared for Arthur George Richter Frechting.

Upon recommendation of the Secretary, an extra in the amount of \$177.46 (to lay 3169 brick in cement mortar at \$56.00 per M.) was approved in connection with the contract of the E. H. Latham Company for Tunnel to Education Building.

Upon recommendation of Mr. Mack and Professor Osborn, it was agreed to purchase a power boat from Lay Brothers, of Sandusky, Ohio, at a cost of \$400.00. It was also agreed to accept Lay Brothers' proposal to recondition the boat during the winter, putting a top on it and seats in the large cock pit as well as calking, painting, and replacing any bad timbers, at an estimated cost of \$150.00.

The Secretary was directed to pay at once from the interest on the Endowment Fund \$400.00 to Lay Brothers and to pay the balance of \$150.00 after the boat has been reconditioned and the top and seats placed and the boat tested to the satisfaction of Mr. Mack and Professor Osburn.

The Chairman appointed a special fact-finding committee, consisting of Mrs. Paterson, Mr. Kaiser, and Mr. Atkinson, to investigate the present sorority controversy and to report their findings to the Board of Trustees.

Thereupon, the Board adjourned to meet Saturday, November 7, 1925, 10 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 7, 1925.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Herbert S. Atkinson.

11-19-'25

The minutes of the previous meeting were approved.

\* \* \* \* \*

Upon motion, the salary of Miss Dorothy Sumption, in the Department of Physical Education, was increased \$200.00 for the current year.

\* \* \* \* \*

Acting President Rightmire presented a preliminary report on his investigation of the corn borer machine recently developed in the Department of Agricultural Engineering.

\* \* \* \* \*

Acting President Rightmire presented a report on the installation of President Clarence A. Little at the University of Michigan on November 2, 1925.

\* \* \* \* \*

The Acting President was authorized to provide for temporary instruction in the Department of Mechanics for the current year.

\* \* \* \* \*

Upon motion, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Mr. Carl E. Steeb, Secretary of the Board of Trustees, to attend the Sixth Annual Meeting of the Association of University and College Business Officers of the Eastern States, to be held at Wake Forest, North Carolina, December 4 and 5, 1925.

\* \* \* \* \*

Thereupon, the Board adjourned to meet November 19, 1925, a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 19, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Herbert S. Atkinson.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

The Board now recessed to attend the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions, which is being held at the University November 19, 20, and 21, 1925.

\* \* \* \* \*

7:30 p. m.

The Board now met at 7:30 p. m. to transact the following business.

\* \* \* \* \*

The plans, specifications, estimates, and bills of materials for the refrigeration plant, Animal Husbandry Building, as prepared by the University Architect, were presented. Upon motion, said plans, specifications, bills of material and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

Mrs. Paterson, Chairman of the Special Committee appointed to ascertain the facts in connection with the sorority controversy, presented a stenographic report of the conference, which report was received and ordered filed as a part of the records of this meeting.

\* \* \* \* \*

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Commerce and Journalism</i>			
Robert M. Hunter	Asst., Business Organ.	Nov. 1, 1925	\$1,200.00
Donald C. Power	Asst., Geography	Nov. 1, 1925	900.00
<i>College of Medicine</i>			
E. L. Dunn	Technician, Phys. Chem.	Nov. 15, 1925	1,200.00
<i>Library</i>			
Wm. Taylor Purdum	Library Assistant	Nov. 1, 1925	2,000.00
Mrs. J. V. Horst	Library Assistant	Nov. 1, 1925	720.00
CIVIL SERVICE RESIGNATIONS			
<i>College of Agriculture</i>			
Evelyn T. Worsley	Stenographer	Nov. 10, 1925	960.00
Clarence Schwan	Laborer, Animal Husb.	Sept. 30, 1925	240.00
William Potts	Laborer, Poultry Husb.	Oct. 30, 1925	1,080.00
<i>College of Arts</i>			
Dorothea Lyford	Stenographer	Oct. 31, 1925	960.00
<i>College of Engineering</i>			
Elizabeth Harley	Clerk, Broadcasting Sta.	Oct. 20, 1925	960.00
<i>College of Medicine</i>			
Frances Brown	Janitress, South Hall	Oct. 25, 1925	480.00
Sylvester Brown	Janitor, South Hall	Nov. 11, 1925	600.00
<i>Business Manager's Office</i>			
Marian Dye	Clerk	Oct. 20, 1925	960.00
<i>Operation and Maintenance</i>			
Clarence Brofft	Janitor	Nov. 4, 1925	1,200.00
Ruth Bachman	Janitress	Nov. 30, 1925	780.00
<i>University Press</i>			
Harry Richardson	Printer	Nov. 14, 1925	2,288.00

\* \* \* \* \*

11-19-'25

Upon recommendation of Acting President Rightmire, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>College of Arts, Philosophy, and Science</i>				
Robert G. Earl	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., \$12.50
Edward P. Bowers	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., 12.50
Margaret J. Stevenson	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., 12.50
Enoch R. Kanable	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., 12.50
Esther L. Dring	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., 12.50
Mrs. Alta J. Brady	Reader, Dept. History	Nov. 1, 1925	for 8 mos.	mo., 12.50
<i>College of Commerce and Journalism</i>				
Harry H. Craiglow	Research Asst., Bur of Business Research	Nov. 15, 1925	for 6 mos.	No salary
Richard T. Stevens	Assistant, Geography	Nov. 1, 1925	Au.Wi.Sp.	50.00 mo.
<i>College of Engineering</i>				
Leonard Wiggins	Stud. Asst., Elec. Engr.	Oct. 1, 1925	Au.Wi.Sp.	200.00 for 8 mos.
T. R. Johnson	Stud. Asst., Elec. Engr.	Oct. 1, 1925	Au.Wi.Sp.	200.00 for 8 mos.
Frederick Mong	Stud. Asst., Elec. Engr.	Oct. 1, 1925	Au.Wi.Sp.	200.00 for 8 mos.
A. R. Hopkins	Stud. Asst., Elec. Engr.	Oct. 1, 1925	Au.Wi.Sp.	200.00 for 8 mos.
Howard E. Hoyt	Stud. Asst., Chemistry	Oct. 1, 1925	Au.Wi.Sp.	250.00
<i>College of Medicine</i>				
Helen M. Lee	Technical Asst., Phys.	Nov. 9, 1925	Su.Au.Wi.Sp.	1,200.00
G. I. Nelson	Instructor, Medicine	Nov. 1, 1925	Su.Au.Wi.Sp.	2,400.00
Roland Cox	Technician, Phys. Chem.	Nov. 15, 1925	Su.Au.Wi.Sp.	1,200.00
<i>Library</i>				
Karl D. Way	Library Assistant	Nov. 1 to Feb. 15, 1926		25.00 mo.
Ralph Stimson	Library Assistant Civil Service appointment	Nov. 1 to Feb. 15, 1926		100.00 mo.
<i>College of Agriculture</i>				
Catherine Hettinger	Stenographer	Nov. 11, 1925		960.00
Carlton Jackson	Laborer, Animal Husb.	Oct. 1, 1925		240.00
Horace Bayes	Laborer, Poultry Husb.	Nov. 1, 1925		1,200.00
<i>College of Arts</i>				
Fairy O. Bright	Stenographer	Nov. 2, 1925		960.00
<i>College of Education</i>				
Regina Wertz	Stenographer	Nov. 12, 1925		960
<i>College of Engineering</i>				
Margaret Humphreys	Stenographer	Oct. 15, 1925		960
Rose Thall	Stenographer, Broadcasting Station	Oct. 26, 1925		960
<i>College of Medicine</i>				
Arthur J. Linn	Secretary	Oct. 26, 1925		1800
Bernard Ford	Janitor, South Hall	Nov. 16, 1925		600
Irene Ford	Janitress, South Hall	Oct. 28, 1925		480
<i>Dean of Women's Office</i>				
Frances V. Davis	Clerk	Oct. 1, 1925		1080
<i>Operation and Maintenance</i>				
Fred Cardosi	Janitor	Nov. 7, 1925		1200
Arthur C. Koenig	Janitor	Nov. 2, 1925		600
J. E. Hoelscher	Janitor	Nov. 2, 1925		600
*	*	*	*	*

11-19-'25

Upon recommendation of the Acting President, the following changes in title were made:

Name	Title		Date Effective
<i>College of Agriculture</i>			
Geo. M. McClure	Instructor	from to Asst. Prof., Soils	Nov. 1, 1925
<i>College of Medicine</i>			
Alice B. Maltby	Tech. Asst., Physiology	Hist., Univ. Hosp.	Nov. 9, 1925
Julia French	Asst. Cook, Univ. Hospital	Head Cook, South Hall	Nov. 1, 1925
*	*	*	*

Upon recommendation of the Acting President, the following increases in salary were made:

<i>College of Agriculture</i>			
Alexander Blockhall	Herdsman, An. Husb.	from 100 mo. to 110 mo.	July 1, 1925
<i>College of Arts</i>			
Carl Wittke	Chairman, Dept. History	3750 4000	Nov. 1, 1925
<i>College of Commerce and Journalism</i>			
Webster Davis	Asst., Geography	1000 1450	Nov. 1, 1925
Donald C. Power	Asst., Bus. Organ.	500 1700	Nov. 1, 1925
<i>College of Medicine</i>			
Margaret E. Rose	Technical Assistant	1300 1500	Nov. 1, 1925
Carl P. Effler	Technical Assistant	2300 2500	Nov. 1, 1925
Julia French	Increase to be charged against the Head Cook, South Hall	720 780	Nov. 1, 1925
*	*	*	*

The following recommendations of the Acting President were approved:

That the appointment of Miss Harriet Stephen, Student Assistant in the Department of Physical Education, be changed to read for the Autumn Quarter and not for the year as per previous recommendation.

That the teaching schedule of Professor A. H. Noyes, Department of History, be changed from Summer, Autumn, and Winter Quarters to the Summer, Autumn, and special contract of indebtedness for Spring Quarter (to be covered by four quarters next year).

That the teaching schedule of John L. LaMonte, Department of History, be changed from the Summer, Autumn, and Spring Quarters to the Summer, Autumn, Winter, and Spring, with accumulation of one quarter teaching credit.

That L. H. Myers, laborer in Animal Husbandry Department, be retired from active service at a compensation of \$40.00 per month, effective December 1, 1925, the service to be rendered by Mr. Myers to be such as may be determined by the chairman of the Department of Animal Husbandry.

Upon recommendation of the staff of the Department of History, the Dean of the College of Arts, and the Acting President, the selection of Professor Carl Wittke as Chairman and John L. LaMonte as Secretary of the Department of History was approved.

Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

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Professor C. A. Norman, Department of Mechanical Engineering, to attend the annual meeting of the American Society of Mechanical Engineers to be held in New York City December 2 and 3, 1925.

A delegate from the College of Law to attend the meeting of the Association of American Law Schools to be held in Chicago, Illinois, December 29 to 31, 1925.

Dr. Carl W. Gay, Department of Animal Husbandry, to attend the annual meeting of the American Society of Animal Production to be held in Chicago, Illinois, November 26-29, 1925.

Professor Herbert Osborn, Department of Zoology and Entomology, to attend the annual meeting of the American Association for the Advancement of Science to be held in Kansas City, Missouri, December 28 to January 2, 1926.

Professor J. A. Fisher, Department of Business Organization, to attend the National Conference of the Taylor Society, and the American Association of Mechanical Engineers to be held in New York December 2-4, 1925.

Dr. J. H. Nichols, Department Physical Education, to attend the meeting of the National Collegiate Athletic Association to be held in New York City December 28-29, 1925.

Dr. J. W. Wilce, Department of Physical Education, to attend the meeting of the National Association of Physical Directors to be held in New York City December 28-29, 1925.

\* \* \* \* \*

Upon recommendation of the Acting President, Professor C. C. North, of the Department of Sociology, was authorized to make a trip during the Christmas holidays in order to make a study of certain aspects of social welfare organization in different cities, the expense of said trip not to exceed \$75.00.

\* \* \* \* \*

Dr. E. M. Spieker, of the Department of Geology, was authorized to make an advance trip to central Pennsylvania in order that arrangements may be made for the field trip of advanced students in Geology, the expense of said advance trip not to exceed \$60.00.

\* \* \* \* \*

The Acting President reported that by authority of President Thompson, Professor C. A. Wright, Director of the Broadcasting Station, attended the fourth national radio conference held at Washington, D. C., November 7-12, 1925, but through an oversight this request was not presented to the Board of Trustees for approval.

Upon motion, the action of President Thompson was approved and the Secretary was directed to request approval of the State Emergency Board.

\* \* \* \* \*

President Emeritus W. O. Thompson was selected to represent the University at the inauguration of President Milrow of Colorado College on December 5, 1925.

\* \* \* \* \*

The Chairman appointed Mr. Caton to represent the Board of Trustees at the dedication of Ives Hall which will occur during Farmers' Week.

\* \* \* \* \*

Upon the recommendation of the Acting President, the new curriculum for the College of Law adopted by the University Faculty at

its meeting held November 12, 1925, was approved. This curriculum does not involve any additions to the instructional force.

\* \* \* \* \*

Upon the recommendation of the Acting President, the new curriculum for the College of Dentistry adopted by the University Faculty at its meeting held November 12, 1925, was approved. This curriculum does not involve any additions to the instructional force.

\* \* \* \* \*

The Acting President presented the report from the Administrative Council, to whom had been submitted the question as to the temporary location in the University organization of the Department of Music pending the conclusion of the proposal to establish a College of Fine Arts, in which the Council recommends that the Department of Music be temporarily assigned for administrative purposes to the College of Education.

Upon motion, the recommendation of the Administrative Council was approved with the distinct understanding that the temporary assignment of the Department of Music to the College of Education will extend only until the end of the Summer Quarter, 1926.

\* \* \* \* \*

Upon recommendation of the Acting President, it was agreed to return all the fees paid by Mrs. Mabel H. Apple, who withdrew from the University without attending any classes due to ill health.

\* \* \* \* \*

The Acting President presented a report from the Committee on Non-Resident Students, stating that Thomas F. McCormick is a resident of Ohio.

Upon motion, it was ordered that the non-resident fees paid by Mr. McCormick be refunded. Any payments made prior to the current fiscal year were ordered paid from the interest on the endowment fund.

\* \* \* \* \*

In the case of Mr. S. E. Hartman, a member of the staff of the Ohio Agricultural Experiment Station, it was ordered that the fees heretofore paid by Mr. Hartman be refunded, inasmuch as the members of the staff of the Ohio Agricultural Experiment Station are exempted from the payment of fees. Any fees paid prior to the current year were ordered paid from the interest on the endowment fund.

\* \* \* \* \*

Upon motion, all rules heretofore adopted by the University Faculty which are not in conflict with the Rules and Regulations of the Board of Trustees adopted in May, 1925, were approved. The determination as to conflicts was referred to the Acting President with power.

\* \* \* \* \*

Upon recommendation of the University Architect, the following extras to contracts for the Completion of Pomerene Hall were approved:

Ardit Mosaic Tile & Marble Co.....	\$ 286.00
Huffman-Wolfe Co.....	266.00
Huffman-Wolfe Co.....	468.00

\* \* \* \* \*



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The Board now recessed to continue its business session November 21, 1925, 10 a. m., in the interim to attend the meetings of the Association of Governing Boards of State Universities and Allied Institutions.

November 21, 1925.

The Board now resumed its business session at 10 a. m.

\* \* \* \* \*

Upon motion, the following recommendations of the Acting President were approved:

That Professor Charles W. Foulk, Department of Chemistry, be authorized to be on leave of absence during the Winter Quarter of 1926 and to teach the four quarters of the year 1926-1927.

That Professor B. A. Eisenlohr, Department of German, be paid in the Spring Quarter, 1926, \$666.66  $\frac{2}{3}$  for extra teaching performed in the Summer Quarter, 1925.

That Professor George R. Havens, Department of Romance Languages, be relieved from teaching in the Summer Quarter, 1926, and that he teach the remaining three Quarters in the year 1926-1927; and that Dean W. E. Henderson be authorized to select a teacher to take Professor Havens's assignment of work for the said Summer Quarter.

That the Acting President be authorized to send two University representatives to universities where a university press is in operation, one representative to one outstanding university and the other to another, to study operating conditions and to report back to the University Press Committee.

\* \* \* \* \*

Thereupon, the Board adjourned to meet December 14, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 14, 1925.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert H. Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Mildred Harris	Stenographer	Oct. 31, 1925	\$960.00

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<i>College of Arts</i>			
Marie G. Combs	Stenographer	Dec. 15, 1925	960.00
<i>College of Medicine</i>			
Helen Shacklett	Typist	Nov. 30, 1925	960.00
Gertrude Bronston	Night Cook, Univ. Hosp.	Oct. 31, 1925	600.00
<i>College of Veterinary Medicine</i>			
Mabel Moran	Stenographer	Dec. 31, 1925	1,200.00
<i>Physical Education</i>			
Phyllis E. Gauley	Stenographer	Oct. 31, 1925	960.00
<i>Operation and Maintenance</i>			
Cora Paulsell	Janitress	Nov. 30, 1925	840.00
<i>University Press</i>			
Harry E. Richardson	Printer	Nov. 14, 1925	2,288.00
*	*	*	*

Upon recommendation of Acting President Rightmire, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Chas. L. Blackman	Asst. Prof., An. Husb.	Oct. 9, 1925	\$3,600.00
	Salary to be paid from Smith-Lever Funds in Project No. 3E		
Wm. G. Winemiller	County Agr. Agent, Clermont County	Jan. 1, 1926	2,000.00
	Smith-Lever Funds.....	\$133.33	
	Clermont County Funds.....	33.33	
		\$166.66	
	Automobile Maintenance.....	\$600.00	
J. Russell Kimber	County Agr. Agent, Greene County	Dec. 1, 1925	3,000.00
	Fed. Supp. Extension Funds..	\$133.33	
	Greene County Funds.....	75.00	
	Farm Bureau Funds.....	41.67	
		\$250.00	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
John Lengacher	Instructor, Dairying Winter Course	Jan. 4 to Mar. 5, 1926	\$200.00 mo.
Emerson George	Instructor, Dairying Winter Course	Jan. 4 to Mar. 5, 1926	200.00 mo.
Archie J. Bishop	Instr., An. Husb. Winter Course	Jan. 4 to Mar. 5, 1926	200.00 mo.
Lloyd Reilling	Assistant, Horticulture Winter Course (The above salaries to be paid from A-3)	Jan. 4 to Mar. 5, 1926	150.00 mo.
<i>College of Arts, Philosophy, and Science</i>			
Martha C. Bauman	Grad. Asst., English	Spring Qr.	\$165.00 qr.
Nathan G. Carder	Grad. Asst., English	Spring Qr.	165.00 qr.
<i>College of Commerce and Journalism</i>			
Josephine Lowrie	Assistant, Accounting	Winter Qr.	200.00 qr.
Miss Lowrie will teach a course in Accounting to Home Economics students during the Winter Quarter and her salary is to be paid as follows:			
	Dept. Accounting.....	\$ 66.66	
	Bureau of Business Res.....	66.66	
		\$133.32 per mo.	
Russell L. Urban	Assistant, Accounting	Winter Qr.	100.00 mo.
Olin E. Thomas	Assistant, Accounting	Winter Qr.	900.00 for two qrs.

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*College of Education*

Alfred Sorensen	Asst. Prof., Voca. Ed.	1st six wks.	Sum. qr.	750.00
	University to pay.....	\$600.00		
	Smith-Hughes Fund.....	150.00		
				\$750.00

*College of Engineering*

Ralph Robert Swain	Instructor, Mechanics	Winter Qr.	Winter	500.00 qr.
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*College of Medicine*

Jessie B. Freeman	Technical Asst., Dispensaries	Dec. 1	Su. Au. Wi. Sp.	960.00
	The salary of Jessie B. Freeman, as Typist in Venereal Clinic, paid from Rotary Fund (915-23), is to be decreased to \$50.00 per month.			
*Carl H. Bayha	Interne, Univ. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
*Edward L. Voke	Interne, Univ. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
*Byron E. Neiswander	Interne, St. Francis. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
*Francis Davis	Interne, St. Francis. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
*Willis B. Merrill	Interne, St. Francis. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
*Lloyd Kersell	Interne, St. Francis. Hosp.	Su. Qr.	Su. Au. Wi. Sp.	50.00 qr.
	* To be paid from A-3 budget.			

*Military Science*

Capt. John Hopkins	Asst. Prof., Military Science & Tactics	Nov. 3, 1925		250.00
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CIVIL SERVICE APPOINTMENTS

*College of Commerce and Journalism*

Eleanor Nutting	Stenog., Bur. of Business Research	Nov. 11, 1925		960.00
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*College of Education*

Marjorie C. Renz	Stenographer	Dec. 1, 1925		960.00
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*College of Medicine*

Emma Blair	Asst. Cook, Univ. Hosp.	Oct. 23, 1925		600.00
Viola Bates	Night Cook, Univ. Hosp.	Nov. 1, 1925		600.00

*College of Veterinary Medicine*

Marie G. Combs	Stenographer	Dec. 16, 1925		1,080.00
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*Physical Education*

Gladys M. Pryor	Stenographer	Nov. 1, 1925		960.00
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*Business Manager's Office*

Lulu J. Yonally	Bookkeeper	Nov. 23, 1925		1,200.00
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*Operation and Maintenance*

Wm. D. Ranney	Fireman	Dec. 3, 1925		120.00
		for 7 mos.		mo.
George R. Grover	Janitor & Fireman	Nov. 5, 1925		1,560.00
Fanny Thum	Janitress	Dec. 4, 1925		840.00

*University Press*

Joseph A. Krebs	Printer	Nov. 16, 1925		2,288.00
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Upon recommendation of the Acting President, the following change in title was made:

Name	Title from	to	Date Effective
Roland Cox	Technician	Tech. Asst., Phys. Chem.	Nov. 10, 1925
* * * * *			

The following recommendations of the Acting President were approved:

That the teaching schedule of Professor Percy W. Ott in the Department of Mechanics be changed from the Summer, Autumn,

and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters, and that he be paid the sum of \$611.11, in addition to his salary of \$2,750.00, for the extra quarter.

That the teaching schedule of Miss Florence Hier, Department of Romance Languages, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Spring Quarters and special contract of indebtedness (to be covered by four quarters next year).

That the teaching schedule of Miss Elizabeth Joyce, Department of Fine Arts, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters. This arrangement involves fourth quarter instruction, for which I recommend that Miss Joyce be paid on the two-thirds cash basis, amounting to \$388.89.

That the teaching schedule of Miss Alma Knauber, Department of Fine Arts, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Spring Quarters, and special contract of indebtedness (to be covered by four quarters next year).

That the teaching schedule of Professor R. C. Burrell, Department of Agricultural Chemistry, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

That the teaching schedule of Mr. Dallas Bolon, Instructor in the Department of Accounting, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Spring Quarters. (He will teach in the Summer Quarter, 1927; no budget change.)

That a leave of absence for the Summer and Autumn Quarters, 1926, be granted to Professor Robert Rockwood, Department of Romance Languages. (This will be repaid by teaching at a later date; commencing Winter Quarter, 1927, and running continuously to end of Spring Quarter, 1928.)

That the contract schedule of Dr. B. R. Buckingham, Bureau of Educational Research, be changed from the Summer, Autumn, and Spring Quarters to the Summer, Autumn, Winter, and Spring Quarters.

That the following appropriations be made for the Summer Quarter, 1926:

American History.....	\$650.00
European History.....	500.00
Political Science.....	800.00

That the Department of Romance Languages be authorized to select and recommend a teacher to replace Miss Florence Hier for the Winter Quarter, 1926, at a salary not to exceed \$450.00.

\* \* \* \* \*

Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor Lydia Clark to attend the National Amateur Athletic Federation (Women's Division) and National Committee on Women's Athletics, to be held in New York City, December 31, 1925, to January 2, 1926.

Professor C. C. Huntington, Department of Geography, to attend the National Council of Geography Teachers, to be held at Madison, Wisconsin, December 28-29, 1925, and the Association of American Geographers at the same place, December 30, 1925, to January 1, 1926.

Professor James R. Withrow, Department of Chemical Engineering, to attend the fourth annual meeting of the Synthetic Organic Chemical Manufacturers' Association, to be held in New York, December 9-11, 1925.

The Acting President reported that the Dean of the Veterinary College recommends a 3-day course on March 24, 25, and 26, 1926, for veterinarians and entitles it "A Conference for Veterinarians". There will be no fees for out-of-state lecturers and the expense will comprise travelling and hotel, programs, film transportation, and demonstration material, making a total of \$600.00. Such conference is known in a number of other states in connection with Veterinary Colleges, and is regarded as a service to the animal owners of the State, which is extended through the veterinary profession. It is upon petition from various quarters of Ohio that this conference is proposed by Dean White.

Upon motion, the above recommendation was approved.

Upon recommendation of the Acting President, Dr. O. V. Brumley was appointed Acting Dean of the College of Veterinary Medicine for the Winter Quarter, 1926, during the absence of Dean White on leave.

The Acting President reported that Dr. Eli G. Alcorn has presented through Dean McCampbell to Secretary Carl E. Steeb certain refunding bonds of the City of Gallipolis, to be held in trust by the University and the income therefrom to be awarded annually to the student of the Medical Department who receives the highest grade in Ophthalmology, or to the student who writes the most original paper on some eye subject. The award is to be known as the "Dr. Eli G. Alcorn prize in Ophthalmology".

Upon motion, the gift from Dr. Alcorn was accepted under the conditions noted.

The Acting President reported that Mr. George E. Frazer, of Frazer & Torbet, C.P.A., desires to present to the University \$100 which he now holds in the form of a voucher for making addresses at this University in October last, to be used for an award either in cash or in medals to students making notable academic records in their senior years in any of the departments of the University. He proposes this \$100.00 as the beginning of such fund which he hopes will be increased by some other gifts on the part of others. He further proposes that this fund be named in honor of President Thompson.

Upon motion, this gift from Mr. Frazer was accepted under the conditions stated.

Satisfactory evidence having been presented and said evidence having received the approval of the Attorney General, the Secretary was directed to prepare a voucher in favor of the Cleveland Pulte Medical College refunding the \$15,000.00 presented by said college to the Ohio State University at the time of the establishment of the College of Homeopathic Medicine.

The Acting President reported that the last will and testament of William Beecher Lee makes certain provision for a fund to be created at this University for the foundation of scholarships. A duplicate of that will has been forwarded to the University and is now being brought to the attention of the Board of Trustees. It was ordered that the copy of same be kept in the files until such time as the will may become effective, and the interests of the University coming into existence at that time may be preserved.

Upon motion, the Acting President was requested to make suitable acknowledgment to Mr. Lee.

\* \* \* \* \*

The term of employment of Mr. Edward A. Silver, of the Department of Agricultural Engineering, who has been working on a floating device for attachment to a corn cutting machine, was continued to the end of the fiscal year at the same monthly rate he is now receiving.

\* \* \* \* \*

Upon recommendation of the Acting President, the suggestion of Professor Raymond C. Osburn, that the new power boat to be used by the Franz Theodore Stone Laboratory be named "The Julius F. Stone," was approved; also that the big stone house be named "Jay Cooke Mansion," and the bungalow, "Barney Cottage".

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The Acting President reported that the request of the Department of Physical Education for a penalty of \$1.00 to be assessed against a student who fails to meet his physical examination appointment was approved by President W. O. Thompson on June 2, 1925, and by him recommended to the Board of Trustees on June 12, 1925. He further reported that this penalty has been imposed during the current college year and has the approval of Dr. Nichols in practice.

Upon motion, said penalty was approved and the rule ordered printed in the college bulletins.

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The Acting President presented a request from the Women's Panhellenic Association asking the Board of Trustees to reverse its action in connection with the penalties inflicted on certain student organizations. Upon motion, the following resolution was unanimously adopted:

The Board of Trustees is not disposed to interfere with or obstruct the administration of the rules and regulations of student organizations regularly constituted by the students themselves or their duly appointed representatives.

The Board of Trustees is concerned with the fair dealing of students among themselves and the fair treatment of the student body by University employees.

It should be definitely understood that the Board of Trustees at all times reserves its right to review the acts of any organization, individual, or groups of individuals, and that no organization or individual shall be denied the right of appeal to the President of the University and through that officer to the Board of Trustees.

\* \* \* \* \*

The acting President read a communication under date of December 7, 1925, from the Dean of Women, Elisabeth Conrad. After

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the reading of this communication the Trustees, by unanimous vote, accepted the resignation of Dean Conrad, effective June 30, 1926, and she was given leave of absence on salary for the Winter and Spring Quarters, 1925-1926, because of services rendered in teaching during previous summer quarters.

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The Acting President reported that his office was receiving many communications concerning the continuance of compulsory drill at the University. Upon motion, it was ordered that all such communications be referred to the Faculty Committee now having this matter under consideration.

\* \* \* \* \*

The Acting President presented the report of the Special Faculty Committee, known as the Mendenhall Memorial Committee, and upon the recommendation of this committee the publication of a memorial to Dr. T. C. Mendenhall as outlined in the committee's report was approved.

The recommendation of the Committee, that the bronze tablet presented the University by Professor C. E. Mendenhall be placed in the Mendenhall Laboratory, was approved.

\* \* \* \* \*

The Acting President advised that the Convocation for the Autumn Quarter will occur on Wednesday, December 23. Upon motion, it was ordered that degrees be conferred by the Acting President at that time in accordance with the recommendation of the Faculty and the Acting President. It was also ordered that the list of persons upon whom degrees are conferred be incorporated in the record of the January meeting.

\* \* \* \* \*

The Chairman presented the following communication from the Governor of Ohio:

December 9, 1925.

*The Board of Trustees, Ohio State University,  
Columbus, Ohio.*

GENTLEMEN—I am transmitting herewith a report by the Prohibition Department of Ohio relative to the searching of the home of Professor Dabney Horton, 228 East Blake Avenue, Columbus, charged with violating the prohibition law.

I would recommend that Professor Horton, if convicted, be dismissed and that you investigate the report that other professors made a practice of drinking at his home. Furthermore, investigate current reports about drinking parties at fraternity houses, university dances, and student social gatherings.

It is alleged that Professor Horton is in sympathy with the principles of communism. That should be looked into and every effort made to ascertain to what extent, if any, such persons are on the teaching force of the University.

In my opinion this is a serious matter. Liquor law violators and "parlor reds" have no place on the faculties of our colleges and universities where they are entrusted with the teaching of our young men and women. Give Ohio State University a thorough housecleaning in all quarters where it is found necessary. It is the duty of government to throw every moral safeguard around the student bodies of our educational institutions. I have discussed this

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matter with Hon. C. C. Crabbe, Attorney General, who is willing to assist you in the investigation at any time you desire his services.

Very truly yours,

(Signed) VIC DONAHEY,  
Governor.

Upon motion, a special committee, consisting of Acting President Rightmire, Messrs. Laybourne, Stone, and Atkinson, was appointed to investigate the matters referred to in the Governor's communication and to report their findings to the Board of Trustees.

Upon the recommendation of Mr. Frank M. Raymund, Land Agent, the following applications for deeds in the Virginia Military Land District were approved and the Chairman of the Board was directed to execute the same:

Application No. 1915-1525, Marcella Tripp—for 86.50 acres in Survey No. 13469, Ross County.

Application No. 1916-1526, Kirben Kibler—for 25 acres in Survey No. 10510, Ross County.

Upon recommendation of Mr. B. L. Stradley, University examiner, a medical certificate was ordered prepared for Dr. Edward G. Bodenbender, a graduate of the Cleveland Medical College, as of the class of 1894.

Upon recommendation of Mr. William C. McCracken, Engineer, the date of completion of the contract for Cold Water Piping, New Power House, was extended 14 days.

Upon recommendation of the University Architect and the State Architect, the contract with the Hughes Peters Electric Corporation for the electrical work in connection with the Starling-Loving Hospital, was reduced \$200.00, due to a revision of the National Electric Code.

Upon recommendation of the University Architect and the State Architect, the following extras to contracts were approved:

<i>Pump House for Water Supply for Condensers</i> —E. H. Latham Company	
To furnish and install extra steel in walls.....	\$155.00
<i>Completion of Pomerene Hall</i> —Huffman-Wolfe Company	
To connect present plumbing vent stack, in northeast corner of men's toilet room, ground floor, present building, to addition .....	57.00

The Secretary presented the following communication from the University Architect:

December 14, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—The following contractors have completed all of their contracts in accordance with the drawings and specifications for the Starling-Loving Hospital:

E. H. Latham Company—General Contract.  
Hughes-Peters Electrical Corporation—Electrical Contract.  
Wege Marble & Tile Co.—Carrara Glass, Terrazzo and Tile Contract.  
Samuel A. Esswein Plumbing Company—Heating and Plumbing.



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Therefore, the acceptance of this building by the Board of Trustees is recommended.

These contracts carry a guarantee, for one year, to correct any defects due to materials or defective workmanship. Their bond covers this guarantee period.

Yours truly,

(Signed) JOS. N. BRADFORD,  
*University Architect.*

Upon the recommendation of the Architect, the acceptance of the building from the contractors was agreed to and the Secretary was directed to pay final estimates on said contracts.

\* \* \* \* \*

The Secretary presented the following report of the Cabinet, dated December 2, 1925:

#### CABINET MINUTES

December 2, 1925.

The Cabinet met in the Administration Building at 11 o'clock.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

#### ADDITION TO ARTILLERY HORSE STABLE

	General	Alternate A	Total
D. B. Hussey.....	\$ 7,600.00	\$ 700.00	\$ 8,300.00
E. J. Leshner.....	7,849.00	560.00	8,409.00
E. H. Latham Co.....	8,860.00	537.00	9,397.00
Adam Pitts.....	15,000.00	1,000.00	16,000.00
Henry F. Blocker.....	9,560.00	550.00	10,110.00
J. Nadalin & Co.....	9,000.00	600.00	9,600.00
E. Elford.....	8,995.00	550.00	9,545.00
The Waugh-Hill Co.....	12,000.00	400.00	12,400.00
Boyajohn & Barr.....	11,880.00	450.00	12,330.00

#### FARM FLOCK HOUSE NO. 1

E. J. Leshner.....	\$3,287.00
E. H. Latham Co.....	3,963.00
B. F. Smith Co.....	4,400.00
Henry F. Blocker.....	6,984.00
J. Nadalin & Co.....	4,600.00
The Waugh-Hill Co.....	4,600.00
E. Elford.....	3,995.00
E. Hussey.....	4,100.00
Boyajohn & Barr.....	6,500.00

The above bids were referred to the Architects for their recommendations and report to the Board of Trustees December 14, 1925.

\* \* \* \* \*

The Secretary presented the following reports from the State Architect and the University Architect covering the bids received for the Addition to Artillery Horse Stables and the Farm Flock House No. 1:

December 2, 1925.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received December 2, 1925, for the construction of an Addition to the Artillery Stables, the following report is submitted for the consideration of the Board of Trustees:

12-14-'25

(1) Bids received—

	General	Alternate A	Total
D. B. Hussey.....	\$ 7,600.00	\$ 700.00	\$ 8,300.00
E. J. Leshner.....	7,849.00	560.00	8,409.00
E. H. Latham Co.....	8,860.00	537.00	9,397.00
Adam Pitts .....	15,000.00	1,000.00	16,000.00
Henry F. Blocker.....	9,560.00	550.00	10,110.00
J. Nadalin & Co.....	9,000.00	600.00	9,600.00
E. Elford .....	8,995.00	550.00	9,545.00
The Waugh-Hill Co.....	12,000.00	400.00	12,400.00
Boyajohn & Barr.....	11,880.00	450.00	12,330.00

(2) An alternate was called for covering the cost of a 5" concrete floor in the horse stalls in place of clay.

(3) From the above, the bid of D. B. Hussey is the lowest and fulfills all requirements. It is recommended that the Board of Trustees award the contract for this work, including the alternate, to D. B. Hussey, for the sum of Eight Thousand Three Hundred (8,300.00) Dollars.

(4) The Architect's Estimated Cost is..... \$8,700.00  
 Architect's Fee ..... 300.00  
 Total ..... \$9,000.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

(Signed) JOS. N. BRADFORD,  
*University Architect.*

\* \* \* \* \*  
 December 2, 1925.

Mr. C. E. Steeb, Secretary, Board of Trustees,  
 Ohio State University.

DEAR SIR—From an examination of the bids received December 2, 1925, for the construction of Farm Flock House No. 1, the following report is submitted for the consideration of the Board of Trustees:

(1) Bids received—

E. J. Leshner.....	\$3,287.00
E. H. Latham Co.....	3,963.00
B. F. Smith Co.....	4,400.00
Henry F. Blocker.....	6,984.00
J. Nadalin & Co.....	4,600.00
The Waugh-Hill Co.....	4,600.00
E. Elford .....	3,995.00
D. B. Hussey .....	4,100.00
Boyajohn & Barr.....	6,500.00

(2) From the above, the bid of E. J. Leshner is the lowest and fulfills all requirements. It is recommended that the Board of Trustees award the contract for this work to E. J. Leshner for the sum of..... \$3,287.00

(3) The Architect's Estimated Cost is..... 5,945.00  
 Architect's Fee ..... 300.00  
 Total ..... \$6,245.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

(Signed) JOS. N. BRADFORD,  
*University Architect.*

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Upon motion, the above recommendations were approved, and the Secretary was directed to prepare contracts as follows:

## Addition to Artillery

## Horse Stable

Farm Flock House No. 1

D. B. Hussey

E. J. Leshner

**\$8,300.00**

3,287.00

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for the Front and Fourth Floor—Present Hospital. Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for Hamilton Hall Wing. Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for Horticultural Greenhouse (Unit No. 7, Unit No. 18). Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

The Acting President submitted correspondence addressed by Charles Evans Fowler, of New York City, to Professor Wilbur H. Siebert of this University, concerning a large Napoleonic collection which Mr. Fowler desires to turn over to the University, if proper accommodations therefor can be made. The Acting President recommended that, inasmuch as the Library at the present time contains no such accommodations, the matter be taken up with the Ohio Archaeological and Historical Society to ascertain whether accommodation might be made with them for a time and the collection be regarded as a loan by the University to the Society. Upon motion, this recommendation was approved.

Thereupon, the Board adjourned to meet January 11, 1926, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,

Secretary.

(Signed) L. E. LAYBOURNE,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 11, 1926.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

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Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*  
The minutes of the previous meeting were approved.  
\* \* \* \* \*

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
N. W. Glines	Asst. Prof., Horticulture	Nov. 30, 1925	\$2,900.00
<i>College of Commerce and Journalism</i>			
Donald J. Hoskins	Assistant, Geography	Jan. 1, 1926	1,333.33
<i>College of Education</i>			
Fred C. Ayer	Prof., School Admn.	Sum. Qr., 1926	1,200.00
<i>College of Engineering</i>			
Thomas Decker	Shop Helper	Jan. 1, 1926	960.00
<i>College of Medicine</i>			
Robert W. Nosker	Asst., Ophth & Oto-Laryn.	Jan. 1, 1926	No salary
<i>Library</i>			
Helen A. Jones	Library Assistant	Dec. 31, 1925	1,080.00
<i>Physical Education (Women's Division)</i>			
Esther Riippa	Student Assistant	Nov. 10, 1925	250.00
Nellie Kramer	Stenographer	Dec. 31, 1925	1,020.00
<i>Department Operation and Maintenance</i>			
M. N. Cook	Janitor (retired)	Nov. 30, 1925	480.00
* * * * *			

Upon recommendation of the Acting President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Merlin P. Jones	Instr., Entomology Ext.	Jan. 1, 1926		\$2,500.00
	Salary to be paid from Smith-Lever funds, Project No. 3-1.			
<i>College of Agriculture</i>				
Jacob Crider	Laborer, An. Husb.	Dec. 1, 1925		50.00 mo.
Thomas D. Phillips	Special Instructor, Rural Ec.—Win. Course	Jan. 1, 1926	Wi.	500.00
Paul B. Zumbro	Student. Asst., Poultry Husbandry	Win. Qr.	Wi. Sp.	50.00 mo.
Edward J. Meister	Student. Asst., Poultry Husbandry	Win. Qr.	Wi. Sp.	50.00 mo.
George Young	Assistant, Poultry Husbandry	Jan. 4 to Jan. 30, 1926		75.00 wk.
<i>College of Arts, Philosophy, and Science</i>				
Russell V. Giffin	Assistant, Romance Languages	Win. Qr.	Wi.	800.00
<i>College of Commerce and Journalism</i>				
Richard T. Stevens	Asst., Geography	Win. Qr.	Wi. Sp.	296.00 for 2 qrs.
Harold E. Stewart	Asst., Geography	Win. Qr.	Wi. Sp.	296.00 for 2 qrs.
Morris L. Fergus	Asst., Geography	Win. Qr.	Wi. Sp.	296.00 for 2 qrs.
Willard J. Shawk	Reader, Sociology	Win. Qr. only	Wi.	50.00 qr.
<i>College of Education</i>				
Harry S. Ganders	Asst. Prof., School Admn.	2nd. term, Su. Qr. 1926		600.00 term
E. E. Farquhar	Asst. Prof., School Admn.	1st term, Su. Qr., 1926		600.00 term

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Florence L. Shute	Asst. Prof. of High School Music	1st term, Su. Qr., 1926	700.00 term
E. W. Morphy	Asst. Prof. of Band and Orchestra Music	1st term, Su. Qr., 1926	600.00 term
Ada E. Bicking	Asst. Prof. of School Music Methods	1st term, Su. Qr., 1926	600.00 term
Helen Colley	Instructor in School Music Methods	1st term, Su. Qr., 1926	500.00 term
Janet White	Instructor in Rural School Music	1st term, Su. Qr., 1926	200.00 term
Evelyn L. Ross	Asst. in Prac. Teaching, Dept. Music	1st term, Su. Qr., 1926	125.00 term
Olwen Jones	Accompanist, Music	1st term, Su. Qr., 1926	100.00 term
<i>College of Engineering</i>			
Philo Mells Rowley	Machinist, El. Engr.	Jan. 1, 1926	Su. Au. Wi. Sp. 1,500.00
John F. Cooke	Shop Helper, Industrial Engineering	Jan. 1, 1926	Su. Au. Wi. Sp. 960.00
<i>Library</i>			
Clara Werther	Library Assistant	Jan. 1, 1926	80.00 mo.
Martha L. Anderson	Library Assistant	Jan. 1, 1926	75.00 mo.
Marie Bulkley	Library Assistant	Jan. 1, to Mar. 31, 1926	60.00 mo.
(Salary to be paid from 2/3 of salary of Helen Jones)			
Helen D. Seibert	Library Assistant	Jan. 1, to Mar. 31, 1926	30.00 mo.
(Salary to be paid from 1/3 of salary of Helen Jones)			
<i>Physical Education</i>			
Louise K. Langbehn	Student Assistant (Women's Division)	Nov. 13 to Dec. 31, 1925	45.00 for period of service
Martha Griffith	Student Assistant (Women's Division)	Win. Qr.	Wi. Sp. 180.00 for 2 qrs.
Helen Saum	Student Assistant (Women's Division)	Win. Qr.	Wi. Sp. 180.00 for 2 qrs.
Bess Nichols	Stenog. (Women's Div.)	Nov. 15 to Dec. 31, 1925	80.00 mo.
Harold Sanford Wood	Instr., Men's Division	Jan. 1, 1926	1,500.00
(Salary to be paid by Athletic Association)			
<i>Dean of Women</i>			
Beatrice Babb	Secretary	Jan., 1926	1,080.00
<i>Operation and Maintenance</i>			
James H. Kramer	Janitor	Dec. 14, 1925	1,200.00
Jesse Coates	Janitor	Jan. 1, 1926	1,200.00
*	*	*	*

Upon recommendation of the Acting President, the following changes in title were made:

Name	Title from	to	Date Effective
<i>College of Commerce and Journalism</i>			
T. C. Wang	Assistant	Instr., Sociology	Win. Qr.
<i>College of Medicine</i>			
Samuel D. Edelman	Asst. in Medicine	Instr., Pediatrics	Jan. 1, 1926
<i>Dean of Women</i>			
Jessica Foster	Asst. Dean	Acting Dean of Women	Jan., 1926
Frances V. Davis	Stenographer	Asst. to Dean	Jan., 1926
*	*	*	*

Upon recommendation of the Acting President, the following increases in salary were made:

Name	Title	from	to
<i>College of Commerce and Journalism</i>			
R. D. McGinnis	Asst., Bus. Organization	Win. Qr. \$ 166.00	\$ 334.00 for Wi. Qr. only
<i>Dean of Women</i>			
Frances V. Davis	Asst. to the Dean	Jan. 1926	1,080.00 1,200.00
*	*	*	*

The Acting President reported the death of L. H. Myers, of the Department of Animal Husbandry, which occurred on Thanksgiving

Day. Upon recommendation of the Acting President, it was ordered that the salary be paid through the month of December, 1925.

The Acting President reported the death of Tecla F. Haldy, Assistant in the Department of Engineering Drawing, which occurred on November 29, 1925, and upon his recommendation, the salary was ordered paid through the month of November, 1925.

The following recommendations of the Acting President were approved:

That the teaching schedule of Harold R. Wright, Instructor in Industrial Engineering, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Winter, and Spring Quarters.

That the contract schedule of E. J. Ashbaugh, Assistant Director of Bureau of Educational Research, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters. (This is recommended in view of the survey.)

That the teaching schedule of C. L. Arnold, Professor in Mathematics, be changed from the Summer, Autumn, and Spring Quarters to the Summer, Autumn, and Winter Quarters.

That the method of payment of the salary of Mr. Lloyd C. Swallen, DuPont Fellow in Chemistry, be changed from a nine-months' basis (October 1 to June 30) to a six-months' basis (October 1 to March 31, 1926).

Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dean W. E. Henderson to attend the meeting of the Association of American Colleges, to be held in New York City, January 14-16, 1926.

Professor Clyde T. Morris to attend the annual meeting of the American Society of Civil Engineers, to be held in New York City, January 20-22, 1926.

The Secretary was authorized to sign contracts with the Ohio Bell Telephone Company for the period, March 1, 1926, to June 30, 1926, at the rate of \$836.70 per month, and for the period from July 1, 1926, to June 30, 1927, at the rate of \$1,259.70 per month.

It was also ordered that outside organizations using telephones through the University exchange shall pay to the University for each phone a rate of \$5.00 per month for overhead as well as to reimburse the University for the regular fixed charges for instruments and listings.

Upon recommendation of the Acting President, it was ordered that the following positions now being paid from A-2 Wages, be paid, effective January 1, 1926, from A-1 Salaries for the remainder of the current year:

1 Laundress .....	\$ 420.00
3 Laborers .....	1,620.00
1 Janitor .....	570.00
	<hr/>
	\$2,610.00

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Two thousand six hundred and ten dollars was ordered set aside from the Reserve Fund to meet the above item.

Upon recommendation of the Acting President, it was ordered that membership be taken by the Ohio State University in the Association of American Colleges, and the Secretary was authorized to make the annual payments of \$25.00 per year for such membership.

The Acting President reported that on December 9, 1925, Dabney Horton, a Graduate Assistant in the Department of English, was suspended from meeting his classes until the charge lodged against him by the Prohibition Enforcement Department of Ohio might be judicially tried. This hearing occurred on the 4th of January, 1926, and it resulted in the conviction and fining of Mr. Horton. Upon his declining to present a resignation he was discharged from University services and given notice thereof over the telephone and by letter dated January 5, 1926.

The above action of the Acting President was approved.

Inasmuch as Mr. Horton was not discharged in December, it was ordered that the salary due him for that month be paid, and that his account with the University be closed as of the end of December, 1925.

The Acting President was designated as delegate to represent the Ohio State University at the inauguration of George Frederick Zook as President of the Municipal University of Akron on January 22, 1926. If the Acting President is unable to attend, he was authorized to select some other person to represent the University.

Upon recommendation of the Administrative Council and the Acting President, the by-laws of the Board of Trustees, Chapter 10, Section 6, was amended to read as follows:

"Section 6. Fellows and Scholars in the several departments of the University shall be appointed by the Board of Trustees upon recommendation of the Graduate Council and the President."

The Acting President presented for the information of the Board of Trustees the financial statement of the Athletic Association, covering the period from July 1 to December 31, 1925.

The Acting President was authorized to designate some outstanding graduate of this University living in that locality to represent the University at the dedication ceremony of the Louisiana State University and Agricultural and Mechanical College at Baton Rouge, Louisiana, to be held April 30 to May 2, 1926.

The Acting President presented a report under date of January 8, 1926, submitted by the special committee of the Faculty appointed upon request of the Board of Trustees to investigate the prevailing practice of cancelling contracts for teaching after they had been entered into. This report was ordered filed and copies made for each member of the Board.

Upon motion, it was unanimously agreed to permit the State Department of Agriculture to use Lot No. 42, Peach Point Subdivision,

Put-in-Bay, Ohio, lying adjacent to the State Fish Hatchery, for the uses and purposes of the Hatchery.

It is understood that this action will be in effect as long as the State maintains a Fish Hatchery at its present location at Put-in-Bay; that in case the Hatchery should be abandoned, then this action becomes null and void.

\* \* \* \* \*

In accordance with action taken at the last meeting of the Board of Trustees, the Acting President presented the names of the following persons upon whom degrees were conferred at the close of the Autumn Quarter, 1925:

#### DOCTOR OF PHILOSOPHY

Theodore Sheldon Eckert, A.B. (Baldwin College), M.Sc., Paul Henry Saleste, B.A. (Muskungum College), M.A.

#### MASTER OF ARTS

Edward Peifer Bowers, A.B. (Heidelberg University); Elmer Bowers, B.A., Nelson Hitchcock Budd, B.A., Josephine Bye, B.A., James McGowan Chalfant, B.A., Eugene Wilbur Cook, Jr., A.B. (Centre College); Elza Goodspeed Gibson, Ph.B., B.S. in Edu. (Ohio University); Harriet Chantler Hedrick, B.Sc. in Edu., Lillie Wanda Heinrich, B.A. (Western Reserve College for Women); Mary Bennett Pickrel, B.S. in Edu. (Ohio University); Lloyd William Reese, B.S. (Ohio Northern University); John Thomas Seaton, Jr., B.S. in Edu. (Miami University); Norma Selbert, B.Sc. in Edu., George Raymond Snyder, A.B. (Heidelberg University).

#### MASTER OF SCIENCE

George Fred Henning, B.Sc. in Agr., Merlin Perry Jones, B.Sc. in Agr., Kai Ching Lu, Grad. in Applied Chem. (Meiji College of Technology); Ralph Lester Miller, B.Sc. in Agr., Everett Park Reed, B.Sc. in Agr., George William Ruhl, B.Ch.E.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Myron Walton Hetzel, Sanford Lee Jordan, Lawrence C. Kapp, James Addison McCoy, William Frederick Martin, Russell Lewis Miller, Arthur Purdy Mills, Norton Ewart Plymale, Erwin Leo Schmidt, Edison Shepherd, Leland Stanford Sour, Marjorie Marie Van Bolt, William Pruden Whittington, Grant Stout Woods.

#### BACHELOR OF SCIENCE IN LANDSCAPE ARCHITECTURE

Herbert Brown Campbell.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Marion Ruth Bingham, Gertrude Ollie Fleeman, B.A. (Wittenberg College); Frances Geraldine Smith, Helen Gray Spurrier.

#### BACHELOR OF ARTS

Beatrice Margaret Babb, Marian Beery, Francis Leo Daly, Robert Cook Dickson, Lily Burnet Fulton, Margaret Alice Gray, Robert Casad Hockett (with honors), David Tappan Houston, Woo Peung Kim, Chien Koo, Henry Brush Lacey, Dorothy Louise Martin, Mary Louise Neff, Lawrence Charles Pretzman, Edward Warder Rannells (with honors).

#### BACHELOR OF SCIENCE

Mary Catherine Gray.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Elmer Ellsworth Bernard, Elias Theodore Couch, Richard Cromwell Dawson, Philip Brooks Didham, Ransom Peter Fisher, Victor



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L. Keys, Richard Harry Klein, Granville Corwin McCreight, Roy Morton McDonald, Norman MacLellan, Ray Markey, Herbert L. Morris, Rudolph John Motznik, Harold Oliver Platter, Robert Fulton Sears, Jr., Alvin Robert Strittmatter, Robert Donald Taggart, Russell Lawrence Webb, Ann Lois Welling, Leo Yassenoff.

BACHELOR OF SCIENCE IN JOURNALISM

Harry Minshall Cochrun, Goldie Marie Varney.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Catherine Mary McNamee.

BACHELOR OF SCIENCE IN EDUCATION

Dorothy Maude Ashbrooke, Hazel Mae Beckwith, Jane Ruth Bown, Gwendolen Edith Cadley, Bertha Belle France, Paul Everett German, Mae Belle Glass, Bessie English Growdon, Rhoda Kendall Hayes, Alleyne Pleasant Higgs, Frederick Howard Huston, Viola Margaret Kautz, Mildred Fox Koehnlne, Mary Louise Neff, Emily Louise Sanford, Mary Effie Whitzel, Howard Putnam Wisehart, Alice Mildred Wolfe.

BACHELOR OF ARCHITECTURE

Charles William Oborn, Newton Fisher Marvin.

BACHELOR OF ARCHITECTURAL ENGINEERING

Thomas Joseph Foley, Jr., Earl Henry Mellenbrook.

BACHELOR OF CERAMIC ENGINEERING

Leo Joseph Franz.

BACHELOR OF CHEMICAL ENGINEERING

Francis Eugene Prior.

BACHELOR OF CIVIL ENGINEERING

Donald Robert Assenheimer, Rolland Pickett Wood.

BACHELOR OF ELECTRICAL ENGINEERING

Albert Godfrey Conrad, Harold Edgar Watson.

BACHELOR OF MECHANICAL ENGINEERING

Ralph Robert Swain.

BACHELOR OF LAWS

Melvin Robert Bergman, B.A., Monroe Morris Marks, Max Matu-soff, John Henson Ralls, B.A., Andrew Denny Rodgers, B.A. (Ohio Wesleyan University).

BACHELOR OF SCIENCE IN PHARMACY

Ralph Henry Donges, Alois George Knaus, Lowell Howard Ruff.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Joseph Samuel Dobrin, Raymond Leslie Fletcher, Fred Lester Williams.

\* \* \* \* \*

The Acting President reported that the proposed rules of the Faculty had been revised and now conform with the By-Laws of the Board of Trustees. The Acting President read certain rules which had been omitted from the printed rules and regulations of the Uni-

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versity Faculty and upon his recommendation the Faculty Rules, as amended and the new rules as presented at this meeting, were approved.

\* \* \* \* \*

Upon recommendation of the Acting President, Mr. B. L. Stradley, University Examiner, was authorized to assist the Supreme Court in examining credentials presented by applicants for the State Bar Examination.

\* \* \* \* \*

Upon recommendation of the Acting President, the Business Manager was authorized to purchase a motor bus to be used in providing transportation between the University and the Animal Husbandry Group across the River. The use and control of this motor bus shall be under the direction at all times of the President of the University. The President was also authorized to appoint the driver for this bus.

Upon motion, it was ordered that the cost of the bus be paid from the interest on Endowment Fund.

\* \* \* \* \*

Satisfactory evidence having been presented that the original was destroyed, a duplicate diploma was ordered for Charles Nussbaum, Bachelor of Science in Agriculture, 1921.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, University Examiner, a medical certificate was ordered prepared for Dr. Abraham Trevaskis, a graduate of Starling Medical College in the class of 1892.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, University Examiner, a medical certificate was ordered prepared for Dr. Judson Albertis Ferree, a graduate of Cleveland Homeopathic College in the class of 1901. It was ordered that this certificate be prepared and presented without cost.

\* \* \* \* \*

The Secretary reported that on January 19, 1926, bids will be received in accordance with advertisement for Greenhouse, Front and Fourth Floor of Present Hospital, and for Hamilton Hall Wing.

Upon motion, it was ordered that the Cabinet receive and publicly read such bids as may be presented and refer the same to the Architects and Engineers for examination and report; and if bids are received below the estimated cost, the Cabinet is authorized to recommend to the State Highway Department the awarding of contracts. The action of the Cabinet is to be reported to the Board of Trustees as a matter of record at the next meeting.

\* \* \* \* \*

The University Architect having certified that the contracts with D. W. McGrath & Sons and the Huffman-Wolfe Company, in connection with the College of Education Building, were completed, it was ordered that the building be accepted and that the Secretary be directed to pay the final estimates on said contracts.

\* \* \* \* \*

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Upon recommendation of the University Architect and the State Architect, the following extras to contracts were approved:

<i>Addition to Artillery Stables</i> —D. B. Hussey	
To do extra concrete work—foundation.....	\$100.00
<i>Completion Pomerene Hall</i> —The Huffman-Wolfe Company	
To furnish necessary labor and material to install two 5" Crane, No. 505, O. S. & Y. Flanged Gate Valves and one 2½" Crane, No. 505, O. S. & Y. Flanged Gate Valves, on present piping lines in Pomerene Hall .....	
	170.00
<i>Elevators, Starling-Loving Hospital</i> —The Shepard Elevator Co.	
To substitute a United States Government Standard Sanitary Hospital Car for the car specified for the sum of.....	
	200.00
<i>Elevators, Starling-Loving Hospital</i> —The Shepard Elevator Co.	
To install east elevator over-head for which we will allow a credit of..	
	300.00
To change door-closing devices, we will allow a credit of.....	
	200.00
Total .....	\$500.00
* * * * *	

The following items, payable from G-2 Poultry Plant, were authorized:

Porch and Steps—Edward Jenkins.....	\$142.00
Concrete Block under Poultry House per specifications prepared by Joseph N. Bradford—Edward Jenkins .....	192.00

\* \* \* \* \*

The Secretary presented sketches showing the original plan for the second floor of the Addition to Pomerene Hall, the plan showing the second floor of Pomerene Hall redesigned to accommodate the offices for the Dean of Women, and a sketch to show the possible arrangement of office for the Dean of Women in the southeast room, first floor, Administration Building.

After consideration of these plans, it was ordered that the sketches for the Administration Building be approved, that the Cabinet proceed with the remodeling of this room in accordance with plans submitted, and that the Dean's office be located therein.

It was also ordered that the second floor of Pomerene Hall Addition be built in accordance with the original plan and that the offices provided for the Dean of Women in Pomerene Hall be abandoned.

\* \* \* \* \*

The Secretary presented the plans, specifications, bill of materials and estimate of cost for Pipe Covering for Tunnels to new Buildings, as prepared by Wm. C. McCracken, Chief Engineer.

Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary presented the plans, specifications, bill of materials, and estimate of cost for a Horizontal Surface Condenser for a 1,000 Kilo Watt Steam Turbine Unit, as prepared by Wm. C. McCracken, Chief Engineer.

Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to

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present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary presented the following report of the Cabinet dated December 29, 1925:

### CABINET MINUTES

December 29, 1925.

The Cabinet met in the Administration Building at 11 o'clock.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

#### REFRIGERATION PLANT, ANIMAL HUSBANDRY BUILDING

Westerlin Campbell Company.....	\$4,990.00
Cooling Methods Incorporated.....	3,690.00
Pettigrew Peters Company.....	4,708.00
C. M. Robinson Company.....	5,200.00

The above bids were referred to the architects for their recommendations and report to the Board of Trustees January 11, 1926.

\* \* \* \* \*

The Secretary presented the following reports from the State Architect and the University Architect covering the bids received for the Refrigeration Plant, Animal Husbandry Building:

January 6, 1926.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received December 29, 1925, for the Refrigerating Plant for the Animal Husbandry Building, the following report and recommendation is submitted for the Board of Trustees' action:

#### Bids received—

Westerlin-Campbell Company .....	\$4,990.00
Cooling Methods Incorporated.....	3,690.00
Pettigrew Peters Company.....	4,708.00
C. M. Robinson Company.....	5,200.00
Architect's Estimated Cost.....	4,700.00

It is recommended that the bid of Cooling Methods Incorporated, \$3,690.00, be accepted and the contract be awarded to them.

Their bid complies with all requirements.

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

(Signed) JOS. N. BRADFORD,  
*University Architect.*

(Signed) WM. C. MCCracken,  
*Supt. Bldgs. and Grounds.*

Upon motion, it was ordered that contract be entered into with the Cooling Methods Incorporated for \$3,690.00, in accord with the above recommendation.

\* \* \* \* \*

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Thereupon, the Board adjourned to meet February 8, 1926, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 30, 1926.

The Board of Trustees met pursuant to call of the Chairman.

Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Egbert Mack, Julius F. Stone, Herbert S. Atkinson.

\* \* \* \* \*

The Acting President presented the following report from the Special Committee appointed by the Board of Trustees (meeting of December 14, 1925) to investigate charges of violations of the liquor laws by students and Faculty of the Ohio State University, and communistic teaching or activities by the Faculty of the Ohio State University:

*Honorable Vic Donahey, Governor of Ohio,  
State House, Columbus, Ohio.*

February 1, 1926.

MY DEAR GOVERNOR DONAHEY—I have the honor to transmit herewith the report of the committee appointed by the Board of Trustees, in accordance with your letter of December 9, 1925, to investigate charges of violation of the prohibition laws and alleged sympathy with communism on the campus of the Ohio State University. In addition, I am sending you the complete transcript of the testimony taken by the committee; this testimony constitutes a volume of 483 pages.

The report of the committee and the volume of the testimony upon which it is based, must speak for themselves but in addition this seems to be a proper occasion to direct attention to certain facts concerning the administration of the University which are worthy of reiteration and renewed emphasis.

The University has always insisted upon the moral integrity and good citizenship of the members of its Faculty, as well as upon their high professional qualifications. Similarly, it has always sought to foster and maintain an equally high moral tone in its student body, and has prescribed such rules and regulations as were deemed adequate to accomplish these purposes.

The Board of Trustees has constantly had and still has under discussion and consideration ways and means of safeguarding the welfare of the students entrusted to the care of the University. For instance, during a period of more than a year before your request for an inquiry was made, the Trustees had under consideration the appointment of a Dean of Men to make more effective the provisions for promoting the social and moral welfare of the men students, but lack of funds has prevented the establishment of that position. The Board also had directed the Dean of Women to prepare a revised set of rules looking to even higher standards of conduct on the part of the women students. When occasion has demanded, the President of the University has never hesitated to dismiss a student or instructor for flagrant misconduct, or to administer such other prompt and adequate discipline as the circumstances required. The record of the University, in other words, shows an unremitting effort to promote and maintain decency and uprightness. The responsible authorities of the University will continue to maintain that attitude.

The idea held by the Board of Trustees as to the quality of character and service that should be manifested by a University teacher and other employees is strikingly shown in the rule contained in Chapter XVIII, Section 3, of the By-laws of the Board of Trustees, which reads:

"Service in the University assumes high character, personal life above reproach, and free from just criticism. A failure in these particulars will be construed as strictly as inefficiency in academic requirements."

This rule makes the attitude of the University towards those who serve it perfectly plain. It was in accordance therewith that the University authorities, when they learned of the violation of the liquor laws by a Graduate Assistant—Dabney G.

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Horton—on December 8, 1925, at once suspended Horton from teaching, pending the outcome of the hearing on charges against him, and immediately upon his conviction he was dismissed from the teaching staff.

All these matters are mentioned simply to make it clear that the University has always appreciated its manifest duty in these particulars, and that it is constantly alert to the demands of the situation. It will seek to maintain always these high standards.

Very sincerely,

GEORGE W. RIGHTMIRE,  
*Acting President.*

On the 9th day of December, 1925, the Honorable Vic Donahey, Governor of Ohio, transmitted to the Board of Trustees of the Ohio State University a report made to the Prohibition Commissioner of Ohio, the Honorable B. F. McDonald, by S. A. Propst, the Deputy Prohibition Commissioner. This report dealt with the discovery of a still, and liquor and mash, in the residence of Dabney G. Horton, a Graduate Assistant in the Ohio State University. The report also dealt with communistic or bolshevistic views entertained by Mr. Horton, and in some detail described the evidences of his leaning toward communistic principles.

Upon receipt of this report the Governor of Ohio transmitted the same to the Board of Trustees and in his letter recommended that "Professor Horton, if convicted, be dismissed and that you investigate the report that other professors made a practice of drinking at his home. Furthermore, investigate current reports about drinking parties at fraternity houses, University dances, and student social gatherings." The Governor's letter further stated that "it is alleged that Professor Horton is in sympathy with the principles of Communism and that should be looked into and every effort made to ascertain to what extent, if any, such persons are on the teaching force of the University". The Governor's letter further said "liquor law violators and 'parlor reds' have no place on the faculties of our colleges and universities where they are entrusted with the teaching of our young men and women. Give the Ohio State University a thorough housecleaning in all quarters where it is found necessary".

Upon receipt of that communication the Board of Trustees gave the matter careful consideration, and at its regular meeting thereafter on the 14th day of December, 1925, appointed a committee to carry on the investigation requested by the Governor. This committee was composed of Lawrence E. Laybourne, chairman of the Board of Trustees; Julius F. Stone, and Herbert S. Atkinson, members of the Board of Trustees; and George W. Rightmire, Acting President of the University. This committee called upon the Governor and received from him a large package of letters from various parts of Ohio relating to the proposed investigation, and some newspaper clippings dealing with the same matter. At this conference the Governor presented to the committee a memorandum for its use, in which he suggested that the committee call six named persons from the Prohibition Enforcement Department of the State Government as witnesses, and he also directed the attention of the committee to Ohio Senate Joint Resolution No. 46 introduced by Senator Hopley on Wednesday, March 25, 1925, which resolution dealt with communistic teachings and activities by certain named professors of the Ohio State University. The committee carefully examined the data submitted by the Governor, and made a report thereon to the Board of Trustees at its next meeting on the 11th day of January, 1926, and on that date at 4:20 p. m., the committee went into session for the taking of testimony.

#### TWO MATTERS TO BE INVESTIGATED

The matters to be investigated fall into two groups, viz., violations of the liquor laws by students and faculty, and communistic teachings or activities by the members of the Faculty. Consequently, the investigation proceeded along these two lines and in this report these matters will receive separate treatment, although some witnesses gave evidence with reference to both lines of investigation.

(A)

#### VIOLATIONS OF THE LIQUOR LAWS

##### (a) *Testimony of Prohibition Officers*

The first witness examined was S. A. Propst, Deputy Prohibition Commissioner of Ohio, who had headed the party which raided the home of Dabney G. Horton and discovered a still, liquor and mash. He described the proceedings at Horton's home, and stated that Mr. Horton had been tried and convicted on the charge of the violation of the liquor laws, and had been fined. He produced a memorandum book which he had picked up at Horton's home in which there appeared a number of names in one portion of the book, and in another portion a number of names, in part the same, with a figure following each name, but with no identification in the book of the parties nor any indication written there as to what the figure following each name might mean. The names were all of parties unknown to Mr. Propst and as he further testified, he had been unable by any subsequent investigation to identify them. The book is useless because of the manner in which the names and figures had been inserted.

Mr. Propst further submitted to the committee a sheet of paper upon which was written the names of two professors of the University who had been secretly charged with being intoxicated by some persons whose names were unknown to Mr. Propst.

He promised to get the names of the persons making the charge if possible, and the memorandum containing the names was handed back to him for that purpose. At a later date Mr. Propst telephoned that he had gone to the constable who had given him the names of the professors and had asked him for the names of the persons making the charge. The constable said that he was unable to obtain and furnish such names, and consequently all evidence failing the committee found that there was nothing further to investigate in that direction. Nor did Mr. Propst know the names of any Faculty members who drank at Horton's home, nor could the committee learn of any one who had such information.

The memorandum containing the names of the professors contained the name of another person who was described as a student of this University and he was charged with having made a bitter communistic address in Chicago. A careful investigation of the records of this University, running back over a period of 20 years, failed to disclose that name, and consequently there was nothing further in that direction for the committee to investigate.

Following Mr. Propst were two other witnesses from the Prohibition Enforcement Department—Mr. Carl Seltzer and Mr. W. D. Jones. These witnesses gave evidence about having been at two fraternity houses within the last two years, and that certain persons had delivered, or had attempted to deliver, liquor at these houses on those occasions. They were uncertain, however, as to whether the liquor delivered at one of the houses had been received by a student or by some one else and they found that the delivery of liquor to the other fraternity house was done in pursuance of the trap which had been set to catch a bootlegger. These witnesses knew of no cases in which students had been involved in the purchase of, or drinking of, liquor in the University district. They gave some evidence of stopping automobiles on the roads in the vicinity of Columbus; in these automobiles they had found persons under the influence of liquor, and in some cases they had given their names as students. The names, however, were not taken down in writing. The persons were not arrested, but were merely warned against having or using liquor, and permitted to go. These witnesses had no evidence that they were students of the Ohio State University; they had no evidence other than their own statements that they were students at all.

The net result, therefore, of the examination of the testimony of Messrs. Seltzer and Jones is that they presented no evidence whatever involving students, or student practices, or the violation of the liquor laws by students at fraternity houses or elsewhere of which this committee could make any use whatever.

The memorandum submitted to the committee by the Governor contained the names of three other prohibition officers—B. F. McDonald, Commissioner; John Coulter, and Mr. Curtis; telephone communication was had with Mr. McDonald several times after the first hearing, and these communications resulted finally in his statement that he had talked over the situation with the other two officers and that there was no further information which the Prohibition Enforcement Department of Ohio could give, and this statement is contained also in a letter of January 28, 1926, addressed to the Acting President of the University by B. F. McDonald, Prohibition Commissioner.

With reference to Dabney G. Horton it should be said at this point that on December 9, 1925, upon receiving information as to Horton's arrest, the Acting President of the University suspended him from further teaching until a hearing might be had on the charges. This hearing took place on January 4, 1926, and resulted in his conviction and punishment by fine.

Immediately upon receiving information to that effect, Mr. Horton was discharged from the University service by the Acting President, and he was notified by telephone, and a letter sent on January 5th gave him written notice of his discharge.

#### CLASSIFICATION OF WITNESSES

The clues afforded by the Governor having been exhausted the investigating committee having no further specific charges presented, was left to its own resources to plan the investigation from this point. Accordingly the committee classified the possible sources of evidence so as to cover all student organizations, and student life and conduct, as well as that of the Faculty, and called as witnesses:

- (a) Seven officers of the Columbus Police force.
- (b) Thirteen persons on the campus in touch with student life.
- (c) Fraternity representatives.
- (d) Six chaperons at student dances.
- (e) Officials of one City and three Country Clubs.
- (f) Social Club representatives.
- (g) Five business men in the University district.
- (h) Campus police officer.
- (i) Director of the University Stores and Receiving Department, in reference to dispensing of alcohol.
- (k) The University Churches Association.

In examining the witnesses the policy was adopted of asking each one the questions that seemed pertinent and then giving him ample opportunity to make any further statements he desired upon the matters under investigation, thus endeavoring to elicit all the information obtainable.

(a) *Columbus Police*

Chief French made a general statement to the effect that in his forty years acquaintance with University life and conditions, and conditions in the city, the student population of the State University had deported itself in an excellent manner. No complaints about student conduct had reached him as a police officer, or since he had become the Chief. Therefore, he named six officers, who appeared before the committee and gave evidence.

Lieutenant Ebright, it turned out, was not in close touch with the University district and had very slight occasion in the line of duty to know of student conduct. He stated that he knew of no cases of drinking among students.

Lieutenant Newport stated that he was directly in touch with the student population of the University district personally and also through the officers under his control. No complaints about the use of liquor by students had been brought to his attention, and he stated that student conduct generally speaking was excellent.

Lieutenant Dunn had formerly been a plain clothes man working through the University district, and he had had a few complaints about the use of liquor by students. These complaints were scattering and never resulted in the identification of any student. He stated that in his experience, both as a plain clothes man and lately as a Lieutenant, he had no knowledge of drunkenness or rowdiness in the student body, and that in recent times the complaints about students on any ground reaching the Police Department were negligible.

Corporal Friddle, who supervises the patrol duty of 24 officers in the north end of the city of Columbus, including the University district, stated that he had received a few complaints about drinking in the past six months or more, and that he had been specially watchful of student conduct at Hennick's Restaurant and ballroom about which there had been a complaint made. Although he had been in and out of Hennick's Restaurant and ballroom a great many times, and on some evenings had visited the place a number of times, yet he had discovered no evidences of liquor drinking there, and no evidence of misconduct. He stated that the students were well behaved. Further, he said that he had investigated some complaints coming from Neil Avenue and Tenth and Eleventh Avenues, but no evidences of the use of liquor by students in those places had developed.

Detective Carson stated that he knew the University district very well and had been in each of the fraternity houses several times, and had been called to the campus sometimes by the University authorities to help in the investigation of charges of theft, or destruction of property, or fraud, but in all his experience, extending over a number of years, he had found that drinking among students was negligible, that the Police Department and the detectives rarely received complaints about the use of liquor.

Detective Jones, in the plain clothes department for many years, gave evidence based upon his observations as a resident of East Eleventh Avenue. For thirty-five years or more he said he had seen the University grow, and had passed to and fro through the University district, and was very familiar with the life of the students, and that though formerly there had been a great many cases of rowdiness and malicious destruction of property by students yet for many years the conduct had steadily improved and these sources of complaint were practically eradicated. So far as drinking was concerned he had seen very little evidence of that in all this time and gave it as his observation that the student body was a quiet, orderly people.

(b) *Persons on the Campus Intimately Associated with Student Organizations and Activities*

The first witness in this group was Professor A. H. Tuttle, who has been a member of the Faculty of The Ohio State University for about twenty-five years. He stated that during the latter portion of that period he had had very extensive contact with University students and Faculty, that for some years recently he had been chairman of the committee on student affairs which dealt with practically all of the student organizations and fraternities. At the present time he is the Chairman of the Council on Student Affairs which has superseded the Committee on Student Affairs.

In carrying on the duties of his chairmanship he has been in the fraternity houses many times on a variety of occasions and has talked with many of the fraternity men in the fraternity houses and outside, in his office and elsewhere, about the fraternity management and fraternity affairs. In these various ways he said that he had kept very close to the current of student life. He also has made trips with student organizations, especially the Scarlet Mask, a dramatic organization, which makes a tour of some of the cities of Ohio in the midwinter vacation. When questioned with reference to the use of liquor among the students he said that, of course, there were some cases of liquor drinking and intoxication both on the Scarlet Mask trips and in the fraternity houses and elsewhere among students. He emphasized the fact that compared with the whole student body, the percentage of those who used liquor was



very small. Speaking of the fraternity houses, he stated that there was a constant, aggressive, and effective fight in the fraternities themselves against the use of liquor, and that each fraternity had a very stringent rule with penalties of fines or other natures for violations of the rule on the part of the members. The rule forbids any member to bring liquor into the fraternity house, and the cases of liquor using or intoxication are extremely few. He stated further that on some occasions alumni members of the fraternities would bring liquor to the fraternity house, but in several instances some alumni have been forbidden to attend fraternity parties thereafter and had in one case, been forbidden further admission to the house.

He said further that compared with other large universities in this country, the use of intoxicants by the students of Ohio State University was very much less. He made no attempt to conceal the fact that there was some use of liquor among the students, but he emphasized the more important fact that the student organizations themselves were carrying on an aggressive campaign against such conduct. He said further that he had seen no evidence of the use of liquor by the members of the Faculty.

Professor George M. Trautman stated that he had many contacts with the student body through the Boost Ohio Committee and in many other ways, and that it had been his duty to plan the student trips to football games with Illinois, Chicago, and Michigan; in that connection he had arranged for student trains to run from Columbus to the place of the big football game and back, but that these trains had gone in an orderly fashion and officials on board trains were instructed to throw out any liquor discovered on the train and to note cases of the violation of rules against the possession of liquor. He said that there had been very little drinking in evidence, except last fall at Toledo on the occasion of the football game between Ohio State University and the University of Michigan at Ann Arbor. A number of people congregated on that occasion at the Secor Hotel where the Ohio State team was quartered and some very disagreeable drinking scenes were witnessed there. He did not identify any of these offenders as an Ohio State student, nor was he prepared to say that they were not Ohio State students. He did say that the scene there was rather disgraceful and he had called the attention of the manager of the hotel to its extent and had advised him that no Ohio State team would ever thereafter take quarters at that hotel.

Mr. J. A. Park, the Secretary of the University Y. M. C. A., outlined the numerous contacts he had with the students of the University and Faculty and showed that the Y. M. C. A. tried to provide Freshmen with rooms and that annually for several years about 1200 Freshmen had been thus provided, also that from 600 to 800 men annually obtained employment through the efforts of the University Y. M. C. A.; further, the Y. M. C. A. and the Y. W. C. A. organized in the fall a party called "The Mixer" for the purpose of bringing together socially all students who cared to come but principally those who were not attached to fraternities or sororities; that as many as 1500 students had been present on these occasions and that a similar occasion in the spring of the year was called "The Warmer"; that these parties were almost entirely free from cases of intoxication or the use of liquor, and that only occasionally had it been necessary to remove anyone from the dancing floor because of intoxication; he said that in general, the parties were orderly and well conducted and just as would be expected from a number of young college people.

The Y. M. C. A. also fosters religious work among students, and social work is organized for men students of the different classes. These groups aim to promote the proper University spirit socially and morally and to create centers of influence in the student body. The Y. M. C. A. also holds "Fireside Sessions" at the fraternity houses, especially during the winter, at which sessions matters of current interest are discussed; questions of economics and religion and social conduct are considered by the person appointed to take charge of the session and by the student group, and in this manner a fine influence is brought to bear upon the fraternity groups.

Mr. Park said that there was very slight intoxication or use of liquor among the students of the University and that although he was acquainted with probably 50 per cent of the large Faculty, yet he knew of no cases of intoxication or use of liquor among the Faculty.

Frederick W. R. Pride, President of the Men's Student Council, a body elected by all men students of the University and interesting itself in the general conduct of the men at this institution, said that he also had been a member of the Panhellenic Council (an organization of all the fraternities), and that he at the present time was a member of Boost Ohio Committee, and further was a member of the Sigma Chi Fraternity. He stated that the Men's and Women's Student Councils promoted four or five dances each year in Pomerene Hall and that at these dances he had known of no case of drinking. He said that the rule at Pomerene Hall strictly forbade the use of liquor and in his experience no such cases had arisen. He also said that he had had experience with the Junior Prom held in recent years at Memorial Hall in the city of Columbus where a thousand or more students and their friends are gathered. In these various capacities and connections he said he knew a great deal about student life, and that very few cases of student intoxication had ever come to his attention. He made the same comment that Professor Tuttle had already

made, namely, that the fraternities had prohibited the use of liquor and that sometimes alumni coming back to the fraternity houses would bring liquor to the fraternity house, but that action had been taken by the fraternity against such conduct.

Paul B. Russell, President of the Senior Class, President of the Interfraternity Council, and a member of the Boost Ohio Committee, testified that student drinking, so far as he knew, was very slight; that as the President of the Interfraternity Council he had drawn up a questionnaire including five questions, and this had been submitted to a representative from each of the 43 fraternities of the Council present at that meeting; that all of them filled out the questionnaire and since the name of the fraternity was not stated on the paper and no signature was placed thereon by the party filling it out, the figures thus obtained are thought to be entirely accurate, because no one was required to disclose his organization.

The questions were as follows:

1. Number of men represented.

The answers showed that no fraternity had more than 76 men and the lowest number reported was 12, the average number being 39 men, and the whole number of students represented was 1713.

2. Does your organization enforce a penalty for the use of or possession of intoxicating liquor by any of your members in the house?

Thirty-nine reported a penalty of some nature; three did not know of a penalty, and two reported that the penalty depended on the chapter.

3. What is the extent of such a penalty? If a fine, for how much?

The answers showed that 16 fraternities had a fine varying from \$5.00 to \$50.00, and that an offending student might be expelled or suspended, and that 18 had expulsion or suspension as a penalty.

4. To what extent was this penalty imposed last Quarter?

The answers showed that three men were expelled or suspended, and three men were fined; that a total of \$100.00 was collected in fines of this nature.

5. Were any members of your organization arrested for violation of the 18th Amendment last Quarter?

The answer was that two men had been arrested on liquor charges.

This appeared to the investigating committee to be an excellent cross section of the men students of the University, a total of 1713, and the most forceful concrete piece of evidence coming to the committee's attention. It shows the effort made in the fraternities themselves to control violation of the liquor laws and also the large group of men who come under the influence of these efforts to enforce the law. When analyzed carefully it shows that the violations of the liquor laws among these 1713 men students were almost negligible and indicates a very healthy tone of life in the fraternity groups. There was no equally satisfactory method of reaching the life in the groups of students other than fraternities and general information had to be sought on that phase of University life.

Edward S. Drake, the Manager of the Ohio Union, stated that the Ohio Union was a gathering place for students between classes and at other hours during the day, and that an average of from 200 to 500 might be found in the building at any time during the day, that he knew of no drinking of liquor among students when so congregated there, that at the dances which were held occasionally in the Union there had been very few cases of students under the influence of liquor and that there had been no trouble from that source. Mr. Drake further stated that he had become well acquainted with the life of the men students of the University during the past years, and that in his judgment the student life was very clean and above reproach, that the instances of student misconduct were few and far between.

Professor W. L. Graves was called as a witness because of his wide acquaintance among students running back over a period of about 30 years, and his wide contacts with the fraternity life in this and other universities and with student life of this University as he observed it at dances and parties of all sorts over this period of time. He stated that he had been a general officer of the Beta Theta Pi Fraternity for several years and in that capacity traveled quite extensively, visiting other colleges on fraternity business, and that he had observed general student life and fraternity life at many other institutions of learning.

He pointed out that his classes were in some years extremely large, sometimes as many as 150; that he had often been deeply impressed with the orderly manner in which the students moved into and out of the recitation rooms, through the halls of the buildings, and along the walks of the campus; he said further that the general deportment of students at the University during the last few years was much better than it had been in the earlier days, and that it was a source of constant surprise that so many young people could live together so free from objection as was the case in this University. His judgment was that the use of liquor among students was very slight and that compared with the number of students gathered at this institution such cases were practically of no account.

The committee next examined women in responsible positions calling for the supervision of women students, and in addition, certain women students occupying representative positions were also called. These witnesses included:

Miss Jessica Foster, Acting Dean of Women.

Mrs. E. E. Prout, the House Superintendent of Mack and Oxley Halls (which are women's dormitories).

Mrs. Sophie H. Barker, the Hostess of Pomerene Hall (which is the social center for women).

Miss Edith Auch, the Student Auditor of the University (who attends to the notification of chaperons for dances).

Miss Agnes Allison, Secretary of the Y. W. C. A.

Miss Roberta Abernathy, President of Women's Student Council.

This selection of women witnesses covers a wide range of contacts with the women students and women student activities. Each witness described her functions in detail and stated her experience with women students of the University and also at dances held by students. No evidence of student drinking or intoxication was adduced by this group of witnesses, except by Mrs. Barker, who told of certain cases in which students had been ejected from the building for intoxication at a dance. She stated that the rules on student conduct at Pomerene Hall were rigid and that the use of liquor at a party given there was very rare.

Miss Abernathy had seen some students at parties who were said to be under the influence of liquor, but so far as her observations went these cases were rather rare.

The net result of the testimony of this group of women with reference to the violation of liquor laws was that the use of liquor among the students was very slight.

Miss Allison described the organization of the Y. W. C. A., its work among the young women students, both of a social nature and in the way of obtaining employment for them, and in general showing that the functions of the Y. W. C. A. were practically identical with those of the Y. M. C. A., except in the matter of obtaining rooms for the young women students. It was developed by Miss Foster, the Acting Dean of Women, that housing for women students is one of the functions of the Department of Dean of Women and she described the rules observed in examining houses and in approving them as proper residence places for women students and the supervision exercised over such places by the Dean of Women. The sorority houses generally fall under the supervision of the Dean of Women also, so that it may be said that all of the women students of the University not living at home live under conditions supervised by the Dean. The testimony showed that there were about 3000 women students in Ohio State University and the effort made by the various institutions and organizations represented by these witnesses to keep the life of women students moving in approved channels was very striking.

The Investigating Committee, in examining these seven men and six women, reached the persons on the campus who come into contact with the life of the men and women most extensively either because of official relationships or because of their unusually wide acquaintance and experience with students. After carefully scanning the University it was concluded that better representative witnesses on the matters under investigation could not be found, either as to the conduct of the men students or the conduct of the women students.

(c) Further evidence as to Student Fraternity life was presented by Harry S. Manuel and Howard W. Cheney, to the same general effect as that above.

(d) Six persons who, with their wives, had frequently acted as chaperons at student dancing parties during the past year, gave testimony as to the uniformly good conduct of these student groups.

(e) Managers and other officers of the Elks' Clubs and the Scioto and Columbus Country Clubs saw nothing to criticize in the conduct of student dancing parties held there, and pronounced them free from liquor drinking. One of these, Mr. D. N. Postlewaite, became an interesting character witness for the student body generally, and the conduct of fraternity houses in particular.

(f) Likewise the presidents of two social clubs were examined and their evidence shows that student conduct in such clubs is much the same as in the fraternities.

No evidence given showed that the women students in sororities or elsewhere used liquor; only two cases were mentioned and the witness was doubtful about them.

(g) Five business men in the University district, north and south of Fifteenth Avenue and High Street, who had been in contact with the students for periods varying from twenty years and more down to a few years, had seen very little that was objectionable in student conduct. Mr. Hennick's testimony was noteworthy, since his restaurant and ballroom are popular student gathering places; over one thousand persons on the average visit his restaurant daily, and over twenty-five hundred daily visit his place of business in the restaurant, the ballroom, the cigar and news stand, and the barber shop and pool room in the basement, and he stated that practically all of these persons were students. He recalled very few cases of intoxicated students during the past five years, and said he regarded their conduct on the whole as excellent.

#### (h) Campus Police

The committee regarded it as very important to hear the testimony of William North, who has been the chief police officer on the Ohio State University Campus for nearly 15 years. In that period, during the day time, he has gone about over the Campus dealing with cases of destruction of property, fraud, theft, and violations of traffic regulations as they have come to his attention. Delinquencies among the

students in these respects have been more or less frequent, and offenders have generally been brought before the President of the University, except in grave cases where they are turned over to the City Police Department. In offenses of these kinds Mr. North told the committee that cases of student outbreaks were comparatively few, and that the student body generally had been improving in these matters.

With reference to the use of liquor among the students Mr. North stated his various contacts with the student body aside from his practice of passing over the Campus daily and meeting and observing large numbers of the students. He has always been present when dancing parties have been held in the University Gymnasium, or in the Ohio Union, or in Pomerene Hall, and also when large dancing parties have been held away from the Campus. With reference to the violation of the liquor laws by students at parties at the places mentioned on the Campus, he said that at times there were cases of intoxication; sometimes a student would be the offender, and at other times an outsider would be the offender; and that when he noticed that any person on the dancing floor, or in the room, was under the influence of liquor he had no trouble in getting him to leave; that he had on various occasions ejected such persons.

He did not inquire generally whether the offenders were students or not, but in some cases he felt sure they were and in others he felt sure they were not.

Large dancing parties and social gatherings have been held in the Coliseum at the Ohio State Fair Grounds in November on the eve of the Homecoming football game for the past three or four years. After the pageantry and frolic of this occasion have been completed, the floor is open to dancing for several hours. Mr. North stated that he was present on these occasions at the Coliseum and it had been necessary at times to eject persons under the influence of liquor. Sometimes such persons were students; sometimes they were returning alumni who were jubilant over the prospect of the morrow's game, and sometimes they were outsiders, the attendance there being made up of all persons who would buy a ticket. On some occasions there was a number of offenders against the liquor laws at the Coliseum dance, but the impression of much drinking on these occasions had been created in part by people actually intoxicated, and in considerable part also by people who merely pretended to be, as Mr. North testified.

Mr. North further stated that he had been present at the Junior Prom formerly when that was held in the Gymnasium on the Campus, and in the last few years when it has been held in Memorial Hall in the City of Columbus; and he also had been present at dances given by student organizations at the Deshler Hotel. In these places, as in the others mentioned above, occasionally there were offenders against the liquor laws and these were ejected, and sometimes even at these off-campus dances men under the influence of liquor were sent to the Police Station.

However, Mr. North's testimony was that cases of drinking at any of the University functions which he attended were very few in comparison with the number of people present, and that in his judgment there had been a good deal of improvement in the matter of these offenses during his time here as a police officer.

When asked whether the offenders at the Homecoming event at the Coliseum last fall were students or alumni, or other people, Mr. North answered, "I couldn't say. I couldn't say whether they were students, whether any of them were students, I don't know."

Mr. North also travels on the student train going from Columbus to the scene of the great football games with Illinois, Chicago, or Michigan, and he said that on these trips he had not seen any cases of intoxication among the students. He further said that on the occasion of great football games here at the University, in the throngs going to and coming from the games, and in the celebrations afterwards he has seen no evidence of intoxication or rowdiness among the student population. He stated that, of course, there was a great deal of noise but no evidence that the noise proceeded from intoxicated persons, or that there was any disorder due to intoxication.

(i) Mr. F. E. Jones, Director of the Stores and Receiving Department of the University, gave evidence about the care exercised by the University in dispensing the alcohol which it is necessary to purchase for scientific and medicinal purposes, and submitted receipts as exhibits in that matter. He showed that the purchase of alcohol by the University was carefully regulated by federal rules, and that the University required receipts signed by proper parties before any alcohol would be given out from his department to other departments of the University, and that special precautions were taken in the custody of the alcohol by the University departments. The whole system with reference to the dispensing of alcohol is carefully regulated, so that it is practically impossible for alcohol to pass out into the possession of anyone who is not, under the University rule, a proper person to receive the same.

(k) *Statement by the University Churches' Association*

For some years various religious denominations have stationed pastors near the University, and originally on the University grounds, entrusted with the duty of advising and directing students affiliated with such denominations. The Rev. William Houston, the Presbyterian University Pastor, was called as a witness to show what

the activities of the University Pastors were, and what the nature of the program might be which these various denominations endeavored to carry out among the students. On behalf of the University Churches' Association he submitted a statement which that Association had approved, which statement sets forth by denominations and religions the number of students in the University adhering to each, amounting to 7659, being about 83 per cent of the student body. The statement shows that there are more Methodist students at Ohio State University than at all the Ohio Methodist colleges combined; more Presbyterian students than at the large Presbyterian colleges. The statement further shows that religious matters are brought to the attention of many University students also through the Y. M. C. A. and the Y. W. C. A., that the University Y. M. C. A. has one-fourth of the total student Y. M. C. A. membership of the state. The statement goes on to show that many members of the Faculty are interested in the Columbus churches and help in a large degree to carry on the program of the church. The statement closes with the following language:

"We desire to assure the members of the churches of Ohio, whose servants we are, that their sons and daughters attending this University are conducting themselves creditably, are organizing and promoting a variety of programs for the development of their moral and religious life, that they are being taught by a keen and high-minded Faculty who are actively interested in the character-development of their students, and that this institution will, in our judgment, continue to produce a high type of citizenship helpful to the communities of which they will eventually be a part."

The Investigating Committee calls particular attention to this statement because it shows conclusively that religion and morality are not lost sight of in the education of the students of the Ohio State University, and that there are agencies interested in promoting the social, moral, and religious welfare of the students not only on the Campus among the students themselves, but off the Campus in the neighborhood. Several of these churches, as Mr. Houston's testimony shows, have houses or homes devoted to student gatherings to further their social, moral, and religious welfare.

It might also be added that the President of this University, for a period of more than 26 years just past, was himself a minister of the Presbyterian Church and gave many religious addresses annually to the student body on the Campus, cordially and sympathetically supported all student movements and organizations directed to the social and moral and religious welfare of the students, and appeared as a preacher on very many occasions annually in the churches of Columbus and elsewhere. All of this tends to show that the student body at the Ohio State University is very directly in touch with moral, social, and religious influences.

#### (B) COMMUNISTIC TEACHING AND ACTIVITIES

The Governor in the memorandum which he gave this committee, suggested that the committee consider the Hopley Resolution presented to the Ohio State Legislature at its last session, in the spring of 1925. This resolution contains among other things, the names of some professors at the Ohio State University and charges them with teaching the principles of communism, or at least being associated with organizations whose purposes were communistic.

The committee learned that this resolution was largely the work of Dr. Clarence Maris of Columbus, and accordingly invited Dr. Maris to appear and make such statements as he thought best about the connection with communistic or socialistic movements and meetings on the part of the University professors named in the resolution. Dr. Maris, with very slight interruption on the part of the committee, told his story of the development of communistic ideas and practices in the United States and the rise and fall of various organizations interested therein and the changes of names due to certain exigencies appearing at different times and in that manner connected the names of professors at the University with one movement called that of the "48ers" and with one meeting held in Columbus.

Dr. Maris based all of his statements upon newspaper news items and upon the report of the Lusk Committee to the New York Legislature about 1920. He had no acquaintance with the professors of the Ohio State University whose names appear in the resolution nor did he have any personal knowledge of their teachings or of their activities in connection with communistic or socialistic movements or organizations or meetings. He stated a number of times that all that he was saying was found in the newspapers and he relied upon a variety of clippings from newspapers and from a particular newspaper called "The Week" to which he himself is a large contributor. All of the statements made by Dr. Maris in his testimony would, if presented to a court in an ordinary judicial proceeding, have been rejected on the ground that they were hearsay and therefore wholly incompetent as evidence. Dr. Maris did not appear before the committee as a witness to anything which he himself knew or had seen or experienced, but was merely a channel through which various news items from the press of the country were brought to the attention of this committee; therefore, the committee finds nothing in Dr. Maris' alleged testimony which should be given any credence because he completely failed to present any foundation for it all other than the fact that he had gathered it from various newspapers over a period of years.

On page 92 of the transcript of the testimony he says "Most of it is in the newspapers of Columbus," meaning the documentary evidence which he said he could furnish. On page 94 he is speaking of a meeting at the Ohio State University Chapel in 1899 or 1900 and says, "I am quoting now a story of that meeting that was told by the Columbus Dispatch at that time."

He further says that he gets much information from the report of the Lusk Committee of New York and in describing organizations which he regards as seditious he says, "What I shall say of these organizations can be found in that report." He further, on page 95, speaks of a socialistic speech delivered by Prof. Schlesinger on a Sunday in St. Paul's Episcopal Church of Columbus, an account of which speech was contained in newspapers which he had before him. In speaking further of the Civil Liberties Union, he says on page 98, "I am saying nothing that has not been printed widely in newspapers." On page 100 he gives the names of professors of the Ohio State University who, in his judgment, organized the Committee of 48 here. There is quite a list of them and he says, "These names are copied from the report that the Dispatch printed of the meeting and what I am giving now is all of it second-hand news that was printed in the Dispatch and the other Columbus papers at the time, and if there are any errors in these names it is chargeable to the Dispatch." On page 101 he says further, "I am reciting what was said of it in the local newspapers at the time," and as he proceeds, on page 105, "I have said nothing that has not been printed in local papers. What I have read here is entirely from The Week, which has been making war on the communists and socialists for a number of years. I shall leave some copies of these pieces—scraps—with you if you please." In answer to a question by Mr. Atkinson, a member of the committee, Dr. Maris said that he is one of the editors of The Week. A little later, on page 106, he says, "And as I say, there is not anything that I have said that I cannot point to in the Lusk report or cannot be found in the files of the Columbus newspapers." Further, on page 108, Dr. Maris said that he was the author of the Hopley Resolution. Again, on page 109, he says that the names that are mentioned in that resolution are all of them from Columbus publications from reports of organization meetings or conventions. He says further, "I know only one of them and that only by sight;" he says further, "I haven't any first-hand evidence of their teaching at all;" and he repeats, on page 110, that the whole matter which he has given is from reports found particularly in the Dispatch.

Nothing is needed to show the lack of quality in Dr. Maris' testimony beyond the quotations which appear just above.

Senator James R. Hopley, of Bucyrus, Ohio, stated that he had introduced the so-called Hopley Resolution into the Legislature in the spring of 1925 and that he had acted along with Dr. Maris in drafting the resolution. When asked what was the source of the statements made in the resolution, he said that, on page 113, "You will find in reading the resolution that all that is cited as having been taken from news material published in the Columbus newspapers, notably the Dispatch," and further he says that he has no knowledge about the communistic activities of the professors named except "from common talk, which is not, of course, reliable. The basic facts in connection with this resolution are from the newspaper stories published." He further made it very clear that he had no personal knowledge whatever of the teachings or activities of the professors named. He was assuming that for the purpose of his resolution, these professors might be engaged in communistic teachings and activities, and, therefore, such men should not be in the pay of the state. On page 117 he says that "My purpose was to have an investigation made which would seek to find out whether it was true or not," meaning what was said in the resolution about the professors. The gist of Mr. Hopley's testimony was that he had no knowledge whatever about what the professors were doing.

He stated that the parents of some students who attended the Ohio State University had told him that communism was being taught by the professors, but when pressed for the names of such parents he declined to give them unless the parents would first consent. He finally agreed to get the names of such parents if possible, and give them to the committee. At a later date, when the committee was in session, it wired Mr. Hopley asking for such names, but he replied by telegram, dated January 20, 1926, which is made a part of the record, that "Thus far I have been unable to obtain consent of persons reporting teaching of communism. However, I think you have sufficient means of obtaining such information without resorting to confidential information given me."

The inevitable conclusion from Mr. Hopley's statements to the committee and his telegram is that he had no knowledge whatever of the activities of the professors named in his resolution nor their teachings and it is further very clear that he had nothing to do with the drafting of the resolution, but that that was entirely the work of Dr. Maris.

The professors named in the resolution appeared before the committee and uniformly denied that they had been engaged in advocating in their teaching the principles of communistic social order and also denied affiliation with any of the organizations mentioned by Dr. Maris in his testimony and in the Hopley Resolution. It appeared from their statements that they had received circular literature from the

organization mentioned, which requested that the professor receiving the same should send in his name and address if he desired to see more of the literature of the organization. The professors generally replied that they would be pleased to see what the organization proposed but did not become members after looking into the literature, having decided that the organization was not of the kind with which they desired to be connected. The professors appearing before the committee were: Spencer, Coker, Leighton, Chandler, Wittke, Hockett and McKnight, and it is clear from their testimony that the statements in the resolution and in Dr. Maris' testimony were entirely without foundation.

In addition, Professors Hammond and Hayes of the Department of Economics came before the committee and explained the method of handling the course in socialism. These and other professors made it very clear that all theories of government and social order should be discussed and studied by students, otherwise proper understanding of our present system and its merits is hardly possible. It was stated also that a student, despite the most earnest efforts on the part of the teacher, might get wrong impressions and report his misconceptions to others. Professor Hayes further stated, "Indeed, it seems to me, Mr. Chairman, that anyone who would object to the giving of such a course in the University would also be forced to object to the consideration in the Medical School of such subjects as smallpox and other forms of disease."

Professor Knight also appeared before the committee and said that, based on his 40 years' experience in this University, no advocacy by teachers of the organization of society on the principles of communism had ever been made, and that from his wide acquaintance with the Faculty he felt that the general attitude of teachers was rather conservative than otherwise.

Dean William E. Henderson sketched for the committee the organization of the University into departments, the departments into colleges headed by a dean, the dean communicating with the President, and the President then with the Board of Trustees. With this organization it is wholly impossible for a professor to carry on seditious teachings without its coming to the attention of the University authorities. The Dean further stated that every course of study, according to the rules of the University, must have the careful consideration and approval of the department, the college in which the course is to be offered, the University Faculty, the President, and the Board of Trustees, before it can be taught.

Professor Tuttle said that the professors named in the Hopley Resolution were the most outstanding members of the University Faculty, in fact, that they constituted a kind of hall of fame.

In this connection, Mr. Dale W. Stump, the President of the Students' Liberal Club, came before the committee and testified to the nature of that club. He said that the purpose of the club was to discuss social, political, and international matters of current importance for the purpose of developing in the student members an interest in such matters and also an ability to discuss them appropriately.

No organization was discovered among the students or Faculty on the Campus which had for its purposes the teaching of principles subversive of the government of the United States or which were found to be in any degree whatever objectionable from any standpoint. The students and Faculty were found to make careful discrimination between revolutionary or subversive activities and such study and discussion as were intended for intellectual advancement.

When the committee had exhausted the fields of investigation which were at all promising, it issued a general invitation through the press to all persons having pertinent evidence to communicate with the office of the President of the University. After waiting one week and no communications having been received and no person having offered to present any further testimony, the committee brought its hearings to a close on the 28th day of January, 1926.

The conclusions of the Investigating Committee, based upon the testimony before it, are:

(a) There is some liquor drinking and intoxication among students, but such offenses have been decreasing in recent years. In comparison with the whole number of students the number of such offenses is negligible.

(b) The student social organizations have drastic rules regarding the use of liquor and enforce them; there is a virile, progressive, and effective effort constantly being made by the students themselves, aided by the University authorities, to control and suppress drinking.

(c) Under the guiding influence of the Faculty and University administration, many student organizations are constantly carrying on a program for their social, moral, and religious improvement.

(d) The University through various agencies is constantly exercising supervision over student activities, both educational and social, and assisting in developing in the student body a sense of personal control and proper group relationships.

(e) That students are blamed for much misconduct committed by former students who return for a visit, and by persons who never were students.

(f) That the members of the Faculty of the University have not been engaged in advocating to their students the communistic organization of the social order, nor

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have they devoted themselves to the furtherance of such organizations outside of the University.

(g) That much of the criticism or charges carried by the press against students of the Ohio State University is based upon unfounded rumor, or gross exaggerations of the misconduct of a very small number.

(h) That the general tone of student life is wholesome and that the vast majority of students lead normal and very busy lives.

(i) The University is so organized that the teaching of principles destructive of government or the social order would quickly come to the attention of responsible University authorities.

In addition to the foregoing conclusions based on the testimony herewith submitted, the Board of Trustees assures the people of Ohio through the Governor that all cases of dereliction requiring discipline will be promptly and adequately dealt with hereafter as heretofore.

There has not been, and there is not now, any place on the University Campus for seditious teaching or personal conduct not in conformity with the best standards of society.

Respectfully submitted,

GEO. W. RIGHTMIRE,  
LAWRENCE E. LAYBOURNE,  
JULIUS F. STONE,  
HERBERT S. ATKINSON,  
*Committee.*

February 1, 1926.

*Board of Trustees, Ohio State University,  
Columbus, Ohio.*

GENTLEMEN—This is to acknowledge receipt of your report on the investigation of conditions at Ohio State University.

The report and transcript of testimony show that the investigation was thorough and complete. As all persons possessing information were invited to appear before your committee, there can be no charge of any attempt to conceal.

I am glad you found no evidence of communism being taught at the University. Other findings bear out the wisdom of your contemplated stricter supervision of student social functions. The taxpayers of Ohio are proud of Ohio State University, and when rumor becomes persistent they want to know, and are entitled to the truth. I have heard from various sources that the investigation, while unpleasant to us all, has had a wholesome influence on the entire University and has restored public confidence in the moral environment of Ohio's greatest educational institution.

The testimony and report will be on file, at my office, where all who are interested may read them.

Very truly yours,

(Signed) VIC DONAHEY, *Governor.*

After careful reading of this report the same was, upon motion, unanimously approved and ordered transmitted to the Governor of Ohio.

\* \* \* \* \*

The Secretary reported that in accordance with the terms of the gift by Jessie Campbell Coons to the University (see meeting of September 19, 1925,) of the property at 78 Hamilton Avenue, being Lot 69 in East Park Place Addition to the City of Columbus, Ohio, he had received from Helen H. Morrow a cash offer of \$10,000 for said property. The Secretary reported further that he had advised with Mrs. Jessie Campbell Coons, the daughter of the late Governor Campbell, as to this offer, and that she approved and recommended the sale of the property at the price named.

Upon recommendation of Mrs. Coons, and of the Secretary, acting as Trustee under the gift, the proposal of Helen H. Morrow was accepted and approved, and the Trustee was directed to have proper deed prepared, conveying all of the title and interest of the Board of Trustees of Ohio State University and of the Trustee named in the



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deed, in and to said premises, to Helen H. Morrow, upon the payment of \$10,000 in cash.

\* \* \* \* \*

Thereupon, the Board adjourned to meet February 8, 1926, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February, 8, 1926.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Mrs. Alma Paterson, Julius F. Stone, Harry A. Caton.

\* \* \* \* \*

The minutes of the previous meeting were approved.

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Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. F. Taber	Prof. of Rural Econ.	Jan. 23, 1926	\$3,800.00
Guy W. Miller	Co. Agr. Agent, Trumbull Co.	Jan. 17, 1926	3,100.00
(Transferred to Asst. Prof. of Rural Economics, Extension)			
<i>College of Agriculture</i>			
Emerson George	Instr., Dairying (Winter Course)	Jan. 4, 1926	400.00
<i>College of Arts, Philosophy, and Science</i>			
Kurt E. Rosinger	Teaching Fellow, Dept. of Philosophy	Jan. 20, 1926	650.00
Edward P. Bowers	Reader, History	Nov. 1, 1925	100.00
Theodore R. Myers	Stud. Asst., Geology	Feb. 1, 1926	100.00
<i>College of Commerce and Journalism</i>			
R. T. Stevens	Reader, Economics	End of Aut. Qr.	150.00
Harold E. Stewart	Asst., Geography	Feb. 8, 1926	296.00
<i>College of Education</i>			
Dorothy Wall	Editorial Asst., Bur. of Edu. Research	Jan. 1, 1926	1,800.00
H. L. McMillan	Grad. Asst., School Adm.	Feb. 1, 1926	500.00
<i>College of Engineering</i>			
T. R. Johnson	Stud. Asst., Elec. Engr.	Jan. 1, 1926	200.00
<i>College of Medicine</i>			
Andrew W. Prout	Asst. Prof., Ophthalmol- ogy & Oto Laryn- gology	Feb. 1, 1926	No salary
Clarence C. Myers	Stud. Asst., Anatomy	End Aut. Qr.	300.00

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*Physical Education*

Margaret Laube	Stud. Asst., Phys. Ed.— Women	Dec. 31, 1925	50.00
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*Library*

Clarence C. Myers	Library Assistant	Jan. 15, 1926	600.00
Dorothy Wilkins	Library Assistant	Jan. 31, 1926	1,020.00
Helen Hartley	Library Assistant	Jan. 31, 1926	360.00

*Registrar's Office*

Helen B. Arnold	Asst. to Registrar	Jan. 9, 1926	1,020.00
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*Operation and Maintenance*

B. E. Stahl	Laborer	Jan. 16, 1926	1,140.00
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Upon recommendation of the Acting President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Guy W. Miller	Asst. Prof., Rural Econ. (Ext. Service)	Jan. 18, 1926		\$3,400.00
(Transferred from Co. Agr. Agent in Trumbull County)				
Earl B. Tussing	Instr., Vegetable Gardening (Ext. Service)	Jan. 21, 1926		2,500.00

Salary to be paid from State Offsetting Funds—Project No. 3 G.

*College of Agriculture*

Talvott V. Armstrong	Instr., Dairying (Winter Course)	Feb. 8 to Mar. 5, 1926		200.00 mo.
Philip E. Bacon	Instr., Dairying (Winter Course)	Jan. 4-30, 1926		200.00 mo.

*College of Arts*

Donald H. Daugherty	Teaching Fellow, Philosophy	Jan. 21, 1926	Wi. Sp.	650.00
Freda Schulz	Grad. Asst., English	Wi. Qr.	Wi. Sp.	500.00
Chas. M. Mulholland	Grad. Asst., English	Wi. Qr.	Wi. Sp.	500.00
Robert C. Dickson	Grad. Asst., English	Wi. Qr.	Wi. Sp.	500.00
Beulah Clark	Grad. Asst., English	Wi. Qr.	Wi. Sp.	500.00
Dorothy Hyde	Grad. Asst., English	Wi. Qr.	Wi. Sp.	500.00
Bernice Gingrich	Reader, History	Feb. 1 for 5 mos.	Wi. Sp.	62.50 for 5 mos.
Clarence E. Carter	Professor, History	Su. Qr.	Su.	1,000.00
John M. Mathews	Prof., Political Science	Su. Qr.	Su.	1,000.00
Louis Allen	Prof., Romance Lang.	Su. Qr.	Su.	1,000.00
Jacob E. Schaefer	Stud. Asst., Geology	Feb. 1, 1926	Wi. Sp.	100.00

*College of Commerce and Journalism*

Jacob Davis	Reader, Economics	Wi. Qr.	Wi. Sp.	100.00 for 2 qrs.
Henry M. Bodfish	Asst., Geography	Feb. 8, 1926	Wi. Sp.	235.00 for 2 qrs.

*College of Education*

M. J. Zigler	Asst. Prof., Psychology	1st term, Su. Qr.		750.00
Herman E. Michael	Grad. Asst., School Adm.	Feb. 1, 1926	Wi. Sp.	500.00
Mabel M. DeBra	Instr., Fine Arts	1st term, Su. Qr. only		500.00

*College of Engineering*

J. E. Anderson	Stud. Asst., El. Engr.	Jan. 1, 1926	Wi. Sp.	25.00 mo.
Virginia Harrison	Asst., Engr. Drawing	Jan. 15, 1926	Wi. Sp.	1,100.00 (9 mos.)
Joseph F. Haskins	Asst. Prof., Chemistry	Su. Qr.	Su.	750.00

*College of Medicine*

M. Goldberg	Asst., Ophthalmology & Oto-Laryngology	Feb. 1, 1926	Su. Au. Wi. Sp.	No salary
Walter C. Breth	Stud. Asst., Anatomy	Wi. Qr.	Wi.	100.00
Doris Baker	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926		75.00
Mary Baber	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926		75.00

Edna Blaney	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Marie Blaney	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Mildred Brenner	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Marie Connell	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Mildred Douglas	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Helen Fisher	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Della Fuls	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Edith McNaught	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Inez Morris	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Myrtle Ringer	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Ruth Roberts	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Harriet Saunders	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Hermagine Seidel	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Leah Sheet	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Cora Strohm	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Gail Washburn	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Hettie Griffith	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Mae Hamilton	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Ruth Jones	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Evelyn McAllister	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Alice McConkey	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Anita Williams	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Catherine Wheeler	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Eva Weaver	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Edith Myers	Stud. Nurse, Univ. Hosp.	Feb. 1, 1926	75.00
Clarence C. Myers	Asst., Dept. Anatomy	Win Qr.	400.00 qr.
Gertrude Jones	Asst., Medicine	Feb. 1, 1926	No salary
<i>Military Science</i>			
Lt. Jos. C. O'Dell	Asst. Prof., Mil. Science	Feb. 3, 1926	250.00
<i>Physical Education</i>			
Marguerite Kellerman	Stud. Asst., Phys. Ed. for Women	Wi. Qr.	33.00 mo.
Candace M. Haigler	Stenographer	Jan. 2, 1926	1,020.00
<i>Library</i>			
Ralph Stimson	Library Assistant	Feb. 15, 1926	1,200.00
Alma L. Utter	Library Assistant	Feb. 1, 1926	1,080.00
Helen M. Hartley	Library Assistant	Feb. 1, 1926	1,080.00
Marjorie Ide Clark	Library Assistant	Feb. 1, 1926	1,020.00
<i>Registrar's Office</i>			
Josephine Richardson	Asst. to Registrar	Jan. 11, 1926	1,020.00
<i>University Hospital</i>			
Helen Thomas	Diet Kitchen Maid	Jan. 1, 1926	600.00
<i>Operation and Maintenance</i>			
Tony Albanese	Laborer	Jan. 18, 1926	1,140.00
Arthur Stone	Janitor	Jan. 8, 1926	1,200.00
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Upon recommendation of the Acting President, the following changes in title were made:

Name	Title		Date Effective
<i>Agricultural Extension</i>			
Paul Young	from County Agr. Agent, Gallia County	to Co. Agr. Agent, Trumbull County	Jan. 25, 1926
<i>College of Arts</i>			
Lily Schindelman	Grad. Assistant	Assistant, English	Jan. 1, 1926
Henry C. Kohler	Assistant	Instructor, English	Jan. 4, 1926
<i>College of Veterinary Medicine</i>			
Mrs. Marie G. Combs	Stenographer	Sec. to Dean	Dec. 16, 1925
*	*	*	*

Upon recommendation of the Acting President, the following increases in salary were made:

<i>Agricultural Extension</i>			from	to
Paul Young	County Agr. Agent, Trumbull County	Jan. 25, 1926	\$2,500.00	\$2,900.00
(Increase to be paid from Trumbull County Funds)				
<i>College of Agriculture</i>				
Lewis H. Tiffany	Asst. Prof., Botany	July 1, 1926	2,500.00	3,250.00
<i>College of Arts</i>				
Lily Schindelman	Assistant, English	Jan. 1, 1926	650.00	1,080.00 (12 mos.)
Henry C. Kohler	Instructor, English	Jan. 4, 1926	1,000	1,800.00
George R. Havens	Prof., Romance Lang.	July 1, 1926	4,500.00	5,500.00
<i>College of Commerce and Journalism</i>				
Esther J. Cejnar	Res. Asst., Bur. of Bus. Research	Feb. 1, 1926	1,000.00	1,080.00
<i>Dean of Women</i>				
Jessica Foster	Acting Dean of Women	Jan. 1 to June 30, 1926	2,700.00	3,000.00

\* \* \* \* \*

The Secretary reported the death of Warren Maberry, Janitor, which occurred January 5, 1926. Upon motion, the salary was ordered paid through the month of January.

\* \* \* \* \*

Upon recommendation of the Acting President, the teaching schedule of Professor C. C. Huntington, Department of Geography, was changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

\* \* \* \* \*

Upon recommendation of the Acting President, Miss Helen Clarke, Assistant Registrar, was granted leave of absence with full salary from June 24, 1926, to September 4, 1926.

\* \* \* \* \*

Upon recommendation of the Acting President, Professor Lewis M. Simes was granted a conditional leave of absence for the year 1926-1927 without pay, the condition being that a Research Fellowship be awarded to him by Yale University Law School.

\* \* \* \* \*

Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Dean Eugene McCampbell to attend the annual meeting of the Council on Medical Education of the American Medical Association to be held in Chicago, Illinois, February 15-18, 1926.

Professor C. C. North to go to Kansas City to study the social welfare system of that city, February 26 to March 2, 1926.

Professor George M. Bolling to attend the annual meeting of the Managing Committee of the American School of Classical Study at Athens, Greece, to be held in New York City in May, 1926.

One delegate from the College of Commerce and Journalism to attend the annual meeting of the American Association of Collegiate Schools of Business Education, to be held at Dartmouth College in May, 1926.

\* \* \* \* \*

The Acting President read to the Trustees such extracts from the minutes of the University Faculty meetings held December 10

and 21, 1925, and January 14, 1926, as were of special interest to the Board of Trustees.

Upon recommendation of the University Faculty and the Acting President, the new courses of study, as outlined in the above minutes, were approved.

\* \* \* \* \*

Upon motion, the following resolution was unanimously adopted:

*Whereas*, Edward Orton, Jr., a graduate of this University in the class of 1884 in the course of Mining Engineering, conceived the project of developing a great Geological Library and preparing accommodations therefor in Orton Hall at the Ohio State University, in memory of his father, Edward Orton, first President of the institution, and

*Whereas*, He has generously redecorated and refurnished the rooms therefor in simple elegance and utility, and has build up the library to most noteworthy proportions, and has made provision for large annual accessions thereto, now therefore,

*Be It Resolved*, That the Board of Trustees of the Ohio State University has observed with pleasure and gratification the establishment and development of the Edward Orton Memorial Library of Geology, and hereby makes enthusiastic recognition of this great service to citizens of Ohio and of other states, and of the distinction which it brings to this institution. The Board further expresses its great pleasure in the honor that has thus been conferred upon the name of the first President of the University by his son, whose name has a permanent place among its most useful, loyal, and distinguished graduates.

On behalf of the University and its wide constituency, the Board of Trustees hereby expresses to Edward Orton, Jr., most cordial appreciation and profound gratitude.

\* \* \* \* \*

At this time, Mr. Charles Persinger appeared before the Board and renewed his proposal to turn over to the University certain lands owned by him in the vicinity of Washington Court House on the basis of a fixed annual annuity.

After hearing Mr. Persinger's statement, he was advised by the Chairman that the Board of Trustees is without legal power to accept such proposal as he had in mind.

\* \* \* \* \*

The Acting President was authorized to attend the annual meeting of College Presidents to be held in Chicago during the month of February, and also to attend the meeting of the Ohio State Alumni in Washington, D. C., during February; the expense of said trips to be paid by the University.

\* \* \* \* \*

The Acting President presented a printed report of the Committee appointed by the Board of Trustees of the Ohio State University to investigate charges of the violation of liquor laws by the students and faculty of the Ohio State University, and communistic teaching or activities by the faculty of the Ohio State University.

The suggestion made by the Acting President that this report be given general distribution was approved and the Committee, on motion, was formally discharged.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, University Examiner, a medical certificate was ordered prepared for Dr. John C. Knox, a graduate of Starling Ohio Medical College in the class of 1908.

\* \* \* \* \*

Satisfactory evidence having been presented that the original was destroyed, a duplicate diploma was ordered for Edwin William Hall, Bachelor of Mechanical Engineering, 1923.

\* \* \* \* \*

Upon recommendation of the University Architect and the State Architect, an extra to the contract of E. H. Latham Company for Pump House for Water Supply for Condensers, Power House (substitution of a six-inch concrete slab for the three-inch wood floor originally specified), for the sum of \$825.00, was approved.

\* \* \* \* \*

The secretary reported that in accordance with action taken by the Board of Trustees at its meeting held January 11, 1926, the University Cabinet on January 19 received bids for the Horticultural Greenhouse, Hamilton Hall Wing, and Front and Fourth Floor Present Hospital, and submitted for record the minutes of the Cabinet for its meetings held on January 19, 1926, and January 25, 1926.

### CABINET MINUTES

January 19, 1926.

The Cabinet met in the Administration Building at 11 o'clock.  
Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

#### HORTICULTURAL GREENHOUSE (Units No. 7 and No. 18)

	Unit No. 7 (General)	Unit No. 18 (General)
Hitchings & Co.....	\$ 8,504.00	\$7,743.00
Lord & Burnham.....	7,415.00	6,485.00
John C. Moninger Co.....	8,044.28	6,889.39
American Greenhouse Mfg. Co.....	9,205.00	7,145.00

#### ALTERNATE BIDS

1. If hot bed is omitted in Unit No. 7.
 

Hitchings & Co.....	\$ 654.00
Lord & Burnham.....	725.00
John C. Moninger.....	502.29
American Greenhouse Mfg. Co.....	575.00
2. If center benches in No. 7 are omitted.
 

Hitchings & Co.....	\$ 860.00
Lord & Burnham.....	650.00
John C. Moninger.....	309.20
American Greenhouse Mfg. Co.....	575.00
3. If cement walks are omitted in No. 18.
 

Lord & Burnham.....	\$ 115.00
John C. Moninger.....	129.00
American Greenhouse Mfg. Co.....	100.00
4. If every 8' 4" bay be added or deducted in No. 18.
 

Hitchings & Co.....	\$ 650.00
Lord & Burnham.....	400.00
American Greenhouse Mfg. Co.....	615.00

## HAMILTON HALL WING

*General Contract*

Boyajohn & Barr.....	\$132,000.00
Robert H. Evans & Co.....	138,000.00
E. H. Latham Co.....	144,390.00
D. W. McGrath & Sons.....	138,975.00
L. L. LeVeque.....	122,250.00
E. Elford .....	122,000.00

*Heating and Plumbing*

Vehorn & Osterfeld Plumbing Co.....	\$ 24,322.00
Samuel A. Esswein Heating & Plumbing Co.	26,987.00
Huffman-Wolfe Co. ....	27,342.00
W. H. Spohn Plumbing Co.....	25,892.00

*Electrical Contract*

Electric Power Equipment Co.....	\$ 3,174.00
Paul L. Gilmore Co.....	2,578.00

## ALTERNATE BID

## 1. If brass pipe is used.

Samuel A. Esswein Heating & Plumbing Co.	\$ 766.00
Huffman-Wolfe Co. ....	1,088.00
W. H. Spohn Co.....	900.00

## FRONT AND FOURTH FLOOR PRESENT HOSPITAL

*General Contract*

Boyajohn & Barr.....	\$102,000.00
Robert H. Evans & Co.....	109,000.00
E. H. Latham Co.....	120,000.00
D. W. McGrath & Sons.....	112,965.00
The J. Nadalin Co.....	99,750.00
The Waugh-Hill Co.....	111,000.00
L. L. LeVeque Co.....	94,600.00
E. Elford .....	99,999.00

*Marble, Terrazzo, and Tile*

Charleston Tile & Marble Works.....	\$ 14,681.00
Wege Marble & Tile Co.....	11,390.00
Ardit Mosaic Tile & Marble Co.....	12,800.00

*Heating and Plumbing*

Huffman-Wolfe Co. ....	\$ 31,132.00
Samuel A. Esswein Heating & Plumbing Co.	27,445.00
W. H. Spohn Plumbing Co.....	25,911.00
Vehorn & Osterfeld Plumbing Co.....	26,181.00

*Electrical Contract*

Electric Power Equipment Co.....	\$ 4,690.00
Paul Gilmore Co.....	4,896.00

## ALTERNATE BIDS

## 1. If brass pipe is used.

Huffman-Wolfe Co. ....	\$ 2,120.00
Samuel A. Esswein Heating & Plumbing Co.	576.00
W. H. Spohn Plumbing Co.....	1,100.00

The above bids were referred to the State Architect and University Architect for tabulation and report.

## CABINET MINUTES

January 25, 1926.

The Cabinet met in the office of the Secretary.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

2-8-'26

The Architects presented the following reports:

January 20, 1926.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received January 19, 1926, for the construction of the Horticultural Greenhouse (Units 7 and 18), the following report and recommendations are presented to the Board of Trustees for their consideration and action:

Bids received—

	Unit No. 7	Unit No. 18
Hitchings & Co.....	\$8,504.00	\$7,743.00
Lord & Burnham.....	7,415.00	6,485.00
John C. Moninger Co.....	8,044.28	6,889.39
American Greenhouse Mfg. Co.....	9,205.00	7,145.00

From the above, it will be seen that the bid of Lord & Burnham Company is the lowest.

A number of alternates, stated below, were requested:

- (1) To state how much would be deducted if the hot bed for Unit No. 7 was omitted.
- (2) To state how much would be deducted if the center benches in Unit No. 7 were omitted.
- (3) To state how much would be deducted if the cement walks were omitted in Unit No. 18.
- (4) To state how much would be deducted or added for each 8' 4" bay omitted or added in Unit No. 18.

From a consultation with Dean Vivian, it was decided to accept Alternates for the deductions given for 1, 2, and two bays in No. 4.

Therefore, we recommend the acceptance of the bid from the Lord & Burnham Company.

Unit No. 7.....	\$ 7,415.00
Unit No. 18.....	6,485.00
	<hr/>
	\$13,900.00
Alternate No. 1.....	\$725.00
Alternate No. 2.....	650.00
Alternate No. 4.....	800.00
	<hr/>
Total to be deducted.....	\$ 2,175.00
Amount of bid.....	\$11,725.00
Architect's estimated cost.....	11,950.00
Architect's fees.....	50.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS, (Signed) JOS. N. BRADFORD,  
State Architect and Engineer. University Architect.

By A. F. SCOTT, Assistant.

January 19, 1926.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received January 19, 1926, for Hamilton Hall Wing, the following report and recommendations are presented to the Board of Trustees for their consideration and action:



2-8-'26

Bids received:

<i>General Contract</i>	
Boyajohn & Barr.....	\$132,000.00
Robert H. Evans & Co.....	138,000.00
E. H. Latham Co.....	144,390.00
D. W. McGrath & Sons.....	138,975.00
L. L. LeVeque Co.....	122,250.00
E. Elford .....	122,000.00

<i>Heating and Plumbing Contract</i>	
Vehorn & Osterfeld Plumbing Co.....	\$ 24,322.00
Samuel A. Esswein Heating and Plumbing Co.....	26,987.00
Huffman-Wolfe Co.....	27,342.00
W. H. Spohn Plumbing Co.....	25,392.00

<i>Electrical Contract</i>	
Electric Power Equipment Co.....	\$ 3,174.00
Paul L. Gilmore Co.....	2,578.00

From the above, it will be seen that—

E. Elford is low on the General Contract.

Vehorn & Osterfeld Plumbing Company is low on the Heating and Plumbing Contract.

Paul L. Gilmore is low on the Electrical Contract.

These bids satisfy all requirements, and it is recommended that contracts be awarded as follows:

E. Elford, General Contract.....	\$122,000.00
Vehorn & Osterfeld Plumbing Co.—Heating and Plumbing Contract.....	24,322.00
Paul L. Gilmore—Electrical Contract.....	2,578.00
Total of low bids amounts to.....	\$148,900.00
Architect's estimated cost.....	196,000.00
Architect's fees.....	4,000.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS, (Signed) JOS. N. BRADFORD,  
State Architect and Engineer. University Architect.

By A. F. SCOTT, Assistant.

January 19, 1926.

Mr. C. E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.

DEAR SIR—From an examination of the bids received January 19, 1926, for the Front and Fourth Floor Present Hospital, the following report and recommendations are prepared for the consideration and action of the Board of Trustees:

Bids received—

<i>General Contract</i>	
Boyajohn & Barr.....	\$102,000.00
Robert H. Evans & Co.....	109,000.00
E. H. Latham Co.....	120,000.00
D. W. McGrath & Sons.....	112,965.00
J. Nadalin Company.....	99,750.00
Waugh-Hill Co.....	111,000.00
L. L. LeVeque Co.....	94,600.00
E. Elford.....	99,999.00

<i>Heating and Plumbing</i>	
Huffman-Wolfe Company.....	\$ 31,132.00
Samuel A. Esswein Heating and Plumbing Co.....	27,445.00
Vehorn & Osterfeld Plumbing Co.....	26,181.00
The W. H. Spohn Plumbing Co.....	25,911.00

*Electrical Contract*

Electric Power Equipment Co.....	\$ 4,690.00
Paul L. Gilmore Co.....	4,896.00

*Marble, Terrazzo, and Tile*

Charleston Tile & Marble Works.....	\$ 14,681.60
Wege Marble & Tile Co.....	11,390.00
Ardit Mosaic Tile & Marble Co.....	12,800.00

From the above, it will be seen that L. L. LeVeque is low on the General Contract.

The W. H. Spohn Plumbing Company is low on the Heating and Plumbing Contract.

The Electric Power Equipment Company is low on the Electrical Contract.

The Wege Marble & Tile Company is low on the Marble, Tile, and Terrazzo Contract.

These bids satisfy all requirements, and it is recommended that contracts be awarded as follows:

L. L. LeVeque—General.....	\$ 94,600.00
The W. H. Spohn Plumbing Co.—Heat and Plumbing.....	\$25,911.00
Alternate for brass pipe.....	1,100.00
	<hr/>
Wege Marble & Tile Co.—Marble, Tile, and Terrazzo.....	11,390.00
Electric Power Equipment Co.—Electrical	4,690.00
	<hr/>
Total of low bids amounts to.....	\$137,700.00
Architect's estimated cost.....	146,000.00
Architect's fees.....	4,000.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS, (Signed) JOS. N. BRADFORD,  
State Architect and Engineer. University Architect.

By A. F. SCOTT, Assistant.

In accordance with the resolution adopted by the Board of Trustees at the meeting held January 11, 1926, the above recommendations were referred to the Secretary for presentation to the Department of Highways and Public Works.

Upon motion, the action of the Cabinet in the above matters was unanimously approved.

\* \* \* \* \*

The Secretary reported that in accordance with the action taken at the meeting of the Board of Trustees held January 11, 1926, he had received from Helen H. Morrow \$10,000.00, the proceeds from the sale of the property at 78 Hamilton Avenue, presented to the University by Mrs. Jessie Campbell Coons. The Secretary reported further that on February 5th this amount had been paid into the State Treasury in accordance with the original deed of gift and added to the Endowment Funds of the University under the title of "The Elizabeth Owens Campbell Donation."

\* \* \* \* \*

The Secretary presented a letter from Mr. Frank M. Raymund, Virginia Military Land Agent, stating that he had declined to approve the application of Louis Brooks to purchase 24 acres of land near Peebles, Ohio, for the sum of \$75.00.

Upon motion, the action of Mr. Raymund was approved.

\* \* \* \* \*

3-1-'26

The Secretary presented the following real estate option:

REAL ESTATE OPTION

For and in consideration of \$1.00 to me in hand paid, the receipt of which is now accepted, I hereby give and grant unto the Board of Trustees of the Ohio State University the exclusive right and option to purchase at any time within thirty (30) days from the date hereof, the following described property:

Eleven (11) acres of land situated on the south side of Lane Avenue and adjoining land now owned by the Ohio State University to the east and to the south, and on the west to land owned by Frank Miller and Robert L. Seeds.

The price of said property to be Thirteen Thousand Dollars (\$13,000.00), payable in full at the time transfer is made.

I further agree after notice of the exercise of said option, to furnish an abstract of the title to said property showing a good title to the same, free from all encumbrances, and to exercise and deliver a good and sufficient warranty deed of the same with release of dower.

Dated this 5th day of February, 1926.

In presence of

(Signed) WM. SALZGEBER. (Signed) ERNESTENA BRENDLE.  
(Signed) FRANK FUNK.

After viewing the property, the Trustees by unanimous vote accepted the option and directed the Secretary to secure a warranty deed and abstract of title to said property and present the same to the Attorney General for his approval, and if so approved to draw voucher in favor of the grantor in the amount of \$13,000.00, said sum to be paid from the interest on Endowment Fund.

\* \* \* \* \*

The University Architect presented the plans, specifications, and estimates of cost for the basement story of the Franz Theodore Stone Laboratory to be built upon Gibraltar Island; the funds for the payment of this proposed building having been provided by the State Emergency Board.

Upon motion, said plans, specifications, and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

\* \* \* \* \*

Thereupon, the Board adjourned to meet Monday, March 1, 1926, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,  
*Secretary.* *Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 1, 1926.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, John Kaiser, Egbert Mack, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the previous meeting were approved.

\* \* \* \* \*

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
H. S. Lewis	Co. Agr. Agent, Wood Co.	Feb. 15, 1926	3500.00
<i>College of Arts, Philosophy, and Science</i>			
E. R. Kanable	Assistant, History	Feb. 1, 1926	62.50
<i>College of Commerce and Journalism</i>			
H. E. Stewart	Asst., Bus. Organization	Feb. 8, 1926	500.00
<i>College of Education</i>			
Caryl Miller	Indexer, Bureau of Educational Research	March 1, 1926	1500.00
<i>College of Medicine</i>			
Halbert B. Blakey	Asst. Prof., Medicine	March 1, 1926	No salary
<i>Physical Education</i>			
Marguerite Kellerman	Student Assistant	Feb. 1, 1926	100.00
* * * * *			

Upon recommendation of the Acting President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
Earl K. Johnson	Asst., Rural Economics	Jan. 1, 1926	Su. Au. Wi. Sp.	750.00
To be paid from special appropriation under F-9.				
<i>College of Arts, Philosophy, and Science</i>				
Arthur D. Askins	Asst., History	Feb. 1, 1926	Wi. Sp.	62.50
J. A. O. Larsen	Asst. Prof., History	Au. Qr.	Au. Wi. Sp.	3,250.00
<i>College of Education</i>				
Beulah Clark	Asst., Prin. of Education	Sp. Qr.	Sp.	300.00
Eve Finson	Editorial Asst., Bureau of Educ. Research	Mar. 1, 1926	Su. Au. Wi. Sp.	1800.00
R. G. Guthrie	Asst., Prin. of Education	Su. Qr.	Su.	250.00
Beulah Clark	Asst., Prin. of Education	Su. Qr.	Su.	250.00
Cassie Spencer	Asst. Prof., Prin. of Edu.	Su. Qr.	Su.	600.00
Edna Kelsey	Asst., Prin. of Education	Su. Qr.	Su.	for 1st term 250.00
Wm. D. Overman	Asst., Hist. of Education	Su. Qr.	Su.	250.00
Florence R. Kamber	Asst., Hist. of Education	Su. Qr.	Su.	250.00
Eleanor McClain	Asst., Hist. of Education	Su. Qr.	Su.	125.00
Henrietta M. Haas	Asst., Hist. of Education	Su. Qr.	Su.	for 1st term 125.00
Elva Adams	Instr., Hist. of Education	Su. Qr.	Su.	for 2nd term 437.50
Earl C. Bowman	Asst., School Admin.	Su. Qr.	Su.	for Qr. 200.00
Herman E. Michael	Grad. Asst., School Admin.	Su. Qr.	Su.	200.00
Clyde R. Miller	Lecturer, School Admin.	Su. Qr.	Su.	200.00
Geo. F. Zook	Professor, School Admin.	Su. Qr.	Su.	1,000.00
H. L. McMillan	Grad. Asst., School Admin.	Su. Qr.	Su.	for 1st term 200.00

3-1-'26

*College of Engineering*

W. F. Bartoe	Stu. Asst., Eng. Draw.	Mar. 1 for 3 mo.	33.00 mo.
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*College of Medicine*

James C. Helton	Asst. Phar., University Hospital	Mar. 1, 1926	Su.Au.Wi.Sp.	600.00
Marjorie V. Swift	Asst. Night Supervisor, University Hospital	Feb. 20, 1926	Su.Au.Wi.Sp.	1,200.00
Mrs. Geneva Bright	Medical Supervisor, University Hospital	Mar. 1, 1926	Su.Au.Wi.Sp.	1,200.00
Emily Stockford	Surgical Supervisor, University Hospital	Mar. 10, 1926	Su.Au.Wi.Sp.	1,200.00
Bernice Ewing	Student Nurse, University Hospital	Mar. 1, 1926		75.00
Serena Clark	Student Nurse, University Hospital	Mar. 1, 1926		75.00

*Library*

Wm. Ralph Janeway	Library Assistant	Mar. 1 to June 30, 1926		500.00 for 4 mos.
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*Physical Education*

Mrs. Rae T. Tryon	Student Assistant	Feb. 1, 1926	Wi.	300.00
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*Military Science*

Levie W. Foy	Assistant Professor	Jan. 18, 1926		250.00
*	*	*	*	*

Upon recommendation of the Acting President, the following changes in title were made:

Name	Title from	to	Date Effective
<i>Agricultural Extension</i>			
E. H. Reed	County Agr. Agent, Guernsey County	County Agr. Agent, Wood County	Feb. 16, 1926
<i>College of Medicine</i>			
Lowell Ruff	Asst. Phar. (part time)	Pharmacist (full time)	Mar. 1, 1926
Paul H. Charlton	Resident Physician	Instr., Surgery	Feb. 1, 1926
*	*	*	*

Upon recommendation of the Acting President, the following increases in salary were made:

			from	to
<i>Agricultural Extension</i>				
E. H. Reed	County Agr. Agent	Feb. 16, 1926	\$2,800.00	\$3,300.00
Increase to be paid from Wood County funds.				
<i>College of Commerce and Journalism</i>				
Robert D. McGinnis	Asst., Bus. Organization	Feb. 8, 1926	1,000.00	1,500.00 for Wi Qr. only
<i>College of Education</i>				
William F. Bruce	Asst., Prin. of Education	Sp. Qr.	375.00	500.00 (for Sp. Qr.)
<i>College of Medicine</i>				
Lowell Ruff	Pharmacist	Mar. 1, 1926	600.00	2,000.00
Verne A. Dodd	Professor, Surgery	Feb. 1, 1926	4,000.00	4,000.00 plus office space in Univ. Hosp.
John W. Means	Asst. Professor, Surgery	Feb. 1, 1926	3,000.00	3,000.00 plus office space in Univ. Hosp.
Paul H. Charlton	Instructor, Surgery	Feb. 1, 1926	2,400.00	2,400.00 plus office space in Univ. Hosp.
E. F. McCampbell	Dean, College of Medicine	Feb. 1, 1926	6,000.00	6,000.00 plus office space in Univ. Hosp.
S. A. Hatfield	Asst. Professor, Medicine	Feb. 1, 1926	3,950.00	3,950.00 plus office space in Univ. Hosp.
George I. Nelson	Instructor, Medicine	Feb. 1, 1926	2,400.00	2,400.00 plus office space in Univ. Hosp.
*	*	*	*	*

The following recommendations of the Acting President were approved:

That Professor C. A. Wright be given a leave of absence, without pay, for the college year 1926-1927 in order that he may do development work for the National Carbon Company, at Cleveland, Ohio.

That Miss Lelia C. Ogle, Extension Instructor in Nutrition, be given a leave of absence, without pay, beginning February 1, 1926, on account of illness.

That Dr. Hugh G. Beatty, Assistant Professor of Ophthalmology and Oto-Laryngology, be granted leave of absence from March 15 to September 1, 1926.

That Dr. Philip J. Reel, Instructor in Pathology, be granted leave of absence from March 15 to September 1, 1926.

That the teaching schedule of Professor E. N. Transeau, Department of Botany, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

That the teaching schedule of Professor E. L. Dakan be changed from the Summer, Autumn, and Winter to Summer, Autumn, Winter, and Spring Quarters. This involves vacation credit which he will thereby accumulate.

That the fees of Don C. Young, a student for the Spring Quarter of 1925, be returned to him in full.

That the Secretary of the Board of Trustees be authorized to consider with the Attorney General of Ohio the desirability of permitting the University to employ Collection Agents for its hospital bills unpaid; if in the opinion of the Attorney General such arrangement may be legally authorized, that the Secretary further enter into negotiations with a Collecting Agency and present the best arrangement which can be effected with any Collecting Agency to the Board of Trustees for its approval.

\* \* \* \* \*

Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Dr. V. T. Thayer, Department of Principles of Education, to attend the annual meeting of the North Central Association of Colleges and Secondary Schools to be held at Chicago, Ill., March 17-20, 1926.

Professor J. R. Shank, Department of Civil Engineering, to attend the annual meeting of the American Concrete Institute at Chicago, Ill., February 23-26, 1926.

Dean W. E. Henderson to attend the annual meeting of Deans of Land Grant Universities (Colleges of Liberal Arts) to be held at Columbia, Mo., in May, 1926.

Professor D. M. DeLong, Department of Zoology, to attend the North Central State Entomologists' Conference to be held at Urbana, Ill., March 4-5, 1926.

Dean George F. Arps to attend the meeting of the National Education Association to be held at Washington, D. C., February 20-25, 1926.

Dean James E. Hagerty to attend the Mid-West Conference of Deans of Colleges of Commerce on Commercial Education at Chicago, Ill., February 25-28, 1926.

\* \* \* \* \*

Upon recommendation of the Acting President, Dr. W. O. Thompson and Dr. Paul G. Horton were appointed as delegates to represent the Ohio State University at the dedication of the new site and buildings of Louisiana State University at Baton Rouge, La., April 30 to May 2, 1926.

The Acting President presented the resignation of Dr. James E. Hagerty as Dean of the College of Commerce and Journalism, effective June 30, 1926. Upon his recommendation, the resignation of Dean Hagerty was accepted to take effect on June 30, 1926.

Upon the recommendation of the Chairmen of Departments in the College of Commerce and Journalism and of the Acting President, Professor Clyde O. Ruggles of the Department of Business Organization was elected Dean of the College of Commerce and Journalism, effective July 1, 1926.

At this time, Mr. J. W. Hutton and Robert H. Smith, representing the Ohio Society of Friends, appeared before the Board expressing the disapproval of their Society of compulsory military drill.

The committee of the Ohio Nurserymen's Society, consisting of Messrs. Day, Harris, and Scarf, now appeared before the Board in behalf of the Ohio arboretum which the Nurserymen's Society is anxious to have established on the campus of the Ohio State University.

At the conclusion of this statement a meeting was arranged between this committee and the University Committee on Planning for the purpose of further developing the idea and then to present the proposed plan to the Society as well as to the Board of Trustees for consideration and approval.

The following resolution was unanimously adopted:

*Resolved*, That the Board of Trustees hereby award appropriate degrees to the candidates recommended therefor by the University Faculty and the President, for the Convocation at the end of the Winter Quarter, 1926.

The Secretary was instructed to report the names and degrees conferred for record in the next meeting of the Board.

Upon motion, the following rule adopted by the Board of Trustees October 2, 1925, was abolished; this action to become effective at once.

"All salaries for teaching for the last month of each Quarter shall be withheld until certificate from the Registrar's Office is furnished the Bursar that the teachers' reports have been filed as required by the rules."

The Acting President presented a proposed plan of organization as prepared by the University Press, which plan covers the University Bookstore, the Printing Plant, the Bindery, and the Mailing Department. After some discussion the principle of organization was approved with the suggestion that one manager be selected who shall be directly responsible to the University Press for all of the activities contemplated in the organization.

3-1-'26

The University Press was further authorized to make recommendations for the manager to the President of the University for appointment by the Board of Trustees.

\* \* \* \* \*

Upon recommendation of the University Architect, an extra to the contract of E. J. Leshar for Farm Flock House No. 1, covering a heat duct at the south end of said Farm Flock House in the sum of \$122.00, was approved.

\* \* \* \* \*

Upon recommendation of Dean H. M. Semans, a dental certificate was ordered prepared for Dr. Edgar Delmont Newton, a graduate of Ohio Medical University in the class of 1907.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, a medical certificate was ordered prepared for Dr. Frederick L. Case, a graduate of Ohio Medical University in the class of 1900.

\* \* \* \* \*

The Secretary presented the following report of the Cabinet dated February 20, 1926:

### CABINET MINUTES

February 20, 1926.

The Cabinet met at 11 o'clock in the Administration Building.  
Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

#### *Pipe Covering Tunnels to New Buildings*

Keasbey Mattison Co.....	\$12,940.00
Johns-Manville Co. ....	11,745.00

#### *One Horizontal Surface Condenser for a 1000 K.W. Steam Turbine Unit*

Westinghouse Electric Mfg. Co.....	\$ 5,525.00
Wheeler Condenser Co.....	6,550.00
Jos. Skeldon Co.....	7,936.00
Elliott Co. ....	6,208.00
C. H. Wheeler Mfg. Co.....	5,080.00
Worthington Pump Co.....	5,883.00

The above bids were referred to the Engineers for their recommendations and report to the Board of Trustees March 1, 1926.

\* \* \* \* \*

The Secretary presented the following reports from the State Architect and the Engineers covering the bids received for "Pipe Covering Tunnels to New Buildings" and "One Horizontal Surface Condenser for a 1000 Kilowatt Steam Turbine Unit":

February 27, 1926.

*Mr. Carl E. Steeb, Secretary, Board of Trustees,  
The Ohio State University.*

DEAR SIR—From an examination of the bids received February 20, 1926, for "Pipe Covering Tunnels to New Buildings," the following report is submitted to the Board of Trustees for their consideration:

#### *Tabulation of Bids—*

Keasbey Mattison Co.....	\$12,940.00
Johns-Manville Co. ....	11,745.00



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The above tabulation shows the Johns-Manville Company to be the lowest bidder by Eleven Hundred and Ninety-five Dollars (\$1195.00) and as their bid is in strict conformance to the specifications, we recommend that the bid of Eleven Thousand Seven Hundred and Forty-five Dollars (\$11,745.00) made by the Johns-Manville Company be accepted and the contract awarded to said Company.

Respectfully submitted,

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

February 27, 1926.

*Mr. Carl E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received February 20, 1926, for "One Horizontal Surface Condenser for a 1000 Kilo Watt Steam Turbine Unit," the following report is submitted to the Board of Trustees for their consideration:

*Tabulation of Bids—*

Westinghouse Electric Mfg. Co.....	\$5,525.00
Wheeler Condenser Co.....	6,550.00
Jos. Skeldon Co.....	7,936.00
Elliott Co. ....	6,208.00
C. H. Wheeler Mfg. Co.....	5,080.00
Worthington Pump Co.....	5,883.00

The above tabulation shows the C. H. Wheeler Manufacturing Company to be the lowest bidder by four hundred and forty-five dollars (\$445.00) and as their bid is in strict conformance to the specifications, we recommend that the bid of Five Thousand and Eighty Dollars (\$5,080.00) made by the C. H. Wheeler Manufacturing Company be accepted and the contract awarded to said company.

Respectfully submitted,

(Signed) THOMAS D. BANKS,  
*Supt. of Power Plant.*

(Signed) WM. C. MCCracken,  
*Chief Eng. & Supt. of Bldgs. & Grounds.*

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

Upon motion, the above recommendations were approved, and the Secretary was directed to prepare contracts as follows:

Pipe Covering Tunnels to New Buildings—Johns-	
Manville Co. ....	\$11,745.00
Horizontal Surface Condenser for a 1000 K.W. Steam	
Turbine Unit—C. H. Wheeler Mfg. Co.....	5,080.00

\* \* \* \* \*

By a unanimous vote of the members of the Board, Professor George W. Rightmire was elected President of the Ohio State University, effective at once, at the salary of ten thousand dollars (\$10,000) per annum, and the use of the new residence provided for the President on the campus.

\* \* \* \* \*

3-13-'26

Thereupon, the Board adjourned to meet Tuesday, April 6, 1926,  
9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 13, 1926.

The Board of Trustees met pursuant to call of the Chairman.

Present: L. E. Laybourne, Chairman, Herbert S. Atkinson, Mrs.  
Alma W. Paterson, Julius F. Stone.

\* \* \* \* \*  
The Chairman called the attention of the Board to the fact that  
the new President's Residence is nearing completion and that it has  
been the intention of the Trustees to furnish certain portions of the  
interior of the residence.

Upon recommendation of the Chairman, the Board unanimously  
agreed to ask Professor James R. Hopkins, of the Department of  
Fine Arts, to make a study of the interior of the house and to sub-  
mit recommendations with estimates of cost to the Board at its next  
meeting, said estimates and suggestions to cover such furniture,  
hangings, rugs, dishes, etc., as should properly be furnished by the  
State.

\* \* \* \* \*  
Thereupon, the Board adjourned to meet Monday, April 5, 1926,  
6:30 p. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 6, 1926.

The Board of Trustees met at the University at 9:00 a. m., pur-  
suant to adjournment.

Present: L. E. Laybourne, Chairman, Egbert Back, John Kaiser,  
Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A.  
Caton.

\* \* \* \* \*  
The minutes of the previous meeting were approved.

\* \* \* \* \*  
Upon recommendation of the President, the following resigna-  
tions were accepted and the balances cancelled in accordance with  
the general rule:

4-6-'26

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
T. A. Wheeler	County Agr. Agent, Holmes County	March 31, 1926	2000.00
G. W. Timmons	County Agr. Agent, Marion County	March 31, 1926	2400.00
<i>College of Agriculture</i>			
Jesse D. Diller	Grad. Asst., Botany	End Winter Quarter	500.00
Ray Everly	Stud. Asst., Botany	End Winter Quarter	300.00
Harmon A. Runnels	Assistant, Botany	End Winter Quarter	1200.00
<i>College of Arts, Philosophy, and Science</i>			
Beulah Clark	Assistant, English	End Winter Quarter	500.00
E. J. Naujoks	Stud. Asst., Geology	End Winter Quarter	100.00
<i>College of Commerce and Journalism</i>			
J. J. Shaffer	Reader, Bus. Organization	April 1, 1926	150.00
Irene W. McAllister	Asst. to Director, Extension Com. and Jour.	April 1, 1926	100.00 month
Esther Cejnar	Res. Asst., Bureau of Business Research	April 15, 1926	1080.00
D. B. Rogers	Reader, Sociology	April 1, 1926	300.00
Fred Donnally	Assistant, Geography	April 1, 1926	1350.00
<i>College of Engineering</i>			
Jack E. Lucas	Stud. Asst., Metallurgy	End Winter Quarter	270.00
Henry Fulton	Machinist's Helper, Electrical Engineering	Jan. 31, 1926	65.00 month
Philo M. Rowley	Machinist, Elec. Engr.	March 15, 1926	750.00
Scott E. Forbush	Assistant, Physics	End Winter Quarter	900.00
Mervin F. Devine	Instructor, Mechanics	March 29, 1926	1600.00
<i>College of Medicine</i>			
Alice B. Maltby	Historian, Univ. Hosp.	April 1, 1926	1200.00
James C. Helton	Asst. Phar., Univ. Hosp.	March 1, 1926	600.00
CIVIL SERVICE RESIGNATIONS			
<i>College of Agriculture</i>			
Catherine Hettinger	Stenographer	Feb. 11, 1926	960.00
<i>College of Arts, Philosophy, and Science</i>			
Fairy O. Bright	Stenographer	Jan. 31, 1926	960.00
<i>College of Commerce and Journalism</i>			
Esther Goddard	Stenographer	March 22, 1926	1140.00
Carrie L. Armentrout	Stenographer	March 31, 1926	960.00
Helen Dayton	Clerk	Feb. 28, 1926	960.00
Ruth P. Neubig	Stenographer	Feb. 28, 1926	960.00
Rose Mindigo	Stenographer	Feb. 22, 1926	960.00
Eleanor Nutting	Stenographer, Bureau of Business Research	April 3, 1926	960.00
<i>College of Education</i>			
Ruth Dellenbach	Stenographer	Feb. 14, 1926	960.00
Charlotte Lockett	Stenographer	March 1, 1926	960.00
Olive Steele	Stenographer	Feb. 28, 1926	960.00
<i>College of Engineering</i>			
Catherine Earle	Stenographer	March 31, 1926	840.00
<i>College of Medicine</i>			
Lennie Orick	Cook	Feb. 28, 1926	720.00
Emma Blair	Assistant Cook	Feb. 28, 1926	600.00
<i>Registrar's Office</i>			
Margaret Bain	Asst. to Registrar	Feb. 4, 1926	1020.00
<i>Operation and Maintenance</i>			
Mary M. Thomas	Clerk	March 31, 1926	1080.00
C. L. Mincer	Laborer	Feb. 28, 1926	1080.00
<i>University Press</i>			
Gladys Kavanaugh	Stenographer	Feb. 28, 1926	1020.00
*                      *	*	*                      *	*

4-6-'26

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
W. Henri Coulson	County Agr. Agent, Gallia County	March 16, 1926		2400.00
Smith-Lever Funds .....	\$166.66			
Gallia County Funds.....	33.34			
	\$200.00			
Auto Maintenance.....	\$600.00			
A. L. Sorensen	County Agr. Agent, Holmes County	April 1, 1926		2000.00
Supp. Extension Funds.....	\$133.33			
Holmes County Funds.....	33.33			
	\$166.66			
Auto Maintenance.....	\$600.00			
<i>College of Agriculture</i>				
John H. Sitterley	Stud. Asst., Botany	Apr. 1, 1926	Sp.	100.00 quarter
Wendell Camp	Assistant, Botany	Apr. 1, 1926	Sp.	333.00 quarter
Hiram Thut	Grad. Asst., Botany	Apr. 1, 1926	Sp.	166.00 quarter
Fred Laisy	Stud. Asst., Botany	Apr. 1, 1926	Sp.	50.00 quarter
Winston E. Dunham	Instr., Entomology (Agriculture)	Mar. 30, 1926	Su. Au.	Sp. 1500.00
Fay E. Guyton	Instructor, Entomology	Su. Qr.	Su.	650.00
Morris Schlosberg	Asst., Zoology and Ent.	Su. Qr.	Su.	300.00
John J. Scanlon	Asst. Prof., Rural Econ.	Sp. Qr.		Sp. 1200.00 quarter
David F. Miller	Instructor, Zoology	Su. Qr.	Su.	650.00 quarter
<i>College of Arts, Philosophy, and Science</i>				
Joseph Ayres	Assistant, English	Sp. Qr.		Sp. 1000.00
Bryant C. Kerr	Assistant, English	Sp. Qr.		Sp. 1000.00
Robert H. Peters	Stud. Asst., Geology	Sp. Qr.		Sp. 100.00
Geo. Alvin Finch	Grad. Asst., English	Sp. Qr.		Sp. 500.00
Marie Davis	Asst., Romance Language	Sp. Qr.		Sp. 500.00 quarter
<i>College of Commerce and Journalism</i>				
Joseph H. Altfater	Reader, Bus. Organization	Apr. 1, 1926	Sp.	50.00 quarter
Negley T. Teeters	Reader, Sociology	Sp. Qr.		Sp. 100.00 quarter
Willard J. Shawk	Reader, Sociology	Sp. Qr.		Sp. 50.00 quarter
Bernadine Soisson	Res. Asst., Bureau of Business Research	Mar. 22, 1926		125.00 month
<i>College of Education</i>				
Edw. J. Pfleiderer	Asst. Psychology	Sp. Qr.		Sp. 200.00 quarter
Azariah B. Sias	Prof., School Admin.	2nd term, Su. Qr.		750.00
Nancy E. Sidwell	Asst., Principles of Educ.	Sp. Qr.		Sp. 300.00 quarter
Margaret McCloud	Asst., School Admin.	June 18 for Su. Qr.		200.00 quarter
<i>College of Engineering</i>				
Ernest Waxbom	Graduate Assistant, Chemical Engineering	Mar. 1, 1926	Wi. Sp.	50.00 month
Robert E. Eberts	Machinist's Helper, Dept. Elec. Engineering	Mar. 8, 1926	Su. Au. Wi. Sp.	65.00 month
Morris Muskat	Grad. Asst., Physics	April, 1, 1926	Sp.	166.67 quarter
Ralph Robert Swain	Instructor, Mechanics	March 29, 1926	Sp.	525.00 quarter
Arthur P. Watts	Stud. Asst., Metallurgy	April 1, 1926	Sp.	30.00 month

<i>College of Law</i>			
Wm. Horace Rose	Asst. Professor, Law	Au. Qr.	Au. Wi. Sp. 3000.00
<i>College of Medicine—University Hospital</i>			
Olga Atwood	Supervising Nurse	March 1, 1926	100.00 month
Frieda Schacht	Supervising Nurse	Feb. 24, 1926	100.00 month
Ruth Gray	Supervising Nurse	March 8, 1926	100.00 month
Wilmer M. Stevenson	Orderly	March, 8, 1926	25.00 month
Francis R. Beck	Assistant Pharmacist	March 1, 1926	600.00

## CIVIL SERVICE APPOINTMENTS

<i>College of Arts, Philosophy, and Science</i>			
Helen L. Crew	Stenographer	Feb. 1, 1926	960.00
<i>College of Commerce and Journalism</i>			
Kathryne Uhrig	Stenographer	Feb. 23, 1926	960.00
Mabel R. Ely	Stenographer	Mar. 1, 1926	960.00
Alice E. Heer	Telephone Operator	Mar. 1, 1926	960.00
<i>College of Education</i>			
Lillian E. Browne	Stenographer	Mar. 1, 1926	960.00
Frances Andrews	Stenographer	Mar. 9, 1926	960.00
Rosette Defenbaugh	Stenographer	Mar. 24, 1926	960.00
Helen Curtice	Stenographer	Feb. 15 to Mar. 20, 1926	960.00
<i>College of Medicine—University Hospital</i>			
Doll Carter	Diet Kitchen Helper	Feb. 20, 1926	600.00
Mary Hamilton	Maid	Feb. 23, 1926	600.00
Mary Keppler	Maid	Feb. 23, 1926	600.00
Natalie Ellison	Maid	Feb. 23, 1926	600.00
Emma Wright	Assistant Cook	Feb. 26, 1926	600.00
Emma F. Neff	Telephone Operator	Feb. 26, 1926	960.00
Doris Roach	Telephone Operator	Feb. 26, 1926	960.00
Carl White	Pot and Pan Washer	Feb. 26, 1926	540.00
J. H. Johnson	Chef	Feb. 26, 1926	1,440.00
Johnnie Wright	Dishwasher	Feb. 26, 1926	540.00
Christine Hamilton	Diet Kitchen Helper	Mar. 7, 1926	600.00
Ben Thomas	Janitor	Mar. 7, 1926	1,080.00
<i>Physical Education</i>			
Margaret Ernst	Typist	Feb. 8, 1926	960.00
<i>Business Manager's Office</i>			
Anne Rawson	Clerk	Feb. 23, 1926	960.00
<i>Registrar's Office</i>			
F. W. Donnenwirth	Assistant to Registrar	Feb. 15, 1926	1,020.00
<i>Telephone Department</i>			
Katherine Napier	Telephone Operator	Feb. 23, 1926	1,140.00
Margaret M. O'Neill	Telephone Operator	Feb. 23, 1926	1,020.00
<i>Operation and Maintenance</i>			
Ocie M. Bower	Janitress	Mar. 17, 1926	840.00
J. F. Ross	Laborer	Mar. 1, 1926	1,080.00
Thomas Hill	Laborer (Bus Driver)	Mar. 20, 1926	1,140.00
<i>University Press</i>			
Catherine Hettinger	Stenographer	Mar. 1, 1926	960.00
* * * * *			

Upon recommendation of the President, the following changes in title were made:

Name	Title	Date Effective
<i>Agricultural Extension</i>		
Walter W. Wyckoff	from County Agr. Agent, Noble County	to Co. Agr. Agent, Guernsey County
		Mar. 1, 1926

*College of Arts, Philosophy, and Science*

Thos. C. Pollock	Assistant	Instr., English	Mar. 29, 1926
Gerald Seeger	Graduate Assistant	Assistant, English	Mar. 29, 1926
Roger Bennett	Graduate Assistant	Assistant, English	Mar. 29, 1926

*College of Engineering*

Joy Dillinger	Graduate Assistant	Assistant, Physics	Apr. 1, 1926
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*College of Medicine*

Elsie K. Lyons	Clerk	Historian, Univ. Hosp.	Apr. 1, 1926
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Upon recommendation of the President, the following increases in salary were made:

*Agricultural Extension*

Addis Barthelmeh	Home Dem. Agent	Mar. 1, 1926	from \$2,100.00	to \$2,400.00
Walter W. Wyckoff	County Agr. Agent	Mar. 1, 1926	2,200.00	2,400.00

*College of Arts, Philosophy, and Science*

Thos. C. Pollock	Instructor, English	Mar. 29, 1926	1,000.00	2,000.00
Gerald Seeger	Assistant, English	Mar. 29, 1926	500.00	1,000.00
Roger Bennett	Assistant, English	Mar. 29, 1926	500.00	1,000.00

*College of Commerce and Journalism*

H. Morton Bodfish	Assistant, Geography	Apr. 1, 1926	148.00	450.00
Morris F. Fergus	Assistant, Geography	Apr. 1, 1926	148.00	300.00
Robert D. McGinnis	Asst., Bus. Organization	Sp. Qr.	500.00	1,000.00

*College of Engineering*

Joy Dillinger	Assistant, Physics	Apr. 1, 1926	500.00	900.00
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*College of Medicine—University Hospital*

Elsie K. Lyons	Historian	Apr. 1, 1926	960.00	1,200.00
Ottie Tinsley	Dishwasher	Mar. 1, 1926	540.00	600.00
Luginia Prince	Dishwasher	Mar. 1, 1926	540.00	600.00

\*                      \*                      \*                      \*                      \*

Upon motion, the following recommendations of the President were approved:

That the contract of Carl N. Rexroad, Instructor in Psychology, be changed from the Summer, Autumn, and Winter to the Summer, Autumn, Winter, and Spring Quarters, 1925-1926; and that the service in the Spring Quarter be rendered on the basis of extra vacation credit.

That Ralph E. Dunford, Graduate Assistant in the Department of Psychology, be assigned to teach two elementary sections during the Spring Quarter, 1926, and that he be paid therefor \$200.00.

That the contract of Professor Royal D. Hughes, Department of Music, be changed from Summer, Autumn, and Winter to Summer, Autumn, Winter, and Spring Quarters, 1925-1926, and that the service in the Spring Quarter be rendered on the basis of extra vacation credit.

That Assistant Professor Marion Hollingsworth, Department of Chemistry, be on duty during the Spring Quarter of 1926, whereby he will accumulate an extra quarter of vacation.

That Miss Florence Hier, Instructor in Department of Romance Languages, be given leave of absence for the Spring Quarter, 1926, without salary.

That Josephine MacLachy, Editorial Assistant, Bureau of Educational Research, be given leave of absence from the University during the Summer Quarter, 1926, without salary for that period of time.

That the resignation of William Edwards Henderson, Dean of the College of Arts, be accepted, effective at the end of the Autumn Quarter, 1926, and that he be given leave of absence from the University for the Winter and Spring Quarters, 1927. (Upon careful consideration the Board of Trustees concluded that it would be an unwise policy to continue the salary during the period of leave of absence and accordingly the leave of absence above was granted without pay.)

That Professor Edgar H. McNeal, of the Department of History, be given leave of absence without pay, for the college year of 1926-1927, during which period he will be teaching in the University of Wisconsin.

That Paul B. Schaeffer, of the University of California, be made Acting Assistant Professor of History for the college year 1926-1927, at a salary of \$3,500.00, service beginning in the Fall Quarter, 1926.

On March 3, 1926, Prof. R. E. Rockwood, Department of Romance Languages, resigned from the chairmanship of that department, and on the same date Professor W. S. Hendrix was elected Chairman. This is approved and recommended to the Board of Trustees for approval.

On March 13, 1926, Prof. R. B. Bohannon, Department of Mathematics, resigned from the chairmanship of that department, and on the same date Professor H. W. Kuhn was elected Chairman. This is approved and recommended to the Board of Trustees for approval.

I report the death of Mrs. Marie Bulkley, Library Assistant, which occurred on January 16, 1926, and recommend that her salary be paid through that date.

On March 8, 1926, the chairmen of the departments in the College of Agriculture nominated Alfred Vivian to be Dean of the College of Agriculture for 1926-1927; that nomination is hereby approved and the election of Dean Vivian recommended.

That the recommendation of the University Faculty on March 11, 1926, that the degree Master of Arts conferred upon Chandra Mohan Gupta in June, 1923, by this University be revoked, be approved.

That changes in Faculty Rule 348, Sections (a) and (c), relating to pledging and initiating students into fraternities, modifying the rule with reference thereto so as to lead to the abolishment of "Probation Week" adopted by the University Faculty on March 17, 1926, be approved.

That Faculty Rule 235, adopted by the University Faculty on March 17, 1926, providing for a ten-minute interval between the close of one class period and the beginning of the next, be approved.

I report that the Grasselli Chemical Company of Cleveland, Ohio, and the E. I. duPont Nemours Company, of Wilmington, Delaware, will continue the Fellowships in the Department of Chemistry for the ensuing year, the amount connected with each fellowship being \$750.00.

\* \* \* \* \*

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only.

That Professor F. W. Coker, of the Department of Political Science, be authorized to attend the Thirtieth Annual Meeting of the

American Academy of Political and Social Science, to be held in Philadelphia, Pa., May 13-17, 1926.

That Professor F. C. Blake, of the Department of Physics, be authorized to attend the meeting of the American Physical Society, to be held in Washington, D. C., April 22-24, 1926.

\* \* \* \* \*

Professor James R. Hopkins, appointed at the last meeting to present a report on needed equipment with estimate of cost for the new President's Residence, presented a complete report showing in detail the furniture and other equipment which he recommended be purchased for the President's Residence, the total estimated cost being \$13,000.00.

The Secretary presented the following estimates covering work to complete the President's Residence:

Constructing North Plaza.....	\$1,350.00
Painting interior .....	1,250.00
Finish 3rd Floor and Cedar Cupboards.....	459.00
Domestic Hot Water.....	280.00
Service Lines, etc. ....	750.00
Book Cases, Tables, etc.....	175.00
Grading and Planting.....	1,500.00

Upon motion, \$18,764.00 was appropriated from the interest on Endowment to cover the above estimates.

The recommendations for the furniture and equipment, as made by Professor Hopkins, were approved and Professor Hopkins and the Purchasing Agent were directed to complete the purchases as recommended.

Upon motion, the Cabinet was authorized to proceed with the construction of plaza, service lines, etc., as outlined above.

\* \* \* \* \*

The Secretary presented the following minutes of the Cabinet for the meeting held March 18, 1926:

#### CABINET MINUTES

March 18, 1926.

The Cabinet met at 10 o'clock in the Administration Building.  
Present: Messrs. Bradford and McCracken.

\* \* \* \* \*

In accordance with advertisement, the following bids were opened and read in public:

<i>Basement Story of Franz Theodore Stone Laboratory</i>	
G. W. Doerzbach & Brother.....	\$18,000.00
John A. Feick.....	17,250.00
Steinle-Wolfe Company .....	17,407.00

Inasmuch as all bids received were in excess of the estimate, the Cabinet recommends to the Board of Trustees that the bids received be rejected.

Upon motion, all bids received for the above work were rejected.

The Secretary reported that on March 27, 1926, the following request was made from the State Controlling Board:

March 27, 1926.

*Hon. Wilbur E. Baker, Director of Finance,*  
*Columbus, Ohio.*

MY DEAR SIR—The following statement is sent to you with the request that it be placed before the State Emergency Board for its consideration.



After the State of Ohio, through the generosity of Honorable Julius F. Stone, acquired title to Gibraltar Island, the State Emergency Board granted an allowance of \$12,500.00 for the basement or first story of the proposed laboratory building to be erected on the island. This amount was based upon a preliminary estimate made by the University Architect, Mr. Joseph N. Bradford. Plans and estimates were prepared during the winter in order that work might start as soon as the spring weather permitted.

On March 18, 1926, bids were received in accordance with advertisement for this construction. The three contractors in that vicinity, who are capable of doing this kind of work, each submitted a bid. The bids received were as follows:

G. W. Doerzbach.....	\$18,900.00
John A. Feick.....	17,250.00
Steinle-Wolfe Company .....	17,407.00

As all of the bids received were in excess of the Architect's estimated cost and of the allotment as made by the Emergency Board by such a large figure, the University authorities sent the University Architect to Sandusky to go over the bidding sheets of the low bidder, Mr. John A. Feick, to ascertain the cause of the difference in the figures, that is, to see if the estimate was too low or if the contractors' bids were excessive. The conclusion was reached during this conference by the University Architect and Trustee Mack, who was present, that the Architect's estimate was entirely too low; that he had not taken into consideration the matter of transportation of the materials and the cost of transporting and housing all labor during the time of construction. The report of the University Architect is attached hereto.

As the Emergency Board well knows, it is very important that the proposed portion of the laboratory be built at once as the announcement has already gone out that the lake laboratory will be held on the Island this summer and the enrollment up to capacity has already been reached. The Board of Trustees is compelled to reject all of the bids which were received on March 18th. Request is, therefore, respectfully made at this time that the Board of Trustees be permitted to ask for new bids to be received within ten days, and that the Trustees be permitted to add to the allowance made by the Emergency Board a sufficient amount from the interest on Endowment to meet the cost of this building, said new bids to be referred to the Director of Finance before awarding the contract.

Very truly yours,

(Signed) CARL E. STEEB, *Secretary.*

On March 29, 1926, the following action was taken by the State Controlling Board:

March 29, 1926.

*Mr. Carl E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—At the meeting of the Controlling Board on the above date your request relative to the construction of the "basement or first story of the proposed laboratory building" on Gibraltar Island, was taken up and the following action resulted:

Moved by Mr. Green, seconded by Mr. Griswold that bids received on March 18, 1926, for this construction be rejected and that the Ohio State University be granted per-

mission to waive the customary thirty day advertising, using instead the ten day period. The motion carried by the following vote: Green—aye, Silver—aye, Griswold—aye, Baker aye.

Very truly yours,

(Signed) WILBUR E. BAKER,  
*Director of Finance.*

Upon motion, \$5,500.00 was appropriated from the Interest on Endowment to supplement the appropriation of \$12,500.00 already made by the Emergency Board for the first floor or basement of the Lake Laboratory building.

The University Architect presented revised estimates and bill of materials for the Basement Story of the Lake Laboratory and the same were, upon motion, approved, and the Secretary was directed to present the same to the Department of Highways and Public Works for approval and if so approved to advertise for bids in accordance with the order of the State Controlling Board.

It was further ordered that the Cabinet be directed to open such bids as may be presented and if any bids are received within the Architect's estimate, the Cabinet is authorized to recommend to the Department of Highways and Public Works the award of the contract to the lowest and best bidder. The Secretary was directed to report to the Board at its next meeting the record of the Cabinet on this matter.

\* \* \* \* \*

The Secretary presented a detailed list of equipment and material needed at the Franz Theodore Stone Laboratory, the total estimate of cost being \$2,100.00.

Upon motion, \$2,100.00 was appropriated from the interest on Endowment for the purchase of said material and equipment, and the Purchasing Agent was authorized to proceed therewith.

\* \* \* \* \*

The President presented the following list of graduates, who received degrees at the convocation held March 19, 1926:

#### DOCTOR OF PHILOSOPHY

Maurice Condit Cross, B.A., M.A.; Bernard Harold Gilmore, A.B. (West Virginia University), M.S. (George Washington University); Fred Andrews Hitchcock, Ph.B. (Municipal University of Akron), M.Sc.; Milton Oliver Lee, B.A., M.A.; Otto McCreary, B.S. (University of Michigan); Siong Ceh Sung, B.A. (Ohio Wesleyan University), M.Sc.

#### MASTER OF ARTS

Hendrick Wade Bode, B.A.; Irma Loeb Cohen, B.A.; Homer Ray Cotterman, A.B. (Ohio University); Jesse Dennis Diller, A.B. (Bluffton College); Marvin Luke Fair, A.B. (Ohio University); Maud May Haley, B.Sc. in Edu.; Rex Marvin Johnson, B.A. (Muskingum College); Harold Philip Klug, B.A.; Elusina Lazenby, B.A. (Smith College); Ellouise Robinson, B.Sc. in Edu.; Robert Ernest Smith, B.Sc. in Edu.; Pearle Elizabeth Williams, B.Sc. in Edu.

#### MASTER OF SCIENCE

Adolph Frederick Bohren, B.S. (Iowa State College); Robert James Campbell, B.Sc. in Agr.; Charles Orris Esselbaugh, B.Sc. in

Agr.; Arthur Takuji Fujimoto, B.Sc. in Agr.; Calvin Heilman, B.Sc. in Agr.; Minnie May Johnson, B.S. in Edu. (Ohio University); Paul George Minneman, B.A.; Max Raymond Osburn, B.S. (King College); David Britt Rogers, A.B. (Bethany College); Paul Edward Tilford, B.S. (Michigan Agricultural College).

#### BACHELOR OF SCIENCE IN AGRICULTURE

Marcus Earl Buckman, Vernal Wingate Corfman, Harold Henry Cramer, George Henry Drewes, Jr., Edson Jorge Hambleton, Joseph Arthur Hurt, Carlton Lee Jackson, Albert McNutt, Chester John Miller, Roy Roberts Sultzbach, Paul Warner Teegardin, Charles West Tozzer, Earl Henry Voeller, Clarence Leroy Wagner, Wade Nelson Wehr, Glenn W. Zeller.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Grace Marie Ewing, Mildred Christine Kyle, Mary Elizabeth Liddle, Angeline Sadie McTigue, Elizabeth Kathryn Wilson.

#### BACHELOR OF SCIENCE IN LANDSCAPE ARCHITECTURE

Thomas Harold Jones.

#### BACHELOR OF ARTS

Williard Vernon Archer, Evelyn Retha Campbell (with honors), Eugene Pierce Cetone, Katherine Elizabeth Daugherty, Robert Gaskill Earl, Mary Emma Earnshaw, Margaret Throp Fling, Joseph Wheaton Gill, Martha Willemin Jarvis, Frank En-Chao Lee, Colinne McClure, Ruth Ella Moore, Morris Muskat (with honors), Erwin Eugene Naujoks, Sheldon Harold Snyder, Joseph John Spengler (with honors), William George Thornborough, Jr., Earl Emmet Trunick, Wanda Evelyn Warren, George Byron Watson, Irma Belle Wenger, Frances Emily Williams.

#### BACHELOR OF SCIENCE

Charles Fred Smoot.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Vernard Leroy Anderson, Robert Edwin Brand, John Thomas Foster, Ralph Pittman Garrison, Edmund Landis Gaumer, Robert Charles Graham, Philip Cornell Houston, Robert Lewis Janes, Edward Raymond Kimble, Tai Lai Lo, Ira J. McClary, Robert Burns McCullough, Ralph Cain Nichols, Charles Roy Routsong, John Joseph Schaffer, Helen Alice Schuenemann, Raymond Harrison Sifrit, Russell Leroy Urban, William Carter Wilder.

#### BACHELOR OF SCIENCE IN JOURNALISM

Esther Lawner Cohen, Paul Joseph Feeney, Leo Fried, Malcolm Hine Galbraith, Robert Thomas Getty, Edwin Charles Heinke, Norman Wiley Lilley.

#### BACHELOR OF SCIENCE IN EDUCATION

Edith Burniece Allen, Harry Arnott Appler, Robert Gaskill Earl, Frances Remley Hamblin, George K. Higgins, Donald Clare Horton, Mathilde Hungelmann, Margaret Ellen Kempher, Lauretta Louisiana Leach, Blanche Lees, Marie Elliott Mill, Mildred Irene Mitchell, Bernard Mooney, Erwin Eugene Naujoks, Edith Mae Richardson, B.A., Gertrude Schwartz, Wilbur William Smith, Dorothy Stewart, B.A., Arthur Elmer Whitenack, Kathryn June Yaeke.

#### BACHELOR OF CERAMIC ENGINEERING

William Dale Bozman, Charles Laird.

## BACHELOR OF CHEMICAL ENGINEERING

Ernest Morris Waxbom.

## BACHELOR OF CIVIL ENGINEERING

Joseph Herbert Davies, George Hosken Harding, Warner Ray Jordan, Thomas Phillip Lewis, Robert Turner Needels, Lewis Thorp Reed, Roscoe Earl Robins, Louis Earl Waldkirch, B.S. (Municipal University of Akron).

## BACHELOR OF ELECTRICAL ENGINEERING

Charles Durrell Albright.

## BACHELOR OF METALLURGICAL ENGINEERING

Arthur Harvey Dierker, Jack Elwood Lucas.

## BACHELOR OF ENGINEERING IN MINING

William Bunker Poor.

## BACHELOR OF ENGINEERING PHYSICS

Keith Berchard Eller.

## DOCTOR OF MEDICINE

Charles Fred Smoot.

## BACHELOR OF SCIENCE IN PHARMACY

Kenneth Deckard, Frances Marie Osborn, Ray Nelson Vermilya.

## CERTIFICATE OF PHARMACEUTICAL CHEMIST

Henry Louis Bousack, August John Doddridge, Claude Dickinson Hines, Edwin John Max, John Dudley Reed, Gizella Rosenfeld, Remple Ambrose Russell, Leonard Jerome Sternheimer, James Lewis Tarbutton, Luois Tishkoff, Carl Edward Voke.

\* \* \* \* \*

The Secretary read a communication from Francis M. Thompson, President of the North Side Improvement Association, concerning the widening of North High Street along the Ohio State University grounds, requesting that the University consent to the setting back the west curb of High Street 20 feet along the grounds of the University.

The Trustees declined to accede to this request.

\* \* \* \* \*

The Secretary presented the following communication from the University Architect:

April 3, 1926.

Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.

DEAR SIR—The contractors have completed the President's Residence, Ohio State University, according to drawings and specifications, in a very satisfactory manner.

I recommend the acceptance of this building, subject to the twelve-month guarantee, called for in the specifications, covering any defective labor or materials.

This contract has been so satisfactorily carried out that I cannot refrain from commending all the contractors for the excellence of their work.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,  
University Architect.

Upon motion, the recommendation of the Architect was approved, the building was accepted, and the Secretary was directed to pay to

Boyajohn & Barr the final estimate of the general contract, to Ardit Mosaic Tile & Marble Company the final estimate of the tile contract, to the Samuel A. Esswein Heating and Plumbing Company the final estimate of the heating and plumbing contract, and to Paul L. Gilmore Company the final estimate of the electrical contract.

\* \* \* \* \*

Upon recommendation of the University Architect and the State Architect, an extra to the contract for the Addition to Artillery Stables, D. B. Hussey, Contractor, was approved for the construction of an oat bin in accordance with the drawings for the sum of \$400.00.

\* \* \* \* \*

The University Architect presented the plans, specifications, and estimates of cost for one Electric Passenger Elevator, Hamilton Hall Wing.

Upon motion, said plans, specifications, and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with the law.

\* \* \* \* \*

Satisfactory evidence having been presented that the original was stolen, a duplicate diploma was ordered for Lawrence James Volk, Doctor of Dental Surgery, 1922.

\* \* \* \* \*

Upon recommendation of Dean Semans, a dental certificate was ordered prepared for Dr. Charles Dixon Krim, a graduate of Ohio Medical University in the class of 1900.

\* \* \* \* \*

Upon motion, it was ordered that a deposit of \$10.00, to cover breakage and waste material, be required of all medical and dental students taking laboratory work, the amount to be refunded at the end of the fiscal year, depending upon the breakage.

\* \* \* \* \*

The President presented the schedule of charges and fees in force at the University Hospital since March 1, 1926, and upon his recommendation said charges and fees were approved and it was ordered that a list of the same be posted at the University Hospital.

The President and the Dean of the College of Medicine were appointed a committee with power to revise any of the items listed in case experience should so warrant.

\* \* \* \* \*

The Secretary presented a report of the examination of the University for the period from July 1, 1924, to June 30, 1925, as made by the Bureau of Public Accounting. Upon motion, this report was received and ordered filed.

\* \* \* \* \*

The President was given power to employ an architect with special hospital experience to check over the plans of the present hospital and also of the addition now under contract, for the purpose of suggesting revision or improvements, the President to submit such report to the Trustees as soon as possible.

\* \* \* \* \*

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Upon motion, it was agreed to employ a consulting architect and the President was requested to present to the Board recommendations for the position.

\* \* \* \* \*  
Thereupon, the Board adjourned to meet May 10, 1926, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 10, 1926.

The Board of Trustees met at the University at 9:00 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, Egbert Mack, John Kaiser, Mrs. Alma W. Paterson, Julius F. Stone, Herbert S. Atkinson, Harry Caton.

\* \* \* \* \*  
The minutes of the previous meeting were approved.  
\* \* \* \* \*

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Theodore M. Beal	County Agr. Agent, Crawford Co.	Apr. 15, 1926	\$3,000.00
<i>College of Agriculture</i>			
Esther Hershberger	Stenographer	Apr. 3, 1926	960.00
J. T. Laws	Laborer, Animal Husb.	Mar. 30, 1926	1,080.00
Horace Bayes	Laborer, Poultry Husb.	Apr. 15, 1926	1,200.00
<i>College of Arts, Philosophy, and Science</i>			
J. A. O. Larson	Asst. Prof., History	Au. Qr.	3,250.00
Glenn R. Barr	Asst., Romance Lang.	July 1, 1926	1,800.00
Mildred Williams	Stenographer	Apr. 10, 1926	960.00
<i>College of Commerce and Journalism</i>			
Raymond Gauch	Lecturer, Bus. Org.	Apr. 9, 1926	100.00 mo.
Robert Bachman	Reader, Economics	Apr. 1, 1926	150.00
Nelson Neubig	Asst., Accounting	May 1, 1926	1,500.00
<i>College of Education</i>			
Beulah Clark	Asst., Dept. Prin. & Prac. of Education	Su. Qr.	250.00
J. O. Engleman	Prof., School Admin.	1st term, Su. Qr.	900.00
Eleanor L. Kohn	Stenographer	Apr. 17, 1926	960.00
<i>College of Engineering</i>			
Hendrik W. Bode	Grad. Asst., Math.	End Wi. Qr.	500.00
<i>College of Medicine</i>			
Blanca S. Hambleton	Asst. Maternity Super- visor, Univ. Hosp.	May 1, 1926	600.00
Mary Keppler	Maid, Univ. Hosp.	Apr. 19, 1926	600.00
Johnnie Wright	Dishwasher, Univ. Hosp.	Apr. 9, 1926	540.00

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*College of Pharmacy*

Edwin J. Max	Stud. Asst., Pharmacy	End Wi. Qr.	200.00
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*Graduate School*

Beulah B. Clark	Scholar, Grad. School	Apr. 1, 1926	300.00
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*Physical Education*

Edith Bond	Instr., Phys. Ed.—Women	1st term, Su. Qr.	400.00
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Elizabeth Maris	Instr., Phys. Ed.—Women	1st term, Su. Qr.	400.00
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*Library*

Martha Anderson	Library Asst.	Mar. 31, 1926	75.00 mo.
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Harry Appler	Library Asst. (½ time)	Mar. 31, 1926	30.00 mo.
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Katharine Wade	Library Asst. (½ time)	Mar. 31, 1926	30.00 mo.
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Helen Seibert	Library Asst. (½ time)	Mar. 31, 1926	30.00 mo.
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*Registrar's Office*

Mildred Mills	Assistant to Registrar	Apr. 15, 1926	1,020.00
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Mildred W. Hindman	Assistant to Registrar	May 15, 1926	1,020.00
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*Operation and Maintenance*

John H. Elleman	Engineer's Helper	Mar. 31, 1926	1,380.00
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A. L. Robison	Janitor	Apr. 30, 1926	1,140.00
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Charles C. Smith	Janitor	Apr. 30, 1926	1,200.00
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Floyd Grayem	Janitor	Apr. 7, 1926	1,200.00
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Fanny Thum	Janitress	Mar. 14, 1926	840.00
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Emma Munyan	Laundress	Apr. 30, 1926	780.00
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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Quarters	Annual Rate
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*Agricultural Extension*

C. W. Vandervort	County Agr. Agent,	Apr. 16, 1926		\$2,800.00
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Defiance County

State Offsetting Funds..... \$133.33

Defiance County Funds..... 75.00

Farm Bureau Funds..... 25.00

Automobile Maintenance ..... 600.00

*College of Agriculture*

Calvin Heilman	Instr., Rural Econ.	Apr. 15, 1926	Sp.	\$1,800.00
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To be paid from F-9 in the budget.

Margaret T. Ramey	Asst., Home Econ.	Apr. 19 to June 19, 1926		150.00 mo.
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To be paid from Smith-Hughes funds for Home Economics.

Harry Waters	Laborer, Animal Husb.	Apr. 1, 1926		1,080.00
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Mary L. Bradfield	Stenographer	Mar. 1, 1926		1,080.00
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Sylvia F. Morris	Stenog. Voca. Ed.—	May 1, 1926		960.00
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Smith-Hughes

*College of Arts, Philosophy, and Science*

J. A. O. Larson	Asst. Prof., History	Au. Qr.	Au. Wi. Sp.	3,500.00
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Lucille Mercer	Asst., Romance Lang.	Au. Qr.	Au. Wi. Sp.	1,350.00
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*College of Commerce and Journalism*

George Daverio	Reader, Econ.	Apr. 1, 1926	Sp.	50.00 qr.
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G. E. Hile	Asst., Accounting	May 1 to July 1, 1926		75.00 mo.
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A. E. Chandler	Res. Asst., Bur. of	July 1, 1926	Su. Au. Wi. Sp.	2,500.00
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Business Research

for one year

Esther Wilhelm	Stenographer	Apr. 5, 1926		960.00
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Dorothy Garrett	Stenographer	Apr. 23, 1926		960.00
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Kathleen Scobie	Stenog., Bur. of	Mar. 24, 1926		960.00
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Bus. Research

Claire Treadwell	Stenog., Bur. of	Apr. 24, 1926		960.00
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Business Research

*College of Education*

Charles H. Lake	Prof., School Admin.	2nd term, Su. Qr. only		600.00
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Ruth Newton	Asst., Prin. & Prac.	Su. Qr. only		250.00 qr.
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of Education

Floyd T. Goodier	Prof., School Admin.	1st term, Su. Qr. only		900.00
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Rowena Richardson	Stenographer	Apr. 19, 1926		960.00
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*College of Medicine*

Vera Hall	Supervising Nurse, Univ. Hosp.	May 1, 1926	100.00 mo.
Edna Moore	Stud. Nurse, Univ. Hosp.	Apr. 1, 1926	6.25 mo.
Retta McClellan	Asst. Seamstress	Apr. 5, 1926	600.00
Ella B. Kato	Cook	Apr. 5, 1926	660.00
Ella Griffin	Janitress, Univ. Hosp.	Apr. 20, 1926	600.00
Johnnie Wright	Janitor, Univ. Hosp.	Apr. 10, 1926	1,080.00
Robert Watkins	Dishwasher, Univ. Hosp.	Apr. 11, 1926	720.00

*College of Pharmacy*

Leslie Wm. Reese	Stud. Asst., Pharmacy	Apr. 1, 1926 Sp.	200.00
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*Graduate School*

Earl Edson Beard	Scholar, Grad. School	Apr. 1, 1926 Sp.	100.00 for 3 mos.
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*Physical Education*

Elinor M. Schroeder	Instr., Phys. Ed.—Women	1st term, Su. Qr. only	400.00
Edna Munro	Instr., Phys. Ed.—Women	1st term, Su. Qr. only	400.00
Mrs. Rae T. Tryon	Stud. Asst., Phys. Ed.— Women	Mar. 29, 1926 Sp. Qr.	300.00

*Library*

Cleland B. Thomas	Library Asst. (½ time)	Apr. 1, 1926	30.00 mo.
Max Johnston	Library Asst. (½ time)	Apr. 1, 1926	30.00 mo.
Cora L. VanKeuren	Library Asst. (½ time)	Apr. 1, 1926	30.00 mo.
Pauline Lehman	Library Asst. (½ time)	May 1, 1926	30.00 mo.
Tom Monger	Library Asst. (½ time)	May 1, 1926	30.00 mo.

*Business Manager's Office*

Loretta M. Harsh	Typist	May 1, 1926	960.00
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*Registrar's Office*

Jean Flautz	Asst. to Registrar	May 3, 1926	1,020.00
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*Operation and Maintenance*

Carl Albrecht	Engineer's Helper	Apr. 1, 1926	1,380.00
Charles E. Glover	Janitor	Apr. 1, 1926	1,200.00
Charles C. Smith	Janitor	Apr. 10, 1926	1,200.00
Esther Hershberger	Stenographer	Apr. 5, 1926	1,080.00

*Administration*

Geo. W. Eckelberry	Asst. to President	June 1, 1926	4,500.00
Salary to be made	\$5,250.00, effective July 1, 1926.		
	Stenog. and Clerk	June 1, 1926	1,350.00

\* \* \* \* \*

Upon recommendation of the President, the following change in title was made:

Name	Title	Date Effective
<i>Agricultural Extension</i>		
Jesse Whonsettler	from County Agr. Agent, Defiance County	to Co. Agr. Agent, Crawford County
		Apr. 16, 1926
* * *	* * *	*

Upon recommendation of the President, the following increases in salary were made:

*Agricultural Extension*

			from	to
Jesse Whonsettler	County Agr. Agent, Crawford County	Apr. 16, 1926	\$2,800.00	\$3,200.00
Increase to be paid by the County.				
C. E. Rowland	County Agr. Agent, Lorain County	Mar. 1, 1926	3,400.00	3,800.00
Increase to be paid by the County.				
Walter L. Bluck	County Agr. Agent, Logan County	Mar. 1, 1926	2,000.00	2,350.00
Increase to be paid by the County.				
H. R. Brinker	County Agr. Agent, Wyandot County	Jan. 1, 1926	2,400.00	2,800.00
Increase to be paid by the County.				



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Wm. Ellis, Jr.	County Agr. Agent, Fulton County	Feb. 1, 1926	2,200.00	2,400.00
	Increase to be paid by the County.			
L. H. Barnes	County Agr. Agent, Lake County	Mar. 1, 1926	2,500.00	2,800.00
	Increase to be paid by the County.			
<i>College of Commerce and Journalism</i>				
Olin E. Thomas	Asst., Dept. Accounting	May 1 to July 1, 1926	150.00 mo.	225.00 mo.
<i>College of Medicine</i>				
Faye Irvin	Technician, Surgery	Mar. 1, 1926	840.00	1,500.00
	Increase to be paid from Hospital Rotary.			

\* \* \* \* \*

Upon motion, the following recommendations of the President were approved:

That the teaching schedule of Professor Wilford M. Aikin, Department of School Administration, be changed from the Summer Quarter at \$1,200.00 to the first term of the Summer Quarter at \$600.00.

That Morgan C. Davies, Instructor in Applied Optics, be granted leave of absence from October 1, 1926, to July 1, 1927, without salary, in order to obtain his Doctor's degree.

That the accumulated vacation credit of R. H. Richards, College of Commerce and Journalism, of one quarter in the amount of \$625.00, be paid on a 2/3 cash basis, or \$416.66.

That Miss Katharine C. Taylor, Business Manager's Office, be given leave of absence from June 15 to September 15, 1926; she will receive her usual one month vacation on pay and the other two months' leave will be taken without pay.

\* \* \* \* \*

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor William T. Magruder, Department of Mechanical Engineering, to attend the annual meeting of the Society for the Promotion of Engineering Education, to be held at the State University of Iowa, Iowa City, June 16-18, 1926.

Professor James R. Withrow, Department of Chemical Engineering, to attend the annual meeting of the American Institute Chemical Engineers to be held at Berlin, New Hampshire, and the Colloid Symposium at Boston, Mass., June 14-21, 1926.

\* \* \* \* \*

Upon motion, the President was requested to prepare and submit to the Board of Trustees for consideration an amendment to the By-Laws of the Board of Trustees, which amendment will provide for the election of deans of the colleges and chairmen of the departments by the Board of Trustees upon recommendation of the President of the University.

\* \* \* \* \*

Upon motion, the President was requested to prepare and submit to the Board of Trustees for its consideration recommendations as to the allocation of departments of the University into the various colleges.

\* \* \* \* \*

At this time, Professor French appeared before the Board and made a statement concerning the progress which the University

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Press has made in securing a manager for the University Press, as authorized by the Board of Trustees. After hearing Professor French's statement, the Trustees granted full discretion to the University Press in selecting a nominee for the position of manager.

\* \* \* \* \*

Mr. Frederick W. Pride, President of the Men's Student Council, appeared before the Board and made a statement concerning the functions of the Student Council and of its need for additional funds to carry on its work, with special reference to the assessment of a 25¢ fee per capita upon all male students for Student Council purposes.

Mr. Pride was informed that the Trustees were without legal power to levy such a tax.

\* \* \* \* \*

The President presented the proposed cooperative agreement for the fiscal year ending June 30, 1927, between the United States Department of Commerce and the Ohio State University in relation to the Bureau of Mines located on the campus.

Upon motion, this agreement was ordered signed by the Chairman and Secretary of the Board and the President of the University.

\* \* \* \* \*

Upon recommendation of the University Architect and the State Architect, the following deductions were made on the contract of the Lord & Burnham Company for the Horticultural Greenhouse, Unit No. 7, Unit No. 18:

Omit side benches in Unit No. 7.....	\$360.00
Omit Passageway to Unit No. 18.....	245.00
Change in south, east, and west walls, Unit No. 18.....	55.00
Omit walks in Unit No. 18.....	115.00
Omit walks in Unit No. 7.....	200.00
<b>Total .....</b>	<b>\$975</b>

\* \* \* \* \*

Upon recommendation of the University Architect and the State Architect, the following extras to contracts were approved:

*Horticultural Greenhouse, Units Nos. 7 and 18—Lord & Burnham Company*

Add 2 bays to Unit No. 18 @ \$400.00.....	\$ 800.00
Substitute truss construction for column construction Unit No. 18.....	200.00
<b>Total .....</b>	<b>\$1,000.00</b>

*Completion of Pomerene Hall—Ardit Mosaic Tile & Marble Company*

To furnish and install Tile Treads and Risers for stairs from Room 122 up to corridor, now marked on plans as cement with Ferralun Nosing, and stair from Room 221 B to 221 C of tile also as above....	\$ 119.00
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The Secretary presented the following minutes of the Cabinet for the meetings held April 21 and 22, 1926:

## CABINET MINUTES

April 21, 1926.

The Cabinet met in the office of the Secretary at 10 o'clock.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

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In accordance with advertisement, the following bids were opened and read in public:

<i>Franz Theodore Stone Laboratory—Basement Story</i>	
John A. Feick.....	\$17,000.00
Steinle-Wolfe Co. ....	16,861.00
<i>Alternate No. 1—If plumbing items are omitted</i>	
John A. Feick.....	\$ 734.00
Steinle-Wolfe Co. ....	735.00
<i>Alternate No. 2—If electrical items are omitted</i>	
John A. Feick.....	\$ 445.00
Steinle-Wolfe Co. ....	450.00

The above bids were referred to the State Architect and the University Architect for their recommendation and report.

### CABINET MINUTES

April 22, 1926.

The Cabinet met in the office of the Secretary.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

The Architect presented the following report:

April 21, 1926.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received April 21, 1926, for the basement story of the Franz Theodore Stone Laboratory, located on Gibraltar Island, Lake Erie, to be built for the Ohio State University, the following report is submitted for the consideration of the Board of Trustees:

Bids received—

Steinle-Wolfe Construction Co.....	\$16,861.00
John A. Feick.....	17,000.00

From the above, it will be seen that the bid of the Steinle-Wolfe Construction Company is the lowest.

It is recommended that the Board of Trustees award the contract to the Steinle-Wolfe Construction Company at their bid of \$16,861.00.

All bids comply with all requirements.

The Architect's Estimated Cost is.....	\$17,442.00
Architect's Fees .....	400.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,  
*State Architect and Engineer.*

(Signed) JOS. N. BRADFORD,  
*University Architect.*

In accordance with the resolution adopted by the Board of Trustees at the meeting held April 6, 1926, the above recommendation was referred to the Secretary for presentation to the Department of Highways and Public Works.

The Secretary reported further that the Department of Highways and Public Works entered into contract with the Steinle-Wolfe Construction Company for the Basement Story of the Franz Theodore Stone Laboratory, located on Gibraltar Island, and that on Thursday, April 29th, the building was staked out and the contractor has proceeded with the work.

Upon motion, the action of the Cabinet as outlined above was approved.

\* \* \* \* \*

The Secretary reported that, in accordance with advertisement, bids will be received on May 11th for one electric passenger elevator for the Addition to Hamilton Hall.

Upon motion, the Cabinet was authorized and directed to open publicly such bids as may be presented, and if any bids are received below the Architect's estimate, the Cabinet was directed to refer the lowest and best bid to the State Department of Highways and Public Works with the recommendation that a contract be entered into.

The Secretary was directed to report the action of the Cabinet to the Trustees at the next meeting.

\* \* \* \* \*

Thereupon, the Board adjourned to meet May 24, 1926, 9 a. m., at the University, for the consideration of the annual budget for the coming fiscal year.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) L. E. LAYBOURNE,  
*Chairman.*

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 24, 1926.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laubourne, Chairman, John Kaiser, Mrs. Alma W. Paterson, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

President Rightmire reported that at the last meeting of the University Faculty the question of compulsory military training was discussed and that the Faculty had voted that the policy of compulsory military training should be continued as heretofore.

\* \* \* \* \*

Upon recommendation of the President, the following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts, Philosophy, and Science</i>			
Donald H. Menzel	Asst. Professor of Astronomy	Oct. 1, 1926	\$3,000.00
*	*	*	*

Upon motion, the following recommendations of the President were approved:

That Victor A. Ketcham, Professor of English, be granted leave of absence for one year, without salary, effective from the beginning of the Spring Quarter, 1926.

That the Board of Trustees declare that in accepting the resignation of William E. Henderson, Dean of the College of Arts, effective at the end of the Autumn Quarter, 1926, and granting him leave of absence during the remainder of the college year 1926-1927, the purpose of the Board was that at the beginning of the college year 1927-1928 he should resume the duties and title of Professor of Chemistry in this University in accordance with the recommendation of the Chairman of the Department of Chemistry, approved by the Dean of the College of Engineering.

That the teaching schedule of Assistant Professor Charles T. Bumer, Department of Mathematics, be changed from Summer, Autumn, and Winter Quarters for the year 1925-1926, to the Summer, Autumn, Winter, and Spring Quarters.

That the following persons be appointed to the Advisory Council of the Engineering Experiment Station for a three-year period beginning July 1, 1926, viz:

Alpheus W. Smith, Professor of Physics, and

Arthur S. Watts, Professor of Ceramic Engineering,  
in accordance with 103 O. L. 647, G. C. Section 7961-3 (1913).

That Norma Selbert, Assistant Professor in the Department of Public Health in the College of Medicine, be granted leave of absence, without pay, during the fiscal year beginning July 1, 1926, for the purpose of doing advanced study at Yale University ultimately leading to the degree of Doctor of Philosophy.

That the quarters of service for Florence Hier, Instructor in the Department of Romance Languages, be changed from Summer, Autumn, Winter, and Spring, 1926-1927, to Autumn, Winter and Spring.

That the term of service of Bertha P. Arthur, Instructor in the Department of Romance Languages, for 1926-1927, be changed from Autumn, Winter, and Spring Quarters to Summer, Autumn, Winter, and Spring Quarters.

Report is hereby made of the death of Professor Eldon L. Usry, which occurred on April 17, 1926, while on leave of absence from this University studying in Columbia University and expecting to receive the degree, Ph.D. at the June commencement, 1926. In accordance with long established custom two months' salary has been paid covering the months of March and April, and this matter is now presented to the Board of Trustees for its approval.

That the leave of absence granted on May 10th to Morgan C. Davies, Instructor in Applied Optics, be altered to read "for the year beginning July 1, 1926", instead of "from October 1, 1926, to July 1, 1927". The former action of the Board apparently entitled him to salary for the period July 1 to October 1, which was not intended.

That an invitation be extended to hold the Eighth Annual Conference on Instruction in Landscape Architecture at the Ohio State University in the year 1927, in accordance with the request of William R. Sears, Professor of Landscape Architecture, approved by Alfred Vivian, Dean of the College of Agriculture.

That students in the College of Veterinary Medicine be exempted from the payment of the non-resident fee during the fiscal year 1926-1927.

That the University Broadcasting Station be authorized to enter into an arrangement with the Neil House whereby the latter will

furnish in the hotel a studio for use in connection with the University Broadcasting Station, under regulations to be approved by the Board of Trustees.

That the Board of Trustees is very desirous that the Veterinary R. O. T.C. Unit be continued at the Ohio State University and appeals to the War Department to withhold the order of discontinuance until a complete statement of reasons against said order may be made; and authorizes the President of the University, the Dean of the College of Veterinary Medicine, and the Commandant of the R. O. T. C. to present the matter to the War Department, and if deemed necessary, authorizes the Dean of the College of Veterinary Medicine to appear before the War Department for that purpose, and hereby authorizes the payment of the expense of such appearance, if made.

That the offer of W. B. Calkins of the Class of 1898 be accepted with appreciation. His offer is to provide a fund of \$12,500.00 to establish a Fellowship in memory of Professor N. W. Lord.

\* \* \* \* \*

Dr. B. R. Buckingham appeared before the Board and presented a statement showing the status and some of the results obtained from the survey which he is now making of the University.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, a medical certificate was ordered prepared for Dr. Orlyn Wiseman, a graduate of Starling Ohio Medical College, in the class of 1913.

\* \* \* \* \*

The President presented the following contract between the Ohio State University and the State Board for Vocational Education regarding the training of teachers for trades and industries under the Smith-Hughes law:

CONTRACT BETWEEN THE OHIO STATE UNIVERSITY AND THE STATE  
BOARD FOR VOCATIONAL EDUCATION REGARDING THE TRAINING  
OF TEACHERS FOR TRADES AND INDUSTRIES UNDER  
THE SMITH-HUGHES LAW

The Board of Trustees of the Ohio State University herewith agrees to provide in the College of Education of said University, facilities for the training of teachers for trades and industries during the year ending June 30, 1927, in accordance with the requirements of the act of Congress known as the Smith-Hughes Law and with the plans as adopted by the State Board for Vocational Education, of the State of Ohio, for the training of teachers for trades and industries. As a part of this training the Board of Trustees agrees to provide suitable facilities for practice teaching in trades and industries and for observation of teaching in trades and industries.

The Teacher-Training for Trades and Industries in the College of Education of the Ohio State University will be subject to the general supervision of the State Board of Vocational Education through its regularly designated Supervisor of Teacher-Training for Trades and Industries.

In consideration of this action by said Board of Trustees and upon condition of the fulfillment of the same, the State Board of Vocational Education hereby agrees to reimburse the Ohio State University for moneys spent in connection with the courses in Teacher-Training for Trades and Industries in amounts not to exceed those

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stated for each item in the budget given below. Reimbursement for such expenditures will be made quarterly (the quarters ending September 30, December 31, March 31, and June 30 respectively) upon the presentation of a properly attested affidavit showing the actual expenditures during the quarter.

*Budget for Teacher-Training for Trades and Industries at the Ohio State University*

Professor of Vocational Education—F. Horridge .....	\$ 5,000.00
Professor of Vocational Education—W. H. Stone .....	4,750.00
Assistant Professor of Vocational Education—R. W. Jenkins .....	3,750.00
Assistant Professor of Vocational Education—J. Ray Stine .....	4,000.00
Assistant Professor of Vocational Education—R. D. Bundy .....	3,750.00
Assistant Professor of Vocational Education—A. Sorensen .....	150.00
Secretary .....	1,260.00
Assistant Secretary .....	960.00
Eight Part-time Instructors .....	4,000.00
Special Lectures .....	300.00
Travel .....	2,500.00
Printing, Communication, and Supplies .....	1,000.00
Special Summer Conference.....	300.00

\$31,720.00

In behalf of the Ohio State University

(Signed) GEO. W. RIGHTMIRE,  
*President.*

(Signed) CARL E. STEEB,  
*Secretary, Board of Trustees.*

In behalf of the State Board  
for Vocational Education

(Signed) VERNON M. RIEGEL,  
*President and Executive Officer.*

Date, 5/25/26.

The above contract, which is a renewal of former contracts, was approved.

\* \* \* \* \*

The President presented the following contract between the Ohio State University and the State Board for Vocational Education for the training of teachers in Vocational Home Economics:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL EDUCATION  
AND THE OHIO STATE UNIVERSITY

On consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1926-1927.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Budget for Teacher-Training in Agriculture*

Salaries .....	\$22,450.00
Research .....	1,200.00
Clerical and stenographic .....	1,200.00
Travel .....	1,200.00
Office Supplies .....	300.00
Postage and Communication.....	200.00
Printing and Miscellaneous .....	50.00
	<hr/>
	\$26,600.00

*Budget for Teacher-Training in Home Economics*

Salaries .....	\$13,900.00
Clerical .....	1,200.00
Travel .....	900.00
Office Supplies .....	100.00
Postage and Communication.....	100.00
Printing and Miscellaneous .....	100.00
Rent of Practice House.....	2,000.00
	<hr/>
	\$18,300.00

In behalf of the Ohio State University

(Signed) GEO. W. RIGHTMIRE,  
*President.*

(Signed) CARL E. STEEB,  
*Secretary, Board of Trustees.*

In behalf of the State Board  
for Vocational Education

(Signed) VERNON M. RIEGEL,  
*President and Executive Officer.*

Date, 5/26/1926.

The above contract, which is a renewal of former contracts, was approved.

\* \* \* \* \*

Upon recommendation of the President, the new constitution governing Pomerene Hall, as prepared and submitted by the Pomerene Hall Board of Control, was approved.

\* \* \* \* \*

The Secretary reported that under date of May 14th the State Controlling Board transferred \$12,560.00 from H-8 Teachers' Retirement Fund to C-3 Fuel.

\* \* \* \* \*

The following resolution was unanimously adopted:

*Resolved*, That the Board of Trustees hereby award appropriate degrees to the candidates recommended therefor by the University Faculty and the President, for the Convocation at the end of the Spring Quarter, 1926.

The Secretary was instructed to report the names and degrees conferred for record in the next meeting of the Board.

\* \* \* \* \*

The Secretary presented the following minutes of the Cabinet for the meetings held May 11, 1926, and May 12, 1926:

## CABINET MINUTES

May 11, 1926.

The Cabinet met in the office of the Secretary at 10 o'clock.  
Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*



In accordance with advertisement, the following bids were opened and read in public:

*One Electric Passenger Elevator for Addition to Hamilton Hall*

Haughton Elevator & Machine Co.....	\$6,170.00
Ohio Elevator & Machine Co.....	4,591.00
Otis Elevator Co.....	4,995.00
Shepard Elevator Co.....	4,350.00
Warner Elevator Mfg. Co.....	4,900.00

*Alternate No. 1 (Overhead Engine)*

Haughton Elevator & Machine Co.....	\$ 295.00
Ohio Elevator & Machine Co.....	164.00
Otis Elevator Co.....	355.00
Shepard Elevator Co.....	300.00
Warner Elevator Mfg. Co.....	300.00

The above bids were referred to the State Architect and the University Architect for their recommendation and report.

CABINET MINUTES

May 12, 1926.

The Cabinet met in the office of the Secretary.

Present: Messrs. Bradford, McCracken, and Steeb.

\* \* \* \* \*

The Architect presented the following report:

May 11, 1926.

*Mr. C. E. Steeb, Secretary, Board of Trustees,  
Ohio State University.*

DEAR SIR—From an examination of the bids received May 11, for One Electric Passenger Elevator for Addition to Hamilton Hall (Equipment for Dentistry Building), the following report and recommendation is presented for the action of the Board of Trustees:

Bids received were—

	Bid	Alternate No. 1
Haughton Elevator & Machine Co.....	\$ 6,170.00	\$ 295.00
Ohio Elevator & Machine Co.....	4,591.00	164.00
Otis Elevator Co.....	4,995.00	355.00
Shepard Elevator Co.....	4,350.00	300.00
Warner Elevator Mfg. Co.....	4,900.00	300.00

From the bids received it will be seen that the bid of the Shepard Elevator Company of Cincinnati is the lowest.

All bids satisfy all requirements.

It is recommended that the contract be awarded the

Shepard Elevator Company for their bid of..... \$ 4,350.00

Also to accept the alternate..... 300.00

which is a deduction

\$ 4,050.00

Architect's Estimated Cost..... \$ 5,000.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,  
*State Architect & Engineer.*

(Signed) JOS. N. BRADFORD,  
*University Architect.*

In accordance with the action of the Board of Trustees at the meeting held May 10, 1926, the above recommendation was referred to the Secretary for presentation to the Department of Highways and Public Works.

The Secretary reported further that the Department of Highways and Public Works entered into contract with the Shepard Elevator

Company of Cincinnati, Ohio, for One Electric Passenger Elevator for Addition to Hamilton Hall.

Upon motion, the action of the Cabinet as outlined above was approved.

\* \* \* \* \*

Upon recommendation of the University Architect and the State Architect, the following extras to contracts were approved:

*Completion Pomerene Hall—D. W. McGrath & Sons*

To omit on the second floor of Pomerene Hall, 228 sq. ft. of 4" tile partition, 1697 sq. ft. of plastering, 100 lin. ft. of corner beads, five doors and trim, 24 sq. ft. of glazed partition, 4 sq. ft. of leaded glass, 1.5 cu. yds. concrete fill, deducting.....	\$ 504.00
To omit stair tread nosings, deducting.....	24.00
To omit 43.42 cu. yds. of concrete, due to change in footing elevations, deducting.....	781.67
<b>Total deduction.....</b>	<b>\$ 1,309.67</b>

*Completion Pomerene Hall—D. W. McGrath & Sons*

To construct 60 lin. ft. of concrete pipe trench, Pomerene Hall, to care for service lines to the Observatory .....	\$ 215.00
To substitute one Peele D. L. door for the D. S. door for the dumb-waiter.....	11.50
Add to swimming pool foundation:	
18½ cu. yds. excavation.....	\$ 37.00
18½ cu. yds. concrete.....	333.00
338 lbs. reinforcing rods.....	20.28
Four steel lintels for.....	9.36
Placing 200 feet 3" farm drain tile.....	35.37
<b>Total extra.....</b>	<b>\$ 661.51</b>

*Completion Pomerene Hall—Huffman-Wolfe Company*

To omit closet in Room 310-C, a credit of.....	\$ 266.00
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*Hamilton Hall Wing—E. Elford*

114 cu. yds. extra excavation.....	\$456.00
3,080 sq. ft. 4" cement floor.....	708.40
One extra door, trim and hardware.....	55.00

**Total extra .....** \$ 1,219.40

*Hamilton Hall Wing—E. Elford*

34.7 cu. yds. excavation @ \$2.00.....	\$ 69.40
26.2 cu. yds. concrete @ \$20.00.....	524.00

**Total extra .....** \$ 593.40

\* \* \* \* \*

The annual budget was now taken up for consideration. President Rightmire explained in detail each of the changes proposed over the current budget. Upon motion, the following budget for the year ending June 30, 1927, was unanimously adopted:

### COLLEGE OF AGRICULTURE ADMINISTRATION

Alfred Vivian	Dean .....	\$ 6,000.00
True G. Watson	Secretary of the College.....	3,000.00
Bessie M. Freet	Assistant to the Dean.....	1,320.00
Mary L. Bradfield	Stenographer .....	1,080.00
Anna Haynes	Stenographer .....	1,020.00
Nora Peck	Stenographer .....	1,020.00
Eleanore K. Fisher	Stenographer .....	1,020.00
Frances Bahyner	Stenographer .....	1,020.00
Helen Coleman	Stenographer .....	1,020.00

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Jane Allen	Stenographer .....	1,020.00
Helen V. Pyle	Stenographer .....	1,020.00
Margaret Harm	Stenographer .....	1,020.00
Hazel Monett	Stenographer .....	480.00
Flo Bailey	Stenographer .....	480.00
Cecelia Ryan	Stenographer .....	480.00
Elizabeth B. Smith	Stenographer .....	480.00
Ruth Phillips	Stenographer .....	480.00
Olga Rendrick	Stenographer (Student).....	480.00

\$ 22,440.00

#### AGRICULTURAL CHEMISTRY

John F. Lyman	Professor .....	\$ 4,500.00
R. C. Burrell	Assistant Professor .....	3,000.00
E. F. Almy	Assistant Professor .....	2,700.00
Carl P. Hinkle	Instructor .....	1,500.00
James E. Webster	Assistant .....	900.00
K. Kitsuta	Graduate Assistant .....	500.00

\$ 13,100.00

#### AGRICULTURAL EDUCATION

W. F. Stewart	Professor (12 mos.).....	3,000.00
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\$ 3,000.00

#### AGRICULTURAL ENGINEERING

G. W. McCuen	Professor .....	\$ 4,250.00
C. O. Reed	Professor .....	4,250.00
P. B. Potter	Assistant Professor .....	3,500.00
Benton M. Stahl	Instructor .....	2,700.00
Walter Umbstaetter	Mechanic (12 mos.).....	1,500.00
J. T. Miller	Mechanic (12 mos.).....	1,400.00
	Assistant (10 mos.).....	750.00

\$ 18,350.00

#### ANIMAL HUSBANDRY—INSTRUCTIONAL

Carl W. Gay	Professor .....	\$ 6,000.00
C. S. Plumb	Professor .....	4,000.00
D. J. Kays	Professor .....	4,000.00
J. S. Coffey	Professor .....	4,000.00
S. M. Salisbury	Professor .....	4,000.00
Walter R. Krill	Graduate Assistant .....	500.00
Marion W. Hazen	Graduate Assistant .....	500.00

\$ 23,000.00

#### ANIMAL HUSBANDRY—EMPLOYEES

David M. Fyffe	Superintendent of Live Stock (house).....	\$ 1,800.00
Robert Watson	Groom .....	1,800.00
Paul Jackson	Dairy Cattle Herdsman.....	1,440.00
William Franklin	Shepherd .....	1,440.00
Judson Solomon	Swine Herdsman .....	1,440.00
Alexander Blockhall	Herdsman .....	1,320.00
Cecil Bayes	Beef Cattle Herdsman.....	1,260.00
L. G. Souders	Assistant Shepherd .....	1,080.00
Ray Garrett	Assistant Herdsman .....	1,080.00
Harry Waters	Laborer .....	1,080.00
Jonathan Alban	Pavilion Groom .....	1,080.00
H. T. Laws	Laborer .....	1,080.00
Jefferson Severe	Laborer .....	1,080.00
Alvin McAdow	Laborer .....	1,080.00
H. K. Stephenson	Laborer .....	1,080.00
Jacob Crider	Laborer .....	840.00
Carlton Jackson	Student Laborer .....	240.00

\$ 20,220.00

#### BOTANY

E. N. Transeau	Professor .....	\$ 5,000.00
H. C. Sampson	Professor .....	4,000.00
J. H. Schaffner	Professor .....	3,500.00
W. G. Stover	Professor .....	3,500.00
A. E. Waller	Assistant Professor .....	3,250.00
L. H. Tiffany	Assistant Professor .....	3,250.00

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J. D. Sayre	Assistant Professor (Spl.)	2,000.00
Sherman Humphrey	Instructor	1,500.00
R. A. Dobbins	Instructor	1,500.00
Bernard S. Meyer	Instructor	1,500.00
J. S. Crabb	Assistant (12 mos.)	1,200.00
Harmon A. Runnels	Assistant	1,200.00
Pearle E. Williams	Assistant	1,000.00
R. Clark Gilmore	Assistant	1,000.00
Minnie Johnson	Graduate Assistant	500.00
Jesse Diller	Graduate Assistant	500.00
Merton D. Oyler	Student Assistant	300.00
Ray Everly	Student Assistant	300.00
Esther Leonhardt	Student Assistant	300.00
Olive R. Sands	Student Assistant	300.00
Joseph Frantz	Student Assistant	300.00
Pearle E. Williams	Graduate Assistant	150.00
Donald B. Anderson	Graduate Assistant	150.00

\$ 36,200.00

## DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Professor	4,000.00
H. D. Drain	Assistant Professor	2,650.00
D. S. Kochheiser	Instructor	2,250.00
J. B. Seelig	Laborer	1,080.00
Harry G. Lindquist	Graduate Assistant	500.00

\$ 14,980.00

## FARM CROPS

J. B. Park	Professor	\$ 4,250.00
C. G. Williams	Professor (non-resident)	
C. J. Willard	Professor	3,300.00
H. L. Borst	Instructor	2,350.00
R. H. Livingston	Assistant (12 mos.)	1,500.00
Marion T. Meyers	Instructor	900.00
	Graduate Assistant	500.00

\$ 12,800.00

## FARM OPERATIONS

Thomas D. Phillips	Asst. Prof. and Supt. of Farm.	\$ 3,500.00
John DeWitt	Mechanic (house)	1,500.00
Lloyd Blackburn	Mechanic	1,200.00
Charles Pugh	Head Teamster (house)	1,260.00
M. Peck	Teamster	1,140.00
John Long	Laborer	1,140.00
S. N. Bell	Laborer	1,140.00
H. L. Bosart	Laborer	1,140.00
A. M. Farley	Laborer	1,140.00
Charles Ferguson	Laborer	1,140.00
	Laborer	1,080.00

\$ 15,380.00

## FRANZ THEODORE STONE LABORATORY

Raymond C. Osburn	Director	\$ 500.00
F. H. Kreckler	Assistant Director	500.00
C. H. Kennedy	Assistant Professor of Entomology	350.00
M. E. Stickney	Instructor in Botany	350.00
S. R. Williams	Instructor in Zoology	350.00
Theodore Phillips	Caretaker (12 mos.)	1,500.00

\$ 3,550.00

## HOME ECONOMICS

Faith R. Lanman	Professor	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor (part salary)	1,800.00
June Findley	Assistant Professor	3,000.00
Hughina McKay	Assistant Professor	2,800.00
Alice Donnelly	Assistant Professor	2,500.00
Eunice Ryan	Instructor	2,400.00
Alta Kizer	Instructor	2,300.00
Elsie Steiger	Instructor	2,000.00
Elizabeth C. Cooley	Instructor	1,500.00

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Leona R. Peckham  
Ottillie Rohe  
Glenna Schlitt

Instructor .....	1,500.00
Instructor .....	1,500.00
Assistant .....	1,400.00
Instructor (part time).....	800.00
Graduate Assistant .....	675.00
Assistant .....	396.00
Student Assistant .....	300.00
Student Assistant .....	300.00
Student Assistant .....	135.00

\$ 32,906.00

#### HORTICULTURE AND FORESTRY

W. Paddock  
William R. Sears  
L. M. Montgomery  
A. C. Hottes  
A. D. Taylor  
George L. Lynch  
N. W. Scherer  
F. G. Charles  
Elusina Lazenby  
John Morrison  
J. E. Shanck  
Joseph Haigh

Professor .....	\$ 4,500.00
Professor .....	3,500.00
Professor .....	3,300.00
Professor .....	3,000.00
Professor (non-resident) .....	750.00
Assistant Professor .....	2,500.00
Assistant Professor .....	2,250.00
Instructor .....	2,280.00
Instructor .....	1,500.00
Assistant (12 mos.) (house).....	2,000.00
Assistant (12 mos.).....	1,400.00
Laborer (12 mos.).....	1,080.00

\$ 28,060.00

#### POULTRY HUSBANDRY

E. L. Dakan  
Arthur Bayes

Professor .....	\$ 4,250.00
Assistant Professor .....	3,000.00
Superintendent, Poultry Plant.....	2,000.00
Laborer .....	1,200.00

\$ 10,450.00

#### RURAL ECONOMICS

J. I. Falconer  
C. G. McBride  
C. E. Lively  
F. L. Morison  
Rose Kiener  
Myrtle Souders  
Irma Earle  
John F. Dowler

Professor (part salary).....	\$ 2,500.00
Assistant Professor .....	3,600.00
Assistant Professor .....	3,600.00
Instructor .....	2,500.00
Stenographer .....	960.00
Clerk .....	960.00
Clerk .....	960.00
Assistant (12 mos.).....	360.00

\$ 15,440.00

#### SOILS

Firman E. Bear  
George M. McClure  
Charles L. Thrash  
Thomas E. Richmond  
Frederick J. Salter  
Earl Day  
Elbert Stephenson  
James W. Jones

Professor .....	\$ 5,500.00
Assistant Professor .....	3,000.00
Instructor .....	3,000.00
Assistant .....	900.00
Assistant .....	600.00
Assistant (Fertility Plots).....	1,080.00
Assistant (Fertility Plots).....	1,080.00
Assistant (Fertility Plots).....	1,080.00

\$ 16,240.00

#### ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn  
Herbert Osborn  
W. M. Barrows  
F. H. Kreckler  
D. M. DeLong  
W. J. Kostir  
C. H. Kennedy  
James S. Hine  
David F. Miller  
Hugh Setterfield  
Winston E. Dunham  
Robt. N. McCormick  
John W. Price  
Mary E. Walker  
Marion W. Boesel  
Lela Ewers

Professor .....	\$ 5,000.00
Research Professor .....	5,000.00
Professor .....	3,450.00
Professor .....	3,450.00
Professor .....	3,450.00
Assistant Professor .....	3,450.00
Assistant Professor .....	3,250.00
Associate Professor (part time).....	1,000.00
Instructor .....	1,700.00
Instructor .....	1,700.00
Instructor .....	1,500.00
Instructor .....	1,400.00
Assistant .....	900.00
Assistant .....	900.00
Assistant .....	900.00
Assistant .....	900.00

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Mary Talbot	Graduate Assistant	500.00
James K. Halloway	Graduate Assistant	500.00
John A. Miller	Graduate Assistant	500.00
Joseph N. Miller	Graduate Assistant	500.00
Grace Townsend	Graduate Assistant	500.00
Harry G. Walker	Graduate Assistant	500.00
Fay E. Guyton	Instructor	650.00
David F. Miller	Instructor	650.00
Morris Schlosberg	Assistant	300.00
		<hr/>
		\$ 43,050.00

#### COLLEGE OF ARTS ADMINISTRATION

W. E. Henderson	Dean (July to December)	6,000.00
	Dean (January to June)	2,700.00
S. M. Whinery	Secretary of the College	1,260.00
Ruth Evans	Stenographer	960.00
Ethel Sanders	Stenographer	960.00
Mildred Williams	Stenographer	960.00
Helen L. Crew	Stenographer	960.00
	Stenographer	960.00
		<hr/>
		\$ 13,800.00

#### ASTRONOMY

E. S. Manson	Professor	3,250.00
	Assistant Professor	3,000.00
Thomas E. Noble	Student Assistant (12 mos.)	600.00
Donald H. Menzel	Assistant Professor	
		<hr/>
		\$ 6,850.00

#### CLASSICAL LANGUAGES

M. B. Ogle	Professor	5,500.00
George M. Bolling	Professor	5,000.00
A. W. Hodgman	Professor	4,000.00
W. S. Elden	Professor	4,000.00
Stanley B. Smith	Instructor	3,000.00
		<hr/>
		\$ 21,500.00

#### ENGLISH

J. V. Denney	Professor	6,000.00
G. H. McKnight	Professor	4,500.00
J. R. Taylor	Professor	4,750.00
C. E. Andrews	Professor	4,500.00
W. L. Graves	Professor	4,500.00
E. L. Beck	Professor	4,000.00
Milton Percival	Professor	3,500.00
V. A. Ketcham	Professor (Spl.)	3,500.00
Harold R. Walley	Assistant Professor	3,000.00
E. W. Wiley	Assistant Professor	2,750.00
W. P. Sandford	Assistant Professor	2,750.00
Manning Smith	Assistant Professor	2,750.00
Sada Harbarger	Assistant Professor	2,500.00
J. F. Craig	Instructor	2,500.00
Hayes Yeager	Instructor	2,500.00
Harlan Hatcher	Instructor	2,500.00
	Instructor	2,000.00
Edith Sniffen	Instructor	2,000.00
Herman Miller	Instructor	2,000.00
Gertrude L. Robinson	Instructor	2,000.00
Thomas C. Pollock	Instructor	2,000.00
James Fullington	Instructor	2,000.00
J. Harold Wilson	Instructor	1,800.00
Roy N. Owsley	Instructor	1,800.00
Bert Emsley	Instructor	1,800.00
Clyde S. Nesbitt	Instructor	1,800.00
Joseph Kane	Instructor	1,800.00
Mary R. Rhodes	Instructor	1,500.00
Mary A. Hitchcock	Instructor	1,500.00
Lily Schindelman	Assistant (12 mos.)	1,080.00
Herbert Edwards	Assistant	1,000.00
Miles M. Graham	Assistant	1,000.00

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Tom B. Haber	Assistant	1,000.00
James Chalfant	Assistant	1,000.00
Roger Bennett	Assistant	1,000.00
C. M. Coffin	Assistant	1,000.00
Josephine Waters	Assistant	1,000.00
Bryan C. Kerr	Assistant	1,000.00
Joseph Ayres	Assistant	1,000.00
Virginia Neff	Graduate Assistant	500.00
Louis L. Taylor	Graduate Assistant	500.00
George A. Finch	Graduate Assistant	500.00
Elmer McCue	Graduate Assistant	500.00
Elizabeth Best	Graduate Assistant	500.00
M. J. Freeman	Graduate Assistant	500.00
Ralph Lonius	Graduate Assistant	500.00
C. Messolonghites	Graduate Assistant	500.00
Clara Shirner	Graduate Assistant	500.00
Roselyn Beltz	Graduate Assistant	165.00
Robert C. Dickson	Graduate Assistant	165.00

\$ 96,075.00

#### GEOLOGY

J. A. Bownocker	Professor	\$ 4,500.00
J. E. Carman	Professor and Curator	4,000.00
Edmund M. Spieker	Assistant Professor	3,500.00
R. E. Lamborn	Instructor	2,250.00
Waldo S. Glock	Instructor	2,250.00
Grace Stewart	Instructor	2,000.00
MacLeod E. Hurst	Instructor	2,000.00
P. B. Stockdale	Instructor	2,000.00
J. J. Wolford	Graduate Assistant	500.00
Wilbur Stout	Lecturer	300.00
J. E. Schaeffer	Student Assistant	100.00
R. H. Peters	Student Assistant	100.00
	Student Assistant	100.00

\$ 23,600.00

#### GERMAN

M. B. Evans	Professor	\$ 5,000.00
L. Bloomfield	Professor	4,250.00
B. A. Eisenlohr	Professor	3,600.00
Ernst Feise	Assistant Professor	3,600.00
May Thomas	Assistant Professor	2,350.00
Oswald Roseler	Instructor	3,000.00

\$ 21,800.00

#### HISTORY

Carl Wittke	Professor	\$ 5,000.00
G. W. Knight	Professor	5,000.00
W. H. Siebert	Professor	5,000.00
Arthur C. Cole	Professor	5,000.00
H. C. Hockett	Professor (Spl.)	4,500.00
Edgar H. McNeal	Professor	4,500.00
J. A. O. Larson	Assistant Professor	3,500.00
Paul B. Schaeffer	Acting Assistant Professor	
G. A. Washburne	Assistant Professor	3,250.00
Lawrence F. Hill	Assistant Professor	3,000.00
A. H. Noyes	Assistant Professor	2,750.00
Eugene Roseboom	Instructor	2,500.00
Paul H. Clyde	Instructor	2,250.00
F. P. Weisenburger	Instructor	2,000.00
William T. Utter	Instructor	2,000.00
John LaMonte	Instructor	2,000.00
Thornton P. Terhune	Instructor	2,000.00
W. B. Hesseltine	Graduate Assistant	1,000.00
Ruhl J. Bartlett	Graduate Assistant	1,000.00
Clarence E. Carter	Professor	
Warren S. Tryon	Instructor	

\$ 56,250.00

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## PHILOSOPHY

J. A. Leighton	Professor	\$ 5,750.00
George H. Sabine	Professor	5,000.00
A. R. Chandler	Professor	3,500.00
A. E. Avey	Professor	3,500.00
O. L. Reiser	Instructor	2,000.00
Marvin Farber	Instructor	2,000.00
	Graduate Assistant	500.00
		<hr/> \$ 22,250.00

## POLITICAL SCIENCE

Henry R. Spencer	Professor	\$ 5,000.00
F. W. Coker	Professor	5,000.00
Frank Paddock	Instructor	2,000.00
E. A. Helms	Instructor	2,000.00
John M. Mathews	Professor	1,000.00
Charles W. Shull	Assistant	250.00
	Assistant	250.00
		<hr/> \$ 15,500.00

## ROMANCE LANGUAGES

W. S. Hendrix	Professor	\$ 4,500.00
George R. Havens	Professor	5,500.00
Robert E. Rockwood	Professor	4,250.00
Olin H. Moore	Professor	4,200.00
Claude E. Anibal	Assistant Professor	3,500.00
G. Oscar Russell	Assistant Professor	3,500.00
Santiago Gutierrez	Assistant Professor	3,250.00
Robert Foure	Assistant Professor	3,250.00
Theo. E. Hamilton	Assistant Professor	2,500.00
W. A. Whatley	Instructor	2,700.00
Gertrude Walsh	Instructor	2,500.00
Florence Hier	Instructor	2,200.00
Emily Schons	Instructor	2,000.00
Helen Foure	Instructor	2,000.00
Dwight M. Brooks	Instructor	2,000.00
Bertha P. Arthur	Instructor	1,900.00
Harry Russell	Assistant	2,000.00
Dwight F. Donan	Assistant	2,000.00
Lura M. Jewell	Assistant	1,800.00
Jose Palomo	Assistant	1,800.00
T. R. Wiley	Assistant	1,800.00
Marie Davis	Assistant	1,500.00
Dorothy Porter	Assistant	1,450.00
Lucile Mercer	Assistant	1,350.00
	Assistant	2,000.00
Harry W. Rogers	Assistant	1,500.00
Louis Allen	Professor	1,000.00
W. C. Smyser	Instructor	
		<hr/> \$ 67,950.00

## COLLEGE OF COMMERCE AND JOURNALISM

## ADMINISTRATION

Clyde O. Ruggles	Dean	\$ 6,000.00
Claire Harmyer	Assistant to Dean	2,250.00
Nell Gainer	Stenographer	1,500.00
Bertha C. Caley	Stenographer	1,200.00
Mary Fodey	Stenographer	1,020.00
Mary H. Driesbach	Stenographer	1,020.00
Katherine Uhrig	Stenographer	960.00
Mabel Ely	Stenographer	960.00
Esther Wilhelm	Stenographer	960.00
Dorothy Garrett	Stenographer	960.00
Alice Heer	Clerk	960.00
		<hr/> \$ 17,790.00

## ACCOUNTING

Howard C. Greer	Professor	\$ 4,750.00
H. C. Miller	Assistant Professor	3,000.00
R. S. Wilcox	Instructor	2,750.00
Dallas S. Bolon	Instructor	2,500.00



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D. M. Shonting	Instructor .....	2,800.00
H. K. Casterton	Instructor .....	1,800.00
	Assistant .....	1,500.00
W. D. Wall	Lecturer .....	800.00
M. M. Donaldson	Assistant .....	720.00
Josephine Lowrie	Assistant .....	200.00
	Assistant .....	300.00

\$ 20,620.00

## BUSINESS ORGANIZATION

Clyde O. Ruggles	Professor .....	See Administration
Henry E. Hoagland	Professor .....	\$ 5,000.00
Walter C. Weidler	Professor .....	5,000.00
Harold H. Maynard	Professor .....	4,500.00
Charles A. Dice	Professor .....	3,700.00
Felix E. Held	Professor .....	3,800.00
C. W. Reeder	Assistant Professor .....	4,000.00
Ralph C. Davis	Assistant Professor .....	3,600.00
Montgomery E. Pike	Assistant Professor .....	3,200.00
	Assistant Professor .....	3,000.00
	Assistant Professor .....	3,000.00
Theo. N. Beckman	Assistant Professor .....	2,700.00
H. H. Shively	Assistant Professor .....	1,500.00
	Instructor .....	1,800.00
George W. Starr	Instructor (part salary) .....	1,000.00
Donald C. Power	Assistant .....	2,500.00
Elvin F. Donaldson	Assistant .....	1,800.00
	Assistant .....	1,700.00
Robert McGinnis	Assistant .....	1,000.00
Cary W. Bowers	Assistant .....	900.00
E. G. Baird	Assistant .....	500.00
	Assistant .....	500.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
Milton N. Nelson	Assistant Professor .....	
George W. Terborgh	Instructor .....	

\$ 55,450.00

## ECONOMICS

M. R. Hammond	Professor .....	\$ 6,000.00
A. B. Wolfe	Professor .....	5,500.00
H. G. Hayes	Professor .....	5,000.00
H. F. Walradt	Professor .....	3,750.00
D. H. Buchanan	Assistant Professor .....	3,500.00
L. Edwin Smart	Instructor .....	2,200.00
Louise Stitt	Instructor .....	2,200.00
Edison L. Bowers	Instructor .....	2,000.00
Clyde Brooks	Assistant .....	1,800.00
William H. Belden	Assistant .....	1,000.00
Eldon R. Young	Assistant .....	1,000.00
Morris F. Fergus	Assistant .....	1,000.00
	Assistant .....	500.00
	Assistant .....	500.00
	Assistant .....	500.00
	Assistant .....	500.00
	Assistant .....	500.00
	Assistant .....	500.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00
	Reader .....	150.00

\$ 39,450.00

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**GEOGRAPHY**

C. C. Huntington	Professor	.....	\$ 4,750.00
Eugene Van Cleef	Professor	.....	4,300.00
Roderick Peattie	Professor	.....	3,500.00
Fred A. Carlson	Professor	.....	3,500.00
Harold C. Fischer	Assistant	.....	1,500.00
Webster L. Davis	Assistant	.....	1,450.00
	Assistant	.....	1,000.00
	Assistant	.....	750.00
Stella Huntington	Assistant	.....	300.00
	Reader	.....	150.00
	Reader	.....	150.00
	Reader	.....	150.00

\$ 21,500.00

**JOURNALISM**

J. S. Myers	Professor	.....	\$ 5,000.00
Osman C. Hooper	Professor	.....	4,000.00
Lester C. Getzloe	Assistant Professor	.....	3,200.00
Harry R. O'Brien	Instructor (Spl.)	.....	900.00
J. L. Morrill	Instructor	.....	300.00
	Student Assistant	.....	150.00
	Editor—Lantern	.....	500.00
	Business Manager—Lantern	.....	500.00
	Editor—Lantern	.....	100.00
	Business Manager—Lantern	.....	100.00

\$ 14,750.00

**SOCIOLOGY**

J. E. Hagerty	Professor	.....	\$ 6,000.00
Herbert A. Miller	Professor	.....	6,000.00
C. C. North	Professor	.....	5,000.00
F. E. Lumley	Professor	.....	5,000.00
Mary L. Mark	Professor	.....	3,800.00
Elsie V. Jones	Assistant Professor	.....	3,600.00
Perry P. Denune	Instructor	.....	2,300.00
Louise N. Spaeth	Instructor	.....	1,800.00
F. W. Blackburn	Assistant	.....	1,200.00
	Assistant	.....	1,000.00
	Assistant	.....	700.00
W. C. Mills	Lecturer	.....	500.00
	Assistant	.....	500.00
Oscar Wesley	Assistant	.....	200.00
	Reader	.....	150.00
	Reader	.....	150.00
	Reader	.....	150.00

\$ 38,050.00

**COLLEGE OF DENTISTRY**

H. M. Semans	Dean	.....	\$ 6,000.00
H. V. Cottrell	Professor	.....	5,000.00
Irwin A. Bottenhorn	Professor	.....	4,300.00
Paul C. Kitchen	Instructor	.....	2,700.00
Ollie O. Mobberly	Superintendent Laboratories	.....	2,400.00
Clyde H. Hebble	Assistant Professor	.....	1,700.00
William C. Graham	Assistant Professor	.....	1,300.00
R. B. Wiltberger	Assistant Professor	.....	1,000.00
Herbert S. Shumway	Instructor	.....	1,800.00
Chas. W. Strosnider	Instructor	.....	1,500.00
Dick P. Snyder	Instructor	.....	1,200.00
Louis E. Reif	Instructor	.....	1,200.00
	Student Assistant	.....	200.00

\$ 30,300.00

**COLLEGE OF EDUCATION  
ADMINISTRATION**

George F. Arps	Dean	.....	\$ 6,000.00
R. D. Bennett	Secretary of the College	.....	3,000.00
Catherine Chancellor	Stenographer	.....	1,500.00
Wanda Rittenhouse	Stenographer	.....	1,080.00
Loraine Scholtz	Stenographer	.....	1,080.00
L. Eleanor Tress	Stenographer	.....	1,080.00

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Louise C. Jones	Stenographer	1,080.00
Pauline C. Egbert	Stenographer	1,020.00
Anne C. Beaman	Clerk	1,020.00
Regina Wertz	Stenographer	1,020.00
Marjorie C. Renz	Stenographer	1,020.00
Mary E. Wheaton	Stenographer	960.00
Gertrude H. McDonald	Stenographer	960.00
Rosette Defenbaugh	Stenographer	960.00
Lillian E. Browne	Stenographer	960.00
Frances Andrews	Stenographer	960.00
Rowena Richardson	Stenographer	960.00

**BUREAU OF EDUCATIONAL RESEARCH** \$ 24,660.00

B. R. Buckingham	Director	\$ 7,500.00
E. J. Ashbaugh	Professor	5,000.00
P. R. Stevenson	Professor	4,000.00
J. L. Clifton	Professor	3,900.00
L. Belle Voegelé	Reference Assistant	2,500.00
Josephine MacLatchy	Editorial Assistant	2,750.00
Eve Finson	Editorial Assistant	1,800.00
Helen Woodfill	Assistant to Director	1,800.00
Helen V. Brown	Proofreader	1,375.00
Adelaide Gardner	Secretary	1,200.00
Samuel S. Brooks	Research Assistant	1,200.00
	Research Assistant	1,200.00
Ruth Graham	Comptometer Operator	1,020.00
	Indexer	1,500.00

**FINE ARTS** \$ 36,745.00

James R. Hopkins	Professor	\$ 5,000.00
Ralph S. Fanning	Professor	3,650.00
Alice R. Robinson	Assistant Professor	2,750.00
Alma Knauber	Instructor	2,350.00
Erwin F. Frey	Instructor	2,250.00
E. W. Rannells	Instructor	2,000.00
Elizabeth C. Joyce	Instructor	1,750.00
Ted C. Lewis	Instructor	1,750.00
Pleasant McIntosh	Instructor	1,500.00
Hoyt L. Sherman	Assistant	750.00
Mabel Debra	Instructor	500.00

**HISTORY OF EDUCATION** \$ 24,250.00

L. F. Anderson	Professor	\$ 4,750.00
H. G. Good	Professor	4,500.00
R. H. Eckelberry	Assistant Professor (Spl.)	2,250.00
	Graduate Assistant	500.00
Elva Adams	Instructor	
Wm. D. Overman	Assistant	250.00
Florence R. Kamber	Assistant	250.00
Eleanor McClain	Assistant	125.00
Henrietta M. Haas	Assistant	125.00
C. H. Hindley	Professor	

**INDUSTRIAL EDUCATION** \$ 12,750.00

W. E. Warner	Professor	\$ 4,800.00
R. E. Smith	Assistant Professor	3,750.00
	Assistant Professor	3,500.00

**MUSIC** \$ 12,050.00

R. D. Hughes	Professor	\$ 6,000.00
Florence L. Shute	Assistant Professor	700.00
E. W. Morphy	Assistant Professor	600.00
Ada E. Bicking	Assistant Professor	600.00
Helen Colley	Instructor	500.00
Janet White	Instructor	200.00
Evelyn L. Ross	Assistant	125.00
Olwyn Jones	Accompanist	100.00

\$ 8,825.00

## PRINCIPLES OF EDUCATION

Boyd H. Bode	Professor	\$ 6,000.00
V. T. Thayer	Professor	5,000.00
Orville G. Brim	Professor	5,000.00
E. W. Pahlow	Professor	4,750.00
George R. Twiss	Professor	3,500.00
F. C. Landsittel	Assistant Professor	3,500.00
H. G. Hullfish	Instructor	2,750.00
H. B. Alberty	Instructor	2,750.00
N. S. Maddox	Instructor	2,600.00
T. L. Scholtz	Instructor	2,500.00
	Assistant	1,500.00
Raymond G. Guthrie	Assistant	1,000.00
Henry Neuman	Professor	1,500.00
Philip Boas	Assistant Professor	1,500.00
George S. Counts	Professor	800.00
Cassie Spencer	Assistant Professor	600.00
	Assistant Professor	600.00
Gladys Ridsen	Assistant	250.00
Pedro T. Orata	Assistant	250.00
Edna Kelsey	Assistant	250.00
E. C. Seale	Assistant	500.00
Beulah Clark	Assistant	300.00

\$ 47,400.00

## PSYCHOLOGY

George F. Arps	Professor	(See Administration)
H. H. Goddard	Professor	\$ 6,000.00
Francis N. Maxfield	Professor	5,000.00
Albert P. Weiss	Professor	4,500.00
Harold E. Burt	Professor	4,500.00
William R. Wilson	Assistant Professor	4,500.00
Herbert A. Toops	Assistant Professor	4,250.00
Samuel Renshaw	Assistant Professor	3,750.00
Sidney L. Pressey	Professor	3,500.00
Robert D. Williams	Assistant Professor	3,500.00
A. Sophie Rogers	Assistant Professor	2,750.00
Carl N. Rexroad	Instructor	2,750.00
Robert H. Seashore	Instructor	2,500.00
Luella C. Pressey	Instructor	2,250.00
Bertha C. Koch	Instructor	2,000.00
O. R. Chambers	Instructor	2,000.00
Earl B. South	Instructor	2,000.00
Albert L. Henderson	Instructor	2,000.00
	Instructor	2,000.00
Ralph E. Dunford	Instructor (part time)	1,000.00
M. A. Durea	Assistant	2,000.00
I. Lynn Hampton	Assistant (12 mos.)	2,000.00
Zoe E. Leatherman	Assistant	1,800.00
Elmer Bowers	Assistant	1,200.00
Harold A. Edgerton	Assistant	750.00
Karl C. Pratt	Assistant	750.00
Vernon L. Miller	Assistant	750.00
Irma Loeb	Assistant	500.00
John F. Seaton	Assistant	500.00
Bert A. Nash	Assistant	500.00
Frieda A. Kiefer	Assistant	500.00
Frederick C. Lendrum	Assistant	500.00
E. R. Pfeleiderer	Assistant	500.00
Dean A. Worcester	Assistant Professor	800.00
M. J. Zigler	Assistant Professor	750.00
Carolyn G. Shover	Assistant	250.00

\$ 74,800.00

## SCHOOL ADMINISTRATION

C. C. McCracken	Professor	\$ 4,750.00
J. C. Morrison	Professor	5,500.00
W. G. Reeder	Assistant Professor	3,900.00
Arch O. Heck	Assistant Professor	3,750.00
E. C. Bowman	Graduate Assistant	900.00
H. E. Michael	Graduate Assistant	700.00
Frederick R. Rogers	Assistant Professor	1,000.00
Clyde R. Miller	Lecturer	500.00

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Margaret McCloud	Assistant	200.00
H. L. McMillan	Graduate Assistant	200.00
George F. Zook	Professor	1,000.00
George M. Wiley	Professor	900.00
Edward D. Roberts	Professor	800.00
F. T. Goodier	Professor	900.00
Wilford M. Aikin	Professor	600.00
J. J. Oppenheimer	Assistant Professor	750.00
E. E. Parquear	Assistant Professor	600.00
Azariah B. Sias	Professor	750.00
Charles H. Lake	Professor	600.00
Harry S. Ganders	Assistant Professor	600.00

\$ 28,900.00

#### VOCATIONAL EDUCATION

A. Sorensen	Assistant Professor	\$ 600.00
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#### COLLEGE OF ENGINEERING ADMINISTRATION

E. A. Hitchcock	Dean	\$ 6,000.00
Lenora Glasgow	Secretary to the Dean	2,000.00
Frances C. Rannels	Clerk	1,200.00
Annette Shugert	Stenographer	1,080.00
Mina Kennedy	Stenographer	1,020.00
Roxanna Rader	Stenographer	1,020.00
Alberta Williams	Stenographer	960.00
Catherine Luff	Stenographer	960.00
Katherine Fraser	Stenographer	960.00
Edith B. Patterson	Stenographer	960.00
Dorothy B. Patton	Stenographer	960.00
Margaret Humphreys	Stenographer	960.00

\$ 18,920.00

#### APPLIED OPTICS

Howard D. Minchin	Professor	\$ 3,500.00
M. C. Davies	Instructor (on leave)	2,000.00
	Instructor	.....

\$ 5,500.00

#### ARCHITECTURE

C. S. Chubb	Professor	\$ 4,800.00
J. N. Bradford	Professor	1,300.00
W. C. Ronan	Professor	3,200.00
Herbert Baumer	Professor	2,000.00
F. H. Haskett	Instructor (12 mos.)	3,000.00
Galen F. Oman	Instructor	2,400.00
Richard S. Buck	Instructor	2,200.00
	Student Assistant	300.00

\$ 19,200.00

#### BROADCASTING STATION

Robert C. Higgy	Radio Engineer	\$ 2,500.00
Mrs. F. G. Charles	Program Manager	2,000.00
M. F. McDowell	Radio Operator	2,000.00
Rose Thall	Stenographer	960.00

\$ 7,460.00

#### CERAMICS

Arthur S. Watts	Professor	\$ 4,500.00
George A. Bole	Professor (part time)	1,300.00
John L. Carruthers	Assistant Professor	3,500.00
	Assistant	900.00
John Lysatt	Technician	1,000.00
Frank C. Westendick	Instructor	.....

\$ 11,200.00

## CHEMICAL ENGINEERING

James R. Withrow	Professor	5,000.00
Albert H. Vilbrandt	Instructor	2,400.00
Wilson F. Brown	Instructor	2,000.00
E. P. Arthur	Instructor	2,000.00
	Student Assistant	250.00
		<hr/> \$ 11,650.00

## CHEMISTRY

William McPherson	Professor	See Graduate School
W. E. Henderson	Professor	See College of Arts
William L. Evans	Professor	\$ 5,500.00
Charles W. Foulk	Professor	4,500.00
Edward Mack	Professor	4,500.00
Cecil E. Boord	Professor	4,000.00
Jesse E. Day	Assistant Professor	3,750.00
Wesley G. France	Assistant Professor	3,250.00
Marion Hollingsworth	Assistant Professor	2,700.00
Lloyd D. Looker	Assistant Professor	2,450.00
Edgar B. Bloom	Assistant	1,000.00
Wm. R. Cornthwaite	Assistant	1,000.00
Roy E. Graves	Assistant	1,000.00
Ralph H. Ferguson	Assistant	1,000.00
Virgil L. Hansley	Assistant	1,000.00
William D. Nicoll	Assistant	1,000.00
Harold P. Klug	Assistant	1,000.00
Warner J. Merrill	Assistant	1,000.00
David C. O'Donnell	Assistant	1,000.00
George T. Rankin	Assistant	1,000.00
William R. Stemen	Assistant	1,000.00
George C. Strouse	Assistant	1,000.00
Robert K. Summerbell	Assistant	1,000.00
Robert W. Collins	Part-time Assistant	500.00
Alpha J. Will	Part-time Assistant	500.00
George M. Strong	Part-time Assistant	500.00
Harold N. Barham	Graduate Assistant	500.00
Earl E. Beard	Graduate Assistant	500.00
Crayton K. Black	Graduate Assistant	500.00
Anne D. Caldwell	Graduate Assistant	500.00
W. Fred Underwood	Graduate Assistant	500.00
Charles E. Clifton	Graduate Assistant	500.00
Vaughn R. DeLong	Graduate Assistant	500.00
John Goshorn	Graduate Assistant	500.00
Paul M. Wright	Graduate Assistant	500.00
Harold S. Everhart	Graduate Assistant	500.00
Winfield S. Heckert	Graduate Assistant	500.00
Robert C. Hockett	Graduate Assistant	500.00
Warren A. Kramer	Graduate Assistant	500.00
J. Frank Lewis	Graduate Assistant	500.00
Elwyn B. Krause	Graduate Assistant	500.00
Maryan P. Matuzak	Graduate Assistant	500.00
Sam P. Simpson	Graduate Assistant	500.00
Joseph B. Littman	Graduate Assistant	500.00
Donald E. MacQueen	Graduate Assistant	500.00
Daniel E. Strain	Graduate Assistant	500.00
Kermit Groves	Graduate Assistant	500.00
Karl B. Nordstrom	Graduate Assistant	500.00
Elmer F. Schroeder	Graduate Assistant	500.00
Theo. Van der Ploeg	Graduate Assistant	500.00
Bernard H. Shoemaker	Graduate Assistant	500.00
Arthur B. Wilder	Graduate Assistant	500.00
Justin L. Bussies	Graduate Assistant	500.00
Rollin F. Conaway	Graduate Assistant	500.00
Harry B. Dykstra	Graduate Assistant	500.00
Joseph W. Sutliff	Graduate Assistant	500.00
Lewis E. Mong	Student Assistant	250.00
William Strobach	Student Assistant	250.00
Pierce Robson	Student Assistant	250.00
Howard E. Hoyt	Student Assistant	250.00
Joseph F. Haskins	Assistant Professor	750.00
		<hr/> \$ 62,150.00

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## CIVIL ENGINEERING

C. E. Sherman	Professor	\$ 5,000.00
C. T. Morris	Professor	5,000.00
John C. Prior	Professor	4,250.00
R. C. Sloane	Professor	3,250.00
J. R. Shank	Professor	3,000.00
E. F. Coddington	Professor (part salary)	3,000.00
J. C. Merrell	Assistant Professor	2,250.00
J. M. Montz	Assistant Professor	2,250.00
Robert W. Byrns	Instructor	2,000.00
C. H. Wall	Instructor	2,000.00
John M. Weed	Instructor (part time)	1,000.00

\$ 38,000.00

## ELECTRICAL ENGINEERING

F. C. Caldwell	Professor	\$ 4,500.00
C. A. Wright	Professor (on leave)	3,500.00
	Professor	
A. F. Puchstein	Assistant Professor	2,750.00
J. E. Shepardsen	Assistant Professor	2,500.00
E. E. Kimberly	Assistant Professor	2,250.00
Thomas C. Lloyd	Instructor	1,800.00
Kwan Yau Tang	Instructor	1,500.00
Philip E. Rush	Assistant	1,334.00
Robert Hughes	Mechanician (Assistant)	1,800.00
A. G. Conrad	Assistant (12 mos.)	1,000.00
Robert E. Eberts	Laborer	780.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00

\$ 24,914.00

## ENGINEERING DRAWING

Thomas E. French	Professor	\$ 5,250.00
Robert Meiklejohn	Professor	3,700.00
W. D. Turnbull	Professor	3,350.00
O. E. Williams	Professor	3,200.00
John M. Russ	Assistant Professor	2,850.00
W. B. Field	Assistant Professor	2,850.00
Ralph Paffenbarger	Assistant Professor	2,600.00
Allen P. McManigal	Instructor	2,250.00
Charles D. Cooper	Instructor	1,800.00
Lawrence D. Jones	Instructor	1,800.00
L. D. Lutzenberger	Instructor	1,600.00
Willard V. Grove	Instructor	1,600.00
Virginia Harrison	Assistant	1,100.00
Howard E. Sutton	Student Assistant	300.00
Garrett D. Ehrhardt	Student Assistant	300.00
George D. Crumley	Student Assistant	300.00
Thomas O. Kuivinen	Student Assistant	300.00
Ralph H. Wing	Student Assistant	300.00

\$ 35,450.00

## INDUSTRIAL ENGINEERING

John Younger	Professor	\$ 6,000.00
W. A. Knight	Professor	3,000.00
C. M. Beem	Instructor	1,800.00
Rudolph Schneider	Instructor	1,800.00
O. D. Rickly	Instructor	1,800.00
U. W. Denman	Instructor	1,700.00
J. A. Foust	Instructor	1,700.00
Harold Wright	Instructor	1,700.00
Edward A. Janning	Instructor	1,600.00
Ora L. Justice	Assistant (12 mos.)	1,260.00
John F. Cooke	Laborer	960.00

\$ 28,320.00

## MATHEMATICS

H. W. Kuhn	Professor	\$ 4,000.00
R. D. Bohanan	Professor	4,000.00
Henry Blumberg	Professor	4,000.00
S. E. Rasor	Professor	4,000.00
C. L. Arnold	Professor	3,250.00
C. C. Morris	Professor	3,250.00
James H. Weaver	Professor	3,000.00
G. W. McCoard	Professor	2,000.00
C. C. MacDuffee	Assistant Professor	3,500.00
Raymond L. Wilder	Assistant Professor	3,000.00
Charles T. Bumer	Assistant Professor	3,000.00
Grace Bareis	Assistant Professor	2,250.00
Harry Beatty	Assistant Professor	2,250.00
Vaughn B. Caris	Assistant Professor	2,250.00
Hortense Rickard	Assistant Professor	2,000.00
Margaret Jones	Instructor	1,800.00
Clarice Hobensack	Instructor	1,800.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 51,350.00

## MECHANICAL ENGINEERING

William T. Magruder	Professor	\$ 5,000.00
F. W. Marquis	Professor	4,000.00
C. A. Norman	Professor	3,800.00
Horace Judd	Professor	3,250.00
A. I. Brown	Assistant Professor	3,000.00
Paul Bucher	Assistant Professor	2,500.00
Karl W. Stinson	Assistant Professor	2,300.00
H. M. Jacklin	Assistant Professor	2,300.00
George N. Moffat	Instructor	2,200.00
Samuel R. Beitler	Instructor	1,700.00
C. P. Roberts	Instructor	1,700.00
John O. Harshman	Instructor	1,400.00
R. L. Pratt	Stationary Engineer	1,800.00
Robert T. Simpson	Machinist	1,800.00
	Mechanic	1,300.00
James O. Kennedy	Assistant (12 mos.)	1,200.00
John P. Kramer	Laborer	900.00

\$ 40,150.00

## MECHANICS

James E. Boyd	Professor	\$ 4,500.00
E. F. Coddington	Professor (part salary)	1,500.00
Percy W. Ott	Assistant Professor	3,250.00
	Assistant Professor	2,500.00

\$ 11,750.00

## METALLURGY

D. J. Demorest	Professor	\$ 4,500.00
W. A. Mueller	Professor	3,000.00
J. O. Lord	Assistant Professor	2,300.00
	Student Assistant	270.00
	Student Assistant	270.00

\$ 10,340.00

## MINE ENGINEERING

H. E. Nold	Professor	\$ 3,600.00
Edward V. O'Rourke	Assistant Professor	2,500.00
	Consulting Director	250.00

\$ 6,350.00

## MINERALOGY

W. J. McCaughey	Professor	\$ 4,000.00
Arthur M. Brant	Instructor	2,100.00
	Student Assistant	300.00

\$ 6,400.00



## PHYSICS

A. D. Cole	Professor	\$ 5,000.00
Alpheus Smith	Professor	4,500.00
F. C. Blake	Professor	4,000.00
R. F. Earhart	Professor	3,750.00
H. G. Heil	Assistant Professor	3,000.00
Alva W. Smith	Assistant Professor	2,800.00
D. A. Woodbury	Instructor	2,500.00
Rufus H. Snyder	Instructor	2,000.00
J. W. Sappenfield	Instructor	1,800.00
Emily E. Hannum	Assistant	900.00
Louis M. Heil	Assistant	900.00
Joy Dillinger	Assistant	900.00
Francis L. Meara	Assistant	900.00
Albert Boggs	Graduate Assistant	500.00
Keith B. Eller	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
Fred J. Brooks	Assistant (12 mos.)	1,800.00
J. B. Sparrow	Assistant (12 mos.)	1,400.00

\$ 38,150.00

## COLLEGE OF LAW

John J. Adams	Dean	\$ 6,000.00
Alonzo B. Tuttle	Professor	5,750.00
Clarence D. Laylin	Professor	5,750.00
Lewis M. Simes	Professor	5,000.00
Robert E. Mathews	Professor	5,000.00
Norman D. Lattin	Assistant Professor	4,000.00
Robert M. Hunter	Assistant Professor (Spl.)	3,000.00
William H. Rose	Assistant Professor	3,000.00
Myrtle Albaugh	Stenographer	1,080.00

\$ 35,580.00

## COLLEGE OF MEDICINE

E. F. McCampbell	Dean	\$ 6,000.00
Arthur J. Linn	Secretary to Dean	1,800.00
Gertrude Zorn	Clerk	960.00
Gladys Johnston	Stenographer	960.00
	Stenographer	960.00
Carl P. Effler	Technical Assistant	2,300.00
Margaret Rose	Technical Assistant	1,500.00
Jessie B. Freeman	Technical Assistant	960.00

\$ 15,440.00

## ANATOMY

F. L. Landacre	Professor	\$ 5,500.00
Edward C. Buck	Professor	3,000.00
Rollo C. Baker	Assistant Professor	3,250.00
R. A. Knouff	Assistant Professor	3,250.00
Clarence I. Britt	Instructor	1,650.00
Dorothy Searles	Instructor	1,500.00
Thomas Evans	Technician	1,100.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 20,450.00

## BACTERIOLOGY

Charles B. Morrey	Professor	\$ 5,000.00
William A. Starin	Professor	3,750.00
Fred Speer	Assistant Professor	2,500.00
R. F. Jukes	Instructor	1,600.00
John G. McCrimmon	Instructor	1,500.00
George W. Bond	Instructor	1,500.00
Joseph A. Taylor	Laboratory Assistant (12 mos.)	1,100.00

\$ 16,950.00

## MEDICINE

J. H. J. Upham	Professor	\$ 2,000.00
S. A. Hatfield	Asst. Prof. and Supt. of Hospital	4,200.00

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E. J. Gordon	Professor and Director of Dispensaries	2,500.00
Joseph W. Leist	Assistant Professor	1,500.00
G. I. Nelson	Instructor	2,500.00
John D. Dunham	Professor	500.00
Elmer G. Horton	Professor	500.00
Jacob J. Coons	Professor	300.00
E. H. Baxter	Instructor	300.00
Carl A. Hyer	Assistant	200.00
F. C. Wagenhals	Assistant Professor	
Charles J. Shepard	Assistant Professor	
Raymond A. Ramsey	Instructor	
William Pritchard	Instructor	
C. H. Benson	Instructor	
Samuel D. Edelman	Instructor	
George O. Hoskins	Assistant	
John P. Farson	Assistant	
Link Murphy	Assistant	
Herbert Weirauk	Assistant	
Gertrude Jones	Assistant	

\$ 14,500.00

## OBSTETRICS

Andrews Rogers	Professor	\$ 1,500.00
Herman Koerper	Assistant Professor	700.00
	Assistant	1,500.00
Roy E. Krigbaum	Assistant	700.00
Thomas A. Vogel	Assistant	250.00
Austin H. Seeds	Assistant	200.00
Palmer L. Cordray	Assistant	150.00

\$ 5,000.00

## OPHTHALMOLOGY AND OTO-LARYNGOLOGY

Hugh Beatty	Assistant Professor	\$ 500.00
T. Rees Williams	Instructor	600.00
John B. Alcorn	Instructor	400.00
	Assistant	500.00
John Edwin Brown	Professor	
Andrew Timberman	Professor	
Geo. C. Schaeffer	Assistant Professor	
Arthur M. Hauer	Assistant Professor	
Albert D. Frost	Instructor	
Russell G. Means	Assistant	
Francis W. Thomas	Assistant	

\$ 2,000.00

## PATHOLOGY

Ernest Scott	Professor	\$ 4,750.00
Carl L. Spohr	Professor	3,750.00
Lear H. Van Buskirk	Instructor	1,800.00
Phillip J. Reel	Instructor	1,700.00
Edith Miller	Instructor	1,500.00
Robert A. Moore	Instructor	1,500.00
Mortimer Banks	Technical Assistant	1,200.00
Clinton L. Bryant	Technical Assistant	1,200.00
Francis W. Gosnell	Assistant	200.00
	Assistant	200.00
	Student Assistant	300.00

\$ 18,100.00

## PHYSIOLOGY

Roy G. Hoskins	Professor	\$ 5,500.00
A. M. Bleile	Professor	3,750.00
Raymond J. Seymour	Assistant Professor	3,250.00
Clayton McPeck	Assistant Professor	2,750.00
Edwin P. Durrant	Assistant Professor	2,400.00
Fred A. Hitchcock	Instructor	2,400.00
Milton O. Lee	Instructor	2,200.00
R. R. Durant	Instructor	1,620.00
Helen M. Lee	Technical Assistant	1,200.00
	Assistant	350.00

\$ 25,420.00

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## PHYSIOLOGICAL CHEMISTRY

Clayton B. Smith	Professor	\$ 4,250.00
John B. Brown	Assistant Professor	3,000.00
Helen L. Wikoff	Instructor	2,400.00
Roland Cox	Technical Assistant	1,200.00
	Technical Assistant	1,000.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
		<hr/>
		\$ 12,850.00

# PUBLIC HEALTH

Emery R. Hayhurst	Professor .....	\$ 3,250.00
Norma Selbert	Assistant Professor .....	2,750.00
James S. Wilson	Assistant Professor .....	2,500.00

## SURGERY AND GYNECOLOGY

Charles S. Hamilton	Professor	(No salary)
Verne A. Dodd	Professor	\$ 4,000.
John W. Means	Assistant Professor	3,000.
Leslie L. Bigelow	Assistant Professor	2,250.
Paul H. Chariton	Instructor	2,400.
Hugh J. Means	Assistant Professor	900.
Luke V. Zartman	Assistant Professor	700.
Edwin A. Hamilton	Assistant Professor	500.
A. M. Steinfeld	Assistant Professor	300.
William N. Taylor	Instructor	300.
Geo. H. Shawaker	Instructor	300.
Frank F. Schmidt	Assistant	100.
Faye Irvin	Technician	840.
Isaac B. Harris	Professor	(no salary)
Fred Fletcher	Professor	(no salary)
Harley O. Bratton	Instructor	(no salary)
Ben Kirkenhall	Instructor	(no salary)
Milton Jones	Assistant	(no salary)
Wells Teachnor	Assistant	(no salary)
David B. Gilliam	Assistant	(no salary)
Edward H. Wilson	Assistant	(no salary)
Grace Jordan	Assistant	(no salary)

**\$ 15,590.00**

## UNIVERSITY HOSPITAL

S. A. Hatfield	Superintendent of Hospital.....	(See Medicine)
Charles E. Findlay	Assistant to Superintendent of Hospital.....	\$ 2,400.00
Louise Tuttle	Bookkeeper .....	1,200.00
Elsie K. Lyons	Historian (Clerk) .....	1,200.00
Alice Taylor	Clerk .....	960.00
Frieda Neff	Telephone Operator .....	960.00
Doris Roach	Telephone Operator .....	960.00
	Resident Physician .....	1,200.00
Lowell K. Ruff	Pharmacist .....	2,000.00
Francis R. Beck	Assistant Pharmacist .....	600.00
Lucy V. Ailer	Superintendent of Nurses .....	1,800.00
Ruth K. Snowden	Assistant Superintendent of Nurses .....	1,700.00
Katherine Harris	Dietitian .....	1,500.00
Dorothy Newton	Assistant Dietitian .....	1,400.00
Jean Anderson	Chief Nurse Operating Room.....	1,500.00
Edith Westervelt	Night Supervisor .....	1,200.00
Julia Browning	Supervising Nurse .....	1,200.00
Verna McMillen	Supervising Nurse .....	1,200.00
Ruth DeWolfe	Supervising Nurse .....	1,200.00
Helen Z. Ryan	Supervising Nurse .....	1,200.00
Marjorie Swift	Supervising Nurse .....	1,200.00
Geneva Bright	Supervising Nurse .....	1,200.00
Emily Stockford	Supervising Nurse .....	1,200.00
Olga Atwood	Supervising Nurse .....	1,200.00
Freda Schacht	Supervising Nurse .....	1,200.00
Vera Hall	Supervising Nurse .....	1,200.00
Ruth Gray	Supervising Nurse .....	1,200.00
	Supervising Nurse .....	1,200.00
J. H. Johnson	Chef .....	1,800.00

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Clara Dennis	Assistant Cook .....	1,080.00
Julia French	Assistant Cook .....	780.00
Fannie Moore	Assistant Cook .....	720.00
Ella B. Kato	Assistant Cook .....	660.00
Emma Wright	Assistant Cook .....	600.00
Viola Bates	Night Cook .....	600.00
Belle Carter	Diet Kitchen Helper .....	600.00
Doll Carter	Diet Kitchen Helper .....	600.00
Martha Morris	Diet Kitchen Helper .....	600.00
Helen Thomas	Diet Kitchen Helper .....	600.00
Christine Hamilton	Diet Kitchen Helper .....	600.00
Ottie Tinsley	Dishwasher .....	600.00
Lugina Prince	Dishwasher .....	600.00
Robert Watkins	Dishwasher .....	720.00
	Dishwasher .....	720.00
	Scrubman .....	540.00
Nora Massie	Seamstress .....	780.00
Retta McClellan	Seamstress .....	600.00
Lillie Willis	Housekeeper .....	600.00
John Long	Orderly .....	1,140.00
Boni Petcoff	Orderly .....	300.00
Frank Messer	Orderly .....	300.00
Wilmer M. Stevenson	Orderly .....	300.00
Ernest Long	Janitor .....	1,140.00
Oscar Raver	Janitor .....	1,080.00
Ben Thomas	Janitor .....	1,080.00
Johnnie Wright	Janitor .....	1,080.00
Charlotte Thum	Janitress .....	750.00
Elizabeth Rourke	Janitress .....	750.00
Martha Davis	Janitress .....	750.00
Natalie Ellison	Janitress .....	600.00
Mary Hamilton	Janitress .....	600.00
Ella Griffin	Janitress .....	600.00

\$ 61,050.00

#### UNIVERSITY HOSPITAL—NURSES

81 Student Nurses @ \$75.00..... \$ 6,075.00

\$ 6,075.00

#### COLLEGE OF PHARMACY

Clair A. Dye	Dean .....	\$ 4,750.00
Clarence M. Brown	Assistant Professor .....	3,000.00
William S. Stevens	Instructor .....	2,200.00
Charles L. Williams	Instructor .....	1,950.00
William E. Keyser	Instructor .....	1,400.00
	Student Assistant .....	200.00
	Student Assistant .....	200.00
	Student Assistant .....	200.00
	Student Assistant .....	200.00

\$ 14,100.00

#### COLLEGE OF VETERINARY MEDICINE

David S. White	Dean .....	\$ 6,000.00
Oscar V. Brumley	Professor .....	5,000.00
Leonard W. Goss	Professor .....	5,000.00
James D. Grossman	Professor .....	3,500.00
James H. Snook	Professor .....	3,500.00
John N. Shoemaker	Assistant Professor .....	2,900.00
Walter R. Hobbs	Assistant Professor .....	2,900.00
R. E. Rebrassier	Assistant Professor .....	2,700.00
Derwia W. Ashcraft	Instructor .....	2,400.00
Ralph A. Hendershott	Instructor .....	1,600.00
William H. Walker	Groom .....	1,260.00
W. C. Weil	Groom .....	1,200.00
E. L. Clements	Technician .....	1,200.00
Marie Combs	Secretary to Dean (Stenographer) .....	1,080.00
Mabel Spencer	Clerk .....	960.00

\$ 41,200.00

#### GRADUATE SCHOOL

William McPherson	Dean .....	\$ 6,000.00
Alice A. Moran	Secretary to Dean (Stenographer) .....	1,750.00

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Ruth Carson	Fellow	500.00
F. H. Connors	Fellow	500.00
Mary E. Conrad	Fellow	500.00
Carl M. Frasure	Fellow	500.00
Robert F. Held	Fellow	500.00
Edgar Holt	Fellow	500.00
Preston M. Harris	Fellow	500.00
Frieda A. Kiefer	Fellow	500.00
Karl C. Pratt	Fellow	500.00
Paul M. Swingle	Fellow	500.00
Earl D. Wilson	Fellow	500.00
Charles L. Wu	Fellow	500.00
Margaret Bargar	Scholar	300.00
Edwin J. Bogнар	Scholar	300.00
Russell V. Giffin	Scholar	300.00
Lewis A. Thayer	Scholar	300.00
Harriet P. Lattin	Scholar	300.00
Gertrude Lawrence	Scholar	300.00
Kai Ching Lu	Scholar	300.00
Agnes M. Marshall	Scholar	300.00
Donald C. Miller	Scholar	300.00
Esther M. Mitchell	Scholar	300.00
Pedro T. Orata	Scholar	300.00
J. Edwin Hutchman	Scholar	300.00
Joseph J. Spengler	Scholar	300.00

\$ 17,650.00

## COMMENCEMENT

Karl H. Hoenig	Director of Music	\$ 900.00
Earl Hopkins	Director of Orchestra	300.00
		\$ 1,200.00

## LIBRARY

Olive Jones	Librarian	\$ 3,000.00
Maude D. Jeffrey	Reference Librarian	2,600.00
Gertrude Kellicott	Accession Librarian	2,600.00
Bertha Schneider	Catalogue Librarian	2,600.00
Dorothy I. Higgins	Cataloger	2,250.00
Maude E. Avery	Cataloger	2,000.00
	Cataloger	2,000.00
	Cataloger	1,800.00
	Cataloger	1,800.00
	Cataloger	1,800.00
	Cataloger	1,800.00
Adah V. Morris	Cataloger	1,700.00
	Cataloger	1,500.00
	Cataloger	2,250.00
Edna E. Davis	Library Assistant	2,000.00
Alice D. McKee	Library Assistant	2,000.00
Anna Green	Library Assistant	2,000.00
Rita M. Buxton	Library Assistant	1,600.00
Gladys Capell	Library Assistant	1,500.00
Mildred V. Watson	Library Assistant	1,500.00
	Library Assistant	1,500.00
Susan Marksbury	Library Assistant	1,400.00
Ellen V. Michael	Library Assistant	1,380.00
Jane Kintner	Library Assistant	1,300.00
Ethel M. Miller	Library Assistant	1,300.00
Mary Hugentugler	Library Assistant	1,200.00
	Library Assistant	1,200.00
	Library Assistant	1,200.00
	Library Assistant	1,100.00
Charlotte Roth	Library Assistant	1,100.00
Miriam Beckes	Library Assistant	1,080.00
Adah P. Smith	Library Assistant	1,080.00
Marie Hopkins	Library Assistant	1,080.00
Lillian Rose	Library Assistant	1,080.00
Francesca Hockett	Library Assistant	1,080.00
Alma L. Utter	Library Assistant	1,080.00
Helen Hartley	Library Assistant	1,080.00
Marjorie I. Clark	Library Assistant	1,020.00
Clara Werther	Library Assistant	960.00
	Library Assistant	900.00
Karl D. Way	Library Assistant	600.00
William Lovell	Library Assistant	600.00

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Charles E. Moul	Library Assistant .....	600.00
	Library Assistant .....	600.00
(22) W. C. George	Library Assistants (\$360.00) .....	7,920.00
	Check Room Attendant .....	1,440.00

\$ 70,280.00

#### MILITARY SCIENCE

A. M. Shipp	Commandant .....	\$ 500.00
John N. Hauser	Assistant Professor .....	250.00
Paul A. Barry	Assistant Professor .....	250.00
George E. Jacobs	Assistant Professor .....	250.00
Lewis B. Hershey	Assistant Professor .....	250.00
Chester S. Horne	Assistant Professor .....	250.00
Chester H. Smith	Assistant Professor .....	250.00
Alvin C. Miller	Assistant Professor .....	250.00
Harrison McAlpine	Assistant Professor .....	250.00
Harold Haney	Assistant Professor .....	250.00
Harry D. Furey	Assistant Professor .....	250.00
Carl C. Holmes	Assistant Professor .....	250.00
Earl F. Long	Assistant Professor .....	250.00
Harvey H. Smith	Assistant Professor .....	250.00
John J. Atkinson	Assistant Professor .....	250.00
John Hopkins	Assistant Professor .....	250.00
Keith K. Jones	Assistant Professor .....	250.00
Levie W. Foy	Assistant Professor .....	250.00
Joseph C. O'Dell	Assistant Professor .....	250.00
Neal A. Harper	Assistant Professor .....	250.00
John P. Eckert	Assistant Professor .....	250.00
Jacqueline Ullmer	Stenographer .....	960.00
Clara Offenbacher	Stenographer .....	960.00
Mildred L. Gilbert	Stenographer .....	960.00
Edward O. Kohn	Assistant .....	250.00
John Williams	Assistant .....	250.00
Bud Blackburn	Janitor .....	180.00
Gustav Bruder	Band Leader .....	500.00
	Band Volunteers .....	500.00
	Band Lieutenant .....	40.00
	Cadet Officers .....	4,900.00

\$ 15,250.00

#### PHYSICAL EDUCATION—MEN

L. W. St. John	Professor .....	\$ 5,000.00
J. H. Nichols	Professor .....	5,500.00
J. W. Wilce	Professor .....	2,500.00
F. R. Castleman	Professor .....	1,500.00
Samuel H. Cobb	Assistant Professor .....	3,200.00
Geo. M. Trautman	Assistant Professor (12 mos.) .....	1,500.00
Bernard F. Mooney	Instructor .....	2,000.00
Leo G. Staley	Instructor .....	1,800.00
Robert Greuningner	Instructor .....	1,500.00
H. S. Wood	Instructor .....	1,500.00
	Instructor (part-time) .....	1,000.00
Walter L. Pemberthy	Student Assistant .....	300.00
Carl E. Tishler	Student Assistant .....	300.00
H. G. Olsen	Assistant Professor .....	500.00
V. R. Billingsley	Secretary to Department (Instr.) .....	2,100.00
James E. Pollard	Director News Bureau (Instr.) .....	2,000.00
Henry D. Taylor	Alumni Recorder (Instr.) .....	1,500.00
Gladys M. Pryor	Stenographer .....	1,020.00

\$ 34,720.00

#### PHYSICAL EDUCATION—WOMEN

Lydia Clark	Professor .....	\$ 4,000.00
Gertrude F. Jones	Professor .....	3,500.00
Gladys Palmer	Assistant Professor .....	2,800.00
Katherine Hersey	Assistant Professor .....	2,500.00
Esther Gilman	Instructor .....	2,400.00
Dorothy Sumption	Instructor .....	2,400.00
Elizabeth Rearick	Instructor .....	2,400.00
Margaret Cheney	Instructor .....	2,000.00
Ann Elizabeth Hall	Instructor .....	1,800.00
Lenore K. Alway	Instructor .....	1,800.00

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Alma Volp	Pianist .....	900.00
Martha Griffith	Student Assistant .....	300.00
Helen Saum	Student Assistant .....	300.00
	Student Assistant .....	250.00
Candace M. Haigler	Secretary to Department (Stenographer) .....	1,200.00
Margaret Ernst	Typist .....	960.00
Louise Ortman	Maid .....	840.00
Nellie Robbins	Maid .....	720.00
Edna Monroe	Instructor .....	400.00
Elinor M. Schroeder	Instructor .....	400.00
	Pianist .....	150.00
	Medical Examiner .....	150.00
Marian Johnson	Instructor .....	550.00
Ruth Weythman	Instructor .....	450.00

\$ 32,170.00

#### PRESIDENT'S OFFICE

George W. Rightmire	President .....	\$ 10,000.00
W. O. Thompson	President Emeritus .....	10,000.00
Geo. W. Eckelberry	Assistant to President .....	5,250.00
Katherine A. Vogel	Executive Clerk .....	2,150.00
Margaret Morrison	Stenographer .....	1,440.00
	Stenographer .....	1,350.00
	Stenographic Service .....	1,600.00
Edith M. Auch	Auditor Student Organizations .....	850.00

\$ 32,640.00

#### BUSINESS OFFICE

Carl E. Steeb	Secretary of the Board of Trustees and Business Manager (house) .....	\$ 6,000.00
Ina D. Shirck	Chief Clerk (Stenog.) .....	1,620.00

#### PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent .....	4,000.00
Mary E. Duffy	Stenographer .....	1,800.00
Helena Sands	Typist .....	1,200.00
Mildred Scott	Clerk .....	1,200.00

#### ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller .....	4,500.00
Katharine Taylor	Office Assistant .....	1,320.00
Margaret Pearce	Typist .....	1,020.00
Floris D. Hane	Cashier .....	2,100.00
	Assistant Cashier .....	1,320.00
Mary Kraus	Auditor .....	2,000.00
Anna O'Rourke	Stenographer .....	1,320.00
Gladys E. Steele	Stenographer .....	1,020.00
Anne Rawson	Clerk .....	960.00
Florence Naile	Bookkeeper .....	2,000.00
Lulu J. Yonally	Bookkeeper .....	1,320.00
Catherine Cottingham	Clerk .....	1,320.00
Howard L. Hamilton	Clerk .....	1,800.00
	Typist .....	960.00

\$ 38,780.00

#### REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, Univ. Editor, and Sec'y. of Faculty .....	\$ 4,000.00
Helen Clarke	Assistant Registrar .....	2,500.00
Clara Miller	Assistant Editor .....	2,200.00
Ethyl Woodbury	Chief Schedule Clerk .....	2,000.00
Bonnie Woodbury	Chief Transcript Clerk .....	1,600.00
Virginia Michael	Recorder .....	125.00
Ruth Agler	Assistant to Registrar .....	1,480.00
Florence Shride	Assistant to Registrar .....	1,360.00
Marguerie Fox	Assistant to Registrar .....	1,200.00
Mrs. E. L. Usry	Assistant to Registrar .....	1,200.00
Florence Donnenwirth	Assistant to Registrar .....	1,200.00
Floy Core	Assistant to Registrar .....	1,120.00
Esther Head	Assistant to Registrar .....	1,120.00
Margaret Packard	Assistant to Registrar .....	1,080.00

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Hulda Stroedter	Assistant to Registrar .....	1,080.00
Josephine Richardson	Assistant to Registrar .....	1,080.00
Marcella Rehl	Assistant to Registrar .....	1,080.00
Elizabeth Allen	Assistant to Registrar .....	1,020.00
Jean Fautz	Assistant to Registrar .....	1,020.00
Lucile Capelle	Assistant to Registrar .....	1,020.00
	Assistant to Registrar .....	1,020.00

\$ 30,400.00

## ENTRANCE BOARD

B. L. Stradley	University Examiner and Assistant Professor of Education .....	\$ 3,600.00
Mary E. Morris	Assistant University Examiner .....	1,800.00
Dorothy Offenbacher	Stenographer .....	960.00
Ruth E. Esler	Stenographer .....	960.00

\$ 7,320.00

## DEAN OF WOMEN'S OFFICE

Jessica Foster	Acting Dean of Women .....	\$ 3,300.00
	First Assistant to Dean .....	1,800.00
	Second Assistant to Dean .....	1,500.00
	Secretary (Stenog.) .....	1,080.00

\$ 7,680.00

## STUDENT HEALTH SERVICE

H. S. Wingert	Director .....	\$ 4,800.00
Richard Kimpton	Assistant Director .....	3,800.00
Lucile Young	Nurse .....	1,800.00
Maude M. Eckhardt	Clerk .....	1,320.00
W. A. Humphrey	Assistant Physician .....	1,500.00

\$ 13,220.00

## STORES AND RECEIVING

F. E. Jones	Director .....	\$ 3,720.00
Blanche Sullivan	Clerk .....	1,700.00
Mabel Clum	Typist .....	1,500.00
James Lawson	Checking Clerk .....	1,700.00
Chas. F. Reasoner	Laborer .....	1,260.00
	Laborer .....	1,200.00
C. A. Starky	Laborer .....	1,140.00

\$ 12,220.00

## TELEPHONE DEPARTMENT

Katherine Napier	Telephone Operator .....	\$ 1,140.00
Margaret O'Neill	Telephone Operator .....	1,020.00
Dorothy L. Mills	Clerk .....	1,020.00

\$ 3,180.00

## UNIVERSITY PRESS

Manager .....	\$ 5,000.00
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## PRINTING DEPARTMENT

P. C. Carty	Instructor (12 mos.) .....	\$ 3,000.00
Albert P. Taylor	Instructor (12 mos.) .....	2,340.00

## MAILING DEPARTMENT

Hugh Hardy	Clerk .....	1,500.00
G. L. Hoesch	Clerk (Janitor) .....	1,260.00
Ernest Ford	Mail Carrier (Janitor) .....	1,260.00

\$ 14,360.00

## ENGINEER'S OFFICE

Wm. C. McCracken	Chief Engineer .....	\$ 5,000.00
Earl R. Cohee	Clerk .....	1,620.00
Helen J. Bowman	Stenographer .....	1,320.00
Esther Hershberger	Stenographer .....	1,200.00

\$ 9,140.00



## BETTERMENT OF BUILDINGS

John Kraner	Carpenter .....	\$ 2,640.00
E. I. Martin	Carpenter .....	2,220.00
E. A. Hague	Carpenter .....	1,920.00
Charles Blesch	Carpenter .....	1,920.00
W. E. Steel	Carpenter .....	1,920.00
	Carpenter .....	1,920.00
Philo Felker	Carpenter (retired).....	600.00
R. C. Kaiser	Plumber .....	2,800.00
	Plumber .....	2,800.00
E. Inscho	Plumber's Assistant.....	2,000.00
Ralph Bobb	Plumber's Assistant.....	1,560.00
Benjamin H. Oyer	Plumber's Assistant.....	1,500.00
S. R. Sher	Heat Regulating Man.....	1,800.00
H. R. Johnson	Tinner .....	1,800.00
Max Lehman	Painter (house).....	1,680.00
Earling Howard	Painter .....	1,480.00
Otis Betts	Painter .....	1,320.00
James Brain	Painter .....	1,260.00
Jesse Barr	Painter .....	1,140.00
L. A. Christian	Painter's Helper .....	1,140.00
C. D. Lowry	Laborer .....	1,140.00
	Plumber's Helper .....	1,040.00

\$ 37,600.00

## LIGHT, HEAT, AND POWER

Thomas D. Banks	Superintendent Power Plant.....	\$ 3,800.00
John P. Covan	Master Mechanic .....	2,400.00
W. H. Case	Assistant Chief Engineer.....	2,160.00
J. F. Dill	Maintenance Mechanic .....	2,100.00
Fred Brewer	Engineer .....	1,860.00
Eugene Miller	Engineer .....	1,860.00
Robt. T. Huddleston	Engineer .....	1,860.00
S. Lowery	Fireman .....	1,680.00
Charles Dick	Fireman .....	1,680.00
Frank Asher	Fireman .....	1,680.00
James A. Kirkwood	Fireman .....	1,680.00
Fred R. Rhodes	Fireman .....	1,680.00
	Fireman (6 mos.).....	840.00
William Anderson	Craneman .....	1,920.00
	Night Craneman .....	540.00
N. Ivan Paschall	Drag Line Operator.....	1,920.00
R. A. Bowers	Laborer .....	1,500.00
Geo. E. Shepherd	Steam Fitter .....	2,100.00
George Nye	Steam Fitter .....	1,980.00
Mike Yeager	Steam Fitter .....	1,920.00
C. M. Shepherd	Steam Fitter's Helper.....	1,260.00
George Dillahunt	Electrician .....	2,040.00
Sidney Seaman	Electrician .....	1,800.00
Earl Achey	Assistant Electrician (house).....	1,680.00
C. T. Fippin	Assistant Electrician .....	1,680.00
	Night Trouble Man.....	2,040.00
	Machinist .....	1,920.00
	Handy Man .....	1,800.00
	Auto Mechanic .....	1,680.00
	Clerk and Timekeeper.....	1,500.00
John O'Rourke	Boiler Repair Man.....	1,620.00
B. A. LeBay	Blacksmith .....	1,620.00
I. C. Reasoner	Helper to Blacksmith.....	1,200.00
Charles Reasoner	Laborer .....	1,140.00
Charles Mercer	Wiper .....	1,080.00
Irwin Walker	Engineer (retired).....	600.00
W. D. Hicks	Crane Helper .....	960.00
	6 Ash Wheelers @ \$960.00.....	5,760.00

\$ 68,540.00

## ROADS AND GROUNDS

Paul H. Elleman	Civil Engineer (house).....	\$ 2,700.00
Carl W. Albrecht	Engineer's Helper .....	1,380.00
Earl Bilderback	Foreman of Campus.....	1,680.00
John E. Hussey	Landscape Gardener .....	2,000.00
Frank Funk	Arborator (Laborer).....	1,320.00

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Leo Moran	Truck Driver	1,200.00
	Car Cleaner	1,200.00
Robert Dunn	Laborer	1,380.00
Thomas Hill	Laborer	1,140.00
John Rhone	Teamster	1,140.00
Paul Raebel	Laborer	1,200.00
J. Fredo	Laborer	1,140.00
L. Stewart	Laborer	1,140.00
J. Hobart	Laborer	1,140.00
Tony Albanese	Laborer	1,140.00
J. Stainbrook	Laborer	1,080.00
A. Chesbro	Laborer (house)	1,080.00

\$ 23,060.00

#### POLICE AND WATCHMEN

William North	Day Policeman	\$ 1,500.00
W. S. Brown	Night Policeman	1,410.00
Charles G. Kalb	Traffic Officer	1,320.00
H. B. Case	Night Watchman	1,320.00
Alphonso Case	Night Watchman	1,320.00
O. D. Conaway	Night Watchman	1,320.00
Charles C. Clayton	Night Watchman	1,320.00
Thomas Bortle	Night Watchman	1,320.00
H. M. Cole	Night Watchman	1,320.00
Michael J. Durkin	Night Watchman	1,320.00
	Night Watchman	1,320.00

\$ 14,790.00

#### JANITORS

A. O. Kaiser	Inspector of Janitor Service	\$ 2,000.00
C. M. Hicks	Repair and Handy Man	1,200.00
Walter Penn	Janitor	1,200.00
William Daehler	Janitor	1,200.00
Harry Chantler	Janitor	1,200.00
A. D. Grayson	Janitor	1,200.00
R. M. Moore	Janitor	1,200.00
Oliver Smith	Janitor	1,200.00
L. F. Jordan	Janitor	1,200.00
J. C. Ludlum	Janitor	1,200.00
William Cavanaugh	Janitor	1,200.00
W. Curry	Janitor	1,200.00
W. W. Smith	Janitor	1,200.00
Dan Brock	Janitor	1,200.00
J. R. Butler	Janitor	1,200.00
L. S. Hitchcock	Janitor	1,200.00
C.M. Shelton	Janitor	1,200.00
Forest Spencer	Janitor	1,200.00
C. A. Hopkins	Janitor	1,200.00
Arthur Stone	Janitor	1,200.00
Elmer McDowell	Janitor	1,200.00
M. Murphy	Janitor	1,200.00
John M. Wallace	Janitor	1,200.00
Edward Watson	Janitor	1,200.00
Charles E. Glover	Janitor	1,200.00
Willis Abbott	Janitor	1,200.00
George Wilson	Janitor	1,200.00
Elmer E. Smith	Janitor	1,200.00
C. Ashenhurst	Janitor	1,200.00
John M. Conti	Janitor	1,200.00
Lawrence J. McKenna	Janitor	1,200.00
William Eviston	Janitor	1,200.00
John S. Long	Janitor	1,200.00
George Perkins	Janitor	1,200.00
Charles Carter	Janitor	1,200.00
Joe Walker	Janitor	1,200.00
Peter J. Marquette	Janitor	1,200.00
Thad S. Blackwood	Janitor	1,200.00
William H. Shelton	Janitor	1,200.00
C. A. Hoppler	Janitor	1,200.00
Owen F. Keenan	Janitor	1,200.00
Michael Murphy	Janitor	1,200.00
George W. Newman	Janitor	1,200.00
Alexander McCall	Janitor	1,200.00

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John H. Jeager	Janitor	1,200.00
Fred Cardoso	Janitor	1,200.00
James H. Kramer	Janitor	1,200.00
William Goff	Janitor	1,200.00
M. F. Cooney	Janitor	1,200.00
	Janitor	1,200.00
	Janitor	1,200.00
	Janitor	1,200.00
	Janitor	1,200.00
	Janitor	1,200.00
	Janitor	1,200.00
W. M. Stahl	Janitor	1,140.00
John Tordiff	Janitor	1,140.00
James Merrill	Janitor	1,140.00
J. W. Brown	Janitor	1,140.00
E. J. Nutt	Janitor	1,140.00
James Gormley	Janitor	1,140.00
H. Clemons	Janitor	1,140.00
Joseph H. Dickson	Janitor	1,140.00
George E. Whitmer	Janitor	1,140.00
James E. Harrington	Janitor	1,140.00
David L. James	Janitor	1,140.00
Arch F. Thomas	Janitor	1,140.00
John B. Truitt	Janitor	1,140.00
R. G. Glenn	Janitor	1,140.00
John F. Hill	Janitor	1,140.00
Fred H. Henkel	Janitor	1,140.00
Robert Sams	Janitor	1,140.00
Charles E. Klinck	Janitor	1,140.00
Thomas Scott	Janitor	1,140.00
	Janitor	1,140.00
George Grover	Janitor-Fireman	1,560.00
William Raney	Fireman	840.00
Arthur C. Koenig	Student Janitor	600.00
J. E. Hoelscher	Student Janitor	600.00
Clara Derflinger	Janitress	900.00
Viola Parsley	Janitress	840.00
Lou Cornett	Janitress	840.00
	Janitress	840.00
	Janitress	780.00
J. Thos. Christian	Elevator Man (Student)	720.00
M. S. Harvey	Elevator Man	660.00
Mary Powers	Matron—Rest Room	840.00
	Janitor (retired)	480.00
	Janitor (retired)	480.00

\$100,520.00

LAUNDRY

Myrtle Faught	Launderer	\$ 1,200.00
Eliz. Westenhaber	Laundress	1,140.00
Dolly Gray	Laundress	900.00
Clara Williams	Laundress	780.00
Anna Krone	Laundress	780.00
Rosie Long	Laundress	780.00
Edna Culbertson	Laundress	780.00
	Laundress	780.00

\$ 7,920.00

UNIVERSITY ARCHITECT

J. N. Bradford	University Architect	\$ 4,000.00
H. F. Reichard	Chief Draftsman	3,600.00
C. F. Mayer	Draftsman	2,800.00
P. E. Crider	Draftsman	2,500.00
A. H. Mickey	Superintendent of Construction	2,800.00
Herbert Baumer	Professor (half-time)	2,000.00
Elsie F. Edwards	Clerk	1,500.00

\$ 19,200.00

UNIVERSITY CHEMIST

D. J. Demorest	University Chemist	\$ 500.00
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\$ 500.00

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# BUREAU OF BUSINESS RESEARCH

Spurgeon Bell	Director and Professor.....	\$ 7,500.00
Willis Wissler	Professor .....	5,000.00
H. D. Comer	Assistant Professor .....	4,500.00
Ralph J. Watkins	Assistant Professor .....	4,000.00
H. H. Shively	Assistant Professor .....	1,600.00
Josephine Lowrie	Research Assistant .....	1,700.00
George W. Starr	Investigator .....	1,500.00
	Research Assistant .....	1,200.00
Erla Wombold	Stenographer .....	1,320.00
	Stenographer .....	1,020.00
Howard C. Greer	Professor .....	454.55
H. H. Shively	Assistant Professor .....	666.66

\$ 29,340.00

# COMMERCE AND JOURNALISM EXTENSION

Thomas L. Kibler	Director and Professor.....	\$ 6,000.00
L. H. Grinstead	Assistant Professor .....	4,500.00
J. B. Heckert	Assistant Professor .....	4,500.00
	Assistant Professor .....	4,250.00
	Assistant Professor .....	4,250.00
Ralph Richards	Instructor .....	8,800.00
	Assistant to Director.....	1,800.00
	Stenographer .....	1,200.00

\$ 30,800.00

# ENGINEERING EXPERIMENT STATION

Arthur E. Focke	Fellow .....	\$ 750.00
Harold E. Simpson	Fellow .....	750.00
	Fellow .....	750.00

\$ 2,250.00

# FARM MARKETING F-9

L. G. Foster	Assistant Professor .....	\$ 4,000.00
John Dowler	Instructor .....	1,840.00
Walter Shaeffer	Assistant .....	750.00
Errol S. Bird	Assistant .....	750.00
Earl K. Jackson	Assistant .....	750.00
	Assistant .....	750.00
	Assistant .....	750.00

\$ 9,590.00

# STUDENT AID FUNDS

Scott Student Aid  
Smith Student Aid  
Senior Class Student Aid

# SCHOLARSHIPS

Lilburn Allen	National Limestone Fellow.....	\$ 1,500.00
Charles E. Waring	DuPont Scholarship .....	750.00
George W. Bennett	Grasselli Scholarship .....	750.00
Herbert L. Rawlins	Robinson Fellowship .....	750.00

# DENTAL CLINIC—ROTARY

Earl G. Jones	Assistant Professor .....	\$ 1,000.00
Frank C. Starr	Instructor .....	1,100.00
Webster M. Baker	Instructor .....	1,000.00
Wendell D. Postle	Instructor .....	1,000.00
Harvey C. Highman	Instructor .....	1,000.00
Edwin W. Martindale	Instructor .....	900.00
	Demonstrator .....	1,200.00
	Demonstrator .....	1,200.00
	Nurse Attendant .....	800.00
	Nurse Attendant .....	800.00
Allie F. Harness	Clerk .....	1,000.00
Edna Wallace	Stenographer .....	1,040.00
Virginia L. Moore	Stenographer .....	960.00
Sue Merrill	Sterilization Technician (Janitress).....	840.00

\$ 13,840.00

## ROTARY BUDGETS

## COLLEGE OF MEDICINE

## BRACE SHOP—ROTARY 25

Oscar M. Peterson	Mechanic .....	\$ 2,400.00
Carl P. Effler	Technical Assistant (part) .....	200.00
		<hr/>
		\$ 2,600.00

## DISPENSARIES—ROTARY 9

Jessie B. Freeman	Technical Assistant (part) .....	\$ 600.00
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		\$ 600.00

## UNIVERSITY HOSPITAL—ROTARY 27

Jessie Jasper	Anesthetist .....	\$ 1,800.00
Faye Irvin	X-Ray Technician (part) .....	660.00
Edith Miller	Pathologist (part) .....	300.00
Bernard Ford	Janitor .....	600.00
Irene Ford	Janitress .....	480.00
		<hr/>
		\$ 3,840.00

## STORES AND RECEIVING—ROTARY

## GENERAL STORE ROOM

Earl Conway	Stock Clerk .....	\$ 1,460.00
Charles Pugh	Laborer .....	1,380.00
Frank Langworthy	Laborer .....	1,300.00
H. O. Baker	Laborer .....	1,260.00
D. R. Masters	Janitor .....	1,140.00
Wilma L. Mulby	Stenographer .....	1,140.00
		<hr/>
		\$ 7,680.00

## LABORATORY SUPPLY STORE

C. W. McClintock	Storekeeper .....	\$ 3,260.00
H. W. Miller	Pharmacist .....	2,100.00
L. S. Gormley	Pharmacist .....	2,100.00
Frank D. Brill	Pharmacist .....	2,100.00
M. L. Babb	Pharmacist .....	2,000.00
Fred L. Williams	Assistant Pharmacist .....	1,560.00
R. B. Leonard	Glass Blower .....	2,300.00
William S. Leonard	Glass Blower's Helper .....	1,200.00
H. L. Allison	Laborer .....	1,560.00
Frank Westervelt	Laborer .....	1,300.00
Robert Dowd	Laborer .....	1,140.00
	Laborer .....	960.00
Clara Fleischer	Clerk .....	1,260.00
Stenna Logsdon	Clerk .....	1,020.00
	Clerk .....	960.00
		<hr/>
		\$ 24,820.00

## PRINTING DEPARTMENT

## UNIVERSITY PRESS

R. W. Hodgson	Printer .....	\$ 2,548.00
C. D. Kalb	Printer .....	2,444.00
Clyde Hodgson	Printer .....	2,340.00
Joseph A. Krebs	Printer .....	2,392.00
George Maggiore	Linotype operator .....	2,444.00
W. R. Stephens	Linotype Operator .....	2,340.00
W. H. Ziebold	Linotype Operator .....	2,340.00
Louis F. Evans	Linotype Operator .....	2,340.00
Frank A. Huff	Compositor .....	2,392.00
G. F. Rodocker	Pressman .....	2,392.00
W. J. Munroe	Pressman .....	2,392.00
Charles W. Thompson	Forwarder .....	2,548.00
William Taylor	Bookbinder .....	2,340.00
Clara B. Harding	Bindery Woman .....	1,404.00
Anna B. Logan	Bindery and Pressroom Woman .....	1,248.00
Florein Weidmer	Bindery Woman .....	1,092.00
Gertrude Hettinger	Stenographer .....	960.00
		<hr/>
		\$ 35,956.00

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LANTERN

Clara Baker	Bookkeeper .....	\$ 1,260.00
		<u>\$ 1,260.00</u>

VOCATIONAL EDUCATION

Frederick Horridge	Professor .....	\$ 5,000.00
William S. Stone	Professor .....	4,750.00
J. Ray Stine	Assistant Professor .....	4,000.00
R. W. Jenkins	Assistant Professor .....	3,750.00
R. D. Bundy	Assistant Professor .....	3,750.00
Martha Okey	Secretary (Stenographer) .....	1,260.00
	Stenographer .....	960.00
A. Sorensen	Assistant Professor .....	150.00
		<u>\$ 23,620.00</u>

\* \* \* \* \*

Thereupon, the Board adjourned to meet Monday, June 14, 1926,  
6 p. m., at the University.

Attest:

(Signed) CARL E. STEEB,  
Secretary.

(Signed) L. E. LAYBOURNE,  
Chairman.

OFFICE OF THE BOARD OF TRUSTEES  
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 14, 1926.

The Board of Trustees met at the University at 6 p. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman, Egbert H. Mack, John Kaiser, Mrs. Alma W. Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

\* \* \* \* \*

The minutes of the last meeting were approved.

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Marion W. Hazen	Asst., Animal Husb.	End Sp. Qr.	\$ 500.00
Jos. B. McLaughlin	Asst., Farm Crops	End Sp. Qr.	500.00
<i>College of Arts, Philosophy, and Science</i>			
Robert C. Dickson	Grad. Asst., English	Su. Qr.	165.00
Marvin Farber	Instructor, Philosophy	End Sp. Qr.	2,000.00
O. L. Reiser	Instructor, Philosophy	End Su. Qr.	2,000.00
W. A. Whatley	Instr., Romance Lang.	End Sp. Qr.	2,700.00
<i>College of Education</i>			
Pleasant McIntosh	Instr., Fine Arts	End Sp. Qr.	1,500.00
R. G. Guthrie	Asst., Prin. of Edu.	End Sp. Qr.	1,000.00
O. R. Chambers	Instr., Psychology	End Sp. Qr.	2,000.00
Evelyn Lucile Ross	Asst., Music	Su. Qr.	125.00 term
<i>College of Engineering</i>			
Albert Boggs	Grad. Asst., Physics	End Sp. Qr.	500.00

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*College of Medicine*

Katharine W. Harris	Dietitian	July 1, 1926	1,500.00
Verna McMillen	Supervising Nurse	June 1, 1926	1,200.00
Boni Eli Petcoff	Orderly	June 1, 1926	300.00
Frank W. Messer	Orderly	June 1, 1926	300.00
Wilmer M. Stevenson	Orderly	June 1, 1926	300.00

*Dean of Women*

Beatrice Babb	Secretary, Dean of Women's Office	June 30, 1926	1,080.00
Frances Davis	Assistant, Dean of Women's Office	June 30, 1926	1,200.00

*Library*

Charlotte Roth	Library Assistant	June 15, 1926	1,100.00
Tom Monger	Library Assistant (½ time)	June 15, 1926	30.00 mo.
Cora Van Keuren	Library Assistant (½ time)	June 15, 1926	30.00 mo.

CIVIL SERVICE RESIGNATIONS

*College of Agriculture*

Carlton Jackson	Laborer, Animal Husb. (Student)	May 31, 1926	240.00
B. L. Johnson	Laborer, Farm Operations	May 31, 1926	1,080.00

*College of Medicine*

Natalie Ellison	Maid, Univ. Hosp.	May 31, 1926	600.00
Carl White	Pot and Pan Washer, Univ. Hosp.	April 30, 1926	720.00

*College of Veterinary Medicine*

Robert Millington	Groom	May 7, 1926	1,200.00
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*Stores and Receiving*

Earl Conway	Stock Clerk	May 31, 1926	1,460.00
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*Operation and Maintenance*

J. C. Ludlum	Janitor	May 31, 1926	1,200.00
Jesse Coates	Janitor	Mar. 31, 1926	1,200.00

*Bureau of Business Research*

Claire Treadwell	Stenographer	May 31, 1926	960.00
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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

*College of Agriculture*

W. E. Niehaus	Grad. Asst., Zoology	Au. Qr.	Au.Wi.Sp.	500.00
Hugh H. Miley	Assistant, Zoology	Au. Qr.	Au.Wi.Sp.	900.00
Herbert M. Gans	Asst., Animal Husb. (½ time)	Au. Qr.	Au.Wi.Sp.	500.00
Walter N. Bangham	Asst., Farm Crops	Au. Qr.	Au.Wi.Sp.	500.00
Wendel H. Camp	Grad. Asst., Botany	Su. Qr. only		150.00

*College of Arts, Philosophy, and Science*

Wm. H. Reither	Assistant, Philosophy (half time)	Au. Qr.	Au.Wi.Sp.	1,000.00
Wm. A. Shimer	Instructor, Philosophy	Au. Qr.	Au.Wi.Sp.	2,000.00
Donald H. Daugherty	Instructor, Philosophy (half time)	Su. Qr.	Su.Wi.Sp.	1,000.00
Ralph J. Slattery	Grad. Asst., Philosophy	Au. Qr.	Au.Wi.Sp.	500.00
William C. Moore	Asst., Political Science	Au. Qr.	Au.Wi.Sp.	250.00
Erwin H. Price	Asst., Romance Lang.	Au. Qr.	Au.Wi.Sp.	2,000.00
Marion Eliot	Grad. Asst., English	Su. Qr. only		165.00
Cyrus K. Carroll	Assistant, English	Su. Qr. only		165.00

*College of Commerce and Journalism*

Marvin L. Fair	Instr., Bus. Organ.	Au. Qr.	Au.Wi.Sp.	1,800.00
Helen E. Cherington	Reader, Economics	Su Qr. only		50.00
Donald Clare Horton	Assistant, Economics (part time)	Au. Qr.	Au.Wi.Sp.	1,000.00
Clifford L. James	Assistant, Economics (part time)	Au. Qr.	Au.Wi.Sp.	1,000.00
Robert D. Patton	Assistant, Economics (part time)	Au. Qr.	Au.Wi.Sp.	1,000.00
R. H. Rowntree	Assistant, Economics (part time)	Au. Qr.	Au.Wi.Sp.	1,000.00
Ralph L. Dewey	Instructor, Economics	Au. Qr.	Au.Wi.Sp.	2,500.00
Russell H. Reeves	Editor, Lantern	Au. Qr.	Au.Wi.Sp.	500.00
John G. Price, Jr.	Editor, Lantern	Su. Qr. only		100.00
Elmer C. Tryon	Business Mgr., Lantern	Su. Qr. only		100.00
Elmer C. Tryon	Business Mgr., Lantern	Au. Qr.	Au.Wi.Sp.	500.00

*College of Education*

William H. Stone	Prof., Indus. Edu.	Su. Qr.	Su.Au.Wi.	4,800.00
E. F. VanBuskirk	Asst., Prin. of Edu.	Su. Qr.	Su.Au.Wi.	1,000.00
Raymond G. Guthrie	Asst., Prin. of Edu.	Su. Qr.	Su.Au.Wi.Sp.	1,500.00
Ethel M. Brown	Asst. Prof., Prin. of Ed.	Su. Qr. only		600.00
Lorin Thompson	Instructor, Psychology	Su. Qr.	Su.Au.Sp.	2,000.00
H. J. Peterson	Instructor, Psychology	Au. Qr.	Au.Wi.Sp.	2,000.00
Caroline Shover	Assistant, Psychology	Au. Qr.	Au.Wi.Sp.	500.00
Harold V. Gaskill	Assistant, Psychology	Au. Qr.	Au.Wi.Sp.	750.00
Clyde W. Gleason	Instructor, Psychology	Au. Qr.	Au.Wi.Sp.	2,500.00
Ruth Seeger	Bibliographical Asst., Bur. of Edu. Research	June 15, 1926		1,500.00
Joseph A. Baer	Research Asst., Bur. of Edu. Research	Sept. 1, 1926		1,200.00
Harlan C. Koeh	Research Asst., Bur. of Edu. Research	July 1, 1926, for 2 mos.		100.00 mo.
Mabel Todd Hayes	Asst., Dept. Music	Su. Qr. only		125.00 gr.
Dorothy Postle	Asst., Psychology	Au. Qr.	Au.Wi.Sp.	500.00
Guy Brown Wiser	Instructor, Fine Arts	Au. Qr.	Au.Wi.Sp.	1,500.00
Jessie Ferguson	Instructor, Psychology (part time)	Su. Qr.	Su.Wi.Sp.	1,200.00

*College of Engineering*

Clarence R. Ellis	Instr., App. Optics	Au. Qr.	Au.Wi.Sp.	2,000.00
Thomas M. Felton	Asst., Ceramic Engr.	Au. Qr.	Au.Wi.Sp.	900.00
Ernest M. Waxbom	Stud. Asst., Chem. Engr.	Au. Qr.	Au.Wi.Sp.	250.00
Hugh G. Harp	Grad. Asst., Math.	Au. Qr.	Au.Wi.Sp.	500.00
Henry K. Holt	Grad. Asst., Math.	Au. Qr.	Au.Wi.Sp.	500.00
Samuel B. Folk	Asst. Prof., Mechanics	Au. Qr.	Au.Wi.Sp.	2,500.00
Merrill G. VanVoorhis	Grad. Asst., Physics	Au. Qr.	Au.Wi.Sp.	500.00
Willard E. Singer	Grad. Asst., Physics	Au. Qr.	Au.Wi.Sp.	500.00

*College of Medicine*

Ila Ward	Supervising Nurse	June 1, 1926		1,200.00
Pauline Townsend	Supervising Nurse	June 15, 1926		1,200.00
Roberta Philbrook	Supervising Nurse	July 1, 1926		1,200.00
William L. Denney	Orderly, Univ. Hosp.	June 1, 1926		300.00
Samuel E. Flook	Orderly, Univ. Hosp.	June 1, 1926		300.00
George W. Butz	Orderly, Univ. Hosp.	June 1, 1926		300.00
John V. Horst	Resident Physician	July 1, 1926		1,200.00
Francis W. Davis	Assistant, Obstetrics	July 1, 1926		1,500.00
W. A. Stoutenborough	Asst., Ophthalmology & Oto-Laryngology	July 1, 1926		No salary
Katherine Forrest	Asst. Prof., Pub. Health	Au. Qr.	Au.Wi.Sp.	2,750.00
Clarence C. Myers	Stud. Asst., Anatomy	Sp. Qr.	Sp.	100.00
Albert L. Rawlins	Grad. Asst., Phys. Chem.	Au. Qr.	Au.Wi.Sp.	500.00
Jacob L. Tanner	Grad. Asst., Phys. Chem.	Au. Qr.	Au.Wi.Sp.	500.00

*Graduate School*

Helen L. Mansfield	University Scholar	Au. Qr.	Au.Wi.Sp.	300.00
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*Dean of Women*

Alice Rosemond	Asst. to Dean of Women	Sept. 1, 1926		1,800.00
Marjorie Ferree	Asst. to Dean of Women	July 1, 1926		1,500.00

*Military Science*

John E. Higgins	Instr., Military Science	July 1, 1926		250.00
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## CIVIL SERVICE APPOINTMENTS—1925-1926

*College of Agriculture*

Ruth Phillips	Stenographer	April 7, 1926	480.00
Ogla Rendrick	Stenographer (Student)	April 5 to June 5, 1926	480.00
Herman Harper	Laborer, Animal Husb. (student)	June 1, 1926	240.00
Robert A. Marshall	Laborer, Animal Husb.	May 10, 1926	1,080.00
Everett Clark	Laborer, Farm Operations	June 1, 1926	1,080.00
C. E. Florea	Laborer, Poultry Husb.	May 1, 1926	1,200.00

*College of Engineering*

Effa Harm	Stenographer	June 1, 1926	840.00
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*College of Medicine*

George Griffin	Pot and Pan Washer, Univ. Hosp.	May 1, 1926	720.00
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*Administration*

Miriam Long	Stenog., President's Office	June 10, 1926	1,320.00
Katherine B. Usry	Asst. to Registrar	May 17, 1926	1,020.00

*Operation and Maintenance*

John G. McCartney	Janitor	May 1, 1926	1,200.00
Charles G. Lane	Janitor	June 3, 1926	1,200.00
Henry C. Curtis	Janitor	May 1, 1926	1,140.00
Mary McLain	Janitress	May 1, 1926	780.00

*Stores and Receiving*

W. D. Myers	Laborer	June 1, 1926	1,140.00
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## CIVIL SERVICE APPOINTMENTS—1926-1927

*College of Agriculture*

Ruth Phillips	Stenographer	July 1, 1926	960.00
Herman Harper	Laborer, Animal Husb. (Student)	July 1, 1926	240.00
Robert A. Marshall	Laborer, Animal Husb.	July 1, 1926	1,080.00
Everett Clark	Laborer, Farm Operations	July 1, 1926	1,080.00
C. E. Florea	Laborer, Poultry Husb.	July 1, 1926	1,200.00

*College of Education*

Doris Kiner	Stenographer	July 1, 1926, for 2 mos.	90.00 mo.
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*College of Engineering*

Effa Harm	Stenographer	July 1, 1926	840.00
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*College of Medicine*

George Griffin	Dishwasher	July 1, 1926	720.00
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*Administration*

Miriam Long	Stenog., President's Office	July 1, 1926	1,320.00
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*Operation and Maintenance*

John G. McCartney	Janitor	July 1, 1926	1,200.00
Charles G. Lane	Janitor	July 1, 1926	1,200.00
Henry C. Curtis	Janitor	July 1, 1926	1,140.00
Mary McLain	Laundress	July 1, 1926	780.00

*Vocational Education—Smith-Hughes*

Sylvia F. Morris	Stenographer	July 1, 1926	960.00
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*Bureau of Business Research*

Kathleen Scobie	Stenographer	July 1, 1926	960.00
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*Stores and Receiving*

W. D. Myers	Laborer	July 1, 1926	1,140.00
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Upon recommendation of the President, the following changes in title were made:

*College of Agriculture*

Fred. G. Charles	from Instructor	to Asst. Prof., Horticulture	July 1, 1926
Ray Garrett	Asst. Herdsman	Asst. Herdsman and Handy Man, An. Husb.	July 1, 1926

*College of Arts, Philosophy, and Science*

Dwight F. Donan	Assistant	Instr., Romance Lang.	July 1, 1926
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*College of Commerce and Journalism*

Alice Heer	Clerk	Telephone Operator	July 1, 1926
Donald C. Power	Assistant	Instr., Bus. Organ.	July 1, 1926

*College of Engineering*

Keith B. Eller	Graduate Assistant	Assistant, Physics	Au. Qr.
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*College of Medicine*

Dorothy Newton	Assistant Dietitian	Dietitian	July 1, 1926
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Upon recommendation of the President, the following changes in salary were made:

*College of Agriculture*

Lloyd Blackburn	Mech., Farm Operations	July 1, 1926	from \$1,200.00	to \$1,320.00
Ray Garrett	Asst. Herdsman & Handy Man, Animal Husb. Dept.	July 1, 1926	1,080.00	1,320.00
J. D. Sayre	Professor, Botany	July 1, 1926	2,000.00	1,800.00

*College of Arts, Philosophy, and Science*

Dorothy Porter	Asst., Romance Lang.	July 1, 1926	1,450.00	1,500.00
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*College of Education*

Ralph S. Fanning	Professor, Fine Arts	July 1, 1926	3,650.00	4,500.00
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*College of Engineering*

Keith B. Eller	Assistant, Physics	Au. Qr.	500.00	900.00
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*College of Medicine*

Dorothy Newton	Dietitian	July 1, 1926	1,400.00	1,500.00
Ella B. Kato	Assistant Cook	May 1, 1926	660.00	840.00
Helen Z. Ryan	Supervising Nurse	July 1, 1926	1,200.00	1,400.00

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Upon motion, the following recommendations of the President were approved:

That George L. Lynch, Assistant Professor in Department of Horticulture and Forestry, be given leave of absence without pay, for the Autumn Quarter of 1926-1927; and service is to be rendered in the Winter and Spring Quarters of that year.

That the quarters of service of Joseph Ayres, Assistant in Department of English, for the year 1926-1927, be changed from Autumn, Winter, and Spring to Summer, Autumn, and Winter.

That the Quarters of service of O. L. Reiser, Instructor in the Department of Philosophy, for the year 1925-1926, be changed from the Autumn, Winter, and Spring to the Winter and Spring.

That the extra vacation credit of one quarter for Professor W. P. Sanford, Department of English, be paid on the 2/3 cash basis, the amount being \$611.11.

That the quarters of service of Professor George H. Sabine, Department of Philosophy, were changed from the Autumn, Winter, and Spring to the Autumn and Spring for the year 1926-1927.

That Professor George W. Knight be made temporary chairman of the Department of History to serve during the Summer Quarter, 1926, while Professor Carl Wittke, Chairman of the department, is on summer vacation.

That the quarters of service of Professor J. S. Myers, Department of Journalism, for the year 1923-1924, be changed from the Summer and Autumn to the Summer, Autumn, and Spring. That the extra vacation credit of one quarter for Professor J. S. Myers be paid on the 2/3 cash basis, the amount being \$1,111.11.

That the teaching service of Earl B. South, Department of Psychology, be changed from Autumn, Winter, and Spring to the Summer, Autumn, and Winter, in the year 1926-1927.

That Lorraine Scholtz, stenographer in College of Education, be granted a leave of absence for the months of July and August, 1926, without salary.

That the quarters of service of Professor Charles W. Foulk, Department of Chemistry, be changed from the Summer, Autumn, and Spring to the Summer, Autumn, Winter, and Spring, for the year 1926-1927.

That Robert C. Higgy, Radio Engineer, be appointed Acting Director of the Broadcasting Station for the year 1926-1927, while Professor C. A. Wright is on leave of absence.

That the summer camp for the Department of Civil Engineering be authorized for 1926, said camp to be held at Bryan Park at a cost not to exceed \$1,990.00. The President was requested to submit to the Board at its next meeting an itemized budget for approval.

That the Graduate Council be authorized, in the expenditure of the appropriation for its purposes, to arrange to bring to the campus noted lecturers for longer or shorter periods in the discretion of the Graduate Council.

That the quarters of service of Professor Charles B. Morrey, Department of Bacteriology, for the year 1926-1927, be changed from Autumn, Winter, and Spring to Summer, Autumn, and Winter.

That the quarters of service of George W. Bond, Instructor in Bacteriology for the year 1926-1927, be changed from Autumn, Winter, and Spring to Summer, Autumn, and Winter.

That Professor Norma Selbert render service in the Summer Quarter, 1926, and that she be given leave of absence, without pay, for the Autumn, Winter, and Spring Quarters of 1926-1927, and that the substitute for her in the last three quarters shall be paid 3/4 of the salary appropriated for Professor Selbert in the budget for 1926-1927.

That Clarence T. Woodard be granted the degree of Bachelor of Civil Engineering.

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The President reported that the following persons have declined appointment for the year 1926-1927:

*College of Agriculture*

R. Clark Gilmore	Assistant	Botany
Pearle E. Williams	Assistant	Botany
Harman A. Runnels	Assistant	Botany
Donald B. Anderson	Graduate Assistant	Botany
Joseph Frantz	Student Assistant	Botany
Merton D. Oyler	Student Assistant	Botany
Ray Everly	Student Assistant	Botany
Pearle E. Williams	Graduate Assistant	Botany (Su. Qr.)

R. A. Dobbins	Instructor	Botany
Mary E. Walker	Assistant	Zoology and Entomology
<i>College of Commerce and Journalism</i>		
Clyde Brooks	Assistant	Economics
<i>College of Education</i>		
Frieda A. Kiefer	Assistant	Psychology
Robert H. Seashore	Instructor	Psychology
John F. Seaton	Assistant	Psychology
Elmer Bowers	Assistant	Psychology
Karl C. Pratt	Assistant	Psychology
<i>College of Engineering</i>		
Howard E. Hoyt	Student Assistant	Chemistry
Pierce Robson	Student Assistant	Chemistry
William Strobach	Student Assistant	Chemistry
Albert L. Rawlins	Student Assistant	Chemistry
Lewis E. Mong	Student Assistant	Chemistry
Harold N. Barham	Graduate Assistant	Chemistry
Donald E. MacQueen	Graduate Assistant	Chemistry
Emily E. Hannum	Assistant	Physics
<i>Graduate School</i>		
Lewis A. Thayer	University Scholar	Graduate School
<i>Military Science</i>		
Edward O. Kohn	Assistant	Military Science

Upon recommendation of the President, the following adjustments in salaries for the year beginning July 1, 1926, for certain positions in the Physical Plant, were approved:

Name	Title	Present Budget	Proposed Budget
Ivan Paschall	Dragline Operator	\$1,920.00	
Roy Bowers	Dragline Operator		\$1,800.00
			(house)
	Dragline Helper	1,500.00	1,500.00
E. A. Hague	Carpenter	1,920.00	
	Carpenter	1,920.00	2,160.00
Charles Blesch	Carpenter	1,920.00	2,160.00
W. E. Steel	Carpenter	1,920.00	2,160.00
	Carpenter's Apprentice		1,200.00
R. C. Kaiser	Plumber—Foreman	2,800.00	3,000.00
	Plumber	2,800.00	2,720.00
		<u>\$16,700.00</u>	<u>\$16,700.00</u>

Upon motion of Mr. Atkinson, the salary of Professor H. A. Toops, of the Department of Psychology, was fixed at \$5,500.00 for the year 1926-1927.

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and pullman only:

Professor J. Cayce Morrison, Department of School Administration, to attend the meeting of the Department of Elementary School Principals at Philadelphia, Pa., June 30 to July 1, 1926.

The Secretary was directed to renew the lease with Forest I. Blanchard for another year for the property known as 215 West Eleventh Avenue, to be used by the Department of Home Economics for a practice house, at an annual rental of \$900.00, payable from Smith-Hughes appropriation.

Upon recommendation of the President, the following changes in the By-Laws of the Board of Trustees were made:

Section 2 of Chapter 5 was repealed and the following substituted therefor:

There shall be a chairman of each department, who shall be its administrative head, and who, subject to the approval of the Dean of the College, shall be responsible for the educational policies and practices of the department. The chairman shall be elected on nomination of the Dean of the College and recommendation by the President of the University to the Board of Trustees. The Dean will confer with the Faculty members of the department before making his nomination.

Section 8 of Chapter 5 was repealed and the following substituted therefor:

In each College there shall be a Dean who shall be the administrative head of the College, and who shall be elected by the Board of Trustees upon the nomination of the President of the University. The President will confer with the Faculty members of the College before making his nomination.

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The President reported that Mr. Luther H. Lewis, of New York City, will be on the campus during the week of June 21 for the purpose of making a study of the University Hospital, as requested by the Board at its meeting held April 6, 1926.

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Upon motion of Mr. Atkinson, \$9,000.00 was appropriated from the Interest on Endowment Fund for the purpose of establishing a practice school for the elementary grades on the campus, said practice school to be located in the house now occupied by Dr. Thompson, just as soon as the house is available for use.

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Upon motion, the Chairman appointed Mr. H. S. Atkinson a committee to investigate the cases of certain law students, who were by faculty action prevented from receiving degrees at this commencement, Mr. Atkinson to report his findings to the Board at its next meeting.

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Upon motion, the Business Manager was authorized and directed to purchase a suitable automobile for the use of the President, same to be paid from the Interest on Endowment Fund.

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The President reported the following list of graduates, who will receive degrees at the convocation to be held June 15, 1926, in accordance with action taken by this Board at its last meeting:

#### DOCTOR OF PHILOSOPHY

Harry Willis Allen, B.S. (Massachusetts Agricultural College), M.S. (Mississippi Agricultural and Mechanical College); Marjorie Pickard Benoy, B.S. (Denison University), M.Sc.; Othniel Robert Chambers, A.B., A.M. (Indiana University); Albert Mitchell Clifford, B.A. (Ohio Wesleyan University), M.A.; Henry Charles Kohler,

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Terrence Paulish, Festus Loren Rogers, Harrison James Seaman,  
Paul Russell Stanley, Leslie M. Tarbill, Clifford Christian Wagner,  
Cecil Jesse Whitson.

CERTIFICATE IN PUBLIC HEALTH NURSING

Mable Christine Brunk, R.N.

CERTIFICATE OF GRADUATE NURSE

Clarice Myrtle Cassill, Ada Elizabeth Galloway, Deborah Pearl  
Hill, Dorothy Rose Hyle, Marion Elizabeth Hyle, Margaret Florence  
McLellan, Elsie Jewell Mitchell, Gertrude Alma Nygren, Florence  
Samson, Margaret Steinhoff, Thelma Elizabeth Wright.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

John Edwin Anderson, Lester Arthur Ballard, Philip Hyman  
Baron, Maurice Clarence Beckman, Abram Bellin, Earl Robert Ber-  
ger, Leonard Alvin Beyer, Abraham Allan Bieber, John Bock, Jr.,  
Leslie Baldwin Callahan, Albert Spencer Carr, Isadore Louis Cohen,  
Daniel Louis Colabrese, Harry Harvey Copp, Arthur Edgar Culp,  
Herbert Edelstein, Michael Ivan Evan, Paul Alfred Evinger, Harold  
Abraham Feinglass, Louis Fish, Sigmund Freyer, Pride Edward  
Gamble, Earl Charles Gibson, Arthur Howard Greer, Robert Hugo  
Gugler, Estelle Rayborn Hamill, James Joseph Hamill, Harry Ham-  
mer, Oscar Fulton Harig, Laurence Barrett Hill, James Campbell  
Hilton, Ivers Darwin Hooper, Charles James Hungerford, Mary  
Evelyn Hunt, Lou Ethel Jackman, Louis Peter Jisa, Paul Orval  
Johns, Stephen Lawrence Kalley, Carl Joseph Klueg, William Albert  
Konkler, Maurice Bernard Krantz, William James Krejci, Frank  
Peter Kucia, Sam Labson, George Arthur Lee, Howard Earl Lem-  
mon, Ben Bernard Levy, John Philip Marasovich, James Logan Mar-  
shall, Maynard D. Mast, Howard Joseph Meyer, Edward Hyman  
Miller, Joseph Leo Moss, Rose Neufeld, Milton Neuman, Howard  
Eugene Nolan, Jimmie Willie Philen, Solomon Theodore Pollack,  
Glenn Emanuel Radenbaugh, Fannie Rapenport, Lester Virgil Risch,  
William Andrew Roach, Mary Gertrude Salow, Haim Wolf Schweit-  
zer, Ralph Aber Sears, Pauline Wilsie Shockley, Louis Benjamin  
Shultz, William Elton Smith, Morris Henry Spero, Harry Carl Spike,  
Raymond Cletus Stark, Joseph Edward Stern, Wayne Albin Strous,  
Frank Howard Sweeney, Catharine Tobias, David Leroy Todd, Louis  
Franklin Vining, Mellonna Mary Wahmhoff, Bernard Howard Waide-  
lich, Isador Wasserman, Ralph Julius Wasserman, Armond LeRoy  
Weakley, Philip Weinberg, George Pierce Wilson, Lowell B. Wilson,  
Harley Young.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, a medical certificate  
was ordered prepared for Dr. Delphus Brown Virtue, a graduate of  
Starling Medical College in the Class of 1891.

\* \* \* \* \*

Upon recommendation of Mr. B. L. Stradley, a medical certificate  
was ordered prepared for Dr. Joseph A. Lafferty, a graduate of the  
Cleveland-Pulte Medical College, Cleveland, Ohio, in the year 1913.

\* \* \* \* \*

Upon recommendation of the University Architect and the State  
Architect, the following extras to contracts were approved:

6-14-'26

*Hamilton Hall Wing*—Paul L. Gilmore Company

To install the electric wiring for the five sterilizing units in Room No. 320 ..... \$437.00

*Farm Flock House No. 1*—E. J. Leshner

To do extra excavation for Farm Flock House No. 1, due to lowering the grade of the building—30 cu. yds..... 30.00

*Completion Pomerene Hall*—D. W. McGrath & Sons

To lower eighteen inches pipe tunnels in the original section of the above project, in accordance with instructions of the University Architect—(the tunnels affected are one 24'-0" long x 4'-0" wide; one 20'-0" long x 4'-0" wide; one 42'-0" long x 3'-6" wide) ..... 900.00

*Front and Fourth Floor Present Hospital*—W. H. Spohn Plumbing Co.

To cover the heating mains in the attic space with sponge felt covering, same as specified for the piping in the basement..... 230.00

\* \* \* \* \*

Upon recommendation of Mr. Frank M. Raymund, Land Agent, the following applications for deeds in the Virginia Military Land District were approved and the Chairman of the Board was directed to execute the same:

Warnie Fitzgerald Taylor—21.14 acres in Survey No. 5190, Madison County.

Harry F. Fauver—20 acres in Survey No. 8041, Madison County.

\* \* \* \* \*

The President presented the following budget for the Agricultural Extension Service for the year ending June 30, 1927, which budget was approved and unanimously adopted:

THE OHIO STATE UNIVERSITY  
AGRICULTURAL COLLEGE EXTENSION SERVICE

SOURCES OF INCOME  
1926-1927

State Appropriation .....	\$259,700.00
Smith-Lever Fund .....	176,106.99
Supplementary Extension Fund.....	52,668.07
Regular U. S. D. A. Fund.....	10,000.00
Clark McNary Fund (Forestry).....	1,500.00
Ohio Experiment Station (Cooperative Forestry Project).....	1,800.00
Institute Funds from Counties.....	15,400.00
	<hr/>
County Agent Funds from Counties.....	\$193,630.00
Farm Bureau Funds.....	17,020.00
	<hr/>
Total Funds.....	\$727,825.06

PROJECT NO. 1.—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
H. C. Ramsower,						
Salary .....	\$ 4,125.00	\$ 1,375.00				
Expenses .....	400.00				\$ 300.00	
Geo. B. Crane, salary	1,700.00	2,300.00				
Stenographer .....		1,080.00				



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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Tessa Webb, 2-3 time Salary .....	840.00					
H. L. Fackler, salary					1,500.00	
Mildred Dennis, salary	960.00					
J. A. Bond, salary...	1,500.00					
Ralph Sprung, salary					1,260.00	
Student Labor, Chart Making, etc...	320.00				580.00	
<i>Office Supplies</i>						
Small Printing .....	2,500.00				1,500.00	
Stationery .....	800.00					
Office Supplies .....	200.00	1,000.00				
Postage .....	200.00				1,500.00	
Express, Freight .....	300.00					
Communication .....	700.00				750.00	
Educational Supplies..					300.00	
<i>Equipment</i>						
Office .....	500.00	300.00				
Educational .....					2,200.00	
Automobile .....	300.00					
Motor Supplies .....	550.00					
General Plant .....					350.00	
Repairs .....					100.00	
<i>Contingent Fund</i>						
Reserve Fund for Transfers .....	1,658.40					
	\$17,553.40	\$ 6,055.00			\$10,340.00	
Total for Project No. 1.....						\$33,948.40

## PROJECT NO. 1-A—EDITORIAL WORK

<i>Personnel, etc.</i>						
J. E. McClintock, Part salary .....	\$ 1,400.00					
J. R. Fleming, salary..		\$ 3,600.00				
Expenses .....					\$ 500.00	
Roy Durr, Part-time salary ...	800.00					
Ethel Cadley, salary..		2,500.00				
C. E. Wilson, salary..		2,800.00				
Dorothy Holmes, salary		1,200.00				
Eleanor Beall, salary..		1,020.00				
	\$ 2,200.00	\$11,120.00			\$ 500.00	
Total for Project No. 1-A.1.....						\$13,820.00

## PROJECT NO. 1-B—PRINTING AND DISTRIBUTION OF PUBLICATIONS

Printing Bulletins ....	\$ 9,000.00				\$ 2,000.00	
Cuts .....	600.00				200.00	
Stanley Gordon .....					1,200.00	
Labor of Mailing.....					170.00	
	\$ 9,600.00				\$ 3,570.00	
Total for Project No. 1-B.....						\$13,170.00

## PROJECT NO. 2—COUNTY AGENTS

<i>Personnel, etc.</i>						
*\$1,500						
W. W. Brownfield, Salary .....	\$ 2,700.00					
Expenses .....		\$ 800.00				
*\$1,200						
G. R. Eastwood, Salary .....		3,000.00				
Expenses .....		800.00				
*\$1,200						
D. S. Myer, salary....		3,000.00				
Expenses .....		800.00				

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
B. B. Spohn, salary..		2,100.00			2,100.00	
Expenses .....					800.00	
Teresa Russell, salary	1,140.00					
Conferences .....	1,940.00					
Assistant County Agents, Salary .....						3,600.00
<i>County Agents</i>						
Anderson, S. L., salary		1,600.00		900.00		
Travel in County...				600.00		
Alger, Horton, salary		1,600.00		700.00		
Travel in County...				600.00		
Misc. Expenses ....						700.00
Augustus, E. K., salary		1,600.00		900.00		
Travel in County...				600.00		
Barnes, L. H., salary		1,466.66			133.34	1,200.00
Travel in County...						600.00
Misc. Expenses ....						400.00
Barnhart, W. S., salary		1,466.66			133.34	1,640.00
Travel in County...						600.00
Misc. Expenses ....						60.00
Blair, Forest K., salary		1,600.00		900.00		
Travel in County...				600.00		
Bluck, W. L., salary..		1,600.00		750.00		
Travel in County...				600.00		
Misc. Expenses ....						150.00
Boltz, Geo. E., salary		1,600.00		1,400.00		
Travel in County...				600.00		
Bond, E. H., salary..		1,600.00		1,100.00		
Travel in County...				600.00		
Misc. Expenses ....						1,300.00
Boyd, Jos. H., salary..		1,600.00		1,800.00		
Travel in County...				600.00		
Misc. Expenses ....						50.00
Bragg, John D., salary		1,600.00				
Travel in County...						
Brinker, H. R., salary		1,600.00		900.00		
Travel in County...				600.00		
Bruning, U. F., salary		1,466.66			133.34	
Travel in County...						
Cave, R. A., salary....		1,600.00		900.00		
Travel in County...				600.00		
Class, C. F., salary....		1,600.00		900.00		
Travel in County ..				600.00		
Claypoole, H. H., salary		1,600.00		900.00		
Travel in County...				600.00		
Misc. Expenses ....						500.00
Collings, Banks, salary		1,600.00		900.00		
Travel in County...				600.00		
Coulson, Henri, salary		2,000.00		400.00		
Travel in County...				600.00		
Cunningham, O. L., Salary .....		1,600.00		900.00		
Travel in County...				600.00		
Dooley, H. A., salary		1,600.00		3,300.00		
Travel in County...				600.00		
Misc. Expenses ....						950.00
Dowds, D. D., salary..		1,600.00		900.00		
Travel in County...				600.00		
Dustman, G. A., salary		1,600.00		1,200.00		
Travel in County...				600.00		
Ellis, Wm., Jr., salary		1,600.00		650.00		
Travel in County...				600.00		
Fieldner, C. G., salary		1,600.00		900.00		
Travel in County...				600.00		
Ford, W. H., salary...		1,600.00		750.00		
Travel in County...				600.00		
Fankhauser, Paul, Salary .....		1,600.00		900.00		
Travel in County...				600.00		

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Gardner, R. W., salary		1,466.66		900.00	133.34	
Travel in County...				600.00		
Misc. Expenses ....						200.00
Gibboney, C. N., salary		1,600.00		900.00		
Travel in County...				600.00		
Gilkey, J. R., salary...		1,600.00		900.00		
Travel in County...				600.00		
Haag, P. E., salary...		1,600.00		900.00		
Travel in County...				600.00		
Hall, F. G., salary...		1,600.00		1,800.00		
Travel in County...				600.00		
Misc. Expenses ....						1,100.00
Hampson, C. M., salary		1,600.00		1,300.00		
Travel in County...				600.00		
Harrod, B. S., salary...		1,600.00		900.00		
Travel in County...				600.00		
Clark County, salary...	1,600.00			900.00		
Travel in County...				600.00		
Hedge, J. C., salary...		1,200.00	400.00	2,000.00		
Travel in County...				600.00		
Hedge, A. M., salary...	800.00	1,466.66			133.34	
Travel in County...	100.00					
Madison County, salary	1,600.00					900.00
Travel in County...						600.00
Henceroth, J. W., salary	1,600.00					900.00
Travel in County...				600.00		
Herrman, D. T., salary	1,600.00					900.00
Travel in County...						600.00
Hervey, J. D., salary...	1,600.00					2,900.00
Travel in County...						600.00
Misc. Expenses ....				118.07		1,381.93
Hoddinott, I. S., salary	1,600.00					1,350.00
Travel in County...						600.00
Johnson, T. H., salary	1,600.00					900.00
Travel in County...						600.00
Keyser, O. R., salary...	1,600.00					1,400.00
Travel in County...						600.00
Kimber, Russell, salary	1,600.00					900.00
Travel in County...						600.00
Kreitler, G. W., salary	1,600.00					900.00
Travel in County...						600.00
Lang, R. W., salary...	1,600.00					900.00
Travel in County...						600.00
Lower, Floyd, salary...	1,600.00					900.00
Travel in County...						600.00
Mayer, L. B., salary...	1,600.00					900.00
Travel in County...						600.00
Miller, D. P., salary...	1,600.00					900.00
Travel in County...						600.00
Moser, R. E., salary...	1,600.00					1,400.00
Travel in County...						600.00
Munger, R. W., salary			1,600.00			900.00
Travel in County...						600.00
Musgrove, G. C., salary			1,600.00			900.00
Travel in County...						600.00
Myers, M. R., salary...			1,600.00			800.00
Travel in County...						600.00
Misc. Expenses ....						600.00
Neff, J. C., salary....			1,600.00			1,600.00
Travel in County...						600.00
Misc. Expenses ....						2,500.00
Pendry, J. W., salary					1,600.00	1,600.00
Travel in County...						600.00
Porter, Stanley, salary			1,600.00			900.00
Travel in County...						600.00
Raymond, E. R., salary			1,600.00			1,900.00
Travel in County...						600.00
Misc. Expenses ....						80.00
Reed, E. H., salary...			1,600.00			1,700.00
Travel in County...						600.00
Misc. Expenses ....						200.00

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	Smith-Lever Federal      State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Rowe, E. M., salary...		1,600.00			900.00
Travel in County...					600.00
Rowland, C. E., salary				1,600.00	2,200.00
Travel in County...					600.00
Misc. Expenses ....					2,200.00
Rule, G. K., salary....		1,600.00			900.00
Travel in County...					600.00
Schmidt, J. P., salary		1,600.00			900.00
Travel in County...					600.00
*\$100					
Schriver, J. L., salary	2,100.00				500.00
Travel in County...	100.00				
Senn, C. M., salary...		1,600.00			900.00
Travel in County...					600.00
Shilliday, N. H., salary		1,600.00			900.00
Travel in County...					600.00
Sorensen, A. L., salary		1,600.00			400.00
Travel in County...					600.00
Smith, A. H., salary..		1,600.00			900.00
Travel in County...					600.00
Smith, R. C., salary..		1,600.00			2,400.00
Travel in County...					600.00
Smith, R. Q., salary..		1,600.00			1 900.00
Travel in County...					600.00
Misc. Expenses ....					500.00
Taylor, F. P., salary..		1,600.00			900.00
Travel in County...					600.00
Taylor, Henry, salary..		1,600.00			400.00
Travel in County...					600.00
Thayer, H. F., salary..		1,600.00			900.00
Travel in County...					600.00
Thomas, R. M., salary		1,600.00			1,200.00
Travel in County...					600.00
Misc. Expenses ....					1,200.00
Townsend, E. F., salary		1,600.00			900.00
Travel in County...					600.00
Varney, H. H., salary		1,600.00			900.00
Travel in County...					600.00
Vandevort, C. W., salary		1,600.00			900.00
Travel in County...					600.00
Wallace, R. W., salary	1,600.00				900.00
Travel in County...					600.00
Whonsettler, J. E.,					
Salary .....		1,600.00			1,400.00
Travel in County...					600.00
Williams, E. O., salary		1,600.00			1,200.00
Travel in County...					600.00
Misc. Expenses ....					1,150.00
Winemiller, W. G., sal.		1,600.00			400.00
Travel in County...					600.00
Wyckoff, W. W., salary		1,600.00			800.00
Travel in County...					600.00
Misc. Expenses ....					100.00
Young, P. A., salary..		1,600.00			1 300.00
Travel in County...					600.00
Misc. Expenses ....					200.00
Noble County, salary..	1,600.00				500.00
Allen, Hardin, Marion					
Counties, part year	2,400.00				
Fayette County .....					
Union County .....					
	\$38,480.00	\$65,833.30	\$45,200.00	\$52,668.07	\$10,366.70
* U. S. D. A. Fund					\$97,711.93
\$4,000.00					
Total University Funds.....					\$163,880.00
Total County Funds.....					\$150,380.00

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## PROJECT NO. 3-A—FARM CROPS

<i>Personnel, etc.</i>	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
W. E. Hanger, salary		4,000.00				
Expenses .....		700.00				
Earl Jones, salary....		1,800.00			1,800.00	
Expenses .....					700.00	
E. P. Reed, salary....	3,600.00					
Expenses .....	700.00					
Specialist—Part-time						
Salary .....					900.00	
Expenses .....					300.00	
Cecelia Ryan, part sal.	540.00					
Members of Dept. Exp.					200.00	
	\$ 4,840.00	\$ 6,500.00			\$ 3,900.00	
Total for Project No. 3-A.....						\$15,240.00

## PROJECT NO. 3-B—AGRICULTURAL ENGINEERING

<i>Personnel, etc.</i>					
Virgil Overholt, salary	3,800.00				
Expenses .....				700.00	
R. D. Barden, salary..	2,600.00				
Expenses .....	700.00				
H. P. Twitchell, salary		\$ 2,800.00			
Orleta Loar,					
Part-time salary ...				720.00	
Draughtsman—Labor..	500.00				
Members of Dept. Exp.				200.00	
	\$ 7,600.00	\$ 2,800.00		\$ 1,620.00	
Total for Project No. 3-B.....					\$12,020.00

## PROJECT NO. 3-C—FORESTRY

<i>Personnel, etc.</i>				Clark-McNary offset
*\$1,500.00				
Forest Dean, salary...				1,300.00
Expenses .....			300.00	200.00
* Clark-McNary				
\$1,500.00			\$ 300.00	\$ 1,500.00
Total for Project No. 3-C.....				\$ 3,300.00

## PROJECT NO. 3-D—HORTICULTURE

<i>Personnel, etc.</i>				
F. H. Beach, salary...		1,900.00		1,900.00
Expenses .....		700.00		
C. S. Holland, salary..	3,000.00			
Expenses .....	700.00			
Landscape Specialist,				
Salary .....			3,000.00	
Expenses .....			700.00	
Doris Reed, salary....	960.00			
Members of Dept. Exp.				100.00
	\$ 4,660.00	\$ 2,600.00		\$ 5,700.00
Total for Project No. 3-D.....				\$12,960.00

## PROJECT NO. 3-E—ANIMAL HUSBANDRY

<i>Personnel, etc.</i>				
J. W. Wuichet, salary		3,500.00		
Expenses .....	700.00			
Paul Gerlaugh, salary		2,000.00		2,000.00
Expenses .....				700.00
C. L. Blackman, salary	3,600.00			
Expenses .....		700.00		
L. A. Kauffman, salary	3,500.00			

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Expenses .....	700.00					
Iva Ruth, salary.....	960.00					
Instructor, Part-time salary ...					200.00	
Members of Dept. Exp.					200.00	
	<u>\$10,160.00</u>	<u>\$ 5,500.00</u>			<u>\$ 3,100.00</u>	
Total for Project No. 3-E.....						\$18,760.00

## PROJECT NO. 3-F—POULTRY HUSBANDRY

<i>Personnel, etc.</i>						
G. S. Vickers, salary..		3,700.00				
Expenses .....		700.00				
R. E. Cray, salary....	3,400.00					
Expenses .....		700.00				
Poultry Specialist, Salary .....					\$ 2,400.00	
Expenses .....	700.00					
Flo Bailey, part salary		540.00				
Stenographer, ½ salary		480.00				
Members of Dept. Exp.					100.00	
	<u>\$ 5,820.00</u>	<u>\$ 4,400.00</u>			<u>\$ 2,500.00</u>	
Total for Project No. 3-F.....						\$12,720.00

## PROJECT NO. 3-G—VEGETABLE GARDENING

<i>Personnel, etc.</i>						
E. B. Tussing, salary		2,500.00				
Expenses .....		700.00				
		<u>\$ 3,200.00</u>				
Total for Project No. 3-G.....						\$ 3,200.00

## PROJECT NO. 3-H—SOILS

<i>Personnel, etc.</i>						
E. E. Barnes, salary..		2,850.00			950.00	
Expenses .....					700.00	
M. V. Bailey, salary...	3,500.00					
Expenses .....		700.00				
J. A. Slipher, salary..		3,600.00				
Expenses .....		700.00				
Soils Asst., part time					1,500.00	
Hazel Monett, part sal.					540.00	
Dorothea Worthing, sal.	1,020.00					
Student Labor .....	100.00					
Members of Dept. Exp.					200.00	
	<u>\$ 5,320.00</u>	<u>\$ 7,150.00</u>			<u>\$ 3,890.00</u>	
Total for Project No. 3-H.....						\$16,360.00

## PROJECT NO. 3-I—ENTOMOLOGY

<i>Personnel, etc.</i>						
T. H. Parks, salary...	4,000.00					
Expenses .....		700.00				
M. P. Jones, salary...	2,500.00					
Expenses .....		700.00				
Stenographer, Part-time salary ...		480.00				
	<u>\$ 8,380.00</u>					
Total for Project No. 3-I.....						\$ 8,380.00

## PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

<i>Personnel, etc.</i>		
* \$1,500.00		
W. H. Palmer, salary..	2,700.00	
Expenses .....	700.00	

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
O. C. Croy, salary.....		1,900.00			\$ 1,900.00	
Expenses .....					700.00	
Guy Dowdy, salary.....		3,800.00				
Expenses .....	181.93		\$ 518.07			
Hulda Horst, salary....		3,200.00				
Expenses .....	190.00				510.00	
C. C. Lang, salary....	3,500.00					
Expenses .....	700.00					
Ruth Siegenthaler, Salary .....		1,080.00				
Alice Bowers, salary..		1,140.00				
H. E. Eswine, salary..					2,400.00	
Expenses .....					600.00	
Conferences .....	300.00					
Instructors in Boys' and Girls' Club Work for camps and coun- ty fairs .....	1,015.00	728.69			3,256.31	
Club Agents *\$600.00						
Bibbee, C. R., salary..		650.00			1,950.00	
Travel in County...					600.00	
Brunskill, H. C., salary			1,600.00		750.00	
Travel in County...					600.00	
Misc. Expenses ....					150.00	
Caldwell, C. C., salary			1,250.00		650.00	
Travel in County...					600.00	
Helt, R. E., salary...			1,250.00		1,400.00	
Travel in County...					600.00	
Kidd, H. M., salary...			1,250.00		800.00	
Travel in County...					600.00	
Montgomery, W. W., Salary .....			1,600.00		400.00	
Travel in County...					600.00	
Ward, H. S., salary...		1,250.00			2,050.00	
Travel in County...					600.00	
Waugh, H. R., salary..		1,600.00			650.00	
Travel in County...					600.00	
Wright, M. R., salary		1,600.00			600.00	
Travel in County...					600.00	
*U. S. D. A. Funds	\$ 5,886.93	\$20,348.69	\$ 7,468.07		\$ 9,366.31	\$14,800.00
\$2,100.00						
Total University Funds.....						\$45,170.00
Total County Funds.....						\$14,800.00

## PROJECT NO. 5—FARMERS' WEEK

Personnel, etc.

Farmers' Week Speakers						
Per diem .....					1,200.00	
Expenses .....					1,125.00	
Assistants, Labor A-2					500.00	
					\$ 2,825.00	
Total for Project No. 5.....						\$ 2,825.00

## PROJECT NO. 6-A—HOME ECONOMICS—Clothing

Personnel, etc.

Edna Callahan, salary	3,200.00					
Expenses .....		700.00				
Jeannette Butler, salary					3,200.00	
Expenses .....		700.00				
Anne Biebricker, salary	3,000.00					
Expenses .....	700.00					
	\$ 6,900.00	\$ 1,400.00			\$ 3,200.00	
Total for Project No. 6-A.....						\$11,500.00

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**PROJECT NO. 6-B—HOME ECONOMICS—Home Management***Personnel, etc.*

Geneva Bane, salary..	2,600.00		
Expenses .....			700.00
Hazel Zwyer, salary..	1,080.00		
	\$ 1,080.00	\$ 2,600.00	\$ 700.00
<hr/>			
Total for Project No. 6-B.....			\$ 4,380.00

**PROJECT NO. 6-C—HOME ECONOMICS—Nutrition***Personnel, etc.*

Alma Garvin, salary..			2,900.00
Expenses .....	700.00		
Lelia Ogle, salary....	3,200.00		
Expenses .....	700.00		
	\$ 1,400.00	\$ 3,200.00	\$ 2,900.00
<hr/>			
Total for Project No. 6-C.....			\$ 7,500.00

**PROJECT NO. 6-D—HOME ECONOMICS—Health***Personnel, etc.*

Wanda Przyluska,			
Salary .....	\$ 3,200.00		
Expenses .....	700.00		
	\$ 3,900.00		
<hr/>			
Total for Project No. 6-D.....			\$ 3,900.00

**PROJECT NO. 7—DAIRYING***Personnel, etc.*

Ivan McKellip, salary	3,800.00		
Expenses .....	700.00		
Cecil Allen, salary....	1,020.00		
Members of Dept. Exp.			200.00
<i>Advanced Registry Work</i>			
Alice Gillam, salary...			960.00
Stenographer, ½ salary			480.00
Traveling expenses ...			800.00
Checking Tests and			
Supplies .....			460.00
Telegraph and Telephone			300.00
	\$ 1,020.00	\$ 4,500.00	\$ 3,200.00
<hr/>			
Total for Project No. 7.....			\$ 8,720.00

**PROJECT NO. 8—FARM MANAGEMENT***Personnel, etc.*

*\$1,200.00			
C. R. Arnold, salary..	\$ 2,400.00		
Expenses .....	700.00		
*\$1,200.00			
G. W. Miller, salary...	1,000.00	1,200.00	
Expenses .....			700.00
Specialist, salary.....	3,000.00		
Expenses .....	700.00		
R. B. Tom, salary.....			2,700.00
Expenses .....			700.00
Margery Hoffman,			
Salary .....	1,080.00		
Members of Dept. Exp.			200.00
	\$ 6,480.00	\$ 3,600.00	\$ 4,300.00
<hr/>			
*U. S. D. A. Funds			
\$2,400.00			
Total for Project No. 8.....			\$16,780.00



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## PROJECT NO. 9—CORRESPONDENCE COURSES

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
J. E. McClintock, salary					3,000.00	
Expenses .....					100.00	
Mildred DePue, salary					1,080.00	
Grading and Mailing						
C. C. Lessons.....					500.00	
C. C. Supplies.....					300.00	
					\$ 4,980.00	
Total for Project No. 9.....						\$ 4,980.00

## PROJECT NO. 10—FARMERS' INSTITUTES

<i>Personnel, etc.</i>						
F. L. Allen, salary...			2,700.00			900.00
Expenses .....					800.00	300.00
Margaret Huffman, salary					1,320.00	
Assistant—1 month						
Salary .....						250.00
Expenses .....						125.00
County Institute Speakers						
Per diem.....			8,250.00			5,150.00
Expenses .....					3,365.00	4,385.00
Supplementary Institutes						1,990.00
Institute printing.....						2,300.00
					\$15,935.00	\$15,400.00
Total for Project No. 10.....						\$31,335.00

## PROJECT NO. 11—HOME DEMONSTRATION AGENTS

<i>Personnel, etc.</i>						
*\$1,500.00						
Minnie Price, salary..	2,700.00				700.00	
Expenses .....						
Blanche Bowers, salary		3,200.00				
Expenses .....	700.00					
Adele Koch, salary....		3,200.00				
Expenses .....	700.00					
Effa Harm, salary....	1,080.00					
Conferences .....	300.00					
<i>Home Dem. Agents</i>						
Addis Barthelmeh,						
Salary .....	1,600.00					800.00
Travel in County...						600.00
Misc. Expenses.....						1,600.00
Thelma Beall, salary..	1,250.00					1,250.00
Travel in County...						600.00
Misc. Expenses.....						150.00
Edith Childs, salary..	1,600.00					1,100.00
Travel in County...						600.00
Misc. Expenses.....						300.00
Catherine Christen,						
Salary .....		1,250.00				1,450.00
Travel in County...						600.00
Nancy Folsom, salary		1,600.00				950.00
Travel in County...						600.00
Lucy Folsom, salary..		1,600.00				700.00
Travel in County...						600.00
Misc. Expenses.....						200.00
Dee Maier, salary....		1,250.00				950.00
Travel in County...						600.00
Emma Sparks, salary		1,600.00				900.00
Travel in County...						600.00
Nelle Spensley, salary	1,250.00					1,350.00
Travel in County...						600.00
Joyce Syler, salary...		1,600.00				600.00
Travel in County...						600.00
Misc. Expenses.....						1,200.00

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Eunice Teal, salary...	1,250.00					650.00
Travel in County...						600.00
Florence M. Walker, Salary .....	1,250.00					1,050.00
Travel in County...						600.00
Misc. Expenses.....						1,150.00
Margaret Walker, salary	1,600.00					900.00
Travel in County...						600.00
Misc. Expenses.....						400.00
Nellie Watts, salary...	1,600.00					800.00
Travel in County...						600.00
Misc. Expenses.....						100.00
Florence York, salary	1,600.00					700.00
Travel in County...						600.00
Misc. Expenses.....						200.00
Two Additional Home Agents—12 months..	3,200.00					
Two Additional Home Agents—10 months..	2,666.66					
Two Additional Home Agents—6 months...	1,600.00					
	\$25,946.66	\$15,300.00			\$ 700.00	\$28,450.00
*U. S. D. A. Funds \$1,500.00						
Total University Funds.....						\$43,446.66
Total County Funds.....						\$28,450.00

#### PROJECT NO. 12—MARKETING

##### Personnel, etc.

B. A. Wallace, salary	3,400.00					
Expenses .....	700.00					
C. W. Hammans, salary	3,600.00					
Expenses .....	700.00					
Elizabeth Smith, ½ sal.	480.00					
	\$ 8,880.00					
Total for Project No. 12.....						\$ 8,880.00
*	*	*	*	*	*	*

The Chairman called for nominations for officers of the Board for the fiscal year beginning July 1, 1926. Upon motion of Mr. Kaiser, it was unanimously agreed to continue the present officers for the next fiscal year as follows:

Chairman.....L. E. LAYBOURNE  
Vice-Chairman.....E. H. MACK  
Treasurer.....C. F. KETTERING  
Assistant Treasurer.....O. E. BRADFUTE  
Secretary.....CARL E. STEEB

\* \* \* \* \*

Thereupon, the Board adjourned to meet at Wooster, Ohio, Monday, July 12, 1926, the hour to be determined later.

Attest:

(Signed) CARL E. STEEB,  
Secretary.

(Signed) L. E. LAYBOURNE,  
Chairman.

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